

Library Advisory Committee

April 6, 2015

12:00 p.m.

Library 511

Minutes

Present: **Allen**, Frank; **Baker**, Barry; **Beile**, Penny; **Dovydaitis**, Emily; **Falen**, Thomas; **Gaume**, Romain; **Gause**, Rich; **Hinkle**, Ross; **Quelly**, Susan; **Jaskowski**, Selma; **Jentsch**, Florian (chair); **Milman**, Ady; **Murphy**, Patrick; **Page**, Mary; **Patz**, Eric; **Scharf**, Meg; **Vaidyanathan**, Raj

Absent: **Buchoff**, Rita; **Kallina**, Ed; **Kim**, Yoon-Seong+; **Roush**, Pamela

The meeting was called to order at 12:00 p.m.

- Welcome/Introductions: Barry Baker, Director of Libraries, welcomed committee members, and had everyone introduce him/herself.
- Updates:

- **21st Century Library Project**

Completed advanced schematic design phase of the project, which included a look at the whole library: what we want, where we want it, how much space to allocate to it, and how it will look, etc. Baker showed three images of the next phase (see attached).

Phase I will be the building of the Automated Retrieval Center (ARC) and a temporary bridge that will connect the ARC with John C. Hitt Library to allow the transfer back and forth of library materials to be stored in the ARC. Eventually the two structures will be connected. Until that time the 4th floor of the ARC will just be a shell. Once the buildings are connected the 4th floor of the ARC will probably become a reading room.

In addition to building the ARC, Phase I will include sprinklers installed on all top floors (2, 3, 4, & 5); the sprinklers on the 1st floor will also be brought up to code. Along with the sprinklers new emergency lighting needs to be installed; restrooms in the 1984 portion of the building will be completely renovated (restrooms in the 1968 portion of the building will be totally relocated so are not being renovated until Phase III); all five elevators will be updated: the bank of two elevators is mechanically sound so only cosmetic changes will be made; however, the bank of three elevators will need to be mechanically redone in addition to making the cosmetic changes.

The 5th floor will undergo a transformation to become a quiet floor. All of the stacks will eventually be removed to make room for seating; there will be PCs, predominantly separate individual spaces; enough electrical outlets that 82% will be within arm's reach of power. A glass door front will be erected just passed the doors to 511 to separate out the "quiet" area. Decisions about furniture still need to be made.

The ARC will have three automated retrieval robot aisles and will hold approximately 750K volumes. Eventually two additional aisles and robots will be added bringing the total capacity to 1.2M volumes.

The architects are completing design and development documents and will soon begin construction design documents. Construction on the ARC will likely be completed around January 2017. Work on design & development and construction documents for Phase II, connecting the ARC to the back of the John C. Hitt Library, will begin mid-2016. Baker estimates that the ARC and the renovation of both halves of the John C. Hitt Library will be completed in 2021 or 2022.

Question re. Disruption to the Sidewalks and Access to the Loading Dock: Baker responded some rerouting may be necessary but the loading dock will still be accessible. Gause

mentioned that the disabled parking behind the library will be moved and during that time there may be so disruption.

Question re. Water Fountains: Baker noted that we have spoken many times to Facilities Operations about getting new fountains, with filtered water. There is a water fountain that has been taken out of service on the 3rd floor. Perhaps it can be replaced by one of the new ones. Currently the only filtered water fountain is on the 4th floor near the Front Stairs. Eventually all of the fountains will be replaced.

There was a meeting on April 2 with the architects, construction management co, Facilities Planning, etc. About 15 students attended that meeting and talked furniture. Sample furniture will be brought in and student opinions will be seriously considered. These student also asked about getting stand-up tables.

- **Library Materials Budget**

No cuts are expected for the current materials budget (\$6.4M). We were able to use non-recurring funds to manage this year. However next year we are asking for a total of \$6.7M including replacement of the non-recurring funds for this year and to factor in the ever rising inflation costs. If we don't get the \$6.7M, it is possible we may need to look at cutting some materials. If that should happen we would work closely with the faculty to make the best choices.

