

MEMORANDUM

Date: April 16, 2008
TO: All Faculty Senate Members
FROM: Manoj Chopra
Chair, Faculty Senate
SUBJECT: Faculty Senate Meeting on April 24, 2008

Meeting Date: Thursday, April 24, 2008
Meeting Time: 4:00-6:00 p.m.
Meeting Location: Student Union Key West, Room 218

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes of *March 20, 2008*
4. Announcements and Recognition of Guests
5. Old Business
6. New Business

- ◆ *Introduction of Members*
- ◆ *Election of Officers for the 2008-2009 Senate*

Nominations by the Steering Committee:

Chair: Dr. Manoj Chopra, College of Engineering and Computer Science
Vice Chair: Dr. Ida Cook, College of Sciences
Secretary: Dr. Aubrey Jewett, College of Sciences

Additional nominations may be made from the floor.

- ◆ *Establishment of the Steering Committee for 2008-2009*

In addition to the elected officers of the Senate and the immediate past chair of the Senate, the Steering Committee will need the following:

- (3) members from the College of Arts & Humanities
- (2) members from the College of Business Administration
- (2) members from the College of Education
- (1) member from the College of Engineering and Computer Science
- (1) member from the College of Health and Public Affairs

- (1) member from the College of Medicine
- (1) member from the College of Nursing
- (1) member from the College of Optics and Photonics
- (3) members from the College of Sciences
- (1) member from the Rosen College of Hospitality Management
- (1) member from the Libraries

Members are elected by the senators from each of the colleges.

◆ *Establishment of the Committee on Committees for 2008-2009*

The Committee on Committees is chaired by the Vice Chair of the Senate and has one Steering Committee member from each college and the immediate past chair of the Senate.

7. Adjournment

Faculty Senate Meeting
March 20, 2008

Dr. Manoj Chopra, Faculty Senate Chair, called the meeting to order at 4:05 p.m. The roll was circulated for signatures. The minutes of February 14, 2008 were reviewed with unanimous approval as recorded.

Recognition of Guests: Drs. J. Schell, D. Dulniak, and D. Chase; Mr. Barry Baker and Ms. Jeannette Ward, UCF Libraries; Drs. Max Poole and Michael Stern, Graduate Studies.

Announcements

Senators are reminded of the Faculty Assembly called by President Hitt on Tuesday April 1, 2008 at 3:00 p.m. for the purpose of voting on the revisions to the Faculty Senate Constitution. The meeting will be conducted by President Hitt or his designee.

The date for the next Faculty Steering Committee Meeting has been changed from April 10, 2008 to Tuesday, April 15, 2008 at 4:00 p.m.

New Business item is added to today's agenda as an informational item regarding clarification of graduate degrees.

Provost's update – *Provost Hickey reporting*

Budget: University Deans and Vice Presidents were notified earlier this week of additional budget cuts and tonight all Faculty members and Staff will receive the next Provost update. UCF was advised that budget cuts of most likely up to 10% would begin in 2008-2009. The exact percentage point for the projected budget cuts remains undecided in both the House and Senate. Talks are ongoing regarding the budget situation in the State of Florida. Provost Hickey reports that there are efforts towards protecting higher education from severe budget cuts. There is currently no more hold back in monies from units by UCF at this point until legislative session finalizes the budget, probably within the next 30 days. Should the budget cut become 10% then UCF will need additional cuts. In the meantime, Deans and Vice Presidents are encouraged to use the money that is carried forward from 2007-2008 to augment the 2008-2009 budget needs. Senators were informed that each percent cut is a \$2.6 million cut in funding.

Up to this point, the cuts in the budget were across the board. However, there is a meeting of the Budget Planning Committee on Friday March 28, 2008 to determine how to make focused budget cuts. Provost Hickey reiterated the approach towards such decisions as outlined by President Hitt. He noted the following regarding UCF program assessment: quality; centrality to mission;

comparative advantage, student demand, and cost will be examined, as well as other areas. Dr. Chopra also serves on this committee.

