

MEMORANDUM

Date: April 12, 2018
TO: All Faculty Senate Members
FROM: William Self
Chair, Faculty Senate
SUBJECT: **Faculty Senate Meeting on April 19, 2018**

Meeting Date: Thursday, April 19, 2018
Meeting Time: 4:00 - 6:00 p.m.
Meeting Location: Student Union Key West, Room 218

A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes of March 22, 2018**
4. **Announcements and Recognition of Guests**
5. **Report of the Provost**
6. **Old Business**

None.

7. **New Business**

- Introduction of Members.
- Election of Senate Officers 2018-2019
Nominations by the Nomination Committee – Keith Koons
Chair: Dr. William Self, College of Medicine
Vice Chair: Dr. Michelle Kelley, College of Education and Human Performance
Secretary: Dr. Bari Hoffman-Ruddy, College of Health and Public Affairs
Additional nominations may be made from the floor if the nominee is willing to serve and copies of a biography are provided.
- Call for Topics 2018-2019
- Advance notification of resolution brought forward by Steering for the August 30 Senate meeting, allowing 30 days to review prior to discussion.
 - Resolution 2018-2019-1 Faculty Senate Bylaw Change, Faculty and Staff Benefits Committee Membership
- Establishment of the Steering Committee for 2018-2019

In addition to the elected officers of the Senate and the immediate past chair of the Senate, the Steering Committee will need the following:

- (2) members from the College of Arts & Humanities
- (1) member from the College of Business Administration
- (1) member from the College of Education and Human Performance

- (2) members from the College of Engineering and Computer Science
- (2) members from the College of Health and Public Affairs
- (1) member from the College of Medicine
- (1) member from the College of Nursing
- (1) member from the College of Optics and Photonics
- (2) members from the College of Sciences
- (1) member from the Rosen College of Hospitality Management
- (1) member from the University Libraries

Steering Committee members are elected by the senators of their respective academic units.

- Establishment of the Committees on Committee for 2018-2019

The Committee on Committees is chaired by the Vice Chair of the Senate and is composed of one Steering Committee member from each academic unit.

- Campus Safety Presentation – *Chief Richard Beary*

8. Other Business

9. Adjournment

Faculty Senate Meeting
Minutes of
March 22, 2018

William Self, chair, called the meeting to order at 4:05 p.m. The roll was circulated for signatures.

MINUTES

A motion to approve the minutes of February 22, 2018 was made and seconded. The minutes were approved as recorded.

RECOGNITION OF GUESTS

Jana Jasinski, Interim Vice Provost for Faculty Excellence

Kristy McAllister, Coordinator, Academic Affairs Information and Publication Services

ANNOUNCEMENTS

Dr. Self congratulated the provost on being selected president-elect and thanked Anastasia Salter, Rebecca Bennett, Thomas Cox, Damla Turgut, Bari Hoffman-Ruddy, Mindi Anderson, Patrick LiKamWa, Dmitry Kolpashchikov, Kevin Murphy, Kristine Shrauger, and Stephanie Krick for adjusting their schedules to attend faculty sessions with the presidential finalists moderated by Jana Jasinski.

Approved Resolutions

The provost approved Resolution 2017-2018-5 Faculty Senate Bylaw Change – Governance in Academic Units and Resolution 2017-2018-7 Faculty Senate Bylaw Change – University Promotion and Tenure Committee and Procedures. The Bylaws have been updated and the approved resolutions have been forwarded to Jana Jasinski for implementation.

Faculty Salary Equity Study

IKM researched and determined that they can't re-run the data without awards since the awards are added to the base salary, and any subsequent increases or changes are calculated on the total salary.

Senate Meeting Protocol

Dr. Self reminded the senators that when you are recognized to speak, to please direct your comments for or against the motion to the chair and not to other senators. In addition each senator is asked to speak only once to an item and allow everyone to speak prior to being offered the floor for a second time.

Freedom of Speech

Dr. Self received many comments and concerns from senators and faculty concerning freedom of speech. At the March Steering meeting, the committee voted to form an inclusive Ad Hoc Committee on Freedom of Speech. So far, Kent Butler, Margaret Zaho, Anastasia Salter, and Ann Miller have volunteered. The committee will be addressing

issues of freedom of expression and speech at UCF including the resolution previously passed this year and the new legislation that removes free speech zones.

