

MEMORANDUM

Date: April 13, 2010
TO: All Faculty Senate Members
FROM: Ida Cook
Chair, Faculty Senate
SUBJECT: Faculty Senate Meeting on April 22, 2010

Meeting Date: Thursday, April 22, 2010
Meeting Time: 4:00-6:00 p.m.
Meeting Location: Student Union Key West, Room 218

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes of *March 25, 2010***
4. **Announcements and Recognition of Guests**
5. **Old Business**
 - ◆ Information item: Resolution 2009-2010-2 Approved
6. **New Business**
 - ◆ *Introduction of Members*
 - ◆ *Election of Officers for the 2010-2011 Senate*

Nominations by the Steering Committee:

Chair: Dr. Ida Cook, College of Sciences
Vice Chair: Dr. Bob Pennington, College of Business Administration
Secretary: Dr. Reid Oetjen, College of Health and Public Affairs

Additional nominations may be made from the floor.
 - ◆ *Establishment of the Steering Committee for 2010-2011*

In addition to the elected officers of the Senate and the immediate past chair of the Senate, the Steering Committee will need the following:

 - (4) members from the College of Arts & Humanities
 - (2) members from the College of Business Administration
 - (2) members from the College of Education

- (2) members from the College of Engineering and Computer Science
- (2) member from the College of Health and Public Affairs
- (1) member from the College of Medicine
- (1) member from the College of Nursing
- (1) member from the College of Optics and Photonics
- (4) members from the College of Sciences
- (1) member from the Rosen College of Hospitality Management
- (1) member from the University Libraries

Members are elected by the senators from each of the colleges.

◆ *Establishment of the Committee on Committees for 2010-2011*

The Committee on Committees is chaired by the Vice Chair of the Senate and has one Steering Committee member from each college and the immediate past chair of the Senate.

7. Adjournment

Faculty Senate Meeting
Minutes of
March 25, 2010

Dr. Ida Cook, Faculty Senate Chair, called the meeting to order at 4:10 p.m. The roll was circulated for signatures. The minutes of February 25, 2010 were approved as recorded.

RECOGNITION OF GUESTS

Lucretia Cooney, Faculty Affairs; Patricia MacKown, Office of Student Rights and Responsibilities; Alison Morrison-Shetlar and Michelle Messina, Undergraduate Studies; Mark Gumble, Academic Services for Student Athletes; Tom Cavanagh and Linda Futch, Center for Distributed Learning; Elizabeth Hale, Computer Services and Telecommunications; Nancy Stanlick, Philosophy; Diane Chase, Academic Affairs.

ANNOUNCEMENTS

The provost will not be at today's meeting. On his behalf, Diane Chase noted that there were no announcements from the Provost's office.

Founders Day will be April 7, 2010. Dr. Cook encouraged all senators to attend.

Information about a survey from Conference USA had been emailed to all senators. Dr. Cook requested that those who have not yet completed the survey, please do so. Cards with the website address and login information were distributed.

OLD BUSINESS

None.

NEW BUSINESS

Motion made to amend the agenda to move the "Z" Designation presentation to the top of new business. Motion seconded and approved.

Motion made to add Resolution 2009-2010-3 Florida Retirement System Benefits to the agenda. Motion seconded and approved.

Z Designation for Academic Dishonesty – Alison Morrison-Shetlar

Dr. Morrison-Shetlar provided an overview of the new "Z" designation which will accompany the grade on the transcript of a student who committed academic dishonesty during that course. Student, faculty, and staff focus groups all supported the development of such a designation. The designation has been approved by the Undergraduate Policy and Curriculum Committee. A full description of the process for assigning the designation can be found at the website <http://z.ucf.edu>, including information about the appeals process. The Z designation is not a grade, and is separate from the Student Conduct process. The designation is assigned at a faculty member's discretion. A question and answer period followed.

Resolution 2009-2010-2 Electronic Promotion and Tenure Dossiers – Kevin Haran

Dr. Haran read the resolution from the Personnel Committee. A friendly amendment was made to change "Personnel Committee" to "Faculty Senate" in the "Be it Resolved" clause. A question was raised regarding who would convert documents into digital format. A question was raised regarding items that would be difficult or cumbersome to scan. A question was raised about whether additional documents could be added after the process starts. Dr. Cook noted that the resolution proposes that the university look into the feasibility of adopting an electronic system, and that specific procedures have yet to be developed. Members of the University Promotion and Tenure Committee spoke about the logistical difficulties of the current system and encouraged the adoption of the resolution. The question was called. Motion to call the question seconded and approved. Motion to approve the resolution carried. The resolution as approved reads:

Resolution 2009-2010-2 Electronic Promotion and Tenure Dossiers

Whereas, given current advances in electronic storage and future developments, and

Recognizing that this resolution will need to be bargained between the UFF and the UCF Board of Trustees,

Be It Resolved, that the ~~Personnel Committee~~ Faculty Senate recommends that the University look into the feasibility and security of using electronic storage and distribution for the process of tenure and promotion decisions. The consideration of this methodology might include the use of a pilot program.

