

**Faculty Senate  
Steering Committee Meeting  
Millican Hall, room 395E  
Minutes of April 4, 2019**

William Self, chair, called the meeting to order at 4:00 p.m. The roll was circulated for signatures.

**MINUTES**

Motion to approve the minutes of March 7, 2019 was made and seconded. The minutes were approved as recorded.

**RECOGNITION OF GUESTS**

Joe Adams, Communications Director, Office of the Provost

**ANNOUNCEMENTS**

Dr. Self informed the members that the provost needs to leave early to make the opening speech at the Showcase of Undergraduate Research Excellence. Dr. Self deferred to the provost for the provost update.

During 2017, an Ad Hoc Committee was formed to develop an Undergraduate Curriculum Handbook. The work of this committee is now complete, and the committee is officially discharged. Dr. Self thanked Kevin Murphy, Nina Orlovskaya, Richard Harrison, Pavel Zemliansky, Kristen Schellhase, Rosa Cintrón and Keisha Hoerrner for all the hard work on this handbook. Feedback regarding Acculog and Curiculog will be sent through the Undergraduate Studies Executive Committee (USEC).

Dr. Self informed the members of House Bill 839 which calls for the Board of Governors (BOG) to conduct annual surveys of faculty, students, and administrators to gauge intellectual freedom. The purpose is to determine if the State University System has intellectual diversity. This bill also includes modifications to the performance funding metric. This bill passed the Higher Education Appropriations Subcommittee and is now in the Education Committee before going to the floor. Dr. Self noted that the Advisory Council of Faculty Senates would not meet again until May after the legislative session ends. A brief discussion ensued regarding the type of questions and who will write the questions. Dr. Self will keep the Steering Committee members informed of the progress of the bill.

Dr. Self explained the tenure with hire conversation during the last Board of Trustees (BOT) meeting. The BOT delegates promotion to the president and the president delegates promotion to the provost. Tenure is still voted on by the BOT. Typically, the BOT is provided an overview of the candidate. A board member wanted more analysis on the position regarding the teaching, research, and service effort based on the faculty members background. Dr. Self noted to the BOT that the decision to offer a faculty member tenure is voted on by the faculty and the dean. A member asked if the BOT is

allowed to delegate tenure decisions and it depends if the BOG regulation allows tenure to be delegated, and probably not a good idea to delegate tenure decisions.

### **REPORT OF THE PROVOST**

The BOG approved UCF's \$80.6 million carryforward spending plan. Each of the colleges submitted plans for spending their respective carryforward funds. The funds have been returned to the colleges, and the members can check with their respective college for details. The BOG would like to see UCF stop rapidly growing. President Seymour and the provost are forming a Strategic Enrollment Council to look five to ten years in the future. This council's review will include the mix of first time in college students versus transfers students, graduate versus undergraduate students, predictive modeling, and financial modeling. In order to review or revise the financial model, a chief financial officer needs to be in place. The university will hire a long-term interim and interviews will continue next week. The Strategic Enrollment Council will include three faculty members, one dean, the vice president for Student Development and Enrollment Services, and a consultant. A plan will be submitted to the president and the provost by mid-September. We expect to see enrollment flat for Fall 2019 as a result of not accepting applications after the cut-off date.

The Legislature is discussing a 2-5% cut across the board, which is lower than the House of Representatives were discussing. The Legislature also believes the universities should be able to spend carryforward funds on construction with permission.

Question: What is the expected time frame for recommendations from the Strategic Enrollment Council?

Answer: We expect recommendations by mid-September when they start admitting students.

Question: Is the Downtown campus still on schedule to open this Fall and how many students are expected?

Answer: The campus is still on schedule and is anticipated to enroll about 7,300 students, including Valencia College students. UCF doesn't know how many Downtown campus students will choose to take general education courses downtown or on the main campus.

Comment: Some are concerned that if we change the mix of first time in college and transfer students admitted, we will change the mix of Hispanic students being admitted.

Response: This is something the Strategic Enrollment Council needs to review.

Comment: Paying attention to the Hispanic population is critical to ensure we don't lose our Hispanic Serving Institution status.

