

# MEMORANDUM

**Date:** March 29, 2018  
**TO:** Members of the Steering Committee  
**FROM:** William Self  
Chair, Faculty Senate  
**SUBJECT:** **STEERING COMMITTEE MEETING on April 5, 2018**

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Meeting Date: Thursday, April 5, 2018

Meeting Time: 4:00 – 6:00 p.m.

Meeting Location: Millican Hall, room 395E

## A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes of *March 8, 2018***
4. **Announcements and Recognition of Guests**
5. **Report of the Provost**
6. **Old Business**
7. **New Business**
  - Resolution 2018-2019-1 Faculty Senate Bylaw Change, Faculty Staff and Benefits Committee
  - Nomination of slate of officers
  - Call for topics for Senate committee action during 2018-2019
  - University Faculty Senate Comparison
8. **Liaison Committee Reports**
  - Budget and Administrative Committee – *Bari Hoffman-Ruddy*
  - Information Technology Committee – *Joseph Harrington*
  - Parking, Transportation and Safety Committee – *Margaret Ann Zaho*
  - Personnel Committee – *Linda Walters*
  - Graduate Council – *Jim Moharam*
  - Undergraduate Council – *Kevin Murphy*
9. **Other Business**
10. **Adjournment**

**Faculty Senate  
Steering Committee Meeting  
Millican Hall, room 395E  
Minutes of March 8, 2018**

William Self, chair, called the meeting to order at 4:15 p.m. The roll was circulated for signatures.

**MINUTES**

Motion and second to approve the minutes of February 8, 2018. The minutes were approved as recorded.

**RECOGNITION OF GUESTS**

Kristy McAllister, Information/Publication Services, Academic Affairs  
Jana Jasinski, Interim Vice Provost for Faculty Excellence  
Ann Miller, Nicholson School of Communication, College of Sciences

**ANNOUNCEMENTS**

Resolution 2017-2018-5 Faculty Senate Bylaw Change, Governance in Academic Units and Resolution 2017-2018-7 Faculty Senate Bylaw Change, University Promotion and Tenure Committee and Procedures has been approved by the provost. The *Bylaws* have been updated and the approved resolutions have been forwarded to Dr. Jana Jasinski for implementation.

**OLD BUSINESS**

None.

**REPORT OF THE PROVOST**

Ronnie Korosec provided the report of the provost.

Transition Teams

The transition teams are meeting weekly to determine organizational structure, possible names, a process for selecting leadership, and staffing. The transition teams will submit the preliminary information by March 12, 2018 to the transition coordinating team. The official school and college names will be announced by March 20, 2018. The decision on the administrative structure and staffing will be made by the end of March.

Presidential Search

The final candidate interview was conducted today. Feedback on all the candidates should be submitted by the end of today at <https://www.ucf.edu/leadership/presidential-search/>. The feedback is provided to the Board of Trustees for consideration. A press conference is expected tomorrow naming the president-elect subject to confirmation by the Florida Board of Governors.

### COACHE Survey

The follow-up COACHE survey is open until April to gather faculty perceptions of their workplace experience. The first survey was administered in Spring 2015. For details regarding the findings, strategies and progress based on the Spring 2015 results, see <https://facultyexcellence.ucf.edu/coache/>.

### Vice Provost for Faculty Excellence Search

The position description for the vice provost position will be posted March 9. The chair of the search committee is Stephen King, chair of the Faculty Senate Personnel Committee.

### **NEW BUSINESS**

#### Resolution 2017-2018-13 Emeritus Policy Revisions

The resolution was returned to the Personnel Committee for modifications. The resolution itself has not changed. The committee altered the definition of faculty in the suggested policy to be inclusive.

Motion and second made to place the resolution on the March 22, 2018 Senate agenda. Open for discussion. Discussed vice presidents that don't hold faculty positions.

Motion and second made to amend line 15:

This policy applies to all UCF faculty members as defined in the Faculty Senate Bylaws, as well as administrators, instructional specialists and instructional designers, who wish to be considered for an emeritus status appropriate to their rank or position, and who:

Discussion ensued as to the purpose and expectation of Emeritus. A member pointed out that Emeritus is an honor and recognition for service over time. A question was raised as to the appropriateness of providing a written policy statement. Dr. Self indicated that administration would be accepting the resolution, however, they may change the suggested policy statement.

