

**Faculty Senate Meeting**  
Minutes of  
**April 19, 2018**

Michelle Kelly, vice chair, called the meeting to order at 4:00 p.m. The roll was circulated for signatures.

**MINUTES**

A motion to approve the minutes of February 22, 2018 was made and seconded. The minutes were approved as recorded.

**RECOGNITION OF GUESTS**

Kristy McAllister, Coordinator, Academic Affairs Information and Publication Services  
Katie Wyche, Assistant Director of Marketing and Communications, Faculty Excellence  
Keisha Hoerrner, Associate Dean, Teaching and Learning and College of Undergraduate Studies  
Courtney Gilmartin, Public Information Officer, UCF Communications  
Richard Beary, Associate Vice President and Chief of Police  
Joe Souza, Assistant Director, Emergency Operations Center

**ANNOUNCEMENTS**

None.

**OLD BUSINESS**

None.

**REPORT OF THE PROVOST**

Interim Provost Elizabeth Dooley provided the members with her background in higher education.

Provost Search

The search committee met today. The committee is diverse and has four faculty members. A national search firm will be contracted to assist in the search. The search committee will identify the search firm next week. A senator questioned who was appointed to the search committee. The search committee members include:

- Michael Johnson, Dean of the College of Sciences, chair
- S. Kent Butler, Associate Professor, College of Education and Human Performance
- Anna Drake, Assistant Director, UCF Center for Higher Education Innovation
- Adrienne Frame, Associate Vice President and Dean of Students, Student Development and Enrollment Services
- Ali Gordon, Associate Professor, College of Engineering and Computer Science
- Grant Heston, Vice President, Communications and Marketing
- Paul Jarley, Dean, College of Business Administration
- Mollie Jewett, Associate Professor, College of Medicine
- Ronnie Korosec, Associate Provost and Chief of Staff, Academic Affairs

- Jennifer Peck, Assistant Professor, College of Health and Public Affairs
- Shelia Piñeres, Dean, Honors College
- John Pittman, Associate Vice President for Debt Management, Administration and Finance
- Debra Reinhart, Associate Vice President, Office of Research and Commercialization
- William Self, Associate Professor, College of Medicine
- Josh Shaloub, Vice President, Student Government Association
- Sevil Sönmez, Professor, Rosen College of Hospitality Management

#### Faculty Excellence Vice Provost Search

The search committee has submitted the recommendations today. A decision will be made in the next two weeks.

#### Transition Teams

José Fernández has agreed to serve as the interim dean for the College of Health Professions and Sciences through December 30, 2018. A national search will start as soon as possible. Sissi Carroll is the founding dean of the College of Community Innovation and Education with a review in three years. The transition team is identifying organizational and leadership structure. Robert Littlefield has been appointed the founding director of the Nicholson School of Communication and Media with a review in three years.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

The senators introduced themselves in order to start getting familiar with everyone from different colleges.

#### Election of Officers

Dr. Koons, chair of the nominating committee presented the slate of officers for the 2018-2019 Senate confirmed by the Steering Committee. The Nominating Committee recommended a new slate of nominees; William Self for chair, Michelle Kelley for vice chair, and Bari Hoffman Ruddy for secretary. All candidates agreed to the nominations. He called for additional nominations from the floor. There were none.

Motion and second made close the nominations and vote on the slate of officers by acclamation. All in favor; motion carried.

The officers elected for the 2018-2019 Senate are:

Chair: William Self, College of Medicine  
 Vice Chair: Michelle Kelley, College of Education and Human Performance  
 Secretary: Bari Hoffman Ruddy, College of Health and Public Affairs

### Call for Topics 2017-2018

The current list of topics identified was distributed with the agenda. Dr. Kelley opened the floor for any topics or issues of concern that the Senate may need to address next year or alternatively topics can be sent to the Faculty Senate office at FacultySenate@ucf.edu. Asked the senators to seek topics with colleagues. The Steering committee will review the topics and identify topics appropriate to distribute to specific committees in the Fall semester.

### Establishment of Steering and Committee on Committees

Dr. Kelley discussed the caucus process by which colleges elect members to serve on the Steering Committee and the Committee on Committees in addition to the role of each committee which was emailed with the agenda.

