

MEMORANDUM

Date: August 9, 2018
TO: Members of the Steering Committee
FROM: William Self
Chair, Faculty Senate
SUBJECT: **STEERING COMMITTEE MEETING on August 16, 2018**

Meeting Date: Thursday, August 16, 2018

Meeting Time: 4:00 – 6:00 p.m.

Meeting Location: Millican Hall, room 395E

A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes of *April 5, 2018***
4. **Announcements and Recognition of Guests**
5. **Report of the Provost**
6. **Old Business**
 - None
7. **New Business**
 - Resolution 2018-2019-2 Guidelines for Centers and Institutes at the University of Central Florida
 - Resolution 2018-2019-3 Faculty Senate Bylaw Change, Committee Membership
 - Resolution 2018-2019-4 Faculty Senate Bylaw Change, Senate Membership
 - Senate Operational and Curricular Committee Liaisons
 - Senate Parliamentarian
 - Topics for 2018-2019 Senate committee action
8. **Other Business**
9. **Adjournment**

**Faculty Senate
Steering Committee Meeting
Millican Hall, room 395E
Minutes of April 5, 2018**

William Self, chair, called the meeting to order at 3:59 p.m. The roll was circulated for signatures.

MINUTES

Motion and second to approve the minutes of March 8, 2018. The minutes were approved as recorded.

RECOGNITION OF GUESTS

Kristy McAllister, Information/Publication Services, Academic Affairs

ANNOUNCEMENTS

Thanked Kristine Shrauger, University Libraries and S. Kent Butler, College of Education and Human Performance for serving as interim senators and serving on the Steering Committee during the Spring semester.

Dr. Self will be moderating a campus Safety Forum for faculty, staff, and students on Monday, April 9 in the Cape Florida Ballroom from 10:00 – 11:00 a.m. The panel includes Richard Beary, Chief of the UCF Police Department; Jana Jasinski, Interim Vice Provost for Faculty Excellence; Karen Hofmann, Director of Counseling & Psychological Services; Adrienne Frame, Associate Vice President and Dean of Students.

OLD BUSINESS

None.

REPORT OF THE PROVOST

Introduced Dr. Elizabeth Dooley, vice provost for Teaching and Learning and Dean of the College of Undergraduate Studies as the Interim Provost.

Dr. Dooley indicated that she has been serving as Interim Provost only since Monday afternoon and provided the members with her background in higher education.

Provost Search

The provost search will start soon with the hopes of hiring a new provost between September and December. Dean Johnson will chair the search committee and an outside search firm will be employed. Members voiced concern that the search would occur over the summer. The members requested that the finalist interviews occur after the start of the Fall semester for faculty involvement.

Vice Provost for Faculty Excellence Search

The search committee has three internal applicants. The committee hopes to start interviews next week.

COACHE Survey

The survey has been re-opened for a week to encourage higher participation. A member pointed out that advertising and communication regarding the survey has been scarce to encourage participation. Dr. Dooley will communicate the need to Jana Jasinski, interim vice provost for Faculty Excellence.

UCF Downtown

The official names of the colleges have been announced. The College of Health Professions and Sciences will be located at the Lake Nona campus in the future. A national search will be conducted for the dean. An interim dean will be identified soon.

The College of Community Innovation and Education transition team recommended that an internal founding dean be identified with a review after three years. Conversations are being held with the possible founding dean.

Similarly, the transition team for the Nicholson School of Communication and Media also recommended an internal founding director be identified. A member asked if the founding director would hold two positions or vacate a current position. Dr. Dooley indicated that the founding director would only have one position.

The transition coordinating team distributed surveys to all areas involved to identify an interim dean, founding dean, and founding director. The survey results overwhelmingly indicated specific individuals for the positions.

NEW BUSINESS

Resolution 2018-2019-1 Faculty Senate Bylaw Change, Faculty and Staff Benefits Committee

This bylaw change was missed on the March Senate agenda and is being brought forward for 30-days notice prior to discussion at the August meeting and possible amendment and vote at the September meeting.

Motion and second made to place the resolution on the April 19, 2018 Senate agenda. No discussion.

Vote: all in favor; amendment passes.

Nomination of Slate of Officers

Keith Koons reported the slate of officers put forward by the Nominating Committee: William Self, Chair; Michelle Kelley, Vice Chair; and Bari Hoffman-Ruddy, Secretary.

Motion and second made to accept the slate of officers for the ballot of the 2018-2019 Faculty Senate.

Vote: all in favor; motion passes.

Dr. Koons thanked Kevin Coffey, Damla Turgut, and Linda Walters for serving on the Nominating Committee.

Call for Topics for Senate Committee Action during 2018-2019

An updated list of the 2017-2018 Topic List was distributed with the agenda. Dr. Self called for topics. Committee members discussed the following topics to be added to the list.

- Faculty that are “out-of-unit” for minor administrative roles are now excluded from awards based on the Collective Bargaining Agreement. This may impact faculty evaluations based on the inability to apply and be selected for an award.
- Excellence and Pegasus Professor awards should be more prestigious than individual accomplishment awards such as TIP, RIA, and SoTL and the financial benefit should be more than a one-time payment.
- The Excellence award in Research is always unfair to the behavioral sciences and arts and humanities. Need a different method of evaluating to ensure fairness across disciplines.
- Faculty involvement in textbook affordability.
- A Faculty Collaborative Commons where faculty can eat, meet, and collaborate.
- Improve the process to get a new degree program approved; less than three years.
- Course Catalog. Inability to quickly respond to student demand; inability to offer a course approved with a course number for the spring due to inability to add the course to the published catalog.
- Improve the speed and efficiency of the Internal Review Board process. Need better department/college review prior to submission, training, and system improvement.
- The system to enter GEP Assessment results needs major improvement. GEP courses are being requested to be Gordon Rule eligible that can't.