OLD BUSINESS

None.

REPORT OF THE PROVOST

The provost remarked that UCF has free assembly zones by outside organizations and the legislation removes the limit from outside organizations. UCF always allowed the right of faculty, staff, or students to assemble and allowed free speech anywhere on campus. We are working with the General Counsel to determine the best way to implement the new law.

The provost reflected on the accomplishments over the past few years including faculty and staff hires, tenured and tenure-earning underrepresented increases in faculty, national academy member increases, faculty to student ratio, peer reviewed publications, conference proceedings, annual research awards, initiatives implemented based on the COACHE survey results, and student success.

COACHE Survey

The COACHE follow-up survey is open for two months. Please encourage your colleagues to complete the survey to determine if the initiatives taken show any improvement. The survey will be re-taken every three years.

Faculty Salary Gender Study

The provost is committed to resolving the inequities. The department heads are reviewing the list of faculty that fall outside of the bounds. We will use administrative discretionary increases to adjust the faculty salary. We will conduct the same study every three to five years to continuously monitor any inequities going forward.

Collective Impact Strategic Plan

The strategic plan has now gone from implementation to realization as unit plans are adjusted to align with the university plan. We are starting to make progress toward each of the colleges' 20/20 goals.

Construction

UCF Downtown – The student residential tower is in progress, as is the Dr. Phillips academic commons.

UCF Teaching Hospital – The foundation will be poured by January 2019 with completion of the hospital by 2020.

Trevor Colbourn Hall – This building will replace the current Colbourn Hall and is scheduled to be completed in August 2018.

Research 1 Building – Faculty started moving in the building on January 1, including four faculty clusters.

Dr. Self suggested more communication be distributed to faculty regarding the new online faculty activity reporting system.

OLD BUSINESS

None.

NEW BUSINESS

Resolution 2017-2018-13 Emeritus Policy Revisions

Resolution is brought forward by the Personnel Committee.

Motion and second made to approve Resolution 2017-2018-13 Emeritus Policy Revisions. Open for discussion.

Senator Walters explained the handout showing aspirational, peer and other State University System institutions that grant emeritus based on service to the university or academic honor. No other discussion.

Vote: Two opposed, remainder in favor; motion passes.

Resolution 2017-2018-15 In Honor of John C. Hitt, President of the University of Central Florida

This resolution is brought forward by the Steering Committee to honor Dr. Hitt's service to the University.

Motion and second to approve Resolution 2017-2018-15 In Honor of John C. Hitt, President of the University of Central Florida. No discussion.

Vote: all in favor; motion passes.

Resolution 2017-2018-16 In Honor of Martha Hitt, First Lady of the University of Central Florida

This resolution is brought forward by the Steering Committee to honor Mrs. Hitt's service to the University.

Motion and second to approve Resolution 2017-2018-16 In Honor of Martha Hitt, First Lady of the University of Central Florida. No discussion.

Vote: all in favor; motion passes.

Collective Impact Strategic Plan Update – Lisa Guion Jones

Dr. Self introduced Dr. Lisa Guion Jones, associate provost for Strategy and special assistant to the president. Dr. Jones discussed the strategies implanted to institutionalize and execute the strategic plan, the progress toward preeminence, faculty involvement, and the Marchioli awards to recognize faculty and staff.

COMMITTEE REPORTS

Budget and Administrative Committee – *Kimi Sugaya*

The committee discussed the long waiting list at the Creative School and the possibility of creating a school near the UCF Downtown campus.

Information Technology Committee –*Reid Oetjen*

The committee agreed to work with UCF IT to pursue a better system for the Student Perception of Instruction (SPoI) to provide students multiple opportunities to complete the survey and possibly use Canvas as the repository for better data analysis.