- **UCF Downtown Campus Library**

Baker reported we have been meeting with representatives from Valencia State College and, due to its close proximity, Orange County Library System. Points Baker mentioned include:

- A library about 15K square feet
- Materials will be mostly electronic with perhaps 12K books.
- Trying to determine what is going to be downtown, e.g., CoHPA may be moving downtown, as far as classes for collection development for the library.
- Hopefully a daily courier service to transport books to and from the John C. Hitt Library, since many of the books to reside in the library will be taken from the John C. Hitt Library's collection.
- Collaborative space; seating for approximately 300
- Quiet study areas
- PCs, etc.
- Group Study Rooms
- Consultation Rooms
- Space for Library Instruction and
- Conference & seminar space.

Staffing: 5 librarians; 4 support staff; and 1 or 2 Valencia Librarians

Question re. Security Measures: The downtown area brings with it issues like the large homeless population (a problem for the public library) that need to be addressed. There is a group currently working on just this topic. In addition to the homeless, downtown is home to many groups, departments, and committees (e.g., Orange County Planning), organizations that might be very interested in using the library. Issues of access – physically and electronically – will need to be addressed.

- **STARS (Showcase for Text, Archives, Research, and Scholarship) – Digital Commons**

Jaskowski noted that one of the Student Tech Fee grants we received (Creating an Institutional Repository at UCF) was for a 3-year license for Digital Commons, a digital repository platform, to be used for UCF-produced digital scholarship. It is openly accessible; the software can track when and from where access is made. One option is to watch a world map to see points of

access, as they happen, and from where on the planet. Digital Commons is a bepress product. bepress will be on campus offering a demonstration of the Digital Commons software at the FCTL Summer Institute, May 12, 11:15, hosted by Lee Dotson, Digital Initiatives Librarian, and Greg Seymour, bepress.

Question re. Copyright: Copyright agreements differ from publisher to publisher. Beile explained the STARS program would adhere strictly to individual publisher agreements. She noted some ways to step around this using a pre-publication or draft copy of the article. But even so that may be covered in the publisher's agreement.

Beile offers a class for students interested in publishing, discussing what rights an author has. Information Technology & Digital Initiatives and Scholarly Communication will get the word out.

Another project Scholarly Communications is working on is a 50-year faculty bibliography. So far there are 100K outputs. CVs are one of the ways to gleam faculty publications. CV updates are not required for all departments. Perhaps it would be better to start off in the dean's office of the various colleges and let them progress to the departments.

Question re. Submitting Works: Jaskowski noted that faculty may self submit their works and/or Libraries Digital Initiatives will help.

Question re. Access to the Works: The material in STARS will be openly accessible but collections can be restricted by IP, username, or domain if necessary. The only way a work would not be seen is if there was some publisher's restriction. Faculty/students will require accounts to submit works.

Beile also offered to work with faculty if requested.

- Other Tech Fee Proposals

Among the tech fee proposals the Libraries submitted and funding was approved are:

- PCs and/or large monitors for the Group Study Rooms in the John C. Hitt Library
- Purchase of large digital collections, (see attached) e.g., Readex Primary Source Databases, Taylor & Francis Archive Collections, Springer, Early American Imprints, Eighteenth Century Collection Online (ECCO) plus the National Geographic Archive, and SAGE Research Methods and SAGE Knowledge
- Equipment for the Curriculum Materials Center in the Education Complex: 29 PCs, SmartBoard, 30 iPads, scanner, study rooms updated, and a 3D printer.
- Check out [Illuminations](#)¹ (online newsletter): Scharf urged faculty to take a look at the Illuminations newsletter. There are other library newsletters at this same URL such as [InSTALLments](#) (the highly popular flyer posted on the inside doors of the restrooms).
- Questions/Comments:
None

Action Items

N/A

Meeting adjourned: 1:00 p.m.