University Faculty Senate Comparison

At the February meeting, the committee discussed the possibility of allowing non-tenure track faculty to be elected to the Senate. The instructors and lecturers are included in apportionment, but not allowed to hold a Senate seat. This issue appears on the Topic list as #40. We also have issue #3 for Senate Oversight of Senate elections, and #39 for chairs and vice chairs on operational and curricular committees. We developed a comparison document to look at other institutions to have data on the issues.

Motion and second to form an Ad Hoc Bylaws Committee.

Vote: all in favor; motion passes.

Bill Self, Keith Koons, Bari Hoffman-Ruddy, and Michelle Kelley volunteered.

LIAISON COMMITTEE REPORTS

Budget and Administrative Committee – Bari Hoffman-Ruddy

The last meeting was March 7, 2018. Committee will not meet again until the Fall semester.

Information Technology Committee – Joseph Harrington

Committee did not meet.

Parking, Transportation and Safety Committee – Margaret Ann Zaho

The last meeting was March 5, 2018. Committee will not meet again until the Fall semester.

Personnel Committee – Linda Walters

Committee met March 21, 2018 and discussed all agenda items. The committee has been unable to obtain data from Faculty Excellence on Endowed Chairs for the past two years. Issue remains on the list.

Graduate Council – Jim Moharam

Nothing new to report since the last Senate meeting.

Undergraduate Council – Nina Orlovskaya for Kevin Murphy

The committee did not have a quorum at the March meeting but did discuss a request to drop the GPA for Honors to 3.2. The last meeting is scheduled for next week.

Dr. Self thanked the liaisons and Eric Merriam for serving as Parliamentarian for the year. The group thanked Kevin Coffey for serving as Secretary.

OTHER BUSINESS

Dr. Koons reminded the members that UCF Celebrates the Arts starts April 6 for eight days at the Dr. Phillips Center.

ADJOURNMENT

Motion to adjourn made and seconded. The committee adjourned at 5:02 p.m.

2018-2019 BUDGET AND ADMINISTRATIVE COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Senate Representatives						
Bohil, Corey	Sciences	Psychology	2018-2020	Yes	Voting	Corey.Bohil@ucf.edu
Buck, Tina	Libraries	Acquisitions & Collections Services	2018-2020	Yes	Voting	Tina.Buck@ucf.edu
Hoffman, Bobby	Community Innovation & Education	Learning Sciences & Educational Research	2018-2020	Yes	Voting	Bobby.Hoffman@ucf.edu
Kizildag, Murat	Hospitality	Hospitality Services	2017-2019	Yes	Voting	Murat.Kizildag@ucf.edu
Kolpashchikov, Dmitry	Sciences	Chemistry	2017-2019	Yes	Voting	Dmitry.Kolpashchikov@ucf.edu
LaManna, Jackie	Nursing	Nursing Practice	2017-2019	Yes	Voting	Jacqueline.LaManna@ucf.edu
Nwakanma, Obi	Arts & Humanities	English	2017-2019	Yes	Voting	Obi.Nwakanma@ucf.edu
Putnam, Shawn	Engineering & Computer Science	Mechanical and Aerospace Engineering	2018-2019	Yes	Voting	Shawn.Putnam@ucf.edu
Ravich, Timothy	Community Innovation & Education	Legal Studies	2017-2019	Yes	Voting	Timothy.Ravich@ucf.edu
Sugaya, Kimi	Medicine	Burnett School of Biomedical Sciences	2018-2020	Yes	Voting	Ksugaya@ucf.edu
Watson, Keri	Arts & Humanities	School of Visual Arts and Design	2018-2020	Yes	Voting	Keri.Watson@ucf.edu
Faculty Representatives						
Bottorff, Timothy	Libraries	Rosen College Library	2017-2019	No	Voting	Timothy.Bottorff@ucf.edu
Dennis, Lynda	Business	Kenneth G. Dixon School of Accounting	2017-2019	No	Voting	Lynda.Dennis@ucf.edu
Kong, Anthony	Health Professions & Sciences	School of Communication Sciences & Disorders	2018-2020	No	Voting	Antkong@ucf.edu

2018-2019 BUDGET AND ADMINISTRATIVE COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Valenti, Michael	Nursing	Nursing Practice	2018-2020	No	Voting	Michael.Valenti@ucf.edu
Vodopyanov, Konstantine	Optics	Optics and Photonics	2018-2020	No	Voting	Vodopyanov@creol.ucf.edu
Administrators						
Clark, Tracy	Academic Affairs	Provost designee	Continuing	No	Ex officio	Tracy.Clark@ucf.edu
Merck, William	Administration and Finance	Administration and Finance	Continuing	No	Ex officio	William.Merck@ucf.edu