Vote: 3 opposed, remaining in favor; vote by hand requested.

Vote: 4 opposed, 10 in favor; amendment passes.

Motion and second made to place the resolution on the March 22 Senate agenda.

Vote: all in favor; motion passes.

#### Resolution 2017-2018-16 In Honor of Martha Hitt, First Lady of the University of Central Florida

As discussed at the February Senate meeting, this resolution honors Mrs. Hitt for her contributions to the university.

Motion and second made to place the resolution on the March 22, 2018 Senate agenda. Open for discussion.

Discussed language, accomplishments of Mrs. Hitt, and the order of the clauses resulting in several motions for amendments.

Motion and second made to amend line 8:

Whereas, as the First Lady, Mrs. Hitt has hosted numerous university functions and events over the past 26 years at the Burnett House, ~~which she helps to manage~~; and

Vote: all in favor; amendment passes.

Motion and second made to move the clause on line 13 to line 7, making it the second whereas clause.

Vote: all in favor; amendment passes.

Motion and second made to insert a new whereas clause above line 7 as the second whereas clause:

Whereas, Martha Hitt has been a tireless advocate and mentor for women faculty, staff, students, and members of the community; and

Vote: all in favor; amendment passes.

Motion and second made to insert a new whereas clause after the Town and Gown clause:

Whereas, Mrs. Hitt has brought recognition and attention to women's athletics; and

Motion to amend the pending motion to strike ~~attention~~ and insert visibility. No second; amendment fails.

Motion and second to amend the pending motion to strike ~~recognition~~ and insert visibility and strike ~~attention~~ and insert respect; amendment fails.

Motion and second to amend the pending motion to strike ~~attention~~ and insert respect.

Vote: all in favor; motion passes. Amended motion reads:

Whereas, Mrs. Hitt has brought recognition and respect to women's athletics; and

Motion and second to amend the pending motion:

Whereas, as an unwavering supporter, Mrs. Hitt brought recognition and respect to UCF women's athletics; and

Vote: All in favor; amendment passes.

Motion and second made to amend line 10 by striking ~~various~~ and inserting numerous.

Vote: All in favor; amendment passes.

Motion and second made to amend line 23 by striking ~~wonderfully~~ and inserting honorably.

Vote: All in favor; amendment passes.

Motion and second to place the resolution on the March 22, 2018 Senate agenda.

Vote: All in favor; motion passes.

Amended resolution reads:

**Resolution 2017-2018-16 In Honor of Martha Hitt,  
First Lady of the University of Central Florida**

**Whereas**, Martha Hitt has graciously, eloquently, and honorably represented the University of Central Florida since March 1, 1992, as the First Lady; and

**Whereas**, Martha Hitt has been a tireless advocate and mentor for women faculty, staff, students, and members of the community; and

**Whereas**, Mrs. Hitt has been actively involved in the UCF Town and Gown to strengthen relationships between the University of Central Florida and the community; and

**Whereas**, as an unwavering supporter, Mrs. Hitt has brought recognition and respect to UCF women's athletics; and

**Whereas**, as the First Lady, Mrs. Hitt has hosted numerous university functions and events over the past 26 years at the Burnett House; and

**Whereas**, the First Lady has served on numerous committees involving the university, including the selection committee for students who serve on the President's Leadership Council; and

**Whereas**, Mrs. Hitt has been a long-time ex-officio member of the board of directors of the Learning Institute for Elders (LIFE) at UCF and one of the non-profit organization's greatest cheerleaders; and

**Whereas**, Mrs. Hitt is an honorary chairwoman of the University Women's Club; therefore,

**BE IT RESOLVED** that the Faculty Senate expresses its deepest appreciation to Martha Hitt for 26 years of honorably representing the University of Central Florida and as a generous benefactor to the University.

