

Faculty Senate
Steering Committee Meeting
Minutes of April 7, 2016

Keith Koons, chair, called the meeting to order at 4:00 p.m. The roll was circulated for signatures.

MINUTES

Motion to approve the minutes of March 17, 2016 was made and seconded. The minutes were approved as recorded.

RECOGNITION OF GUESTS

Kristy McAllister, Academic Affairs Information and Publication Services

ANNOUNCEMENTS

Inaugural recognition of Faculty Senate Service was recognized at yesterday's Founder's Day convocation. Current and retired faculty members were honored, serving between 10 and 35 years. Many recipients commented how they appreciated being honored.

Dr. Koons announced the UCF Celebrates the Arts being held April 8 through April 16 at the Dr. Phillips Center for Performing Arts. All events are free. A flyer was distributed.

Dr. Breiter Terry announced the 6th annual Cabaret and Cabernet event being held April 9 from 6:00 – 10:00 p.m. at the Rosen College. The event features unlimited wine, food, and entertainment. The cost is \$75.00 and is completely produced by students.

The Latino Faculty and Staff Association (LaFaSA) is holding the Broche do Oro event Wednesday, April 13 from 5:30 – 7:30 p.m. at the Fairwinds Alumni Center to recognize partners and sponsors that helped launch the organization. Dr. Koons is unable to attend on behalf of the Senate. He asked if anyone from Steering is able to attend on behalf of the Senate. Nobody was able to attend.

Today is the last Steering meeting for 2015-2016. The first meeting for 2016-2017 is scheduled for August 11 at the Rosen College of Hospitality Management. A brief tour of the campus will be offered at 3:30 p.m. Dr. Koons thanked the members for their service on the Steering committee.

OLD BUSINESS

None.

REPORT OF THE PROVOST

Ronnie Korosec reporting on behalf of the Provost.

COACHE Survey

The priority setting committee has met regularly. The five priorities have been set: departmental leadership, nature of work, personal and family policies, promotion policies, and recognition and appreciation. The sub-committees have been meeting with stakeholders to identify the most important components for each priority and categorize each component as low, medium, or high as they relate to cost strategies for improvements. At the next meeting, they will present a more refined set of strategies and gain consensus for a proposed plan to move forward. The strategies will be presented to faculty for feedback on May 11 at the Faculty Summer Conference.

Research and Graduate Education

Academic Affairs received the draft report from the external consultants today. The provost still needs to review the report. There will be an open forum April 12 from 1:00 – 2:30 p.m. in the Morgridge International Reading Center, room 108 to discuss the leadership of the Vice President for Research and Dean for the College of Graduate Studies. The forum is being hosted by Parker Executive Search and a livestream opportunity is available for those unable to attend in person. The position has been posted on the UCF website and in the Chronicle. Parker Executive will be posting in four or five other venues to ensure a diverse applicant pool.

Question: Is it still possible for the position to start by July 1? Yes, the search firm has about 10-12 highly qualified applicants.

Question: Is the open forum going to discuss if the position should be combined or not? No. The decision has already been made to combine the positions by the provost and president. The forum will hopefully determine the vision for research and graduate education, and the desired characteristics of the leader.

College of Arts and Humanities Dean Search

The last open forum was held today. Interviews will conclude tomorrow. The three candidates are Giovana Summerfield, Auburn University; Tom Foster, DePaul University; and internally, Jeff Moore from the School of Performing Arts. The search committee will meet next week to review the evaluation forms and list pros and cons for the provost for consideration.

Follow-up

Paige Borden gave a salary study presentation at the last Senate meeting. We requested a gender gap/equity study; Dr. Borden indicated the additional information could be provided. Not sure if this will actually be done or who to contact to follow-up. Dr. Korosec will follow-up with the provost and Dr. Borden.

NEW BUSINESS

Nomination of Faculty Senate Officers

Reid Oetjen reported the slate of officers put forward by the Nominating committee: Keith Koons, Chair; William Self, Vice Chair; and Kevin Coffey, Secretary. Dr. Oetjen noted that no other nominations were received. Nominations may be submitted prior to the Senate meeting or made from the floor at the Senate meeting.

Motion and second made to accept the slate of officers for the ballot of the 2016-2017 Faculty Senate. Vote: all in favor; motion passes. Dr. Oetjen thanked the members of the committee; Deborah Breiter Terry and Bari Hoffman-Ruddy.