Question: Is graduate enrollment part of the discussion since the cost is higher for graduate students?

Answer: None of the student groups should be compromised. In the early stages, we are looking at decreasing the transfer population and increasing the first time in college population. Dr. Self noted that the Accountability Plan does show graduate student

growth in the coming years. UCF Online needs to be included in the discussion of enrollment management.

Question: How does UCF and the university system market for the state budget? In what degree are we making an economic argument?

Answer: The provost will reach out to Janet Owens in Government Relations to speak to the Steering Committee.

Comment: Some prominent people feel UCF has extra money sitting around. We need to change that perception.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

### Resolution 2019-2020-1 Faculty Senate Bylaw Change – Promotion Procedures for Non-Tenure Earning Faculty

This resolution is brought forward by the Personnel Committee regarding the promotion of non-tenure earning clinical, research, and medical librarian faculty. The resolution has all non-tenure earning promotion candidates bypass the University Promotion & Tenure Committee and deletes the membership for the committee regarding non-tenure earning faculty.

Motion and second to place Resolution 2019-2020-1 Faculty Senate Bylaw Change – Promotion Procedures for Non-Tenure Earning Faculty on the April 18 Senate agenda. Dr. Self noted that the bylaw change represents notice at the April meeting, followed by discussion at the September meeting, and a possible amendment and vote at the October meeting. No discussion.

Vote: All in favor; motion passes.

### Resolution 2019-2020-2 Faculty Senate Bylaw Change – Nomination and Election of Senators

This resolution is brought forward by the Ad Hoc Committee on Bylaw Revisions and clarifies that an open call for nominations is expected and communicates alternates to an election.

Motion and second to place Resolution 2019-2020-2 Faculty Senate Bylaw Change – Nomination and Election of Senators on the April 18 Senate agenda. Question on line 20 to identify if an annual vote is necessary for the internal allocation of Senate representation. A new vote is only necessary if the allocation changes. The allocation vote was discussed with all colleges over the summer. Member would like to see that better identified in the bylaws.

Motion and second to amend line 31 and 38:

Line 31: “An open call for nomination, include self-nomination, is expected.”

Line 38: “...special election ~~should~~ must be held.”

Vote: All in favor; amendment passes.

Motion and second to place Resolution 2019-2020-2 Faculty Senate Bylaw Change – Nomination and Election of Senators on the April 18 Senate agenda, as amended.

Vote: All in favor; motion passes.

Resolution 2019-2020-3 Faculty Senate Bylaw Change – Committee Membership

This resolution is brought forward by the Ad Hoc Committee on Bylaw Revisions. The resolution removes old language referring to multi-year appointments and the requirement of tenured or tenure-earning faculty membership.

Motion and second to place Resolution 2019-2020-3 Faculty Senate Bylaw Change – Committee Membership on the April 18 Senate agenda. No discussion.

Vote: All in favor; motion passes.

Resolution 2019-2020-4 Faculty Senate Bylaw Change – Standard Agenda

This resolution is brought forward by the Ad Hoc Committee on Bylaw Revisions to modify the standard Senate Agenda to include a report of the Senate chair, report of the President, and Campus Climate report.

Motion and second to place Resolution 2019-2020-3 Faculty Senate Bylaw Change – Committee Membership on the April 18 Senate agenda. Based on other universities, the Campus Climate report would be scheduled updates by the Steering Committee by the union or other divisions. Members held a brief discussion regarding the placement of the report of the President, the importance of the President attending meetings, and valuable question and answer time. A member suggested the Steering Committee send a letter to the President to offer an open invitation to attend any Steering Committee meeting. Comments regarding not liking the title Campus Climate report and needing regular updates from the union. Question called.

Vote: All in favor; motion passes.

Resolution 2019-2020-5 Travel Policy Guidelines for Faculty

This resolution is brought forward by the Personnel Committee and asks the Finance and Accounting Department to develop a clear set of guidelines in consultation with faculty for faculty traveling on UCF business.