Academic Restructure – April Caucus for Steering and Committee on Committees

At the first Senate meeting of 2018-2019 in April, each college holds a caucus to elect senators to Steering and Committee on Committees. Since the restructure goes into effect July 1, we need to make sure that the new college has one representative. We will remain in session after the caucus concludes to ensure every college is represented. If not, a motion to suspend the rules needs to be made to allow 1 extra seat on Steering for 2018-2019.

Appointment of Nominating Committee

Annual committee formed to present the slate of officers for the 2018-2019 Senate. The committee is chaired by the Senate past chair and two or three additional Steering members. Linda Walters, Kevin Coffey, and Damla Turgut volunteered to serve.

## **LIAISON COMMITTEE REPORTS**

### Budget and Administrative Committee – Bari Hoffman-Ruddy

The last meeting of the semester occurred yesterday to discuss the long waiting list at the Creative School. The committee requested the assistant director of the Creative School, Kimberly Nassoio attend the meeting in the Fall to discuss the wait list and the potential of creating a school near the downtown campus

### Information Technology Committee – Joseph Harrington

Committee met February 23 and decided to work with Joel Hartman and his team to improve the Student Perception of Instruction (SPoI) process instead of forming a resolution. Looking specifically at creating the survey in Canvas to allow students more flexibility in the timing of completing the surveys, faster turnaround, and better data.

### Parking, Transportation and Safety Committee – Margaret Ann Zaho

The committee discussed golf cart safety relating to pedestrian safety and speed limits. Policies and procedures may need to be developed. Continued discussion regarding pedestrian cross walks, bicycle routes, and traffic lights especially near the softball stadium. Also discussed safety in parking garages and oversized truck parking. A member asked for a contact person for two faculty members to gain temporary access to golf carts for a study. The question will be sent to the chair of the committee.

### Personnel Committee – Linda Walters

The committee focused on the revised Emeritus resolution and policy.

### Graduate Council – Jim Moharam

The Program Review and Awards Committee considered three proposals for a new masters in Cognitive Sciences, a masters in Emergency and Crisis Management, and a PhD in Aerospace and Engineering.

### Undergraduate Council – Kevin Murphy

No report.

## **OTHER BUSINESS**

### Faculty Salary Equity Study

At the November Senate meeting on the Faculty Salary Equity Study, a senator asked if the data could be re-run without awards (TIP, RIA, & SoTL). IKM researched and determined they can't be taken out since the awards are added to the base salary, and any subsequent increases or changes are calculated on the total salary. Since the work of the Ad Hoc committee is now complete, the committee is officially discharged. Dr. Self thanked Linda Sullivan, Linda Walters, Tian Tian, Debbie Hahs-Vaughn, Ana Leon, Mason Cash, Bridget Rubenking, Grace White, Andre Watts, Alyssa Mullins, Zachary Merritt, Amanda Miller, Nancy Myers, and Sarah Lovel for their work on the committee.

A member requested the provost provide an update at the next Senate meeting regarding the status of addressing the equity adjustments for the 80 faculty identified in the salary gender study.

### Student Perception of Instruction Response Rate Ad Hoc Committee

An Ad Hoc committee was formed in January 2017 to look at how to improve the collection of data and increasing the response rate. Since SPoI has been assigned to the Information Technology Committee, this Ad Hoc committee is now discharged. Dr. Self thanked Joe Harrington, Scott Warfield, and Kevin Murphy for volunteering to serve on the Ad Hoc committee.

### Freedom of Speech

Based on senator and faculty feedback, and the pending approval of Florida Senate Bill 4, Dr. Self suggested a Steering Ad Hoc Committee be formed to include other stakeholders around campus. Discussed the option of one or two Ad Hoc Committees, the role of the committee, and the need for civil debate.

Motion and second made to create an inclusive Ad Hoc Committee on Freedom of Speech with the charge to address issues of freedom of expression and speech at UCF, to consider Resolution 2017-2018-6 and the tabled rescinding of the resolution, and to form the parameters of good freedom of expression and freedom of speech and debate.

Vote: All in favor; motion passes.

Kent Butler, Margaret Zaho, Anastasia Salter, and Ann Miller volunteered to serve.

