

MEMORANDUM

Date: August 5, 2010
TO: Members of the Steering Committee
FROM: Ida Cook
Chair, Faculty Senate
SUBJECT: **STEERING COMMITTEE MEETING on August 12, 2010**

Meeting Date: Thursday, August 12, 2010
Meeting Time: 4:00 – 6:00 p.m.
Meeting Location: College of Arts and Humanities, Room 192A

A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Minutes of *April 8, 2010***
4. **Announcements and Recognition of Guests**
 - Welcome provost and provost's update
5. **Old Business**
 - Constitutional Revisions Committee update
6. **New Business**
 - Standing and reporting committee assignments
 - Standing committee liaisons
 - Call for topics for standing committee action
7. **Other**

Faculty Senate Steering Committee Meeting
Minutes of
April 8, 2010

Dr. Ida Cook, Faculty Senate Chair, called the meeting to order at 4:00 p.m. The roll was circulated for signatures.

Steering Officers Present: Cook, Wink, and Chopra.

Steering Committee Members Present: Belfield, Cash, Chase, Daniell, Edwards, Gause, Kaufman, Koons, LiKamWa, Lynxwiler, Moslehy, Pennington, Schulte, Seidel, and Sivo.

Administrators Present: Lin Huff-Corzine.

Steering Committee Members Not Present: Brown, Covelli, Goodman, Kassab, Kovach, Oetjen, and Rahrooh.

Guests: Bert Mariani, Human Resources.

MINUTES

The minutes of March 18, 2010 were approved as recorded.

ANNOUNCEMENTS

Provost Hickey and Diane Chase were not present at the meeting. Lin Huff-Corzine was there on behalf of Academic Affairs. She has no announcements.

Dr. Cook announced that the provost search is down to seven candidates. Airport interviews will be held Monday and Tuesday of next week.

OLD BUSINESS

None.

NEW BUSINESS

Potential Impact of Health Care Legislation – *Bert Mariani*

At the request of the committee, Bert Mariani, Associate Director of Human Resources (HR), answered questions about the potential impact of the newly-passed health care legislation. The so-called “Cadillac” tax (a tax on family plans that costs more than \$27,000/year) does not go into effect until 2018, so HR cannot yet determine whether it will impact UCF employees. At our current premiums, we would not be affected. In 2018, penalties will be imposed on institutions that do not provide insurance for employees. Higher taxes on those earning more than \$250,000 will take effect in 2013. Starting in 2011, the value of employer-provided health coverage will be reported on W2 forms. Beginning this year, children with pre-existing conditions cannot be denied coverage; there will be no lifetime limits on coverage; insurance companies will not be able to revoke a policy if the policyholder gets sick; adults cannot be denied coverage because of pre-existing conditions, although they may be placed in the “high-risk” pool; and preventative services will be fully covered. Mr. Mariani will keep the committee informed of any significant changes.

New Senate

The list of 2010-2011 senators was distributed. The final representative from College of Sciences, Joseph Brennan, needs to be added to the list. A question was raised regarding the inclusion of a senator from the Engineering Technology department, as that department has been cut. Dr. Cook noted that although the department may not be here in the fall when the Senate convenes, its faculty were still on the UCF records in January when the calculation for the number of senators was made. A senator from Engineering noted that the program will not be discontinued until May 2011.

A discussion ensued about the way apportionment is calculated as spelled out in the Constitution. Dr. Cook mentioned that this is among the issues currently being looked at by the ad hoc Constitutional Revisions Committee. All changes will have to be approved by the Senate.

Nomination of the Slate of Officers

After canvassing members, the nominating committee suggested the following slate of candidates for 2010-2011:

Chair: Ida Cook
Vice Chair: Bob Pennington
Secretary: Reid Oetjen

After a vote, the motion to accept the slate was approved. The slate will be presented to the full Senate at the April 22 Senate meeting. Nominations will also be accepted from the floor.

STANDING COMMITTEE REPORTS

Budget and Administrative Committee – Patrick LiKamWa

The committee will be meeting in two weeks to discuss the new policy about inventoried research equipment or stolen equipment that is found to be missing. Faculty will be levied a penalty of 5% of the original cost, regardless of the age or function of the equipment.

Graduate Council – Ida Cook (for Steven Goodman)

Dr. Goodman submitted a report of the activities and action of the Graduate Council (attached). Motion made that the report be taken as provided by Dr. Goodman and entered into minutes. Motion approved.

Personnel Committee – Arlen Chase

The committee met on Monday and discussed the policy regarding the promotion of non-tenure-earning research and clinical faculty. After extensive discussion, the committee sent the policy back for reconsideration. Issues regarding the constitution of the promotion and tenure committee(s) were of particular concern. The general consensus of the committee is that there should be only one university committee for all promotion and tenure decisions and that committee should be made up wholly of tenured and tenure-earning faculty.

Undergraduate Policy and Curriculum Committee – Bob Pennington

Dr. Pennington reviewed the activities and action of the UPCC, the specifics of which are in the attached report.