2018-2019 GRADUATE APPEALS COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Senate Representatives						
Coffey, Kevin	Engineering & Computer Science	Materials Science and Engineering	2018-2021	Yes	Voting	Kevin.Coffey@ucf.edu
Lambert, Stephen	Medicine	Medical Education	2017-2020	Yes	Voting	Stephen.Lambert@ucf.edu
Mishtal, Joanna	Sciences	Anthropology	2018-2021	Yes	Voting	Joanna.Mishtal@ucf.edu
Faculty Representatives						
Byrd, Anthony	Business	Finance	2017-2020	No	Voting	Byrd@ucf.edu
Garcia, Jeanette	Health Professions & Sciences	School of Kinesiology and Physical Therapy	2018-2021	No	Voting	Jeanette.Garcia@ucf.edu
Gurupur, Varadraj "Raj"	Community Innovation & Education	Health Management and Informatics	2017-2020	No	Voting	Varadraj.Gurupur@ucf.edu
Kourova, Alla	Arts & Humanities	Modern Languages and Literatures	2016-2019	No	Voting	Alla.Kourova@ucf.edu
Kwun, David	Hospitality	Hospitality Services	2016-2019	No	Voting	David.Kwun@ucf.edu
Scharf, Meg	Libraries	Administrative Office	2017-2020	No	Voting	Meg@ucf.edu
Schoenfeld, Winston	Optics	Optics and Photonics	2016-2019	No	Voting	Winston@creol.ucf.edu
Weiss, Josie	Nursing	Nursing	2017-2020	No	Voting	Josie.Weiss@ucf.edu
Student Representatives						
Lipinski, Bowen	Graduate Student Association	Graduate Student Association	2017-2020	No	Voting	BowenLipinski@knights.ucf.edu
Administrators						
Weishampel, John	Graduate Studies	Administration	Continuing	No	Ex officio	John.Weishampel@ucf.edu

2018-2019 GRADUATE CURRICULUM COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Senate Representatives						
Arellano, Sonia	Arts & Humanities	Writing and Rhetoric	2018-2019	Yes	Voting	Sonia.Arellano@ucf.edu
Gesquiere, Andre	Sciences	Chemistry	2018-2021	Yes	Voting	Andre@ucf.edu
Olan, Elsie	Community Innovation & Education	School of Teacher Education	2018-2021	Yes	Voting	Elsie.Olan@ucf.edu
Weeks, Art	Engineering & Computer Science	Electrical and Computer Engineering	2017-2020	Yes	Voting	Arthur.Weeks@ucf.edu
Zhao, Jihe (Jackie)	Medicine	Burnett School of Biomedical Sciences	2018-2021	Yes	Voting	Jihe.Zhao@ucf.edu
Faculty Representatives						
Andrews, Diane	Nursing	Nursing	2017-2020	No	Voting	Diane.Andrews@ucf.edu
Khajavikhan, Mercedeh	Optics	Optics and Photonics	2017-2020	No	Voting	mercedeh@creol.ucf.edu
Molina, Olga	Health Professions & Sciences	School of Social Work	2018-2021	No	Voting	omolina@ucf.edu
Rubenstein, Alex	Business	Management	2018-2021	No	Voting	Alex.Rubenstein@ucf.edu
Sypolt, Terrie	Libraries	Research and Information Services	2018-2021	No	Voting	Terrie.Sypolt@ucf.edu
Wei, Wei	Hospitality	Hospitality Services	2018-2021	No	Voting	Wei.Wei@ucf.edu
Student Representatives						
Terrell, Kiana	Graduate Student Association	Graduate Student Association	2018-2021	No	Voting	Kterrell@knights.ucf.edu
Administrators						
Bassiouni, Mostafa	Engineering & Computer Science	Computer Science	Continuing	No	Ex officio	Bassi@ucf.edu

2018-2019 GRADUATE CURRICULUM COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Dupras, Tosha	Sciences	Dean's Office	Continuing	No	Ex officio	Tosha.Dupras@ucf.edu
Edwards, Joellen	Nursing	Nursing	Continuing	No	Ex officio	Joellen.Edwards@ucf.edu
Hagan, David	Optics	Academic Programs	Continuing	No	Ex officio	Hagan@creol.ucf.edu
Hepner, Lynn	Arts & Humanities	Academic Programs	Continuing	No	Ex officio	Lynn.Hepner@ucf.edu
Jensen, Devon	Graduate Studies	Administration	Continuing	No	Ex officio	Devon.Jensen@ucf.edu
Lambie, Glenn	Community Innovation & Education	Dean's Office	Continuing	No	Ex officio	Glenn.Lambie@ucf.edu
Naser, Saleh	Medicine	Burnett School of Biomedical Sciences	Continuing	No	Ex officio	Saleh.Naser@ucf.edu
Rosa-Lugo, Linda	Health Professions & Sciences	Dean's Office	Continuing	No	Ex officio	Linda.Rosa-Lugo@ucf.edu
Sonmez, Sevil	Business	Research and Graduate Programs	Continuing	No	Ex officio	Sevil.Sonmez@ucf.edu
Wang, Youcheng	Hospitality	Academic Affairs	Continuing	No	Ex officio	Youcheng.Wang@ucf.edu