Graduate College: UCF presented to the BOT the idea of creating a Graduate College at UCF. Dr. Bishop made the presentation to the BOT. Graduate enrollment has continued to decline. If UCF continues with current strategies, there will not be opportunities for change. Provost Hickey emphasized that graduate education cannot be separated from research. The challenge is to determine what action is needed to increase graduate enrollment; improve graduate student recruitment; payment of tuition and stipends as well as health insurance benefits. If UCF does go forward in the direction of establishing a Graduate College, a phase-in process will occur with Dr. Bishop exploring new revenue streams.

ACTION: Provost Hickey is committed to working toward the development of the Graduate College with Chair Chopra and the Steering Committee during summer 2008. Dr. Chopra requested that senators send constructive ways faculty can participate in selective budget cuts. Senators were reminded that the UCF Medical School is a completely different funding line from the state of Florida, and that the monies for the Medical School cannot be spent on the UCF general budget.

Old Business

Resolution GS-2: 2007-2008 – 02 ETD Dissemination Policy – Dr. Liberman reporting

Background: Over the last two years, the policy from the Graduate Council has undergone extensive review.

Dr. Liberman read the resolution to the senate, adding that the word *we* in the resolution refers to any person who is involved in the dissemination process. Dr. Chopra noted that the electronic theses/dissertations are stored on library servers. The process/procedure was confirmed with the UCF Library administrators in the time since the February, 2008 Faculty Senate meeting.

Resolution GS-2: ETD Dissemination Policy

Whereas, the university is dedicated to open access of original work for the purposes of scholarship, and

Whereas, the university is mindful of protecting the rights of our students (and faculty) with regard to their original work,

Be it resolved, that UCF will provide the following options for all graduate students submitting the required Electronic Thesis and Dissertation (with required graduate advisor input)

1. *Immediate worldwide dissemination with no restrictions.*
2. *Pending dissemination of the entire work for six months for patent or other proprietary issues, with an additional six months extension available. Once the patent and proprietary issues are resolved, we recommend immediate worldwide dissemination with no restrictions.*
3. *Pending dissemination of the entire work for six months for patent or other proprietary issues, with an additional six months extension available. Once the patent and proprietary issues are resolved, we recommend dissemination with limited access to the UCF community for a period of*
 - a. *___one year*
 - b. *___three years*
 - c. *___five years*
4. *Dissemination with limited access to the UCF community for a period of*
 - a. *___one year*
 - b. *___three years*
 - c. *___five years*

ACTION: There was a call for the vote with the resolution approval vote as unanimous. The resolution will be sent to Provost Hickey for review.

New Business

Resolution 2007-2008-07: Funding of Library Materials and Subscriptions in Support of Faculty Research – Dr. Chopra reporting

Background: The resolution came from the library committee. The resolution was then developed by the Faculty Senate Steering Committee.

Dr. Chopra read the resolution. There was discussion with Jeanette Ward commenting that Florida Center for Library Automation is also experiencing budget cuts with consortium cuts anticipated for this next year.

Resolution 2007-2008-7 Funding of the Library Materials and Subscriptions in Support of Faculty Research

(From the Steering Committee)

Whereas, the University of Central Florida recognizes the great importance of research performed by its faculty and the need to afford the research community at UCF with all the necessary facilities to maximize productivity and excellence, and

Whereas, the UCF Library performs a vital function of providing

access to journals and publications in support of sponsored research being performed by the faculty,

Be it resolved, that the Faculty Senate of the University of Central Florida recommends to the university administration that the overhead returns generated by research grants, along with other sources of funding, be reviewed for helping overcome the downward spiral of funding for the library's procurement of materials and subscriptions.

ACTION: Dr. Chopra proceeded with the voting process; the resolution vote carried unanimously. The resolution will be sent to Provost Hickey for review.