Resolution 2009-2010-3 Florida Retirement System Benefits

Dr. Cook read the resolution from the Steering Committee. A friendly amendment was made to add a preface to the resolution: "Given that it figured into faculty decisions to take employment in Florida and at UCF". A friendly amendment was made to add "and other faculty" between "chair" and "shall", and to add "and other retirement programs" after "benefits". Dr. Cook provided background on the legislature's proposed changes to the structure and management of the Florida Retirement System and to the way retirement benefits are calculated. A friendly amendment was made to change "figured" to "figures" in the preamble. The question was called. Motion to call the question seconded and approved. Dr. Cook read the revised resolution. Motion to approve the resolution carried. The resolution as approved reads:

Resolution 2009-2010-03 Florida Retirement System Benefits

Given that it figures into faculty decisions to take employment in Florida and at UCF,

Be it Resolved, that the Senate Chair **and other faculty** shall communicate to the appropriate parties that the UCF Faculty Senate strongly opposes any reduction in Florida Retirement System benefits **and other retirement programs**.

University Athletics – Mark Gumble

Dr. Cook announced that Athletic Director Keith Tribble sent his regrets for not being able to attend the meeting as planned. He had been out of state recruiting the new men's basketball coach.

Mark Gumble, Director of Academic Services for Student-Athletes (ASSA), provided an update on the state of the academic progress of athletes and University Athletics. He thanked the faculty for their efforts. ASSA welcomes communication from faculty about any problem with an athlete. Mr. Gumble provided an overview of the data in the handout that was distributed at the beginning of the meeting. Graduation rates are increasing based on the six year cohort used to track this factor. Teams which have had low scores under the NCAA system have been doing much better, including football. This year all UCF teams will be above 925, and several teams will have a perfect 1000. National Student Athlete Day will be on April 6. Mr. Gumble invited all of the senators to attend a luncheon on that day honoring student athletes. Those interested in attending should contact him by email for the event specifics.

Online Syllabi – Linda Futch

Dr. Futch provided an overview of a proposed system for implementing online syllabi. The system would allow faculty to create a syllabus through the MyUCF portal which would be linked directly to the appropriate course. This would allow a link to the syllabus to show up in the class schedule. This will be an option for faculty, not a requirement. There will be a test run this summer, and the tool will go live in Fall 2010. Faculty who are interested in participating in the test run should contact Dr. Futch.

STANDING COMMITTEE REPORTS

Budget and Administrative Committee – Annette Khaled

The committee will be meeting in April to discuss the financial impact of lost equipment.

Graduate Council – Jim Moharam

Dr. Moharam reviewed the activities and action of the Graduate Council, the specifics of which are in the attached report.

Personnel Committee – Kevin Haran

A draft of guidelines for promotion of non-tenure earning faculty went to the Steering committee, which returned it to the committee for further work. The committee had been looking at the promotion of full professors, but this has been tabled due to the current economic situation.

Undergraduate Policy and Curriculum Committee – Jill Fjelstul

The committee has been looking at the differences between tracks and specializations, including how they appear on transcripts. The exploration of these issues and collection of data will go on through next year.

OTHER BUSINESS

Dr. Cook announced that this is the last meeting of the 2009-2010 Senate and thanked the Senators for their service. The first meeting of the 2010-2010 Senate will be on April 22.

Dr. Chopra announced that the Nominating Committee is seeking candidates for the vice chair and secretary positions. Those interested in serving should contact him.

Dr. Chopra noted that the state Senate and House have passed Senate Bill 6, which affects tenure and merit pay at the K-12 level. This could crop up at higher levels as well.

On behalf of Dr. Kassab, Dr. Chopra asked that faculty be advised of the potential impact of health care reform. He requests that someone is present at the upcoming Steering meeting to address these concerns.

ADJOURNMENT

Motion to adjourn made and seconded. Meeting adjourned 5:28 P.M.

Faculty Senate Meeting – March, 2010
Graduate Council Report
February 25, 2010 – March 25, 2010

Council information and activities (membership, meeting schedule, agenda, minutes, actions, etc) are available at <http://www.graduatecouncil.ucf.edu/>

Appeals and Awards Committee: Dr. Coffey

- Held one meeting on 3/18
- Review student petitions – typically 10-15 petitions per meeting
- Next meeting scheduled for 4/1

Curriculum Committee: Dr. Nutta

- Held two meetings–3/4
- Reviewed and approved course action and special topic requests
- Approved new track additions for:
 - 5 track additions to the Social Work MS
 - Professional Engineering Management track to the Industrial Engineering MS
- Approved track inactivations for:
 - Initial Leader Certification in Ed Leadership EdD
 - Previous Leader Certification in Ed Leadership EdD
- Approved Track reactivations for Theatre for Young Audience in Theatre MFA
- Approved new graduate certificates for:
 - Social Science Education graduate certificate
 - Health Care Informatics graduate certificate
- Approved Curriculum revisions to the Juvenile Justice Leadership graduate certificate
- Approved suspension of admissions for the Aging Studies graduate certificate
- Next meeting scheduled for 4/1