Motion and second to place Resolution 2019-2020-5 Travel Policy Guidelines for Faculty on the April 18 Senate agenda. Comment made that the university already has a Travel Guidelines Manual. A member of the committee explained that the current Guidelines have a section for faculty, approvers, and processors that are intermingled and unclear. Different departments and colleges interpret and apply the guidelines differently. A brief discussion on how some units are being forced to use Concur and the system being promoted. It was noted that there have been no changes to the Concur system. The

Personnel Committee hopes Finance and Accounting will seek faculty input from the committee.

Vote: All in favor; motion passes.

#### Nomination of Slate of Officers

Keith Koons thanked Linda Walters and Nina Orlovskaya for serving on the Nominating Committee. Dr. Koons reported the slate of officers put forward by the Nominating Committee: William Self, Chair; Bari Hoffman Ruddy, Vice Chair; and Linda Walters, Secretary.

Motion and second made to accept the slate of officers for the ballot of the 2019-2020 Faculty Senate.

Vote: all in favor; motion passes.

#### Call for Topics for Senate Committee Action during 2019-2020

An updated list of the 2018-2019 Topic List was distributed with the agenda. Dr. Self called for topics. A couple of issues were added after distribution which will be seen upon the next distribution. Committee members discussed the following topics to be added to the list.

- Modify the Bylaws to include a final appeal to the BOT for denied Senate Resolutions. This appeal was contained in the Bylaws prior to 2010.
- Grievances should be heard by a panel of faculty instead of being decided by one administrator. Obtain statistics on grievances from Contract Compliance & Administration Support on the total number of grievances by type, gender, etc. to identify a trend.
- Obtain a budget from Academic Affairs to provide Senate committees funding to conduct research or the ability to hire an outside expert.
- Library Funding has been flat, as with other units. FY 18-19 resulted in \$200,000 less for acquisitions. Some concern expressed that the Stars Digital Library is in jeopardy. Comment regarding the University Libraries being the only non-degree granting unit that can ask the Senate to push for additional funding.
- On-going Salary Study. Include typical raises around the state for an annual raise comparison.
- Modify the Undergraduate Common Program Oversight Committee to be a subcommittee of the Undergraduate Council and expand membership to include other constituents.

### **LIAISON COMMITTEE REPORTS**

#### Budget and Administrative Committee – Qian Hu

The committee is in the process of developing a resolution regarding the Creative School. Currently, three versions are being circulated. A resolution will be ready for the Fall Steering Committee meeting.

#### Information Technology Committee – Joseph Harrington

Has not met since the last report.

Parking, Transportation and Safety Committee – Richard Harrison

The committee has not met since the last report.

Personnel Committee – Linda Walters

The committee has not met since the last report.

Graduate Council – Jim Moharam for Mathilda Van Niekerk

The Policy committee has not met this semester due to no policy changes have been brought forward. The other committees continue to meet.

Undergraduate Council – Nina Orlovskaya

Was unable to attend the last Undergraduate Course Review Committee Meeting. The Undergraduate Policy and Curriculum Committee is scheduled to meet next week.

**OTHER BUSINESS**

Dr. Self indicated that the Office of Research would like to make a 10-minute presentation to the Faculty Senate on April 18 regarding Project Rising.

Motion and second made to schedule a 10-minute presentation regarding UCF Rising for April 18.

Vote: All in favor; motion passes.

**ADJOURNMENT**

Motion to adjourn made and seconded. The committee adjourned at 5:45 p.m.

1                                   **Resolution 2019-2020-1 Faculty Senate Bylaw Change**  
2                                   **Promotion Procedures for Non-Tenure Earning Faculty**

3  
4   **Whereas**, Non-Tenure Earning Assistant and Associate Professors, as well as Assistant and  
5 Associate Medical Librarians, who are candidates for promotion currently undergo a  
6 review by the UCF University Promotion and Tenure Committee after Dean or Unit Head  
7 review but before Provost review, and

8  
9   **Whereas**, all other Non-Tenure Earning faculty with titles including Instructor and  
10 Associate Instructor, Lecturer and Associate Lecturer, Assistant and Associate Librarian,  
11 and Assistant and Associate Instructional Designer do not undergo a review by the UCF  
12 Promotion and Tenure Committee after Dean or Unit Head review but before Provost  
13 review, and