Resolution 2007-2008-08 Endorsement of Student Government Green Fee – Dr. Chopra reporting

Background: UCF students held a referendum regarding a possible green fee; there was overwhelming support for a green fee in the amount of \$0.75/credit hour. The fee would go towards renewable energy/recycle efforts on the UCF campus. The students then brought the resolution to the Faculty Senate Steering Committee to garner support from the Faculty Senate. Provost Hickey was present at that meeting; both the Provost and members of steering offered guidance to the students. Thus, a resolution was formed and presented today for Faculty Senators consideration. At this point, the student effort is in the early stages.

Resolution 2007-2008-8 Endorsement of Student Government Green Fee

(From the Steering Committee)

Whereas, the University of Central Florida has previously endorsed the Focus the Nation initiative toward environmental concerns, and

Whereas, the Student Government and Student Body of the University of Central Florida has supported creation of a Sustainability Fund through the implementation of a "Green Fee,"

Be it resolved, that the Faculty Senate of the University of Central Florida endorses the concept of environmental sustainability on the UCF campus, and supports the efforts of the Student Government Association to establish a "Green Fee" to generate a Sustainability Fund.

We further urge the Student Government Association to work with the University of Central Florida administration to guarantee reasonable control and proper utilization of such funds.

ACTION: Senators voted on the resolution with a unanimous vote in favor. The resolution will be sent to Provost Hickey for review.

Bookstore Follow-up
No discussion today.

ACTION: tabled until next academic year, 2008-2009.

Standing Committee Reports

Budget and Administrative Committee – Dr. Belfield reporting

Equipment recommendations were sent forward to Dr. Schell's office. Dr. Schell stated that the equipment fees approvals were forwarded to the units. Dr. Schell commended Dr. Belfield's handling of the equipment fees.

Graduate Council Committee – Dr. Liberman (electronic submission)

Dr. Liberman reported the completion of work on the policy regarding the conferral of graduate degrees. The policy is presented today in Senator's packets.

Report on Graduate Council Curriculum Subcommittee Activities:

The subcommittee met two times since the last Senate meeting. During those meetings, the following business was conducted: approved curriculum revisions to the Ph.D. in Modeling and Simulation program; approved course revisions and credit hour reductions to the Urban Education Graduate Certificate program; approved the deactivation of the Materials Failure Analysis Graduate Certificate program; approved 12 course action requests. The next meeting of the Curriculum Subcommittee is scheduled on April 1, 2008.

Personnel Committee – Dr. Chakrabarti reporting

Dr. Chakrabarti reported that a meeting regarding the retirement system is scheduled with Mr. Newman next Monday, March 24, 2008. The committee completed the Promotion and Tenure document and submitted to Dr. Lin Huff-Corzine.

ACTION: Dr. Chopra asked that the proposed changes to the Promotion and Tenure document be emailed to him to be distributed to the full Senate. Any work not yet completed this year will be brought forward to the Personnel Committee for 2008-2009.

UPCC – Dr. Pennington reporting

The next meeting is scheduled on April 8, 2008; the agenda deadline was today; the next deadline for submission is August 21, 2008.

Other Business

Senator Elections for 2008-2009 – Dr. Chopra reporting

The call for senator elections is to go out on March 21, 2008 with a deadline for unit election results as April 14th. The Notice is written, instructing units to

conduct the election as if the Faculty Assemble votes to amend the constitution. Any clarifications on the process should be sent to Dr. Cook.

Student Perception of Instruction – Dr. Wink reporting

Background: the Ad Hoc committee of four members continues the work that was started nearly two years ago. The Student Perception of Instruction revisions were piloted during fall semester 2007. Committee members conducted an SGA focus group meeting to acquire the meanings of items on the form from a student perspective and to learn what, if any, items were missing in the assessment. A second pilot will be conducted at the end of this spring 2008 semester including a parallel assessment form for faculty to give feedback about what went on that semester. The intention is to capture any important events that happened during the semester with potential impact on the evaluation process. While the pilot data are collected electronically, that does not mean that the final process will be electronic format. Anyone interested in joining the committee is welcomed. Please contact Dr. Diane Wink.