2018-2019 GRADUATE POLICY COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Senate Representatives						
Jeanpierre, Bobby	Community Innovation & Education	Learning Sciences & Educational Research	2017-2020	Yes	Voting	Bobby.Jeanpierre@ucf.edu
Mohaisen, Aziz	Engineering & Computer Science	Computer Science	2018-2021	Yes	Voting	Mohaisen@ucf.edu
Moharam, Jim	Optics	Optics and Photonics	2018-2021	Yes	Voting	Moharam@creol.ucf.edu
Van Niekerk, Mathilda	Hospitality	Tourism, Events, and Attractions	2017-2020	Yes	Voting	Mathilda.Vanniekerk@ucf.edu
Vitanova, Gergana	Arts & Humanities	Modern Languages and Literatures	2018-2021	Yes	Voting	Gergana.Vitanova@ucf.edu
Faculty Representatives						
Altomare, Deborah	Medicine	Burnett School of Biomedical Sciences	2017-2020	No	Voting	Deborah.Altomare@ucf.edu
Aysun, Uluc	Business	Economics	2018-2021	No	Voting	Uaysun@bus.ucf.edu
Basco, Ven	Libraries	Research and Information Services	2017-2020	No	Voting	Buenaventura.Basco@ucf.edu
Liu, Zhe	Sciences	Mathematics	2017-2020	No	Voting	Zhe.Liu@ucf.edu
Thiamwong, Ladda	Nursing	Nursing Systems	2018-2021	No	Voting	Ladda.Thiamwong@ucf.edu
Troche, Joshua	Health Professions & Sciences	School of Communication Sciences & Disorders	2018-2021	No	Voting	Jtroche@ucf.edu
Student Representatives						
Ramdial, Krystyn	Graduate Student Association	Graduate Student Association	2018-2021	No	Voting	Krystyn@knights.ucf.edu
Administrators						
Bassiouni, Mostafa	Engineering & Computer Science	Computer Science	Continuing	No	Ex officio	Bassi@ucf.edu

2018-2019 GRADUATE POLICY COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Dupras, Tosha	Sciences	Dean's Office	Continuing	No	Ex officio	Tosha.Dupras@ucf.edu
Edwards, Joellen	Nursing	Nursing	Continuing	No	Ex officio	Joellen.Edwards@ucf.edu
Hagan, David	Optics	Academic Programs	Continuing	No	Ex officio	Hagan@creol.ucf.edu
Hepner, Lynn	Arts & Humanities	Academic Programs	Continuing	No	Ex officio	Lynn.Hepner@ucf.edu
Jensen, Devon	Graduate Studies	Administration	Continuing	No	Ex officio	Devon.Jensen@ucf.edu
Lambie, Glenn	Community Innovation & Education	Dean's Office	Continuing	No	Ex officio	Glenn.Lambie@ucf.edu
Naser, Saleh	Medicine	Burnett School of Biomedical Sciences	Continuing	No	Ex officio	Saleh.Naser@ucf.edu
Rosa-Lugo, Linda	Health Professions & Sciences	Dean's Office	Continuing	No	Ex officio	Linda.Rosa-Lugo@ucf.edu
Sonmez, Sevil	Business	Research and Graduate Programs	Continuing	No	Ex officio	Sevil.Sonmez@ucf.edu
Wang, Youcheng	Hospitality	Academic Affairs	Continuing	No	Ex officio	Youcheng.Wang@ucf.edu

2018-2019 GRADUATE PROGRAM REVIEW AND AWARDS COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Senate Representatives						
Karwowski, Waldemar	Engineering & Computer Science	Industrial Engineering & Management Sys.	2018-2021	Yes	Voting	wkar@ucf.edu
LiKamWa , Patrick	Optics	Optics and Photonics	2016-2019	Yes	Voting	patrick@creol.ucf.edu
Sandoval, Jennifer	Sciences	Nicholson School of Communication & Media	2018-2019	Yes	Voting	Jennifer.Sandoval@ucf.edu
Smith, Gerald	Health Professions & Sciences	School of Kinesiology and Physical Therapy	2017-2020	Yes	Voting	Gerald.Smith@ucf.edu
Faculty Representatives						
Gause, Rich	Libraries	Government Documents	2018-2021	No	Voting	Rich.Gause@ucf.edu
Jewett, Travis	Medicine	Burnett School of Biomedical Sciences	2018-2021	No	Voting	Travis.Jewett@ucf.edu
Kelchner, Viki	Community Innovation & Education	Counselor Education & School Psychology	2017-2020	No	Voting	Viki.Kelchner@ucf.edu
Ro, Cheyenne	Hospitality	Hospitality Services	2018-2021	No	Voting	HeeJung.Ro@ucf.edu
Upvall, Michelle	Nursing	Nursing Systems	2018-2021	No	Voting	Michelle.Upvall@ucf.edu
Weremchuk, George	Arts & Humanities	School of Performing Arts	2016-2019	No	Voting	George.Weremchuk@ucf.edu
Zemack-Rugar, Yael	Business	Marketing	2017-2020	No	Voting	Yael@ucf.edu
Administrators						
Weishampel, John	Graduate Studies	Administration	Continuing	No	Ex officio	John.Weishampel@ucf.edu