14  
15   **Whereas**, bypassing the University Promotion and Tenure Committee for all Non-Tenure  
16 Earning Faculty regardless of title – that is, forwarding such cases directly from the Dean’s/  
17 Unit Head’s review to the Provost – would enable the University Promotion and Tenure  
18 Committee to maintain a reasonable workload and focus on tenured and tenure track  
19 applications; therefore

20  
21   **Be it Resolved** that all Non-Tenure Earning Assistant and Associate candidates for  
22 promotion will bypass the University Promotion and Tenure committee and their cases will  
23 be forwarded directly from Dean or Unit Head review to the Provost, and

24  
25   **Be it Further Resolved** that Section VIII of the University of Central Florida Bylaws be  
26 amended to remove paragraph 0.2.b.

*Approved by the Faculty Senate Steering Committee on April 4, 2019.*

1                   **Resolution 2019-2020-2 Faculty Senate Bylaw Change – Nomination**  
2   **and Election of Senators**

3  
4  
5 **Whereas**, the *Bylaws Section II.C.* provides basic guidelines for the nomination and election of  
6 senators; and

7  
8 **Whereas**, additional clarity and guidance is needed for the colleges; therefore

9  
10 **BE IT RESOLVED** that the *Bylaws Section II.C.* be amended as follows:

11  
12 B. Nomination and Election of Senators

13  
14       Senators representing an academic unit shall be elected by a vote of the general faculty of  
15 that academic unit. Each academic unit shall decide on a mechanism for conducting  
16 elections (e.g., college assembly, paper or electronic ballot) as guided by Robert's Rules of  
17 Order (latest edition). Visiting faculty, regardless of their rank or duration of appointment,  
18 are not eligible to vote.

19  
20       Each academic unit shall, by majority vote of its faculty, decide on a system of internal  
21 allocation of Senate representation; e.g., at academic unit level, by department, by  
22 proportion to department size, by a combination of department and academic unit  
23 representation, etc. Each academic unit shall annually inform the chair of the Faculty Senate  
24 of the details of such allocation and any subsequent changes in it.

25  
26       No later than the fourth week of the spring semester, the Office of the Faculty Senate will  
27 provide each academic unit with a list of faculty eligible for election to the Faculty Senate  
28 and the number of seats to be filled. On receiving this information, the academic unit will  
29 conduct an election.

30  
31       An open call for nomination, including self-nomination, is expected.

32  
33       Each academic unit will report election results to the Office of the Faculty Senate no later  
34 than March 1. In order to provide a current list of alternate members of the Senate, each  
35 academic unit will also forward the number of votes cast for each candidate for any **at-large**  
36 election. If an alternate is needed, the alternate with the highest number of votes from the  
37 most recent election shall serve. If no alternate is provided, or no alternate can serve, a  
38 special election must be held.

39  
40       The chair of the Faculty Senate will certify all Senate elections.

*Approved by the Faculty Senate Steering Committee on April 4, 2019.*



1 **Resolution 2019-2020-3 Faculty Senate Bylaw**  
2 **Change – Committee Membership**

3  
4  
5 **Whereas**, Senate operational committees specify the eligibility requirements of faculty; and

6  
7 **Whereas**, the Personnel Committee and the Undergraduate Council’s membership contains  
8 language referring to comparable rank with multi-year appointments; and

9  
10 **Whereas**, faculty with multi-year appointments are non-tenure earning faculty; and

11  
12 **Whereas**, by specifying multi-year appointments, non-tenure earning faculty are  
13 unintentionally excluded from the membership; therefore

14  
15 **BE IT RESOLVED** that the membership for the Personnel Committee and the Undergraduate  
16 Council be amended as follows:

17  
18 **Personnel Committee Membership**

19 The committee shall consist of at least one faculty member from each academic unit and the provost  
20 and vice president or his/her designee (ex officio). All committee members must be ~~tenured~~ faculty  
21 holding the rank of associate professor or professor, associate or senior instructor, associate or senior  
22 lecturer, or associate or university librarian ~~general faculty of comparable rank with multi-year~~  
23 ~~appointments or professional librarians of comparable rank~~. Committee members shall be selected by  
24 the Committee on Committees, in consultation with the provost and vice president. Terms of service are  
25 two years, staggered. The committee chair and vice chair shall be elected annually by its membership at  
26 the first meeting of the committee after the new Faculty Senate is elected, normally in the early fall  
27 term.