Parking, Transportation and Safety Committee – *Ahmad Elshennawy*

The committee discussed golf cart safety. Facilities indicated policies outlining safety requirements and credentials for golf carts has been completed and is being submitted for review and will be released online. Also discussed safety in the parking garages and buildings especially lighting and location of vending machines. In addition discussed big trucks and oversized vehicles causing damage to other vehicles in parking spaces.

Personnel Committee – *Stephen King*

The committee was unable to gain a consensus on non-tenure track faculty on the University Promotion and Tenure Committee. The committee will continue the issue in the Fall.

Graduate Council – *Jim Moharam*

The Program Review and Awards Committee considered three proposals for a masters in Cognitive Sciences, a masters in Emergency and Crisis Management, and a PhD in Aerospace and Engineering.

Undergraduate Council – *Nina Orlovskaya*

The committees are conducting normal business.

OTHER BUSINESS

None.

ADJOURNMENT

The meeting adjourned at 4:52 p.m.

2018-2019 Faculty Senate Biographies of Officer Candidates

Chair

Bill Self currently serves as the Chair of the Faculty Senate. Dr. Self is an Associate Professor in the Burnett School of Biomedical Sciences. Bill received his Bachelor of Science in Microbiology with high honors from the University of Florida in 1993, followed by his Ph.D. in 1998 in which he studied the role of molybdenum in the transcriptional regulation of genes involved in energy metabolism in *Escherchia coli*. He then moved on to the National Heart, Lung and Blood Institute under the guidance of Dr. Thressa C. Stadtman (NAS member) at the NIH in Bethesda, Maryland where he studied anaerobic microbiology and biochemistry to help build a solid foundation for future independent research.

Since arriving at UCF in 2003 he has continued studies of metalloenzymes from clostridia, especially *Clostridium difficile*, and also expanded to study newly identified catalytic antioxidant nanomaterials (cerium oxide nanoparticles) in collaboration with Dr. Sudipta Seal (NSTC). He has published over 65 research articles and this work has been highly cited in recent years (H-index of 37 with over 5400 citations). He has given 14 invited talks at national/international conferences and Universities in the past seven years, served as a panel chair twice at international conferences and served on twelve NIH study sections and six NSF study sections since 2009. He has authored/co-authored over sixty conference presentations and been awarded five patents (with three more still pending) since 2009. Several of these patents were licensed in 2017.

Besides his extensive research and service to the profession, Dr. Self has also been heavily involved in service to UCF, including serving eight years on Senate Joint Committees and Councils and seven years as a Faculty Senator. Dr. Self also served as Chair of the Undergraduate council for two years, served on the steering committee for two years, and served as a Provost Faculty Fellow two years ago.

He and his wife of 23 years, Marianne, spend quite a bit of time raising their four teenage sons. They especially like spending time outdoors boating, fishing and snorkeling in southwest Florida with family and in the Keys.

Vice Chair

Michelle Kelley is an Associate Professor of Reading Education in the College of Education and Human Performance. She originally came to UCF as part of a Teacher Development grant but in 2004 she joined the faculty. Her research focuses on reading comprehension, teacher knowledge, and professional development. Her work has been published in *The Reading Teacher*, *Reading Horizons*, *Florida Reading Quarterly*, *Voices From the Middle*, among others. She has published four teacher resources with International Reading Association and Capstone, and numerous chapters. She regularly presents at national and state conferences. She is currently completing her role as Co-Editor of *Literacy Research and Instruction*, and is a reviewer for many literacy journals. She is a "Professor in Residence" at Evans Elementary where she teaches pre-service teachers. She is the former Elementary Education Program Coordinator and she is extremely active in her college and the university, serving on numerous committees. She is serving her 3rd term as a Faculty Senator and enjoys being part of faculty governance.