2018-2019 INFORMATION TECHNOLOGY COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Senate Representatives						
Bagci, Ulas	Engineering & Computer Science	Computer Science	2017-2019	Yes	Voting	Bagci@ucf.edu
Harrington, Joseph	Sciences	Physics	2018-2020	Yes	Voting	Jh@physics.ucf.edu
Pattanaik, Sumanta	Engineering & Computer Science	Computer Science	2018-2020	Yes	Voting	Sumanta.Pattanaik@ucf.edu
Faculty Representatives						
Anderson, Thad	Arts & Humanities	School of Performing Arts	2017-2019	No	Voting	Tra@ucf.edu
Hahm, Jeannie	Hospitality	Tourism, Events, and Attractions	2017-2019	No	Voting	JeeYeon.Hahm@ucf.edu
Harris-Jackson, Tameca	Health Professions & Sciences	School of Social Work	2018-2020	No	Voting	Tameca.Harris-Jackson@ucf.edu
Hoeppner, Athena	Libraries	Acquisitions & Collections Services	2017-2019	No	Voting	Athena@ucf.edu
Kik, Pieter	Optics	Optics and Photonics	2018-2020	No	Voting	kik@creol.ucf.edu
Malala, John	Sciences	Nicholson School of Communication & Media	2017-2019	No	Voting	John.Malala@ucf.edu
Oetjen, Reid	Community Innovation & Education	Health Management and Informatics	2017-2019	No	Voting	Reid.Oetjen@ucf.edu
Posey, Clay	Business	Management	2017-2019	No	Voting	Clay.Posey@ucf.edu
Schultz, John	Sciences	Anthropology	2017-2019	No	Voting	John.Schultz@ucf.edu
Vie, Stephanie	Arts & Humanities	Writing and Rhetoric	2017-2019	No	Voting	Stephanie.Vie@ucf.edu
Walton, Deedra	Medicine	Health Sciences Library	2017-2019	No	Voting	Deedra.Walton@ucf.edu

2018-2019 INFORMATION TECHNOLOGY COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Welch, Gregory	Nursing	Nursing Practice	2018-2020	No	Voting	Welch@ucf.edu
Administrators						
Sink, Michael	Administration and Finance	UCF IT	Continuing	No	Ex officio	Michael.Sink@ucf.edu

2018-2019 PARKING, TRANSPORTATION AND SAFETY COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Senate Representatives						
Damico, Nicole	Community Innovation & Education	School of Teacher Education	2018-2020	Yes	Voting	Nicole.Damico@ucf.edu
Goldwater, Paul	Business	Kenneth G. Dixon School of Accounting	2018-2020	Yes	Voting	Paul.Goldwater@ucf.edu
He, Xin	Business	Marketing	2017-2019	Yes	Voting	Xin.He@ucf.edu
Jones, Natasha	Arts & Humanities	Writing and Rhetoric	2017-2019	Yes	Voting	Natasha.Jones@ucf.edu
Martin, Heath	Sciences	Mathematics	2018-2020	Yes	Voting	Heath.Martin@ucf.edu
Mundale, Jennifer	Arts & Humanities	Philosophy	2017-2019	Yes	Voting	Jennifer.Mundale@ucf.edu
Topping, Daniel	Medicine	Medical Education	2018-2020	Yes	Voting	Daniel.Topping@ucf.edu
Faculty Representatives						
Beato, Morris	Health Professions & Sciences	School of Kinesiology and Physical Therapy	2018-2020	No	Voting	Morris.Beato@ucf.edu
Deng, Sai	Libraries	Cataloging	2018-2020	No	Voting	Sai.Deng@ucf.edu
Dil, Nyla	Medicine	Medical Education	2017-2019	No	Voting	Nyla.Dil@ucf.edu
Elshennawy, Ahmad	Engineering & Computer Science	Industrial Engineering & Management Sys.	2018-2020	No	Voting	Ahmad.Elshennawy@ucf.edu
Nalley, Michael	Hospitality	Foodservice and Lodging Management	2017-2019	No	Voting	Mike.Nalley@ucf.edu
Ng, Boon	Nursing	Nursing	2018-2019	No	Voting	BoonPeng.Ng@ucf.edu
Pang, Shuo "Sean"	Optics	Optics and Photonics	2018-2020	No	Voting	Pang@creol.ucf.edu

2018-2019 PARKING, TRANSPORTATION AND SAFETY COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Tong, Min	Libraries	Research and Information Services	2017-2019	No	Voting	Min.Tong@ucf.edu
Van Horn, Stacy	Community Innovation & Education	Counselor Education & School Psychology	2017-2019	No	Voting	Stacy.VanHorn@ucf.edu
Administrators						
Metzger, Carl	Administration and Finance	UCF Police Department	Continuing	No	Ex officio	Carl.Metzger@ucf.edu copy Mildred.Rios@ucf.edu
Singh, Kris	Administration and Finance	Parking Services	Continuing	No	Ex officio	Krishna.Singh@ucf.edu