### Committee Staffing

A member discussed the staffing of the Senate committees based on issues raised at the college level. Dr. Self discussed the role of the Committee on Committees and the Faculty Senate Bylaws. The bylaws can be reviewed and ad ex officio members with expertise. If passed, Resolution 2017-2018-14 Faculty Participation on University Committees will help identify university level committees.

### Classroom Safety

A member raised the issue of classroom safety in regards to active shooter protocols and making it a top priority. Dr. Self indicated the issue has been added to the topic list and he will follow-up with the provost to see if the chair of the Faculty Senate has been added to the charge with the ability to bring requests to the Facilities Budget Committee.

### **ADJOURNMENT**

Motion to adjourn made and seconded. The committee adjourned at 5:50 p.m.

1                   **Resolution 2018-2019-1 Faculty Senate Bylaw Change, Faculty**  
2                   **Staff & Benefits Committee Membership**

3  
4 **Whereas**, the Faculty & Staff Benefits Committee makes recommendations on policies and programs  
5 and other benefits and services provided faculty and staff; and  
6

7 **Whereas**, the current membership includes a faculty member from each academic unit, seven USPS staff  
8 members, and one retired faculty member and one retired staff member of the UCF Retirement  
9 Association; and  
10

11 **Whereas**, the Faculty & Staff Benefits Committee recommends modifying the committee membership  
12 to include an A&P employee to enable their input to discussion and decisions; therefore  
13

14 **BE IT RESOLVED** that the Bylaws of the Faculty Constitution be amended as follows:  
15

16 Faculty and Staff Benefits Committee

17       2. Membership

18       The committee shall consist of one faculty member from each academic unit, selected by the  
19       Committee on Committees, seven staff members selected by the USPS Staff Council, one A&P  
20       employee selected by the Associate Vice President & Chief Human Resources Officer, and two  
21       members from the Retiree's Association (one retired faculty and one retired staff) nominated by  
22       the president of the UCF Retirement Association. ~~The A~~ benefits coordinator representative  
23       from the Office of Human Resources and the Associate Vice President & Chief Human Resources  
24       Officer (or designee) director of Human Resources shall serve as ex officio members. The chair is  
25       appointed annually by the Associate Vice President & Chief Human Resources Officer ~~director of~~  
26       Human Resources from the faculty members of the committee. Terms of service shall be two  
27       years, staggered.



## Updated Steering Topics for 2017-2018 Faculty Senate

Steering #	Committee Assignment	Topic	Description	Referred By	Status
41		Classrooms.	Active Shooter protocols in UCF classrooms. Lack of materials.	Senate 2-22-18	<b>New</b>
40		Non-tenure faculty Faculty Senate representation.	Active Shooter protocols in UCF classrooms. Lack of materials.	Steering 2-8-18	<b>New</b>
3	Steering	Senate Oversight of Senate elections.	Gather and review the Senate nomination and election process. <b>Discussion: Although all colleges will differ, determine nomination and voting procedures and process, length of election, bylaws or not, etc.</b>	Steering 3-9-17 & 4-6-17	
36	Steering	Facilitating shared governance with the Provost to solicit stakeholder feedback.		Harrington 8-11-16	<b>Complete</b> Resolution 2017-2018-14
39	Steering	Senate Operational and Curricular chairs and vice chairs	Increased need for a backup chair due to conflicts. The Bylaws many need to be updated regarding the absence of a chair.	Self – Steering 1-11-18	
30	Ad Hoc Committee on Faculty Participation on University Committees	Faculty Involvement	Need for faculty senate to be involved in assuring that committees developed and maintained by the administration are staffed with faculty and have faculty contributing to their mission.	Liz Klonoff 7-19-17	<b>Complete</b> Resolution 2017-2018-9
1	Ad Hoc Working Group	Governance in Academic Units.	Revision and re-submission of 2016-2017-9 Faculty Senate Bylaw Change, Governance in Academic Units.	Kevin Coffey Steering 3-9-17	<b>Complete</b> Resolution 2017-2018-5