Secretary

Bari Hoffman Ruddy is a Professor in the Department of Communication Sciences and Disorders in the College of Health and Public Affairs. She received her Bachelors and Masters degree from UCF (1996; 1998) and her Ph.D. from the University of Florida in 2001. Since joining the faculty at UCF in 2001, Dr. Hoffman Ruddy's research has focused on the study of normal and abnormal laryngeal function in pediatric, professional and neurologic populations implementing methods of endoscopy, acoustics and aerodynamic analysis. Her current research involves studying novel treatments and biomechanical mechanisms of head and neck cancer while defining the high impact on quality of life factors. Dr. Hoffman Ruddy has a significant record of peer-reviewed publications, authorship of two graduate text books: *Voice Disorders 3rd edition*; *Cases in Head and Neck Cancer: A Multidisciplinary Approach*; author of book chapters in prominent industry text books and actively lectures across the country on these topics. In 2017, Bari was awarded Fellow of the American Speech Language and Hearing Association. In addition to her research and teaching, Bari has been heavily involved in service to the University and her profession. This Fall she will be starting her fifth year of service on the Faculty Senate, three of those years serving on the Faculty Senate Steering Committee. In addition, she has previously served on other committees of the Faculty Senate, including the Graduate Policy and Appeals Committees, Committee on Committees and the University Research Council. Bari and her two daughters, Danielle (13) and Alexandra (11) enjoy dancing, going to the beach and paddle boarding together.

1 **Resolution 2018-2019-1 Faculty Senate Bylaw Change, Faculty**
2 **Staff & Benefits Committee Membership**

3
4 **Whereas**, the Faculty & Staff Benefits Committee makes recommendations on policies and programs
5 and other benefits and services provided faculty and staff; and
6

7 **Whereas**, the current membership includes a faculty member from each academic unit, seven USPS staff
8 members, and one retired faculty member and one retired staff member of the UCF Retirement
9 Association; and
10

11 **Whereas**, the Faculty & Staff Benefits Committee recommends modifying the committee membership
12 to include an A&P employee to enable their input to discussion and decisions; therefore
13

14 **BE IT RESOLVED** that the Bylaws of the Faculty Constitution be amended as follows:
15

16 Faculty and Staff Benefits Committee

17 2. Membership

18 The committee shall consist of one faculty member from each academic unit, selected by the
19 Committee on Committees, seven staff members selected by the USPS Staff Council, one A&P
20 employee selected by the Associate Vice President & Chief Human Resources Officer, and two
21 members from the Retiree's Association (one retired faculty and one retired staff) nominated by
22 the president of the UCF Retirement Association. ~~The A~~ benefits coordinator representative
23 from the Office of Human Resources and the Associate Vice President & Chief Human Resources
24 Officer (or designee) director of Human Resources shall serve as ex officio members. The chair is
25 appointed annually by the Associate Vice President & Chief Human Resources Officer ~~director of~~
26 Human Resources from the faculty members of the committee. Terms of service shall be two
27 years, staggered.

Approved by the Faculty Senate Steering Committee on April 5, 2018.

Faculty Senate Meeting Schedule 2018-2019

Steering Committee 4:00 P.M. to 6:00 P.M.	Faculty Senate 4:00 P.M. to 6:00 P.M.
<p style="text-align: center;">Thursday, April 5, 2018 <i>Millican Hall, room 395E</i> <i>(Last meeting, 2017-2018 Steering Committee)</i></p>	<p style="text-align: center;">Thursday, April 19, 2018 <i>Student Union Key West, Room 218</i> <i>(First Meeting, 2018-2019 Faculty Senate)</i></p>
<p style="text-align: center;">Thursday, August 16, 2018 <i>Millican Hall, room 395E</i></p>	<p style="text-align: center;">Thursday, August 30, 2018 <i>Student Union, Cape Florida Ballroom</i></p>
<p style="text-align: center;">Thursday, September 13, 2018 <i>Millican Hall, room 395E</i></p>	<p style="text-align: center;">Thursday, September 27, 2018 <i>Student Union Key West, Room 218</i></p>
<p style="text-align: center;">Thursday, October 11, 2018 <i>Millican Hall, room 395E</i></p>	<p style="text-align: center;">Thursday, October 25, 2018 <i>Student Union Key West, Room 218</i></p>
<p style="text-align: center;">Thursday, November 8, 2018 <i>Millican Hall, room 395E</i></p>	<p style="text-align: center;">Thursday, November 15, 2018 <i>Student Union Key West, Room 218</i></p>
<p style="text-align: center;">Thursday, January 10, 2019 <i>Millican Hall, room 395E</i></p>	<p style="text-align: center;">Thursday, January 24, 2019 <i>Student Union Key West, Room 218</i></p>
<p style="text-align: center;">Thursday, February 7, 2019 <i>Millican Hall, room 395E</i></p>	<p style="text-align: center;">Thursday, February 21, 2019 <i>Student Union Key West, Room 218</i></p>
<p style="text-align: center;">Thursday, March 7, 2019 <i>Millican Hall, room 395E</i></p>	<p style="text-align: center;">Thursday, March 21, 2019 <i>Student Union Key West, Room 218</i></p>
<p style="text-align: center;">Thursday, April 4, 2019 <i>Millican Hall, room 395E</i> <i>(Last meeting, 2018-2019 Steering Committee)</i></p>	<p style="text-align: center;">Thursday, April 18, 2019 <i>Student Union Key West, Room 218</i> <i>(First Meeting, 2019-2020 Faculty Senate)</i></p>