Policy Committee: Dr. Moharam

- Held three meetings –3/3, 3/17, 3/24
- Approved revision for Master on the way policy
- Currently discussing part time thesis/dissertation hours, continuous enrollment, number of split courses (4000/500) allowed in a program
- Next meeting scheduled for 4/14

Program Review Committee: Dr. Dombrowski

- Held two meetings – 3/5. 3/12
- Completed selection of Student & Faculty Award Winners
- Completed review of Graduate Faculty reappointment in Finance, Chemistry, Marketing, and Management
- Next meeting scheduled for 3/26
- Will be Review of Graduate Faculty reappointment in and Accounting
- Will be reviewing the proposal for the new M.S. program in Urban and Regional Planning

2010-2011 Faculty Senate Biographies of Officer Nominees

Chair

Ida J. Cook, Ph.D., Associate Professor in the Department of Sociology at the University of Central Florida, received her B.A. (U. of F.) in 1967, her M.S. (F.S. U.) in 1969, and her Ph.D. in sociology in 1976 from North Carolina State University (*An Evaluation of Change in the Relationship between Ascriptive and Achievement Variables in the United States from 1960-1970*). Dr. Cook's research focuses on evaluation of social programs, community change, political behavior, substance abuse, public attitudes toward pornography, domestic violence, and health care for the elderly. She has presented her research at numerous conferences and has published several monographs and technical reports on evaluation, regarding attitudes toward retirement, services for children in poverty, substance abuse and social programs, domestic violence, study of experiences and satisfaction of participants in study abroad programs. Her current work involves the study of faculty experiences with internationalization. At UCF, she has been involved in many areas of faculty governance, including the Faculty Senate (Vice Chair, Chair, committees), College of Sciences, College of Arts and Sciences, UFF and community service.

Vice Chair

Robert L. Pennington, Ph.D., Associate Professor and Director in the Department of Economics in the College of Business Administration at the University of Central Florida received his B.A. in 1969, and his Ph.D. in economics in 1977 from Texas A & M University (*The Generalized Handicap Wager Market for Football Bets: Theory and Evidence*). Dr. Pennington came to UCF in 1983 from George Mason University as the Director of the Center for Economic Education. His research and teaching in economic education has brought over \$1,000,000 in research grants to UCF. He and the CEE have won every major award for Economic Education including the Freedoms Foundation George Washington Medal (twice), the Leavey Award for Excellence in Private Enterprise Education, and the NFIB Foundation Achievement in Entrepreneurship and Free-enterprise Education. He has presented his research at numerous conferences and has published the Holt, Rinehart and Winston High School Economics textbook, numerous journals and monographs in economic education, and papers

evaluating various teaching techniques and tools in economics as well as applying economics to real world markets. His current work involves assessing online homework management systems and learning in large economics classes. At UCF, he has been involved in many areas of faculty governance, including the Faculty Senate (Parliamentarian, Chair of the UPCC, Constitutional Revision committee (twice)); College of Business Administration (Undergraduate Policy Review Committee chair, Assistant and Associate Dean, MBA and MAAE program director, and various evaluation committees); College of Education (Founding Academy Faculty Fellow, UCF Academy for Teaching, Learning and Leadership); past president and current treasurer, UCF, Chapter 232 of Phi Kappa Phi national honorary.

Secretary

Reid Oetjen, Ph.D. is a Tenure-earning, Assistant Professor and the Director of the Executive in Health Services Administration (*e*-MSHSA) Graduate Program in the Department of Health Management and Informatics at the University of Central Florida. He teaches courses at both the undergraduate and graduate levels. Dr. Oetjen focuses his teaching on long-term care administration, healthcare quality management, human resources management, and the aging of the population. Dr. Oetjen has numerous peer-reviewed publications and regularly presents his research at academic and practitioner conferences. His research foci are on the long-term care quality, developing tools for healthcare practitioners, and the scholarship of teaching and learning. In addition to his academic experience, Dr. Oetjen served as an Assistant Administrator for a national Skilled Nursing Facility chain and spent 10 years as an operations manager for a major international airline. He has served on the Faculty Senate since 2009 and is a member of the Senate Steering Committee, University Athletics Committee, and the University Committee on Committees. In addition, he is the Faculty Fellow for Classroom Management and serves on the Faculty Center for Teaching and Learning Advisory Board. In addition to his University service, he is very active within the College of Health and Public Affairs and the Department of Health Management & Informatics. Dr. Oetjen is also active in several national professional organizations, the Association of University Programs in Health Administration and the Academy of Management. He is Chair of the Upsilon Phi Delta National Honor Society, Chair of the Long-term Care Faculty Network, and is a member of the Annual Planning Committee.