OTHER BUSINESS

For the provost search, campus interviews for those who make the finalist list will be held April 19-20, April 22-23, April 26-27, and (if there is a fourth candidate) April 29-30. Dr. Cook will be

requesting times for members of the Senate to meet with each candidate. The candidates' names are available on the president's website. Future notice of specific days would be announced by the Search Committee chair, Dean Peter Panousis.

Dr. Cook reported that the Student Government has asked if the Faculty Senate will join them in a petition to cancel classes as of 5:00 on the day of a campus weekday football game this fall. Admiral Harms' office (Strategy, Marketing, Communications and Admissions) has a policy regarding reserving a parking garage (garage B) for non-athletic events, but the details were not available at the meeting. Members of the committee agreed that faculty should be given as much notice as possible in the event of class cancellations so that they may plan their class schedules. By consensus, the committee agreed not to join SGA in their petition, and noted that academic activities should take precedence over athletic events.

ADJOURNMENT

Motion to adjourn made and seconded. Meeting adjourned 5:11 P.M.

Faculty Senate Steering Committee: 4/8/2010 meeting
Report on Graduate Council Activities
Stephen Goodman, Steering Committee Liaison to the Graduate Council

The Curriculum Committee met twice since the last Steering Committee meeting. The committee has approved a variety of curriculum proposals, including:

- Revisions to the Juvenile Justice Leadership certificate, COHPA
- Reactivation of the MFA Theatre for Young Audience track, CAH
- Addition of a Professional Engineering Management (PEM) track, MS Industrial Engineering, CECS
- Track additions to the Master of Social Work, COHPA
- Temporary suspension of Aging Studies certificate, COHPA
- Addition of a Health Care Informatics certificate, COHPA
- Revisions to the Engineering Management track, MS Industrial Engineering, CECS
- Addition of an MS e-HSA track addition, COHPA
- Curriculum revisions to the Children's Services certificate, COHPA
- Reactivation and move of MFA F&DM Visual Language and Interactive Media track, CAH
- Revisions to the MFA Creative Writing program, CAH
- Revisions to the MA in TESOL, CAH
- Revisions to the M.S. in Molecular Biology and Microbiology, COM
- An assortment of changes to tracks and certificates in MS Nursing program, CON, including:
 - MSN Nurse Educator track revisions
 - MSN Clinical Nurse Leader track revisions
 - MSN Adult Nurse Practitioner track suspension
 - MSN Family Nurse Practitioner track suspension
 - MSN Pediatric Nurse Practitioner track inactivation
 - Pediatric Nurse Practitioner certificate inactivation

In addition, the Curriculum Committee has been engaged in the evaluation of course action requests, having reviewed 36 requests (8 for special topics, 18 for course additions and 10 for course revisions).

The Appeals and Awards Committee has met twice since the last Steering Committee meeting. The committee reviewed 19 student petitions; 13 were approved and 6 denied (approved 3 and denied 2 for transferring more than 9 hours into a master's program; approved 5 and denied 1 for exceeding the 7-year rule; approved 2 exceeding the graduate certificate 3-year rule; approved 2 for a course substitution in a graduate certificate program; denied 1 for readmission to a program after dismissal; approved 1 and denied 2 miscellaneous others).

The Program Review Committee has met once since the last Steering Committee meeting. The committee reviewed the proposal to establish an MS in Urban and Regional Planning degree program. The committee unanimously endorsed the proposal and voted that it move forward.

The Policy Committee has not met since the last Steering Committee meeting.

Faculty Senate Steering Committee: 4-8-2010
Report on Undergraduate Policy & Curriculum Committee Activities
Robert Pennington, Steering Committee Liaison to the UPCC

The Undergraduate Policy & Curriculum Committee (UPCC) met on March 16 and approved the following:

- Program Recommendation Form was changed to replace all instances of “delete” with “inactivated” and to include “minor” in all program-type listings. (This is the form used to add or inactivate programs used in last summer’s ‘deletion’ of undergraduate programs due to budget issues.)
- Committee continued its discussion of undergraduate degree Tracks vs. Specializations. Institutional Research and Registrar’s office presented finding that there is no real definition for tracks and specialization, and that the only defining factor is that tracks have a separate HEGIS code. Institutional Research encouraged the UPCC committee to play a part in the defining the process. Research is underway to produce a document to serve as a HEGIS code database to be reviewed by each college with UPCC to check for similarity among each college’s tracks, specializations, concentrations, etc. Each college’s findings will be discussed at the April meeting.
- Dean Morrison-Shetlar led a discussion of catalog language for the Z Designation.

The UPCC meets next Tuesday, April 13, 2010 at 4 p.m.in the Student Union, Cape Florida 316C:

- This will be the last meeting of the semester. The next meeting will be held on September 14th, 2010, with the deadline for agenda items for the September 14th meeting being August 19th
- The HEGIS code database for Tracks and Specializations will be reviewed
- A proposed course change in the core course requirements section for all BSBA and BABA programs within the College of Business Administration will be discussed. This is necessitated by the abolishment of the MIS department, its faculty and courses effective summer 2011. A new Supply Chain Management course has been proposed and approved by the college and the UCRC to replace the old required MIS course effective with the 2011-12 undergraduate catalog.