Each college met to caucus and elect members to the Steering Committee. The following senators in addition to the Senate leaders were elected by their colleges to serve on the Steering Committee:

College of Arts and Humanities: Blake Scott and Margaret Ann Zaho  
College of Business Administration: Rebecca Bennett  
College of Education and Human Performance: Oliver Edwards  
College of Engineering and Computer Science: Nina Orlovskaya and Yongho Sohn  
College of Health and Public Affairs: Qian Hu and Eric Merriam  
College of Medicine: Stephen King  
College of Nursing: Susan Quelly  
College of Optics and Photonics: Jim Moharam  
College of Sciences: Joseph Harrington and Linda Walters  
Rosen College of Hospitality Management: Mathilda Van Niekerk  
University Libraries: Kristine Shrauger

The following Steering Committee members were elected by the senators from their colleges to serve on the Committee on Committees:

College of Arts and Humanities: Bake Scott  
College of Business Administration: Rebecca Bennett  
College of Education and Human Performance: Oliver Edwards  
College of Engineering and Computer Science: Yongho Sohn  
College of Health and Public Affairs: Eric Merriam  
College of Medicine: Stephen King  
College of Nursing: Susan Quelly  
College of Optics and Photonics: Jim Moharam  
College of Sciences: Joseph Harrington  
Rosen College of Hospitality Management: Mathilda Van Niekerk  
University Libraries: Kristine Shrauger

Dr. Kelley explained that the number of seats allocated to each college for the Steering and Committee on Committees was based on the current academic structure back in January. As of July 2, the academic restructure goes into effect. Based on the academic restructure and the election results for the Steering Committee, we do not have a

representative for every college. The Senate Bylaws contain contradicting rules which indicate that the Steering committee can be no greater than fifteen, yet every academic unit will have one representative.

In Robert's Rules of Order, if a bylaw is ambiguous, it must be interpreted, if possible, in harmony with other bylaws. Since all other areas of the Constitution and bylaws ensure a representative from each college, we need to conduct a vote to decide the question.

Motion and second to allow one additional Steering member from the College of Health Professions and Sciences to ensure every college is represented.

Vote: All in favor; motion passes.

Point of Order regarding making a bylaw change outside of the normal process. Ambiguous bylaws require a vote of the body to decide on the interpretation. The bylaw would not be changed by this vote, and would require a formal bylaw change going forward.

The senators that will be in the new College of Health Professions and Sciences college briefly caucused to elect one senator to serve on the Steering Committee and on Committee on Committees. Since one member is not in attendance, the senators will submit the name of the representative after the meeting.

#### Campus Safety Presentation

Richard Beary, Associate Vice President and Chief of Police and Joe Souza, Assistant Director, Emergency Operations Center delivered a presentation on campus safety. Chief Beary provided an overview of the UCF Police Department including staffing, partnerships, and services. Chief Beary noted that although enrollment has increased, crime on campus has decreased. Mr. Souza provided an overview of the Department of Security and Emergency Management and services. Mr. Souza noted that UCF is accredited in emergency management. Mr. Souza responded to questions concerning the use, expiration, and management of security cameras on campus. Chief Beary responded to questions regarding safety in the classrooms, security at the Rosen campus, and cyber crime.

#### **OTHER BUSINESS**

None.

#### **ADJOURNMENT**

The meeting adjourned at 5:15 p.m.

# CAMPUS SAFETY

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Safe environments for students, faculty and staff

UCFPD is an accredited state law enforcement agency with more than 70 officers who protect and serve an area of 2.2 square miles.

Safety at UCF is a **24/7** operation.





- Staffing
- Training
- Equipment
- **Community Policing**

## Our Partnerships

- SDES and Student of Concern
- Title IX
- HR
- Counseling
- Local, state and federal law enforcement

## Our Services

- Monthly women's self-defense classes
- SEPS (Safe Escort Patrol Service)
- Run, Hide, Fight training
- Security surveys
- Coffee With a Cop
- Safety Fair (September)
- Safe Knight Week (March)





# As enrollment has increased, crime has decreased.

Total Part 1 Crimes				
2012	2013	2014	2015	2016
188	169	165	126	121
Percentage change from previous year	-10%	-2%	-24%	-4%
Percentage change from 2012	-10%	-12%	-33%	-36%

