

MEETING AGENDA
FACULTY SENATE PERSONNEL COMMITTEE
April 19, 2023 11:30-12:30
<https://ucf.zoom.us/j/93204588719>

1. Call to Order
2. Recording of Meeting Minutes (Tamra)
3. Approval of Minutes for March 22, 2023
4. Recognition of Guests
5. Announcements
6. Ongoing/Unfinished Business
 - Summary of Post-Tenure Review (PTR) Survey Results
 - Discussion & Preparation of PTR Recommendations
7. New Business
8. Other Business
9. Adjournment

MEETING AGENDA
FACULTY SENATE PERSONNEL COMMITTEE
MARCH 22, 2023 11:30- 12:30
ZOOM <https://ucf.zoom.us/j/93204588719>

In attendance: Shawn Burke, Mason Cash, Nadine Dexter, Vladimir Gatchev, Richard Harrison, Gulnora Hundley (vice chair), Juhee Kang, Tamra Legron-Rodriguez, Karol Lucken (chair), Marino Nader, Donna Neff, Michael Proctor, Blake Scott, Martine Vanryckeghem

Absent Members: Rodrigo Amezcua Correa,

Guests: Jana Jasinski,

1. Call to order and confirmation of quorum
2. Revision of minutes from February 15, 2023 (add Shawn Burke as present for attendance).
3. Approval minutes from February 15, 2023
4. Recognition of Guests
5. Announcements
 - Status of Faculty Involvement in Hiring Resolution (*Karol Lucken*)
6. New Business - Post-Tenure Review Dossier Materials (*Karol Lucken*)
 - Jana Jasinski shared: <https://www.flbog.edu/session/board-of-governors-regular-meeting-2lxjobly/>
 - Conversation on what documents to be included (and not included) in the Post-Tenure Review Dossier Materials. Should this committee work on a resolution?
 - This committee does not have time for a resolution but instead will work on a recommendation statement to send to Faculty Excellence about what faculty should provide and what should not be included.
 - What documents would be helpful to help faculty contextualize their progress?
 - Ideas from committee:
 - What should/should not be considered. Maybe some language of “only what is in the progress report should be considered.”
 - SPIs should not be included.
 - Productivity – how do we document “productivity” depending on the unit that faculty work in? Can the deliverables differ based in the unit the faculty member is in?
 - Impact statement (is this more appropriate for tenure and promotion)
 - Productivity statement
 - “*Other measures of faculty conduct as appropriate*” – this language is concerning.
 - There is no step for faculty member to respond to comments that are added by Chair, Dean, Provost, etc.

- Extra steps need to be added to this process so there is an opportunity for faculty to comment and response to statements from Chair, Dean, Provost, etc.
 - Personnel record must be included. What is included in this? How do faculty review this?
 - Logistics discussed.
 - Short turnaround time, does this committee need another meeting?
 - This committee should gather feedback from faculty about what documents to be included (and not included) in the Post-Tenure Review Dossier Materials.
 - Blake Scott volunteered to take the lead on creating a Qualtrics survey to gather feedback,
 - The survey will go out from the faculty senate chair S. King.
 - The survey will go out to all faculty and filter responses by rank and college.
 - Faculty that are not T/TE will have the survey end
 - Include question about college faculty member is in with an option of “prefer not to answer”.
 - Deadline to complete survey: 4/5/2023
 - Reminder email to complete survey
 - Martine Vanryckeghem and Donna Neff volunteered to work on email language for reminder email that committee members can sent to units in their college to encourage faculty to complete survey.
 - This committee will get survey results to review in advance of 4/12/2023 meeting.
 - Additional meeting of this committee on April 12, 2023
 - Question about who gets these post-tenure review documents? Chairs, deans, provost, BOT, auditor.
- 7. New Business (cont’d)
 - New Faculty Survey (*Karol*)
 - Assessing the impact of the Post-Tenure Review legislation (outside of the COACHE survey) in the future.
 - *COACHE* Survey Results – link was disseminated to the committee to review the results.

At 12:27 pm a motion was made by Mason Cash, seconded by Gulnora Hundley, and approved to adjourn the meeting.

Minutes taken by Tamra Legron-Rodriguez