2018-2019 PERSONNEL COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Senate Representatives						
Carter, J. Scott	Sciences	Sociology	2017-2019	Yes	Voting	Carter@ucf.edu
Cash, Mason	Arts & Humanities	Philosophy	2017-2019	Yes	Voting	Mason.Cash@ucf.edu
Choi, Yoon	Business	Finance	2018-2020	Yes	Voting	ychoi@ucf.edu
Cortelyou-Ward, Kendall	Community Innovation & Education	Health Management and Informatics	2018-2019	Yes	Voting	Kendall.C.Ward@ucf.edu
Folger, Robert	Business	Management	2018-2020	Yes	Voting	rfolger@ucf.edu
Kim, Myunghee	Sciences	Political Science	2017-2019	Yes	Voting	Myunghee.Kim@ucf.edu
King, Stephen	Medicine	Burnett School of Biomedical Sciences	2017-2019	Yes	Voting	Stephen.King@ucf.edu
Knuckey, Jonathan	Sciences	Political Science	2017-2019	Yes	Voting	Jonathan.Knuckey@ucf.edu
Lucken, Karol	Community Innovation & Education	Criminal Justice	2018-2020	Yes	Voting	Karol.Lucken@ucf.edu
Proctor, Michael	Engineering & Computer Science	Industrial Engineering & Management Sys.	2018-2020	Yes	Voting	Michael.Proctor@ucf.edu
Schulte, Alfons	Sciences	Physics	2018-2020	Yes	Voting	Alfons.Schulte@ucf.edu
Scott, Blake	Arts & Humanities	Writing and Rhetoric	2017-2019	Yes	Voting	bscott@ucf.edu
Semrad, Kelly	Hospitality	Tourism, Events, and Attractions	2018-2020	Yes	Voting	Kelly.Semrad@ucf.edu
Solonari, Vladimir	Arts & Humanities	History	2018-2020	Yes	Voting	Vladimir.Solonari@ucf.edu
Vanryckeghem, Martine	Health Professions & Sciences	School of Communication Sciences & Disorders	2018-2020	Yes	Voting	Martinev@ucf.edu

2018-2019 PERSONNEL COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Walters, Linda	Sciences	Biology	2017-2019	Yes	Voting	Linda.Walters@ucf.edu
Faculty Representatives						
Chen, Po-Ju	Hospitality	Hospitality Services	2017-2019	No	Voting	Po-Ju.Chen@ucf.edu
Gaume, Romain	Optics	Optics and Photonics	2018-2020	No	Voting	Gaume@ucf.edu
Venecek, John	Libraries	Research and Information Services	2017-2019	No	Voting	John.Venecek@ucf.edu
Warshawsky, Nora	Nursing	Nursing Systems	2018-2020	No	Voting	Nora.Warshawsky@ucf.edu
Administrators						
Cooney, Lucretia	Academic Affairs	Faculty Excellence	Continuing	No	Ex officio	Lucretia@ucf.edu
Jasinski, Jana	Academic Affairs	Faculty Excellence	Continuing	No	Ex officio	Jana.Jasinski@ucf.edu

2018-2019 UNDERGRADUATE COURSE REVIEW COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Senate Representatives						
Danker, Lisa	Arts & Humanities	School of Visual Arts and Design	2018-2020	Yes	Voting	Elizabeth.Danker@ucf.edu
Nickerson, David	Sciences	Statistics	2018-2020	Yes	Voting	David.Nickerson@ucf.edu
Zemliansky, Pavel	Arts & Humanities	Writing and Rhetoric	2018-2019	Yes	Voting	pzemliansky@ucf.edu
Faculty Representatives						
Bai, Yuanli	Engineering & Computer Science	Mechanical and Aerospace Engineering	2017-2019	No	Voting	Bai@ucf.edu
Consalo, Karen	Community Innovation & Education	Legal Studies	2017-2019	No	Voting	Karen.Consalo@ucf.edu
Dow, Tina	Medicine	Burnett School of Biomedical Sciences	2018-2020	No	Voting	Tina.Dow@ucf.edu
Duff, Sara	Libraries	Acquisitions & Collections Services	2017-2019	No	Voting	Sara.Duff@ucf.edu
Filler, Dennis	Engineering & Computer Science	Civil, Environmental, and Construction	2018-2020	No	Voting	Dennis.Filler@ucf.edu
Gelfuso, Andrea	Community Innovation & Education	Teacher Education	2017-2019	No	Voting	Andrea.Gelfuso@ucf.edu
Kar, Aravinda	Optics	Optics and Photonics	2017-2019	No	Voting	Akar@creol.ucf.edu
Kinchen, Elizabeth	Nursing	Nursing	2018-2020	No	Voting	Elizabeth.Kinchen@ucf.edu
Legron-Rodriguez, Tamra	Sciences	Chemistry	2017-2019	No	Voting	Tamra.Legron-Rodriguez@ucf.edu
Murphy, Kevin	Hospitality	Foodservice and Lodging Management	2017-2019	No	Voting	Kevin.Murphy@ucf.edu
Schellhase, Kristen	Health Professions & Sciences	Kinesiology and Physical Therapy	2018-2020	No	Voting	Kristen.Schellhase@ucf.edu

2018-2019 UNDERGRADUATE COURSE REVIEW COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Tamberelli, Frank	Business	Integrated Business	2018-2020	No	Voting	Frank.Tamberelli@ucf.edu
Administrators						
Covelli, Maureen	Nursing	Undergraduate Affairs	Continuing	No	Ex officio	Maureen.Covelli@ucf.edu
Dorman, Teresa	Sciences	Academic and Student Affairs	Continuing	No	Ex officio	Teresa.Dorman@ucf.edu
Dupuis, Martin	Honors	Honors College	Continuing	No	Ex officio	Martin.Dupuis@ucf.edu
Gammonley, Denise	Health Professions & Sciences	Social Work	Continuing	No	Ex officio	Denise.Gammonley@ucf.edu
Hagan, David	Optics	Academic Programs	Continuing	No	Ex officio	Hagan@creol.ucf.edu
Hepner, Lynn	Arts & Humanities	Academic Programs	Continuing	No	Ex officio	Lynn.Hepner@ucf.edu
Hitchcock, Dorilyn	Medicine	Undergraduate Coordinator	Continuing	No	Ex officio	Dorilyn.Hitchcock@ucf.edu
Hoerrner, Keisha	Teaching and Learning	Undergraduate Studies	Continuing	No	Ex officio	Keisha.Hoerrner@ucf.edu
Jones, Foard	Business	Dean's Office	Continuing	No	Ex officio	Foard@ucf.edu
Reilly, Charles	Engineering & Computer Science	Academic Affairs	Continuing	No	Ex officio	Reilly@ucf.edu
Rivera, Manuel	Hospitality	Academic Operations	Continuing	No	Ex officio	Manuel.Rivera@ucf.edu
Wolf, Ross	Community Innovation & Education	Academic Affairs and Technology	Continuing	No	Ex officio	Ross.Wolf@ucf.edu