28  
29 **Undergraduate Council Membership**

30 The council shall consist of all of the members of the committees of the Undergraduate Council and the  
31 vice provost for Teaching and Learning and dean of the College of Undergraduate Studies (ex officio). All  
32 faculty members must be full-time ~~and tenured or tenure-earning,~~ general faculty ~~with multi-year~~  
33 ~~appointments, or professional librarians~~. The Committee on Committees shall select the faculty  
34 members for all committees of the Undergraduate Council and shall solicit nominees from the deans of  
35 the respective academic units as well as from the vice provost for Teaching and Learning and dean of the  
36 College of Undergraduate Studies, among others. The council chair and the vice chair are elected  
37 annually by the membership of the council at the first meeting after the new Senate is elected, normally  
38 early in the fall term. The elected chair of the council will serve as the chair of the Undergraduate Policy  
39 and Curriculum Committee. The vice chair will serve as the chair of the Undergraduate Course Review  
40 Committee.

*Approved by the Faculty Senate Steering Committee on April 4, 2019.*

1           **Resolution 2019-2020-4 Faculty Senate Bylaw Change - Standard Agenda**  
2  
3

4   **Whereas**, the *Bylaws Section IV.B.* specifies the standard agenda of the Faculty Senate; and  
5

6   **Whereas**, the Senate desires more direct communication from university administrators to the  
7 faculty senators through the addition of the Report of the President to the Faculty Senate  
8 agenda; and  
9

10 **Whereas**, a Campus Climate report would allow other division administrators and the faculty  
11 union to provide updates for increased transparency and feedback; therefore  
12

13 **BE IT RESOLVED** that the standard agenda in the *Bylaws Section IV.B.* be amended as follows:  
14

15 B. Senate Agenda  
16

17       Call to Order

18       Roll Call

19       Minutes

20       Recognition of Guests

21       ~~Announcements and Recognition of Guests~~

22       Report of the Senate Chair

23       Report of the President

24       Report of the Provost

25       Old Business

26       New Business

27       Committee reports

28       Campus Climate report

29       Other Business

30       Adjournment  
31

*Approved by the Faculty Senate Steering Committee on April 4, 2019.*

1                   **Resolution 2019-2020-5 Travel Policy Guidelines for Faculty**

2   **Whereas**, faculty travel on official business requires strict following of University policy and  
3 involves considerable paperwork and approvals at various levels; and

4   **Whereas**, the UCF Travel Manual is intended for use by faculty who travel on official University  
5 business, by members of the faculty’s unit that approve and oversee over see travel, and by  
6 members of the UCF Finance and Accounting Department that oversee travel procedures across  
7 the University; and

8   **Whereas**, the UCF Travel Manual does not provide sufficient clarity for many situations that  
9 arise or may arise specifically for faculty as they perform their duties while traveling on official  
10 business; and

11 **Whereas**, the application of UCF travel policy differs significantly between units in areas such as  
12 the issuance of University Purchasing cards (P-cards) to traveling faculty, booking air fare tickets  
13 and hotel rooms in advance of travel with UCF-approved funds, advance payment of 80 per  
14 cent of estimated lodging and meals expenses for faculty traveling for more than five days, and  
15 the level of flexibility allowed for the initially planned budget; and

16 **Whereas**, such lack of clarity and inconsistencies in travel policy application creates unnecessary  
17 burdens and difficulty for the travel faculty; therefore

18 **Be it resolved** that the Finance and Accounting Department will develop a clear set of  
19 Guidelines in consultation with faculty for faculty traveling on UCF business, that will clearly  
20 explain to the faculty what procedures, information and documentation they must supply while  
21 requesting approval of their travel and what reimbursements and under what conditions  
22 faculty are entitled to them when submitting a report after travel completion.