Live Shooting Drill in Research Park – Dr. Schell reporting

The UCF police will conduct the drill in Research Park on Monday, April 14, 2008 in order to have a simulated experience requiring emergency response. Dr. Schell requests that any faculty available on the date consider serving as classroom instructors. There will be several scenarios repeated throughout the day.

Dr. Schell also announced that 22 workshops for faculty units were conducted this semester. The Board of Governors has put together a 20-minute video on how to identify troubled students and what to do in such circumstances.

Future Work of the Senate - Dr. Chopra reporting

Dr. Chopra stated that there will be continued work on the topic of academic rigor at UCF. Dr. Wink and Mr. Richard Harrison worked on the previous report to the senate.

Adjournment

Meeting adjourned at 5:28 p.m.

Faculty Senate 2008-2009
Biographies of Officer Nominees

Chair

Manoj Chopra, PhD, PE, Associate Professor in Department of Civil and Environmental Engineering at the University of Central Florida; BE 1985 Birla Institute of Technology and Science; MS 1988 and PhD 1992 State University of New York at Buffalo.

It has been my distinct honor and pleasure to serve as the Chair of the UCF Faculty Senate and member of its Board of Trustees for the past three years. I am proud of my record of service to the faculty and the entire UCF community during this period. I will continue to work diligently for a better future for the university as we go through this extraordinary period of challenges that come with the reducing budgets. These are exciting times for the university as one of the one hand we welcome the new College of Medicine while on the other hand we struggle to maintain quality as our faculty-student ratios continue to increase. I will continue to be vigilant to the needs of the faculty that have worked extremely hard to bring us to where we are today. This includes the availability of adequate resources for the faculty. Thank you for continued support.

Vice Chair

Ida J. Cook, Ph.D., Associate Professor in the Department of Sociology at the University of Central Florida, received her B.A. (U. of F.) in 1967, her M.S. (F.S.U.) in 1969, and her Ph.D. in sociology in 1976 from North Carolina State University (*An Evaluation of Change in the Relationship between Ascriptive and Achievement Variables in the United States from 1960-1970*). Dr. Cook's research focuses on evaluation of social programs, community change, political behavior, substance abuse, public attitudes toward pornography, domestic violence, and health care for the elderly. She has presented her research at numerous conferences and has published several monographs on evaluation, regarding attitudes toward retirement, services for children in poverty,

substance abuse and social programs, domestic violence, study of attitudes and experiences of caregivers for dementia/Alzheimer's patients. Her current work involves the study of retirement expectations and experiences among professionals. At UCF, she has been involved in many areas of faculty governance, including the Faculty Senate (Vice Chair, Chair, committees), College of Arts and Sciences, College of Sciences, UFF and community service.

Secretary

Aubrey Jewett received his Ph.D. from Florida State University. He is Associate Chair and Associate Professor of Political Science at the University of Central Florida. His research and teaching interests are in American national, state and local politics with an emphasis on Florida. Professor Jewett has published in a number of refereed political science journals and edited volumes, delivered research at many professional conferences and recently coauthored the book *Politics in Florida* through Florida Institute of Government Press. Recognition from the discipline includes the Leon Weaver Award for his study of ballot invalidation in Florida during the 2000 presidential election and selection as an American Political Science Association Congressional Fellow. Professor Jewett has been PI or Co-PI on over \$800,000 worth of external grants – many related to civic education – and has won multiple awards for teaching and advising excellence. He supervises an internship program that has placed over 1000 UCF students at various local, state and national sites since 1998 – with many going on to paid jobs. Professor Jewett is a frequent source for local, national and international media. Some additional service assignments include UCF Faculty Senator, COS Elections Committee Chair, and Florida Political Science Association President. Professor Jewett also co-founded the Lou Frey Institute of Politics and Government at UCF and serves as a member of the Board of Directors. He is currently working on a co-authored book with Congressman Frey on the personal political rules that guide the behavior of congressional representatives.