UCF Faculty Senate Steering and Committee on Committees Duties

Duties of the Faculty Senate Steering Committee

The Steering Committee is composed of the chair of the Faculty Senate, the vice chair, the secretary of the Faculty Senate, and the immediate past chair of the Senate. Members of the Steering Committee are elected at the first Senate meeting of the year to a one-year term. Steering Committee members are elected by a majority vote of senators present and voting within each of the academic units.

- a. Serve as the “executive committee” of the Faculty Senate.
- b. Act on behalf of the Senate on matters declared by the chair of the Faculty Senate to be of an emergency nature. Any action taken in this respect by the Steering Committee shall be reported by the chair of the Faculty Senate to the members of the Faculty Senate at or before the next regular meeting. The Senate shall then review such action. The chair of the Faculty Senate will give the members of the Senate advance notice of the emergency meeting of the Steering Committee, if feasible.
- c. Serve as an advisory body of the chair of the Faculty Senate on any matter which the chair of the Faculty Senate brings before it. Meetings of an advisory nature need not be announced or reported to the Faculty Senate either before or after they occur.
- d. Monitor Senate elections and maintain election records.
- e. Develop Faculty Senate agendas. Items may be added to the agenda at any meeting of the Senate under new business by majority vote. Final action on the resolutions not on the agenda cannot be taken prior to the next Senate meeting.
- f. Consider resolutions forwarded by Senate committees and to forward them to the full Senate or refer them back to the Senate committee.
- g. Appoint from its membership liaisons to each of the Senate committees who shall serve as non-voting members of these committees. Liaisons shall act as a resource to the committees and report on committee activities at Steering Committee meetings.
- h. Act as a committee on amendments to the constitution and the bylaws.
- i. Periodically review Senate operational, curricular, and joint committees and councils. Creation of new committees and changes in any committee's charter, membership, or duties and responsibilities shall be conveyed to the Faculty Senate for consideration as amendments to the bylaws.
- j. Serve as a faculty advisory body to the president of the university and to the provost and executive vice president when requested.
- k. Act in executive session when the Faculty Senate is not in session. In this capacity, a majority of the committee shall constitute a quorum. All recommendations made as the Senate's "executive committee" shall be reported to the Senate and be subject to review and approval by the Faculty Senate.
- l. Request information from any member of the faculty or administration and invite any such person to meet with it for consultation or advice on matters within its jurisdiction.
- m. Establish ad hoc committees to facilitate its work.

In addition to the above duties, Steering Committee members collaborate with the dean’s office to solicit Grand Marshals and Faculty Representatives as a member of the platform party at commencements. The Faculty Senate office coordinates the scheduling of Grand Marshals and Faculty Representatives.

