

M E M O R A N D U M

TO: Faculty Senate Steering Committee
FROM: Faculty Senate Office
DATE: May 13, 1994
SUBJECT: Minutes of Fac. Sen. Steering Meeting of April 21, 1994

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The meeting was called to order by Dr. Naval Modani, Chair, at 4:05 p.m. The roll was passed. The minutes of March 24, 1994 Steering Committee meeting were unanimously approved. Members present were Drs. Armstrong, Cook, Cunningham, Hosni, Koons, Murray, Petrasko, Rungeling, Sheridan, Taylor, Wink, Wood. Provost Gary Whitehouse and Dr. Frank Juge were also in attendance. Dr. Modani welcomed new members Drs. Murray and Wink to the Steering Committee.

OLD BUSINESS:

Dr. Modani distributed a list of Grand Marshals and Faculty Senate representatives for the Spring 1994 commencement ceremonies. He also reported that the boundaries for the Arboretum are close to being finalized and all parties have reason to be pleased. The Arboretum is likely to be about 60 acres. Some additional land would be left in its natural state as a buffer behind the proposed site for the President's home.

Dr. Modani reported that 16 senators have returned the survey on functioning of committees. Dr. Modani was asked to send a reminder. Dr. Cook raised the question of UCF's interaction with retired faculty. Dr. Rungeling suggested that the Personnel Committee look at this issue and make recommendations.

NEW BUSINESS:

Dr. Modani distributed a schedule of meetings for the Senate and the Steering Committee for 1994-95. All Steering Committee meetings would be in room BA 472. Dr. Modani spoke of the scheduling difficulties for the Standing Committees. He said that Dr. Huddleston's office is planning to set aside certain times for various activities when no classes would be scheduled. The Standing Committees would be encouraged to schedule their meetings during these hours. The formation of Standing Committees for the next year should be done by the Summer A term.

Provost Whitehouse and Dr. Juge briefed the members on the budget. UCF has received the largest percent increase this year. Of the \$5.25 million appropriated for equity funding, UCF should receive about \$1.7 million. Funding for enrollment growth is expected to be \$6.3 million. The Library is slated to receive an additional \$1.6 million. A handout summarizing the salary agreement and the TIP awards was distributed. The total raise package of 4 percent, effective November 1, 1994, includes the following distribution (approximate): across the board \$600 for nine month appointments and \$800 for twelve month appointments (1.4 percent); 1.5 percent for promotion, salary equity, and discretionary raises; and 1.1 percent to address salary compression/inversion. Provost Whitehouse indicated that it is yet to be decided whether promotion raises would come off the top or be part of college allocations. The TIP awards were funded at \$5 million and UCF expects to receive about the same number of awards as

last year. The TIP awards include graduate instruction and consider four out of six semesters. Provost Whitehouse agreed with Dr. Modani that the process at UCF worked well last year in part due to the input of the Steering Committee.

In regard to the salary compression/inversion, Dr. Modani stated that each college must devise a plan based on salary study by discipline and rank, number of years of service in SUS, and an evaluation of employee performance during the last ten years. Provost Whitehouse indicated that the UCF plan would be developed in consultation with the UFF and the Steering Committee. The BOR would be providing some guidelines and instructions on this issue. Dr. Juge stated that individual colleges would have some flexibility within the general framework developed for UCF. The plan has to be implemented before November 1, as there is no provision for retroactivity. The next meeting of the Steering Committee was set for May 19, 1994 to discuss this issue.

Dr. Modani gave a brief update on the meeting of Faculty Senate chairs held in Orlando. The group has a new name, Advisory Council of Faculty Senates, and Dr. Modani is the chair-elect for 1995-96. Each campus has two representatives, one of which is expected to be the current chair of the senate. Members agreed to a suggestion by Dr. Modani that the immediate past chair of the senate be the second representative from UCF.

Dr. Taylor asked about tuition flexibility. Provost Whitehouse responded that the coming year is for planning. UCF would keep the additional revenue from a tuition increase (up to 10 percent) and students have to be consulted on spending the additional revenues. Also a \$2 per SCH technology fee is being discussed. Dr. Rungeling asked about classroom upgrades and equipment for classrooms. Provost Whitehouse said that he is aware of the concern and it is being looked into.

Meeting adjourned at 5:15 p. m.