

Faculty Senate Steering Committee

MINUTES

April 26, 2001

Dr. Michael Mullens, Chair, called the Faculty Senate Executive Steering Committee to order at 4:14 p.m. Minutes of the April 5, 2001 meeting were unanimously approved.

Members present: Drs. Stephen Goodman, Rufus Barfield, Keith Koons, Martha Marinara, Glenn Cunningham, Ahmad Elshennawy, Carol Bast, and Provost Gary Whitehouse.

Members absent: Drs. Diane Wink, Ida Cook, Naval Modani, Cynthia Hutchinson, and Ola Nnadi.

Guest: Dr. John Schell

Dr. Mullens welcomed all new and returning members of the Steering Committee and asked that they introduce themselves. Member lists were distributed for perusal and corrections, if needed. One correction to the list, Dr. Elshennawy is not a member of the Committee on Committees.

ANNOUNCEMENTS

Dr. John Schell announced:

- New whiteboards are in the works to be installed in the new Classroom I Building. Dr. Cunningham stated that in previous years they had portable boards that could be moved, but in some instances they were moved permanently. The Committee agreed that the new whiteboards were definitely needed and should be permanently installed.
- Academic Affairs is in the process of interviewing for the position of Assistant Vice President for Personnel and Assessment.
- The Associate Dean for the Honors College is Dr. Alvin Wang from the Department of Psychology.

OLD BUSINESS

Campus Violence Workshop scheduled for May 18 and June 1, 2001. Dr. Elshennawy stated that he had sent an e-mail to Engineering faculty and is waiting for responses. Dr. Bast stated that the dean of the college had planned a meeting with the chairs, but it had been cancelled for a later date. Dr. Hutchinson e-mailed Kathy Wohlbold stating one faculty for the May 18 workshop and 5 faculty interested in the June 1st workshop.

NEW BUSINESS

The Steering Committee liaisons for the four Standing Committees were unanimously elected.

| | |
|--------------------------------------|----------------------|
| Budget and Administrative Procedures | Dr. Glenn Cunningham |
| Graduate Council | Dr. Stephen Goodman |
| Undergraduate Policy and Curriculum | Dr. Carol Bast |
| Personnel | Dr. Ahmad Elshennawy |

The liaisons are non-voting members and cannot chair the committees.

OTHER

Dr. John Schell reported on Resolution 1994-1995-12 Naming University Facilities. He discussed Section II, B. (2) No request to name a facility, building, or part thereof for a retired or deceased employee will be considered by the University until two years following the date of retirement or date of death. It has been requested that the name of the Faculty Center for Teaching and Learning be changed to Karen Smith Faculty Center for Teaching and Learning. It has been ruled at the state level that all state universities follow these guidelines. Dr. Whitehouse stated that it is now a local rule and it can be waived. Dr.

Cunningham stated that at the time of the ruling there were political reasons for the state rule. It was recommended to waive the rule and send it to the Faculty Senate in August. Dr. Goodman moved to send it to the Senate in August and Dr. Bast seconded the motion. It was unanimously approved.

Dr. Mullens stated that there has been a problem with senators receiving their Senate information through campus mail, plus the expense. It was recommended to announce in August that all agendas and minutes will be posted on the Faculty Senate website and faculty will no longer receive a hard copy by Distribution F. Senators will continue to receive hard copies. A notice to all faculty will be sent through e-mail UCF-News.

Dr. Mullens also announced that Standing Committee annual reports have not been forwarded to the Faculty Senate Office. It is stated in the Constitution that these reports should be written and delivered to the Senate Office.

The meeting adjourned at 4:55 p.m.