Duties of the Committee on Committees

The senators from each academic unit shall elect their representatives to the Committee on Committees from amongst the unit's Steering Committee members. Members of the Committee on Committees are elected at the first Senate meeting of the year to a one-year term. Should a vacancy occur on the Committee on Committees, the senators from the academic unit in which the vacancy occurs shall designate a replacement. This committee will be chaired by the Senate vice chair. The committee responsibilities are:

- a. Solicit committee preferences from senators for membership on the committees of the Senate and to review and recommend committee membership.
- b. Consult with the faculty and deans of their academic units to identify nominees for university joint committees and councils and to review and recommend committee membership.
 - i. Identify faculty for service on joint university committees and councils is the result of collaboration between the college Committee on Committees representative and a representative of the college dean. The Vice Chair of the Faculty Senate will notify both parties when a vacancy occurs, who will come to an agreement on the new appointee.
 - ii. Based upon the criteria for the committee position, both parties may solicit nominations from the college's faculty or administrators. If the dean's representative and the college Committee on Committees representative cannot agree on the new appointee, both the nominations will be reviewed by the full Committee on Committees, which will make the final determination.
 - iii. Once the new appointee has agreed to serve, the Committee on Committees representative shall inform the Office of the Faculty Senate of the appointment.
- c. Provide the Steering Committee of the Faculty Senate with a list of nominees for all Senate operational and curricular committees and the responsible university administrator with nominations for joint committees and councils. The Committee on Committees shall take into consideration minority and female representation, and to the extent possible, take into consideration approximate proportionate representation of the academic units to serve on Senate and joint committees.
- d. Determine the interest of faculty (by survey or other appropriate means) in serving on the various Senate and joint committees and to obtain names from department chairs, deans, and others of faculty members whom they believe have the requisite interest and experience to serve on specific committees.

Topics for 2018-2019 Faculty Senate

Steering #	Committee Assignment	Topic	Description	Referred By	Status
1		Faculty Excluded from Awards.	Faculty with minor administrative roles are now excluded from awards based on the Collective Bargaining Agreement. The impact on the faculty evaluation based on the inability to apply and be selected for an award.	Steering 4-5-18	
2		Payment Structure for Awards.	Excellence and Pegasus Professor awards should be more prestigious than individual accomplishment awards such as TIP, RIA, and SoTL and the financial benefit should be more than a one-time payment.	Steering 4-5-18	
3		Different method to assess Excellence Award in Research.	The Excellence award in Research is always unfair to the behavioral sciences and arts and humanities. Need a different method of evaluating to ensure fairness across disciplines.	Steering 4-5-18	
4		Textbook Affordability.	Faculty involvement and additional training regarding textbook affordability.	Steering 4-5-18	
5		Faculty Collaborative Commons.	A Faculty Collaborative Commons where faculty can eat, meet, and collaborate.	Steering 4-5-18	
6		New Degree Program Approval Process.	Improve the process to get a new degree program approved; less than three years.	Steering 4-5-18	
7		Lack of flexibility with Course Catalog in offering approved courses in academic year.	Course Catalog inability to quickly respond to student demand-inability to offer a course approved with a course number for the spring due to inability to add the course to the published catalog.	Steering 4-5-18	
8		IRB Speed and Efficiency.	Improve the speed and efficiency of the Internal Review Board process. Need better department/college review prior to submission, training, and system improvement.	Steering 4-5-18	
9		GAP Assessment System.	The system to enter GEP Assessment results needs major improvement. GEP courses are being requested to be Gordon Rule eligible that can't.	Steering 4-5-18	