2018-2019 UNDERGRADUATE POLICY AND CURRICULUM COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Senate Representatives						
Collins, Steven	Sciences	Nicholson School of Communication & Media	2018-2020	Yes	Voting	Steven.Collins@ucf.edu
Fernández-Rubiera, Francisco	Arts & Humanities	Modern Languages and Literatures	2018-2020	Yes	Voting	Rubiera@ucf.edu
Guldi, Melanie	Business	Economics	2018-2020	Yes	Voting	Melanie.Guldi@ucf.edu
Orlovskaya, Nina	Engineering & Computer Science	Mechanical and Aerospace Engineering	2017-2019	Yes	Voting	Nina.Orlovskaya@ucf.edu
Faculty Representatives						
Allred, Kelly	Nursing	Nursing	2017-2019	No	Voting	Kelly.Allred@ucf.edu
Bishop, Corinne	Libraries	Research and Information Services	2017-2019	No	Voting	Corinne.Bishop@ucf.edu
Fathpour, Sasan	Optics	Optics and Photonics	2018-2020	No	Voting	Fathpour@creol.ucf.edu
Fridrich, Jason	Hospitality	Foodservice and Lodging Management	2017-2019	No	Voting	Jason.Fridrich@ucf.edu
Haran, Kevin	Arts & Humanities	School of Visual Arts and Design	2018-2019	No	Voting	Kevin.Haran@ucf.edu
Jewett, Travis	Medicine	Burnett School of Biomedical Sciences	2017-2019	No	Voting	Travis.Jewett@ucf.edu
Kauffman, Jeffrey	Engineering & Computer Science	Mechanical and Aerospace Engineering	2018-2020	No	Voting	JLKauffman@ucf.edu
Krick, Stephanie	Community Innovation & Education	School of Public Administration	2018-2020	No	Voting	Stephanie.Krick@ucf.edu
Nickels, Megan	Community Innovation & Education	School of Teacher Education	2018-2020	No	Voting	Megan.Nickels@ucf.edu
TBD	Sciences		2018-2020	Yes	Voting	

2018-2019 UNDERGRADUATE POLICY AND CURRICULUM COMMITTEE

Name	College	Department	Term	Senator	Voting	Email
Valdes, Anna	Health Professions & Sciences	School of Kinesiology and Physical Therapy	2018-2019	No	Voting	Anna.Valdes@ucf.edu
Administrators						
Covelli, Maureen	Nursing	Undergraduate Affairs	Continuing	No	Ex officio	Maureen.Covelli@ucf.edu
Dooley, Elizabeth	Teaching and Learning	College of Undergraduate Studies	Continuing	No	Ex officio	Elizabeth.Dooley@ucf.edu
Dorman, Teresa	Sciences	Academic and Student Affairs	Continuing	No	Ex officio	Teresa.Dorman@ucf.edu
Dupuis, Martin	Honors	Honors College	Continuing	No	Ex officio	Martin.Dupuis@ucf.edu
Gammonley, Denise	Health Professions & Sciences	Social Work	Continuing	No	Ex officio	Denise.Gammonley@ucf.edu
Hagan, David	Optics	Academic Programs	Continuing	No	Ex officio	Hagan@creol.ucf.edu
Hepner, Lynn	Arts & Humanities	Academic Programs	Continuing	No	Ex officio	Lynn.Hepner@ucf.edu
Hoerrner, Keisha	Teaching and Learning	Undergraduate Studies	Continuing	No	Ex officio	Keisha.Hoerrner@ucf.edu
Jones, Foard	Business	Dean's Office	Continuing	No	Ex officio	Foard@ucf.edu
Reilly, Charles	Engineering & Computer Science	Academic Affairs	Continuing	No	Ex officio	Reilly@ucf.edu
Rivera, Manuel	Hospitality	Academic Operations	Continuing	No	Ex officio	Manuel.Rivera@ucf.edu
Self, William	Medicine	Burnett School of Biomedical Sciences	Continuing	Yes	Ex officio	William.Self@ucf.edu
Wolf, Ross	Community Innovation & Education	Academic Affairs and Technology	Continuing	No	Ex officio	Ross.Wolf@ucf.edu

1 **Resolution 2018-2019-2 Guidelines for Centers and Institutes at the**
2 **University of Central Florida**
3

4 **Whereas**, in 2016-2017 the Faculty Senate passed resolution 2016-2017-14
5 Guidelines for Academic Structure at the University of Central Florida; and
6

7 **Whereas**, these guidelines emphasized the need for tenure to be granted in
8 Departments and Schools within the academic unit structure at UCF (Colleges); and
9