Recorder: Raynette Kibbee

¹ <http://library.ucf.edu/News/Newsletters/default.php>

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GEOTECH:
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 1100 LEE ROAD
 WINTER PARK, FL 32789

LANDSCAPE:
AECOM
 500 SOUTH ORANGE AVENUE, SUITE 200
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21st CENTURY LIBRARY
 UNIVERSITY OF CENTRAL FLORIDA

SITE PLAN

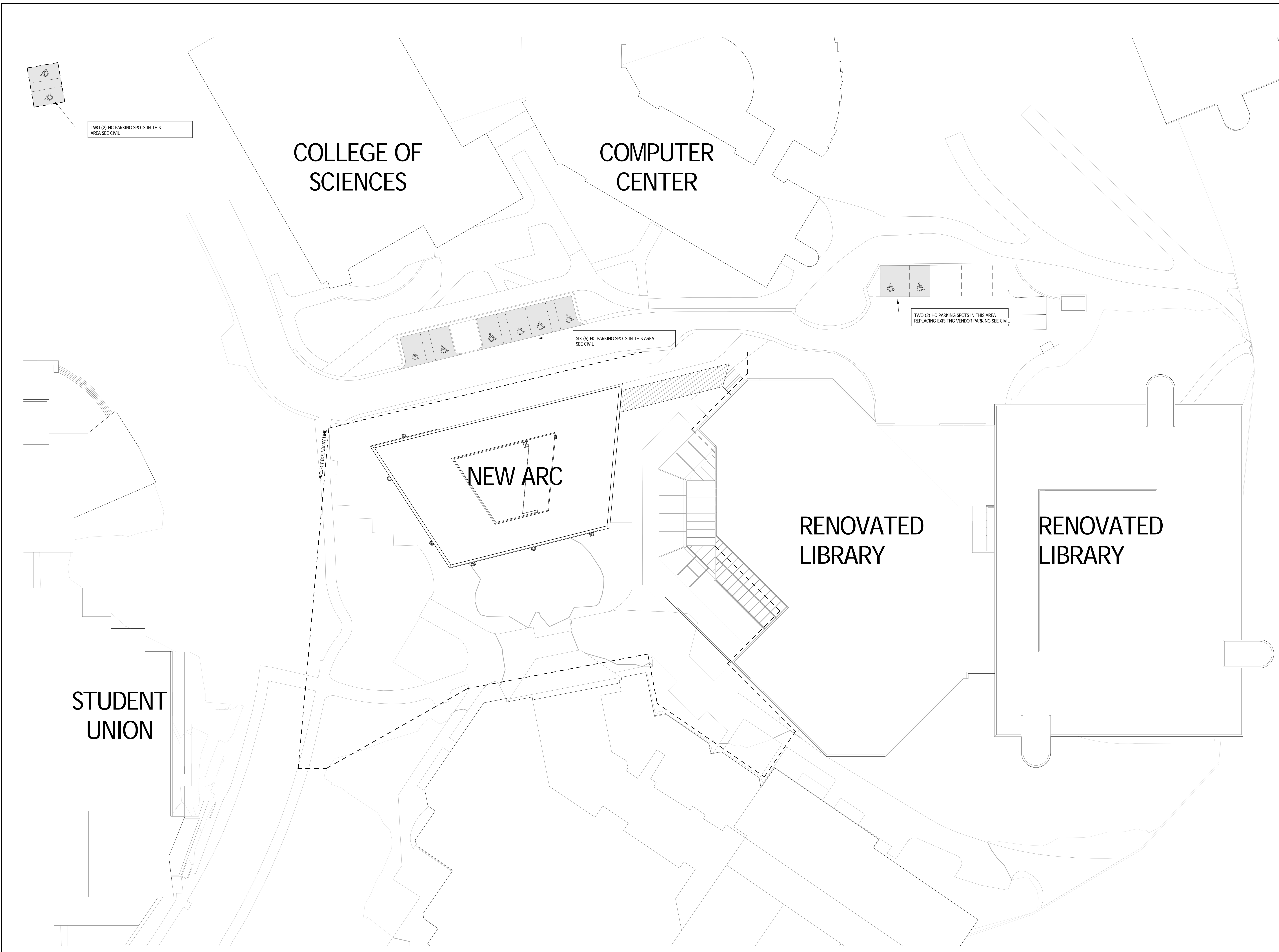
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ISSUE DATE:	03.13.2015	
REVISION	DESCRIPTION	DATE