*Approved by the Faculty Senate Steering Committee on April 4, 2019.*

## Topics for 2019-2020 Faculty Senate

Steering #	Committee Assignment	Topic	Description	Referred By	Status
		Undergraduate Common Program Oversight Committee	Change bylaws to move committee from a Joint Committee to a subcommittee of the Undergraduate Council and change membership to include more constituents.	Steering 4-4-19	
		Library Funding	The University Library funding has been flat, as with other units. FY 18-19 resulted in \$200,000 less for acquisitions. Concerned that the Stars Digital Library is in jeopardy.	Steering 4-4-19	
		Faculty Senate Budget	Obtain a budget from Academic Affairs to provide committees funding to conduct research or hire an outside firm.	Steering 4-4-19	
		Faculty Grievances	Grievances should be heard by a faculty panel instead of one administrator making the decision. Obtain statistics on grievances from Contract Compliance & Administration Support on historical total number grievances by type, gender, etc. to identify a trend.	Steering 4-4-19	
		Senate Resolution Appeals Process	Modify the Bylaws Section IV.I. Resolutions to include the final appeal to the BOT as stated prior to the 2010 Constitution rewrite.	Steering 4-4-19	
		Senate Resolution Appeals	Consider bringing back to the Senate any past resolutions that were not approved for an appeal vote.	Walters/Self 4-4-19	
		Administrator Reviews	Input and review of faculty facing administrators on campus. Currently, only chairs and deans are evaluated by faculty on a regular basis.	Self 4-4-19	
		Student Perception of Instruction (SPoI)	The surveys are prone to gender and minority bias and too much emphasis is placed on SPoI for faculty evaluation.	Koons 3-27-19	
		Digital Time sheets	All faculty and undergraduate assistants are required to complete a paper timesheet resulting in additional workload and paper waste to complete. The time sheet should be digitalized to reduce waste and time.	Senate 3-21-19	

	Personnel	Summer Work Assignments	Current discrepancies in the compensation for faculty that are required to have graduate students take thesis hours during the summer, independent of other responsibilities.	Personnel 3-6-19	
	Personnel	Out-of-unit Faculty Benefits	Resolution 2017-2018-12 was denied. Work with the Faculty and Staff Benefits Committee in upcoming year to address issue.	Personnel 3-6-19	
	Personnel	Emeritus Resolution 2017-2018-13	Policy update proceeding, examine to see if points raised in resolution are addressed in the policy.	Personnel 3-6-19	
		UCF Policy 4-401.2 Make-up Assignments for Authorized University Events or Co-curricular Activities	Review and update the policy to include religious holidays and the undergraduate research showcase.	Steering 3-7-19	
2018-2019-1	Personnel	Faculty Excluded from Awards.	Faculty with minor administrative roles (out-of-unit) are now excluded from awards based on the Collective Bargaining Agreement. The impact on the faculty evaluation based on the inability to apply and be selected for an award. <b>Response: Pegasus Award now includes out-of-unit.</b>	Steering 4-5-18	Committee monitoring.
2018-2019-2	Personnel	Payment Structure for Awards.	Excellence and Pegasus Professor awards should be more prestigious than individual accomplishment awards such as TIP, RIA, and SoTL and the financial benefit should be more than a one-time payment.	Steering 4-5-18	Continuing Issues regarding TIP, RIA, SoTL, etc.
2018-2019-4	FCTL	Textbook Affordability.	Increase faculty involvement and additional training regarding textbook affordability through open educational resources (OER). <b>Response: FCTL including materials in summer conference.</b>	Steering 4-5-18	FCTL given a seat on campus-wide CDL & Library committee.
2018-2019-9	<b>Postpone Indefinitely</b>	GEP Assessment System.	The system to enter GEP Assessment results needs major improvement. GEP courses are being requested to be Gordon Rule eligible that can't. <b>Note:</b> Keisha Hoerrner, Melody Bowdon, OEAS, and other faculty are trying working to improve the assessment.	Steering 4-5-18	
2018-2019-10	Parking, Transportation, & Safety	Golf Cart Speed Limit.	Environmental Health & Safety appears to be setting a 15MPH speed limit for golf carts on pedestrian walkways. Should be slower to ensure pedestrians have time to be aware of a golf cart in order to avoid a collision. <b>Response: Transitioning from EHS to Compliance &amp; Ethics. A new UCF policy needs to be created regarding speed limits. Committee recommended 10mph on sidewalks.</b>	Coffey 4-9-18	Committee Monitoring