Call for Topics for 2016-2017 Senate

Dr. Koons asked for topics for the next Senate year. Committee members made the following suggestions:

- Nepotism policy
- Determine if 2005 Academic Rigor report needs to be updated
- Elevate the Research Council to an operational committee
- Need lactation rooms in new buildings; currently only have four
- Follow-up on salary study
- Nanoscience faculty status and representation
- Formal Form/Process for Undergraduate Course Approvals across colleges (added from Liaison Committee Reports)

Any additional topics should be sent to the chair.

Standard Meeting Day/Time

Bill Self informed the committee that a standard meeting day and time for each Senate Operational and Curricular committee has been set. We left the same meeting day and time set this year; just modified the time to ensure the meeting doesn't cross two teaching blocks. It will be up to the Committee on Committees representatives to ensure faculty requesting service on a committee are able to meet on the specified day and time prior to finalizing committee appointments. Setting the standard meeting day and time should reduce incidents of faculty resigning after the committees start meeting. Success will be evaluated at the end of 2016-2017.

LIAISON COMMITTEE REPORTS

Budget and Administrative Committee – Robert Cassanello

No report.

Parking Advisory Committee – Bari Hoffman-Ruddy

Committee meets April 21. Updated Steering on the additional questions raised from the last Steering committee meeting.

Question: What is the net gain/loss was for faculty and students with the new construction occurring on campus? Net gain approximately 600 -700. As of the Fall

semester, the number of parking spaces included: 399 faculty only, 1,499 faculty and staff, and 13,669 student. This doesn't include the handicap or motorcycle spaces.

Question: Are parking decals/hangtags being enforced for parking at the softball lot? Yes.

Question: Is the faculty lot near Colbourn Hall going to be limited once the new Trevor Colbourn Hall construction is started? At this point, no impact is anticipated.

Question: What is the impact on parking for the new faculty? Ongoing process when allocating parking spaces.

Personnel Committee –Linda Walters

Has not met since the last meeting.

Graduate Council – Jim Moharam

All committees met at least once. The Graduate Appeals and Program Review and Awards committees are still meeting.

Undergraduate Council – Hyoung Jin Cho

Undergraduate Course Review committee met on April 5. The committee did not approve a motion to rescind approval of a course previously approved. The problem occurs when a college/department gains approval for a specific course, then later another course with a similar name is approved for a different college/department. Conflict arises due to the similarity. There is no formal policy or procedure to ensure other colleges are consulted prior to requesting approval. It was noted that for Graduate courses, a formal form must be signed before the committee will consider. Requested the issue be put on the topics list for next year. The Undergraduate Policy and Curriculum Committee meeting was canceled.

OTHER BUSINESS

None.

ADJOURNMENT

Motion to adjourn made and seconded. The committee adjourned at 4:45 p.m.

**2016-2017 Faculty Senate Operational and Curricular
Standard Meeting Days and Times**

Operational	2014-2015 (Typically)	2015-2016 (Typically)	2016-2017
Budget and Administrative	unknown	Wed 2:00-3:00 p.m.	Wed 2:30-3:30 p.m.
Parking Advisory	Tues/Thurs	Mon 11:00-12:00 p.m.	Mon 11:30-12:30 p.m.
Personnel	Tues	Wed 11:00-12:00 p.m.	Wed 11:30-12:30 p.m.
Curricular	2014-2015 (Typically)	2015-2016 (Typically)	2016-2017
Graduate Appeals	Thur 2:00-4:00 p.m.	Thurs 2:00-4:00 p.m.	Thurs 1:30-3:00 p.m.
Graduate Curriculum	Mon 12:00-1:30 p.m.	Wed 3:00-4:00 p.m.	Wed 2:30-3:30 p.m.
Graduate Policy	Wed 10:30-11:30 p.m.	Wed 10:30-11:30 p.m.	Wed 10:30-11:30 p.m.
Graduate Program Review & Awards	Tues 9:00-10:00 p.m.	Fri 9:00-10:00 a.m.	Fri 9:30-10:30 a.m.
Undergraduate Course Review	Tues 12:00-1:30 p.m.	Tues 12:00-1:30 p.m.	Tues 12:00-1:30 p.m.
Undergraduate Policy & Curriculum	Tues 12:00-1:00 p.m.	Tues 12:00-1:00 p.m.	Tues 12:00-1:00 p.m.

**rationale - most of the
committee probably teaches
at the same time and might
have the same chair**

Approved by the Faculty Senate Steering Committee April 7, 2016.