FMBA PROJECT NUMBER: 06026.00

A-080



TWO (2) HC PARKING SPOTS IN THIS AREA SEE CIVIL

SIX (6) HC PARKING SPOTS IN THIS AREA SEE CIVIL

TWO (2) HC PARKING SPOTS IN THIS AREA REPLACING EXISTING VENDOR PARKING SEE CIVIL

COLLEGE OF SCIENCES

COMPUTER CENTER

NEW ARC

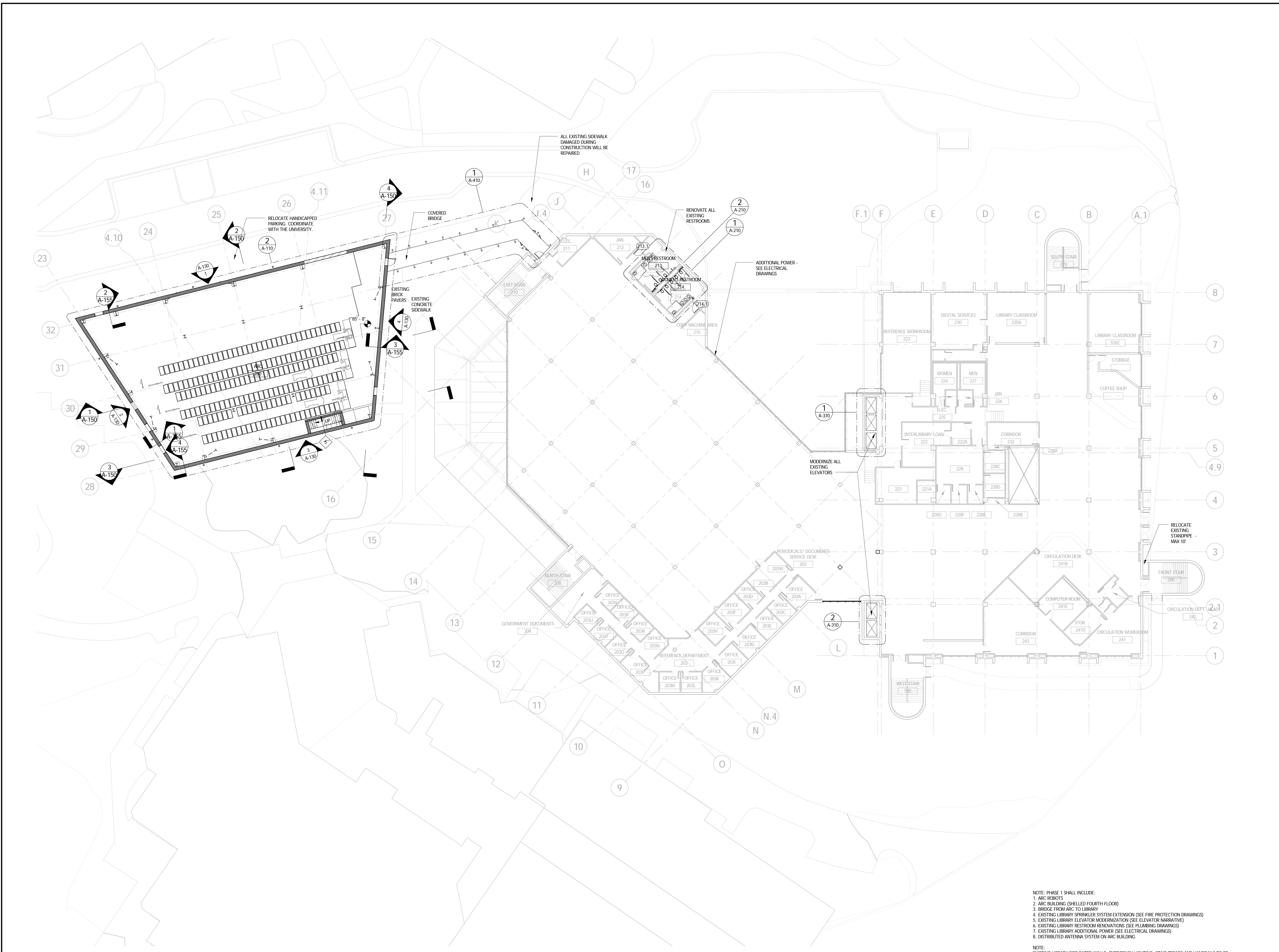
RENOVATED LIBRARY

RENOVATED LIBRARY

STUDENT UNION

1 SITE PLAN
 SCALE: 1" = 20'-0"





1 SECOND FLOOR PLAN
SCALE: 1/16" = 1'-0"

- NOTE: PHASE 1 SHALL INCLUDE:
1. ARC ROBOTS
 2. ARC BUILDING (SHELLED FOURTH FLOOR)
 3. BRIDGE FROM ARC TO LIBRARY
 4. EXISTING LIBRARY SPRINKLER SYSTEM EXTENSION (SEE FIRE PROTECTION DRAWINGS)
 5. EXISTING LIBRARY ELEVATOR MODERNIZATION (SEE ELEVATOR NARRATIVE)
 6. EXISTING LIBRARY RESTROOM RENOVATIONS (SEE PLUMBING DRAWINGS)
 7. EXISTING LIBRARY ADDITIONAL POWER (SEE ELECTRICAL DRAWINGS)
 8. DISTRIBUTED ANTENNA SYSTEM ON ARC BUILDING

NOTE:
EXISTING LIBRARY FIRE RATED WALLS, EMERGENCY LIGHTING, STAIR TREADS AND HANDRAILS TO BE REMEDIATED AS SEPARATE FACILITIES IMPROVEMENT PROJECT PRIOR TO THE START OF CONSTRUCTION.
NO WORK TO CEILING EXCEPT AS REQUIRED FOR FIRE PROTECTION.

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SECOND FLOOR PLAN

SEAL:

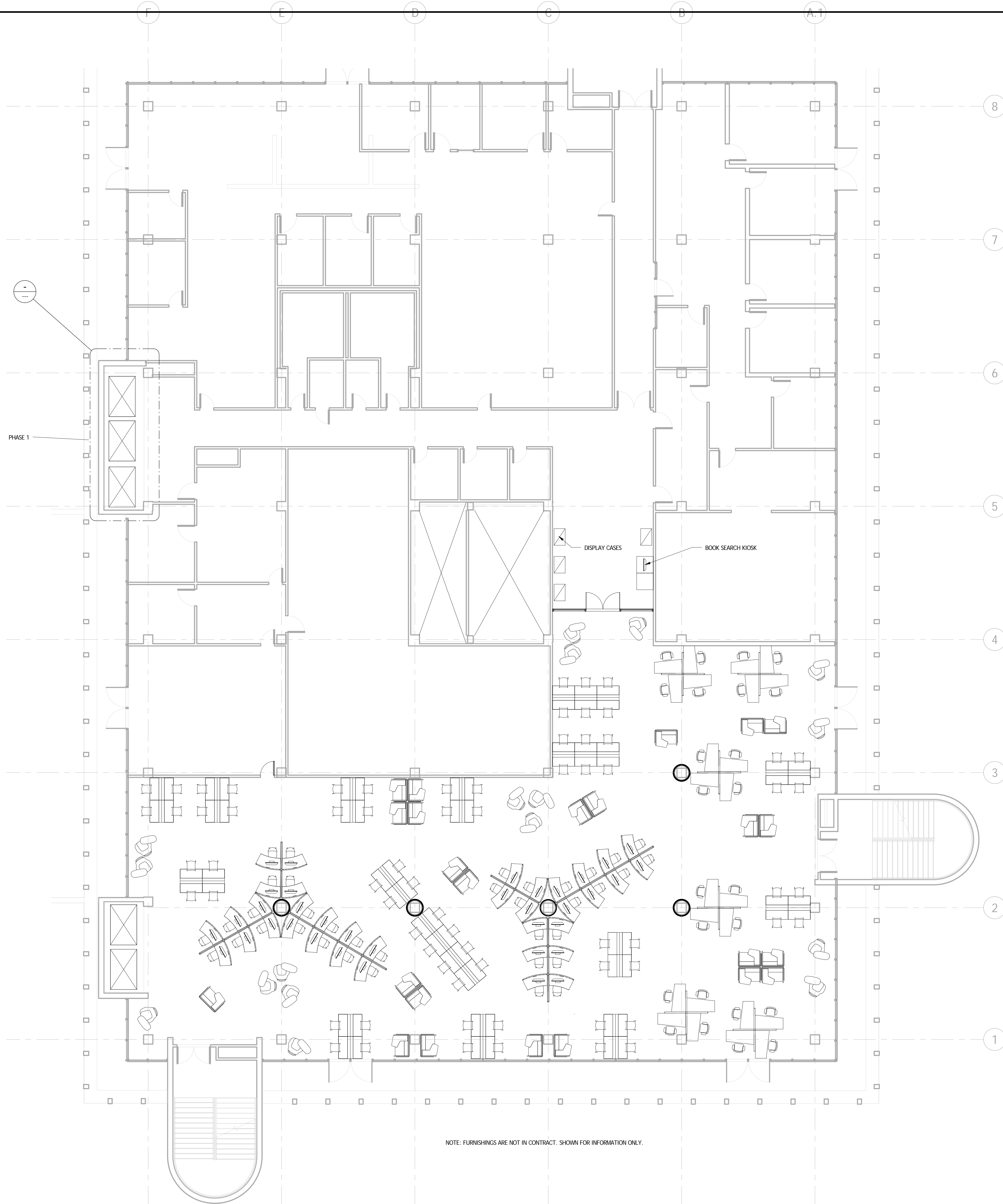
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REVISION	DESCRIPTION	DATE

ISSUE DATE: 03.13.2015

HIMBA PROJECT NUMBER: 06026.00

A-102



NOTE: FURNISHINGS ARE NOT IN CONTRACT. SHOWN FOR INFORMATION ONLY.

1 PHASE 1 FIFTH FLOOR PLAN
SCALE: 1/8" = 1'-0"

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21st CENTURY LIBRARY
UNIVERSITY OF CENTRAL FLORIDA

FIFTH FLOOR SPACE PLAN

SEAL:

50% DD

REVISION	DESCRIPTION	DATE

ISSUE DATE: 03.25.2015

HMBA PROJECT NUMBER: 06026.00

Technology Fee Acquisitions 2014

Dictionary of American Regional English. Harvard University Press.

The Department of History, in collaboration with the UCF Libraries, submitted a Technology Fee proposal for this core lexicographic collection. Researchers traveled to more than a thousand communities around the country collecting data, including audio data, about uniquely American words. Added to that data are illustrative quotations from regional literature, diaries, small-town newspapers, government documents, related research projects, etc., plus maps illustrating where the different terms are most common.