2018-2019-12	Personnel	Faculty Salary Compression Study	Update to study for all faculty. <b>Comment: Request both equity AND compression studies in upcoming year.</b> Steering 4-4-19: Identify the annual pay raises around the State.	Self 8-8-18	Not addressed
2018-2019-14	Personnel	Faculty Retention	Colleges are struggling with faculty retention.	Dean meetings 8-8-18	Faculty Excellence is examining via COACHE response.
2018-2019-15	UPCC	Transfer Credit Evaluation Issues	No formal process or guidelines to evaluate transfer credit evaluation for out-of-state or courses at other institutions. <b>Response: Draft documents complete. UPCC may vote on them in April. Changes to SACSCOC regulations &amp; UCF's timeline for launching OCR software has made this more complex.</b>	Hoerrner 8-8-18	In Progress – better suited for program coordinators, chairs/directors, or Assoc. Deans.
2017-2018-6	Budget & Administrative	Creative School Accessibility. ( <a href="http://www.csc.sdes.ucf.edu/enrollment/">www.csc.sdes.ucf.edu/enrollment/</a> )	The school has a waiting list of 200. The preference is for students to get slots first. The increase in faculty has resulted in an increased need for accessibility to the Creative School. The facility is at maximum capacity. Discussion: No new faculty hires were able to enroll and waiting list is longer. Is it possible to create a new school for faculty? Is it possible to develop the Creative School downtown as we build the campus?	Steering 4-6-17	Still Discussing
2017-2018-7a	Information Technology	Navigation/directions on campus.	Even though more signs have been installed, visitors need a way to navigate and determine where they are on campus and how to get to a location on their phone. <b>Response: Based on information received (2-11-19 minutes), the issue should be re-assigned to the Parking committee.</b>	Steering 8-7-17	<b>Issue should be assigned to the PTS Committee.</b>
2016-2017-35	Personnel to <b>Steering</b>	Committee chairs, reward and accountability for service (including service during the summer).	Modest number of faculty that do a very high amount of service (30-40%). They get credit for 10 – 15% assignment of service. Anything over that amount doesn't count. Give appropriate benefit or payment.	Harrington 8-11-16	Steering AD Hoc Committee 3-7-19
2017-2018-18	Postpone Indefinitely to monitor	University Master Planning Committee	Recommendations to increase the UMPC's involvement in short- and long-range planning.	University Master Planning Committee	Monitor

2017-2018-5	FCTL	Lack of Study Abroad policy. (UCF policy 2-902; CBA Article 8.8)	Need a policy that explains the expectations on number of students, salary, etc. Taking 30 students abroad for one faculty member is dangerous and impossible to manage. Faculty are told you must take a minimum of 25 students in order to be paid. The union complains that we are giving away SCH's and the students beg for the opportunity. <b>Discussion: Don't think UCF Global has a policy. Need a resolution to get a policy created.</b>	Steering 4-6-17	FCTL gave to Division of Teaching & Learning and UCF Global to handle task.
2017-2018-16	Personnel	Spousal Conflict of Interest Resolution; Resolution 2016-2017-13	Keep informed of progress the UCF Research Conflict of Interest committee is making on issue. Policy didn't resolve specific issues. <b>Response: Current policy didn't resolve specific issues. UCF Research Col committee supposed to address. Issue may need input from Compliance &amp; Ethics.</b>	Personnel Committee	Keep Open – Other input to occur
2017-2018-28	Strategic Planning Council	Strategic Planning Council	The membership and duties of the Strategic Council Committee may be out-of-date with the Collective Impact Strategic Plan. What is the role of this advisory committee to the president?	Self 7-25-17	Pending