

MEMORANDUM

Date: April 2, 2015
TO: Members of the Steering Committee
FROM: Reid Oetjen
Chair, Faculty Senate
SUBJECT: **STEERING COMMITTEE MEETING on April 9, 2015**

Meeting Date: Thursday, April 9, 2015
Meeting Time: 4:00 – 6:00 p.m.
Meeting Location: College of Arts and Humanities, Room 192

A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Minutes of *March 5, 2015***
4. **Announcements and Recognition of Guests**
5. **Report of the Provost**
6. **Old Business**
None.
7. **New Business**
 - Nomination of slate of officers
 - Call for topics for Senate committee action for 2015-2016
 - Office of Undergraduate Studies progression to College of Undergraduate Studies
 - Examine Efficiency of senate calendar
8. **Committee Reports**
 - Budget and Administrative Committee – *Robert Cassanello*
 - Graduate Council – *Jim Moharam*
 - Parking Advisory Committee – *Norma Conner*
 - Personnel Committee – *Richard Harrison*
 - Undergraduate Council – *Bill Self*
9. **Other Business**
10. **Adjournment**

Faculty Senate Steering Committee Meeting
Minutes of
March 5, 2015

Reid Oetjen, chair, called the meeting to order at 4:06 p.m. The roll was circulated for signatures.

MINUTES

Motion to approve the minutes of February 5, 2015 was made and seconded. The minutes were approved as recorded.

RECOGNITION OF GUESTS

Ross Hinkle, Vice Provost and Dean, College of Graduate Studies
Lyman Brodie, Associate Vice Provost, Faculty Relations
Lucretia Cooney, Assistant Director, Faculty Relations

ANNOUNCEMENTS

COACHE Survey

Faculty Senate asked for the survey and the university has invested in the survey. COACHE survey response rate is low at 28%. Need faculty to complete. We probably need at least 60% response rate. Provost office has the response rate by college.

Steering Committee Meeting Location

Gave committee members an opportunity to change the location of the steering committee meeting to either the Student Union, HPAII 247 conference room, or remain in CAH. Committee might like to experiment with other locations at the early fall meetings. After discussion, general consensus was to remain at CAH.

REPORT OF THE PROVOST

Downtown Campus

Board of Governors recommending 5.7 million for planning. Invited back in June to report on the educational site proposal to expand degree granting authority from a special purpose site (300 students enrolled) to a Class 1 site (3,000 enrolled students) and the full master plan that identifies transportation, building build-outs, beds, etc.

Discussed the impact of programs moving downtown as it relates to the main campus and how it impacts faculty on the main campus. Steering requested a presentation at the March 26 senate meeting to discuss the footprint, programs going downtown in Phase 1 and 2, services being offered (SDES, registration, etc.) so the senators have a better understanding of the project.

IQ Orlando

Four partners are investing to bring health care companies to the area. UCF's involvement is to provide clinical research partnerships and basic research.

Faculty Cluster Initiative

As of today, 43 clusters. Oral presentations will be held April 3, open for everyone to attend. Full proposals due May 1.

Faculty Hires

Allocated 12 million in startup funds that the Deans will manage. We received 4,426 for 100 new positions. Have 39 positions still posted; 25 filled. UCF continues the digital campaign. Had over nine million views with 22,000 links to the UCF website regarding position descriptions.

Parental leave resolution

Shares sentiment for resolution. Will be negotiated with UFF. Briefly discussed sick leave pool.

Questions: Status of office of undergraduate studies report by John Gardner group. Have received recommendations. Need analysis of next steps.

FoE is hosting an event on March 30 from 2:00 – 3:30 p.m. at the Morgridge Reading Center to announce the preliminary results of the survey and provide committee updates. Faculty Senate Office to email senators as a reminder.

OLD BUSINESS

None.

NEW BUSINESS

Appointment of Nominating Committee

Reid Oetjen called for members to serve on the Nominating committee to form a ballot for next year's Senate officer election. The committee will be Ida Cook (chair), Bill Self, Michelle Kelley, and Robert Cassanello.

Endowed Chairs

Discussed the UFF resolution being developed regarding how Endowed Chairs are treated and research is guided. Robert Cassanello recommended that a clear statement on academic freedom and faculty governance be formulated and separated. Committee to sort out topics over the summer and possibly create an Ad hoc committee in the fall to address issues.

Textbook Affordability Act

List of issues/concerns formulated by the Budget and Administrative Procedures committee was sent to all senators. Reid Oetjen is working with the Advisory Council of Faculty Senates to formulate a united statement.

Concealed Weapons Bill

Bill might pass house but probably will not pass senate.

LIAISON COMMITTEE REPORTS

Budget and Administrative Committee - *Robert Cassanello*

Worked on Textbook Affordability issues.

Graduate Council - *Jim Moharam*

Finalizing a policy statement on virtual thesis/dissertation defense.

Parking Advisory Committee - *Norma Conner*

Trying to schedule a meeting to discuss adjunct faculty ability to pay for parking passes over a longer period of time.

Personnel Committee - *Richard Harrison*

Met February 11 and reviewed all action items given the committee.

Undergraduate Council - *Bill Self*

Approved two new bachelor's programs (physics and conflict communication). Wrapped up Gordon Rule requirements for catalog. Might have one more meeting.

OTHER BUSINESS

Rosen College was informed that the university ruled that all internships must be paid. This ruling may impact all colleges and programs that require internships. Rosen has many internships for non-profit organizations. Iowa State's interpretation of the law is that if a student receives credit for the internship, the internship does not have to be paid. Need clarification. To email Provost the issue and copy Manoj Chopra.

ADJOURNMENT

Motion to adjourn made and seconded. The committee adjourned at 5:08 p.m.