6	Budget & Administrative	Creative School Accessibility. ( <a href="http://www.csc.sdes.ucf.edu/enrollment/">www.csc.sdes.ucf.edu/enrollment/</a> )	The school has a waiting list of 200. The preference is for students to get slots first. The increase in faculty has resulted in an increased need for accessibility to the Creative School. The facility is at maximum capacity. Discussion: No new faculty hires were able to enroll and waiting list is longer. Is it possible to create a new school for faculty? Is it possible to develop the Creative School downtown as we build the campus?	Steering 4-6-17	<b>Still open for 18-19</b>
9	Budget & Administrative	Need for Teaching Assistants and Support Staff growth.	The operating and instructional budget is not keeping pace with growth of labs, majors offered, and new faculty. <i>Committee Discussion: Budget for teaching assistants is from each unit, and the budget for research assistants are from each PI grant. Based on the number of teaching assistants, we have quite enough of them, and it is regulated by each unit's focus in teaching. Research assistants are hired by PIs budget and that is totally depend on the grant. Thus, we do not see possible university level contribution to this issue.</i>	Steering 4-6-17	<b>Complete</b> Committee satisfied 12-6-17
10	Budget & Administrative	Tuition Waiver Program. (Regulation 3.0031, <a href="https://hr.ucf.edu/current-employees/tuition-waiver-program/">https://hr.ucf.edu/current-employees/tuition-waiver-program/</a> )	Right now, we can't use the Tuition credits for market-based programs, if space is available. This issue was raised during the COACHE survey last year. Don't know if this is in the Collective Bargaining Agreement or not, but we would like to use for market-based program. Discussion: Faculty want to use the tuition waiver for the regular amount then pay the balance. Can't use the waiver for market-based programs since classes are full.	Steering 4-6-17	<b>Complete</b> market rate programs not approved by BOG; not negotiable.
32	Budget & Administrative	Insufficient funding for faculty travel program.	<i>Committee Discussion: Regular travel funding is dependent on each unit, as university distributed budget to each unit and it is expected that the units will support their faculty travel. University faculty travel program is used only for special travel to represent UCF such as invited talk and receiving honor award.</i>	Koons 7-25-16	<b>Complete</b> Fund raised from \$32 to \$50 1-18
7a	Information Technology	Navigation/directions on campus.	Even though more signs have been installed, visitors need a way to navigate and determine where they are on campus and how to get to a location on their phone.	Steering 8-17-17	
22	Information Technology	Teleconference Technology.	Need a better university-wide solution to connect faculty to meetings like Google Docs, Adobe Connect or other reliable package.	Steering 4-6-17	

27	Information Technology	Student Perception of Instruction (SPoI) – Processing Mid-Cycle or Mid-Term reports.	Special tuition programs (market/tuition rate/cost recovery) and some newer programs have special course dates (like 7 weeks). Need a means to get processed for timely evaluation. Test Scoring Services does not process any mid-cycle or mid-term SPoI's. They are all done at the end of each term. Changes to the process need to be approved by the Senate and the Registrar's Office.	Pam Cavanaugh, UCF Connect 7-6-17	
29	Information Technology	Student Perception of Instruction (SPoI) available to students. ( <a href="http://www.cst.ucf.edu/resources/testscoring/spi/">http://www.cst.ucf.edu/resources/testscoring/spi/</a> )	Would like SPoI made more available to students by putting them in my.ucf.edu in an easier format for students to review a particular faculty member. <b>Discussion: Publically available now as a single pdf and without verbal comments. Students want to use myUCF instead of rate my professor or other sites. Encourages more student engagement in completing SPoI's. It's is also a nightmare for colleges.</b>	Student senator 7-17-17	
31	Information Technology	Multi-Factor Authentication	Should not have to use personal phone to authenticate.	Steering 8-17-17	
7	Parking, Transportation and Safety	Poor Signage.	Although new signs have been installed, for the unfamiliar visitor, it's impossible to navigate the campus. Still need better signage. <i>Committee recommended signage to the visitor's center, lighting for vehicular signs, signage at the entrance to campus, and signage outside of the garage.</i>	Steering 4-6-17	<b>Complete:</b> committee made recommendations to Bill Martin
25	Parking, Transportation and Safety	Utility Vehicles. ( <i>Regulation 6.007; UCF Policy 3-122; <a href="http://ehs.ucf.edu/workplacesafety/utilitycartsafety.html">ehs.ucf.edu/workplacesafety/utilitycartsafety.html</a></i> )	Utility vehicles are driving too fast on sidewalks and it's dangerous.	Steering 4-6-17	<b>Complete</b> Chair to email provost to contact appropriate personnel.
26	Parking, Transportation and Safety	Graduation Traffic/No Access To Scorpius to HPAI, HPAll, and UCF Global	During graduation, Scorpius Street was closed preventing access to parking in the D lots. Anyone that needed to leave campus was unable to get back to the parking lot or the building. In addition, all exiting traffic from Scorpius Street was required to turn right (whether graduation was over or not) only, resulting in U-turns. Guests that park in Garage H exiting West Plaza drive make U-turns onto North Orion slowing traffic. Need a better solution for managing graduation traffic and parking without interfering in university business.	Many 5-26-17	<b>Complete</b> 1-8-18 Committee satisfied with UCF Police response.