10		Golf Cart Speed Limit.	Environmental Health & Safety appears to be setting a 15MPH speed limit for golf carts on pedestrian walkways. Should be slower to ensure pedestrians have time to be aware of a golf cart in order to avoid a collision.	Coffey 4-9-18	
11		Departments Financially Responsible for Building Maintenance.	Faculty located in a non-teaching building are being told that building maintenance is the responsibility of the department that is not funded for building maintenance. This includes declining equipment built into the building previous to the faculty move.	Harrington 4-9-18	
2017-2018-41		Classroom Safety.	Active Shooter protocols in UCF classrooms. Lack of materials.	Senate 2-22-18	
2017-2018-40	Steering – Ad Hoc Bylaws Committee	Non-tenure Faculty, Faculty Senate representation.	Active Shooter protocols in UCF classrooms. Lack of materials.	Steering 2-8-18	Assigned 4-5-18
2017-2018-3	Steering – Ad Hoc Bylaws Committee	Senate Oversight of Senate elections.	Gather and review the Senate nomination and election process. Discussion: Although all colleges will differ, determine nomination and voting procedures and process, length of election, bylaws or not, etc.	Steering 3-9-17 & 4-6-17	Assigned 4-5-18
2017-2018-39	Steering – Ad Hoc Bylaws Committee	Senate Operational and Curricular chairs and vice chairs	Increased need for a backup chair due to conflicts. The Bylaws many need to be updated regarding the absence of a chair.	Steering 1-11-18	Assigned 4-5-18
2017-2018-6	Budget & Administrative	Creative School Accessibility. (www.csc.sdes.ucf.edu/enrollment/)	The school has a waiting list of 200. The preference is for students to get slots first. The increase in faculty has resulted in an increased need for accessibility to the Creative School. The facility is at maximum capacity. Discussion: No new faculty hires were able to enroll and waiting list is longer. Is it possible to create a new school for faculty? Is it possible to develop the Creative School downtown as we build the campus?	Steering 4-6-17	
2017-2018-7a	Information Technology	Navigation/directions on campus.	Even though more signs have been installed, visitors need a way to navigate and determine where they are on campus and how to get to a location on their phone.	Steering 8-7-17	
2017-2018-22	Information Technology	Teleconference Technology.	Need a better university-wide solution to connect faculty to meetings like Google Docs, Adobe Connect or other reliable package.	Steering 4-6-17	

2017-2018-27	Information Technology	Student Perception of Instruction (SPoI) – Processing Mid-Cycle or Mid-Term reports.	Special tuition programs (market/tuition rate/cost recovery) and some newer programs have special course dates (like 7 weeks). Need a means to get processed for timely evaluation. Test Scoring Services does not process any mid-cycle or mid-term SPoI's. They are all done at the end of each term. Changes to the process need to be approved by the Senate and the Registrar's Office.	Pam Cavanaugh, UCF Connect 7-6-17	
2017-2018-29	Information Technology	Student Perception of Instruction (SPoI) available to students. (http://www.cst.ucf.edu/resources/testscoring/spi/)	Would like SPoI made more available to students by putting them in my.ucf.edu in an easier format for students to review a particular faculty member. Discussion: Publically available now as a single pdf and without verbal comments. Students want to use myUCF instead of rate my professor or other sites. Encourages more student engagement in completing SPoI's. It's is also a nightmare for colleges.	Student senator 7-17-17	
2017-2018-31	Information Technology	Multi-Factor Authentication	Should not have to use personal phone to authenticate.	Steering 8-7-17	
2016-2017-34	Personnel	No regular process of evaluation for endowed chairs; should a process be instituted, and what should it be? (<i>Regulation 3.010, CBA Article 10</i>)		Dean Sole CON 7-19-16	Still awaiting information from Faculty Excellence.
2016-2017-35	Personnel	Committee chairs, reward and accountability for service (including service during the summer).		Harrington 8-11-16	
2017-2018-38	Personnel	Telecommuting Policy (http://hr.ucf.edu/files/telecommuting_man.pdf) (https://hr.ucf.edu/files/telecomm_forms.pdf)	Work-Life Balance Faculty Excellence Advisory Group requests a transparent and fair policy, especially for the non-teaching/research faculty (CDL, library, etc.)	Walters – Steering 1-11-18	
2017-2018-18	University Master Planning	University Master Planning Committee	Recommendations to increase the UMPC's involvement in short- and long-range planning.	University Master Planning Committee	
2017-2018-5	UPCC	Lack of Study Abroad policy. (<i>UCF policy 2-902; CBA Article 8.8</i>)	Need a policy that explains the expectations on number of students, salary, etc. Taking 30 students abroad for one faculty member is dangerous and impossible to manage. Faculty are told you must take a minimum of 25 students in order to be paid. The union complains that we are giving away SCH's and the students beg for the opportunity. Discussion: Don't think UCF Global has a policy. Need a resolution to get a policy created.	Steering 4-6-17	

2017-2018-13	UPCC	Hispanic Serving Institution	What changes need to be in place prior to becoming a Hispanic serving institution? Discussion: We are already there in number, but how do we serve the population? Difference services or more services?	Senate 4-20-17	
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