

MEMORANDUM

TO: Faculty Senate Steering Committee
FROM: Faculty Senate Office
DATE: May 17, 1996
SUBJECT: Minutes of meeting held on April 25, 1996

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The meeting was called to order by Dr. Stephen Goodman, Vice Chair, at 4:10 p.m. The roll was circulated. The minutes of March 28, 1996 were unanimously approved. Members present: Carole Hinshaw, Naval Modani, Terri Fine, John Leeson, Robert Reedy, Phil Taylor, Taylor Ellis, Rosie Joels, Gregory Frazer, and Dr. Frank Juge.

Old Business - None

New Business

Dr. Goodman announced that Dr. Richard Tucker, Chair of the Faculty Senate 1996-1997, was out of the state. Dr. Goodman congratulated the new members of the Faculty Senate Steering Committee and asked everyone present to identify themselves and their departments.

The primary item on the agenda was the assignments of Standing Committee members and liaisons. The Standing Committees are:

- 1) Budget and Administrative Procedures Committee
- 2) Graduate Policy and Curriculum Committee
Subcommittee: Graduate Council
- 3) Personnel Committee
- 4) Undergraduate Policy and Curriculum Committee
Subcommittee: Undergraduate Course Review

Dr. Goodman explained the criteria of each committee and the process of establishing each committee. He also distributed the membership list with assignments for each member according to their preference. The Undergraduate Course Review committee members will be decided by the Deans. He requested recommendations for chairs and vice chairs. Dr. Modani commented that Dr. Tucker and Dr. Goodman should continue to make appointments in order to expedite the process without calling another meeting to do so.

The following recommendations were made for Steering Committee liaisons:

Budget and Administrative Committee - Dr. John Leeson

Graduate Policy and Curriculum Committee - Dr. Stephen Goodman

Personnel Committee - Dr. Rob Reedy

Undergraduate Policy and Curriculum Committee - Dr. Terri Fine

A question was asked regarding the status of the 1995-1996 resolutions. Dr. Modani gave a brief review on the twelve resolutions of the past Senate year. Dr. Juge will discuss some of these resolutions with the deans before they are fully approved by Academic Affairs.

Dr. Modani suggested to the Committee that they inform Dr. Goodman of their suggestions for Chairs and Vice Chairs for the Standing Committees as soon as possible. Dr. Goodman will report to the Steering Committee as soon as he has all Standing Committee vacancies filled. The reporting Committees will be filled throughout the summer.

Other Business

Dr. Juge announced that April 25, 1996 was the deadline to apply for the position of Director of the Honors Program. He reported that Interim Dean, Richard Hofler, was the Search Committee Chair and he and Dr. Juge were very pleased with the applicants.

Dr. Juge also reported that Quality Management and the Budget Office will be reporting to Mr. William Merck II, Vice President, Division of Administration and Finance.

Dr. Modani, as Faculty Senate representative on the President's Budget Committee, reported that they are reviewing the "specials" and establishing priorities. Some "special" recommendations include upgrading student information database, upgrading the campus network system, improvement of student classrooms, and salary adjustments for USPS.

Dr. Juge reported on activities in the State Legislature which would affect UCF. Funding possibilities include more student FTEs; the Orlando-Tampa "hi-tech corridor;" monetary awards for departments that demonstrate innovative teaching concepts; and post-tenure monetary awards. The salary package will be 3% and implemented in January, 1997.

The next meeting of the Steering Committee will be August 22, 1996, PH 206. The meeting adjourned at 5:10 p.m.