2	Personnel	Promotion and Tenure Guidelines and Process. (Regulation 3.015 & 3.0175, CBA Articles 14 & 15)	Improve the Promotion and Tenure Guidelines and Process to manage workload.	Fevzi Okumus, & Blake Scott P&T Committee	<b>Complete</b> Resolution 2017-2018-7
4	Personnel	Insufficient notice of teaching assignment, including: summer and evening courses, and changes in course mode. (Regulation 3.032, CBA Article 9, CBA Article 8.6)	Some faculty are uncomfortable teaching at night others are caught off guard and need to make child care arrangements. Changing mode requires extensive preparation (i.e., face-to-face to mixed mode). Faculty need to know what income to count on for the summer. This is becoming a faculty satisfaction issue.	Steering 4-6-17	<b>Complete</b> Faculty Excellence reminding chairs at chairs council
15	Personnel	Emeritus Policy (Policy 4-502.2)	Changes in Nov 2016 require applying for Emeritus within 5 years <u>after</u> retiring. Faculty retiring not yet granted Emeritus can't continue on graduate student committees. There are also application timing issues. Dr. Young formed a sub-group now headed by Eloy Hernandez to draft changes to the policy. Sub-group wants to work with Personnel committee on changes. High priority before November.  New policy. Would it be better to have an automatic program instead of an application-based program?	Personnel Committee	<b>Complete</b> Resolution 2017-2018-13
20	Personnel	On-line courses (Regulation 2-0330, CBA Article 18)	Establish clear policies on the use of an on-line course by faculty members other than the one designated as the expert in the area and who fully developed all content and work for the course. Discussion: Faculty have to give permission to allow content. Policy is part of web courses. Some may be pressured to allow.	Karol Lucken 4-24-17	<b>Complete</b> Discussed, no further action taken
24	Personnel	Out-of-Unit Parental Leave Policy.	Out of unit, 9-month faculty would like the same benefit as in-unit faculty.	Steering 4-6-17	<b>Complete</b> Resolution 2017-2018-12