Spring Semester Total Admissions				
2012	2013	2014	2015	2016
57,043	57,292	57,487	58,748	60,593
Percentage change from previous year	.4%	.3%	2%	3%
Percentage change from 2012	.4%	.7%	3%	6% (3,550 students total)



IF YOU

**SEE**

**SOMETHING**

**SAY**

**SOMETHING**

**UCF POLICE**

**407-823-5555**

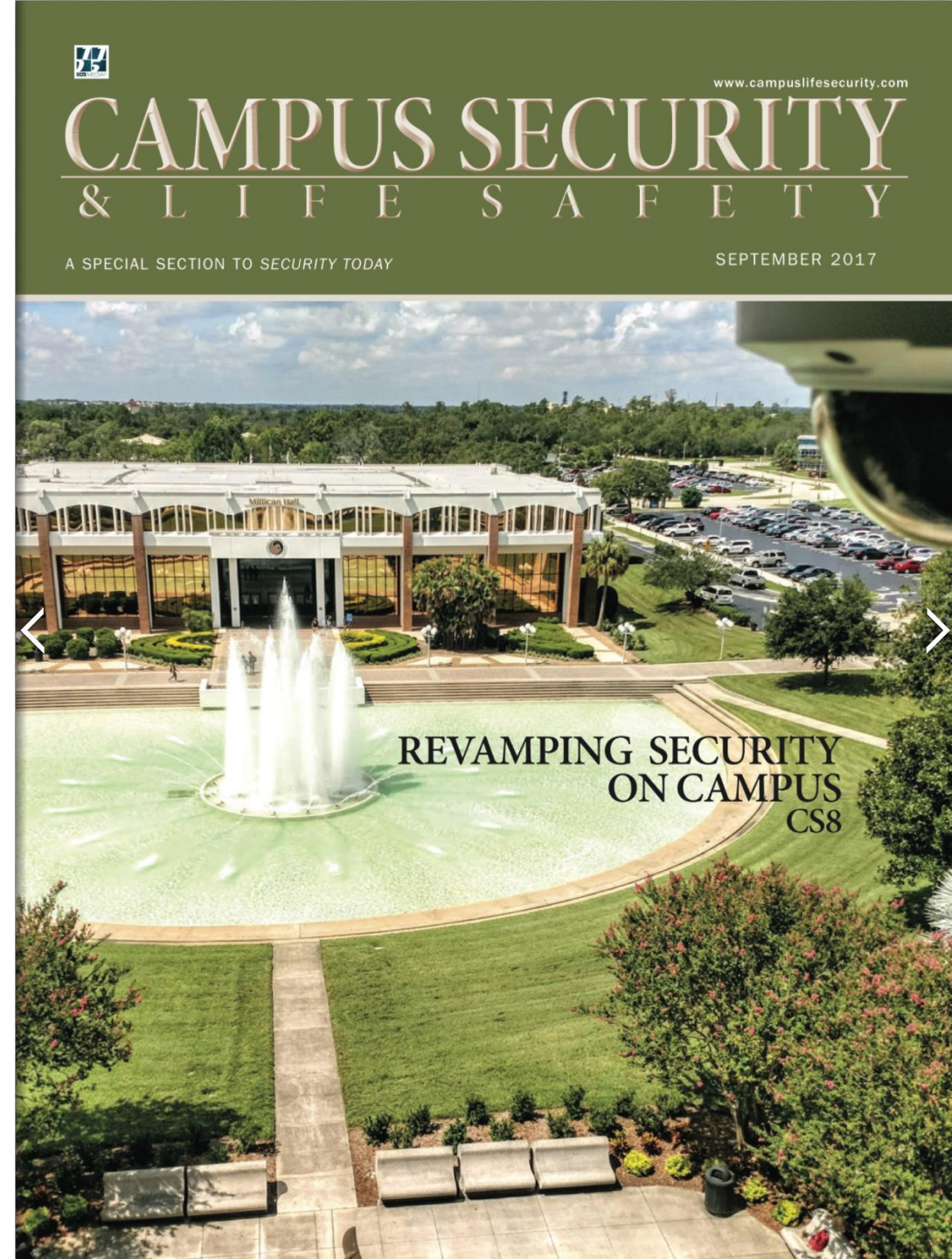
**911 IN AN EMERGENCY**

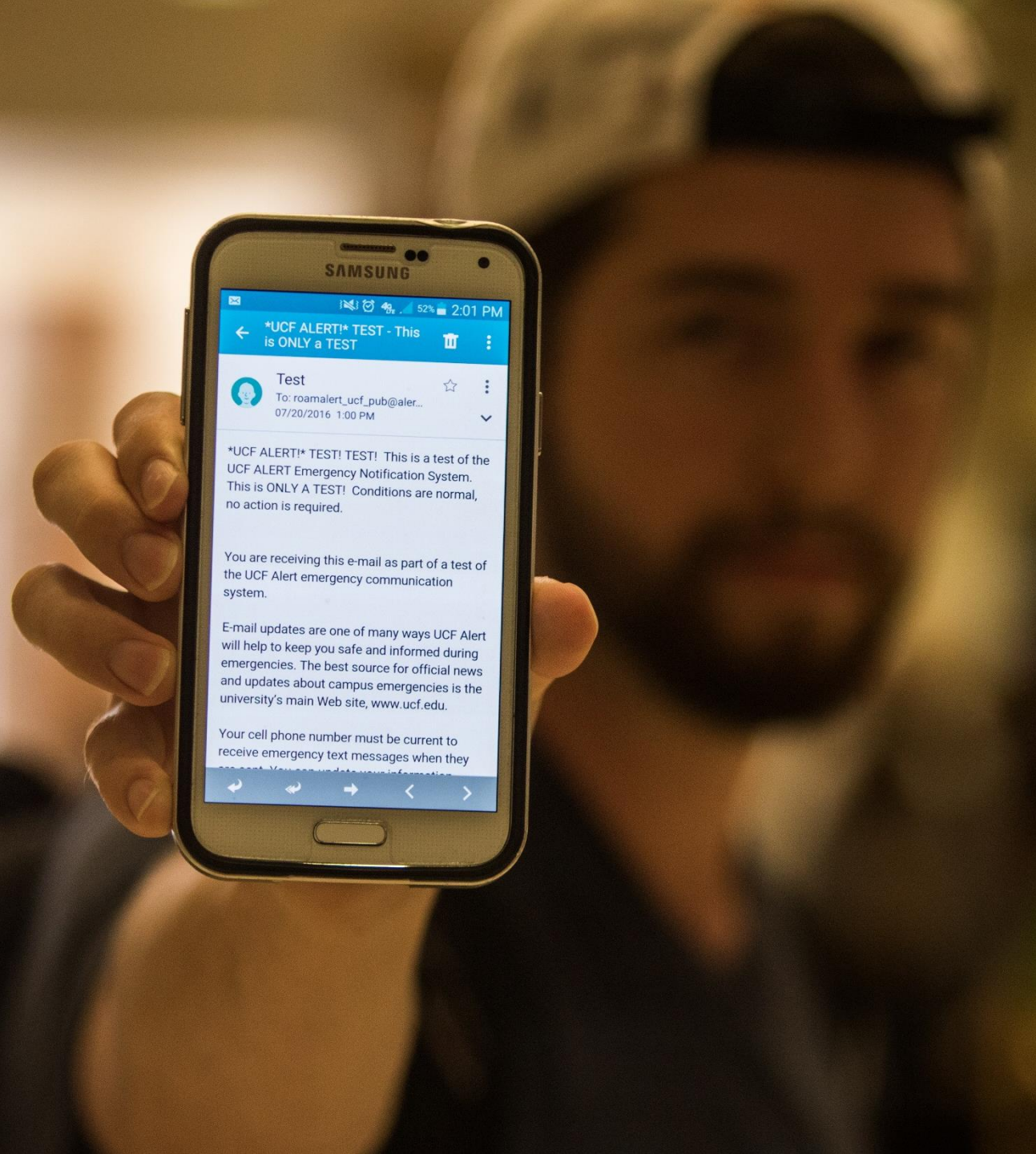


# Department of **Security** and **Emergency Management**

UCF is accredited in emergency management, the only Florida university to receive this recognition and the fourth accredited university in the U.S.

The goal is simple: A more **Secure** and **Resilient** UCF





- UCF Alert system
- Security cameras
- Access control
- New construction
- Security Guards
- Drone Approval

Thank you, **faculty**.

Richard Beary

*Associate Vice President  
and Chief of Police*

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