Gale Indigenous Peoples: North America. Readex, Gale, part of Cengage Learning.

In consultation and collaboration with several academic departments and the UCF Libraries, the Department of History proposed the acquisition of ***Gale Indigenous Peoples: North America.*** Enabling exploration of the political, social, and cultural history of native peoples from the 16th century well into the 20th century, this collection illustrates the fabric of the North American story with unprecedented depth and breadth. Comprehensive yet personal, the collection covers the history of American Indian tribes and supporting organizations meeting a need for historical researchers.

Taylor & Francis (T&F) Archive Collections in the following disciplines:

- Behavioral Science
- Chemistry
- Education
- Engineering, Computing, & Technology

These four archive collections contain over 400 titles from volume 1, number 1. UCF already provides access to 1,500 T&F journals from 1997 to date. The addition of these backfiles enhances our holdings in key disciplines at UCF.

Early American Imprints II: Shaw-Shoemaker 1801-1819. Readex.

The Department of English, in consultation with several academic departments and the UCF Libraries submitted a Technology Fee proposal for this comprehensive set of American books, pamphlets and broadsides published in the early part of the 19th century. It is based on the noted *American Bibliography, 1801-1819* by Ralph R. Shaw and Richard H. Shoemaker. It contains more than 4 million pages from over 36,000 imprints, among which are many of the rarest materials published in early America. Subjects include the following: abolitionism, Bible societies, canals, Embargo Act, fur trade, Hartford Convention, Lewis & Clark Expedition, Louisiana Purchase, nationalism, Panic of 1819, Romanticism, Seminole War, Tippecanoe, Treaty of Ghent, U.S. Military Academy, War of 1812, and hundreds more.

UCF currently has perpetual ownership to ***Early American Imprints, Series I (1670-1800 (Evans))***. The acquisition of ***Early American Imprints, Series II: Shaw-Shoemaker, 1801-1819*** would enhance the importance and value of this collection and expand our holdings of early American material. A unique offer negotiated by the UCF Libraries with Readex will also provide perpetual ownership to two important supplements:

Early American Imprints, Series II: Supplement from the Library Company of Philadelphia, 1800-1819 (Shaw-Shoemaker Supplement)

The Shaw-Shoemaker Supplement collection contains 974 works that fall within the 1801-1819 scope of the Shaw-Shoemaker collection, but which were missed by the bibliographer and have since been discovered and collected by the Library Company of Philadelphia.

Early American Imprints, Series I: Supplement from the Library Company of Philadelphia, 1670-1800 (Evans Supplement)

This collection contains 1,080 works that fall within the 1639 to 1800 scope of the Evans collection (which UCF owns), but that were missed by the bibliographer and subsequently identified and collected by the Library Company of Philadelphia.

America's Historical Imprints: American Pamphlets, Series 1, 1820-1922. New-York Historical Society (Pamphlets)

The *Pamphlets* collection contains more than 25,000 rare pamphlets from every region of the United States and dating from 1820 to 1922.

The American Slavery Collection, 1820-1922. American Antiquarian Society (Slavery)

The *Slavery* collection contains more than 3,500 rare books, maps, and ephemera published between 1820 and 1922 and covering every aspect of slavery.

The American Civil War Collection, 1860-1922. American Antiquarian Society (Civil War)

The Civil War collection contains more than 13,500 items dating from 1860 to 1922, and it is one of the largest existing collections of items about the American Civil War. Coverage extends throughout the Civil War and into the critical postwar period, a time in which modern interpretations of the conflict began to take shape.

American Broad­sides and Ephemera, Series 1 (1749-1900) (Broad­sides)

The *Broad­sides* collection contains approximately 30,000 rare early American documents: 15,000 broadsides printed between 1820 and 1900 and 15,000 pieces of ephemera printed between 1749 and 1900. Digitized in high definition color, these graphic imprints vividly capture the daily lives of earlier Americans in a way that no other material can.