33	Personnel	Follow-up on Salary study; implementation and gender gap study.	Further understanding of the initial gender equity report is needed. How is the deeper study being designed? What will it address?	Oetjen, Steering 4-7-16	<b>Complete</b> 1-11-18 CBA being ratified and 80 faculty identified will be addressed using ADI
34	Personnel	No regular process of evaluation for endowed chairs; should a process be instituted, and what should it be? <i>(Regulation 3.010, CBA Article 10)</i>		Dean Sole CON 7-19-16	<b>Pending</b> Still awaiting information from Faculty Excellence.
35	Personnel	Committee chairs, reward and accountability for service (including service during the summer).		Harrington 8-11-16	<b>Not addressed</b> No progress; other issues more time sensitive.
37	Personnel	Joint Appointments with COM <i>(<a href="https://provost.ucf.edu/files/Joint_SecondaryJoint-Instructions-Form-07.29.16.pdf">https://provost.ucf.edu/files/Joint_SecondaryJoint-Instructions-Form-07.29.16.pdf</a>)</i>	Difficulty in arranging joint appointments between CREOL and COM because COM faculty are out-of-unit.	Dean Saleh 2016	<b>Tabled</b>
38	Personnel	Telecommuting Policy <a href="http://hr.ucf.edu/files/telecommuting_man.pdf">http://hr.ucf.edu/files/telecommuting_man.pdf</a> <a href="https://hr.ucf.edu/files/telecomm_forms.pdf">https://hr.ucf.edu/files/telecomm_forms.pdf</a>	Work-Life Balance Faculty Excellence Advisory Group requests a transparent and fair policy, especially for the non-teaching/research faculty (CDL, library, etc.)	Walters – Steering 1-11-18	<b>New</b> Schedule for Fall 18
18	University Master Planning	University Master Planning Committee	Recommendations to increase the UMPC's involvement in short- and long-range planning.	University Master Planning Committee	
5	UPCC	Lack of Study Abroad policy. <i>(UCF policy 2-902; CBA Article 8.8)</i>	Need a policy that explains the expectations on number of students, salary, etc. Taking 30 students abroad for one faculty member is dangerous and impossible to manage. Faculty are told you must take a minimum of 25 students in order to be paid. The union complains that we are giving away SCH's and the students beg for the opportunity. <b>Discussion: Don't think UCF Global has a policy. Need a resolution to get a policy created.</b>	Steering 4-6-17	
13	UPCC	Hispanic Serving Institution	What changes need to be in place prior to becoming a Hispanic serving institution? <b>Discussion: We are already there in number, but how do we serve the population? Difference services or more services?</b>	Senate 4-20-17	

2016-2017-13	Tabled	Post-tenure review (Regulation 3.010, CBA Article 10)	Not useful or beneficial. Is there a better way?	Dean Frumkin and Dean Pizam 2016	
8	Tabled	Traffic Pattern.	The exit from Scorpius Street is dangerous and frustrating. There are too many cars trying to exit and obstructing the shuttles. Need the light extended or different pattern to allow more vehicles to exit at a time.	Steering 4-6-17	<b>Complete</b> 1-8-18 Committee satisfied with UCF Police response.
11	Tabled	Undergraduate Policy & Curriculum duties and responsibilities	1. Duties...(II) and (V); we are currently not doing this – should this be done or eliminated from FS bylaws?	Keisha Hoerrner	<b>Complete</b> Resolution 2017-2018-2
12	Tabled	Undergraduate Course Review Membership	Should there be 15 total faculty (including chair) or 15 + 1 (under bylaw 2. Membership in FS UPCC description	Keisha Hoerrner	<b>Complete</b> Resolution 2017-2018-2
14	Tabled	TIP, RIA, SoTL (CBA Article 23.5)	a) What is the relevant history of what happened at the time UCF kept these, while other universities canceled? b) How did UCF vs other universities deal with the related salary issues?; c.) What is the impact of continuing the awards upon current salary structure at UCF?	Personnel Committee	
16	Tabled	Spousal Conflict of Interest Resolution; Resolution 2016-2017-13	Keep informed of progress the UCF Research Conflict of Interest committee is making on issue.	Personnel Committee	
17	Tabled	Annual Evaluation Standards and Procedures (AESP) (Regulation 3.010, CBA Article 10)	Examine the updating process to ensure that faculty input is being used in setting up and implementing changes to the program.	Personnel Committee	
19	Tabled	Partners in Teaching and Learning	Vital role of Housing and Residence Life as our partners in teaching and learning.	Rosa Cintron 4-21-17	
21	Tabled	Administrative Discretionary Increases (ADI's) (Regulation 3.044, CBA Article 23.8)	Address ADI's awarded to retain faculty in the context of counter offers from other Universities. What is the policy? Is there a requirement to show written proof of offer or job interview?	Karol Lucken 4-24-17	
23	Tabled	Teaching Incentive Program (TIP) & Annual Evaluation Standards and Procedures (AESP) Process. (CBA Article 23.5)	We must set the bar higher than ourselves for both. A culture change needs to happen.	Steering 4-6-17	
28	Tabled	Strategic Planning Council	The membership and duties of the Strategic Council Committee may be out-of-date with the Collective Impact Strategic Plan.	Self 7-25-17	