10 **Whereas**, faculty traditionally have tenure homes in academic departments or
11 similar units; therefore
12

13 **BE IT RESOLVED** that the Faculty Senate supports tenure being granted only within
14 established Departments or Schools that fall within an academic college (including
15 Graduate Studies and Undergraduate Studies) at UCF, in line with the previous
16 resolutions of the Faculty Senate. The Faculty Senate urges the administration to
17 work with faculty who are tenured or tenure-earning in a research center or
18 institute to find a tenure home within an academic unit (Department or School
19 within a College); and
20

21 **BE IT FURTHER RESOLVED** that the Faculty Senate supports the following
22 guidelines for centers and institutes at UCF, and that these guidelines be appended
23 to the original guidelines for academic structure at the University of Central Florida.
24 In addition these guidelines are supplementary to the definitions of centers and
25 institute in [BOG Reg 10.015](#) and [UCF Reg 2.035](#).
26

27 **Definitions of Centers and Institutes**
28

29 **Existing Definitions from [BOG Reg 10.015](#) (repeated in [UCF Reg 2.035](#))**

- 30 a) State of Florida Institute or Center: An entity with statewide mission, that
31 may include two or more State universities, established to coordinate inter-
32 institutional research, service, and teaching across the State University
33 System. State of Florida institutes and centers must be approved by the
34 Board of Governors. State of Florida institutes and centers' operational
35 budgets reside within the bases of their host institutions; additional budget
36 requests must be reviewed by the Council of Academic Vice Presidents
37 (CAVP), and only those with a positive recommendation are carried forward
38 to the Board of Governors for consideration.
- 39 b) University Institute or Center: An entity that is generally established by a
40 single university to coordinate institutional research, service, and/or
41 educational/training activities that enhance existing instruction, research,
42 and service at the university. The budget of a university institute or center
43 and any requests for additional funding are wholly within the purview of the
44 host university.
- 45 c) Exclusions: There are entities that use the term "Institute" or "Center" in
46 their titles, as well as some other service units, that are excluded from this
47 policy. Examples of these units include the Institute of Food and Agricultural

48 Sciences (IFAS); the University of Florida Health Sciences Center; the
49 University of South Florida Health Sciences Center; the Florida State
50 University Health Sciences Center; the Florida Mental Health Institute;
51 incorporated institutes and centers with university affiliations, such as the
52 Institute for Human and Machine Cognition and the H. Lee Moffitt Cancer
53 Center and Research Institute; and university advising, student health,
54 computing, and certain other centers. However, excluded entities such as
55 IFAS and the health sciences centers may have institutes or centers under
56 their purview that are covered by the policies referenced in this document.
57

58 *Note that exclusions listed include major university medical divisions and student*
59 *service units. The definitions also exclude faculty support units and auxiliary units.*
60

61 **Proposed Criteria and Definitional Language for Centers and Institutes**

62 UCF's centers and institutes are formally recognized university entities established
63 to enhance research and possibly educational and/or public service efforts to fulfill
64 the university's mission and goals. They generally meet the following criteria:

- 65 ✓ The unit coordinates and supports research and/or creative activities (and,
66 accordingly, fits the definition of an organized research unit), and can also
67 conduct instruction/training, public service, and/or other activities.
- 68 ✓ The unit has a distinct mission and activities that are closely tied to the
69 university's mission and goals.
- 70 ✓ The unit conducts continuing work in a well-defined area, and work that
71 would be more difficult to undertake if the unit did not exist.
- 72 ✓ The university has existing strengths aligned with the unit.
- 73 ✓ The unit's budget and operations are overseen by the university, and the unit
74 is typically supported, at least in part, by recurring external funding (e.g.,
75 from grants/contracts or legislative appropriations).
- 76 ✓ Faculty are not tenured in the unit unless it is also an academic unit such as a
77 college or school.
78

79 UCF uses the following definitions to generally distinguish between centers and
80 institutes:

- 81 • **Centers** are single or multidisciplinary units organized to support research
82 and, in some cases, other interdisciplinary activities around a specific topic
83 or issue. They are typically characterized by a narrower scope and less
84 autonomy than institutes, they are typically located within colleges/schools
85 or institutes, and they typically have recurring external funding. Some also
86 have dedicated administrative staff, commitments from faculty (FTE), and
87 evidence of long-term sustainability.
- 88 • **Institutes** are generally multidisciplinary units organized to support
89 research and, in some cases, other interdisciplinary activities around a
90 cluster of related topics or issues. Institutes are generally characterized by
91 more organizational stability, research program autonomy, and a broader
92 scope of focus than centers. They often have recurring external funding from
93 multiple sources, dedicated administrative staff, commitments from faculty
94 (FTE), and evidence of long-term sustainability.

95

96 **Types of UCF Centers and Institutes**

97 UCF acknowledges the following four types of centers and institutes, distinguished
98 in part by their levels of registration and oversight.

99

100 ***Type 1: State of Florida Centers and Institutes***

101 These centers and institutes meet the definition and requirements listed in “a” from
102 BOG Regulation 10.015 (see above). In some instances they are established as a
103 result of legislative intent. If hosted by UCF, they must be approved by the Office of
104 Research and Commercialization (ORC), the UCF provost, the UCF president, the
105 UCF BOT, and the BOG. They must be registered with the BOG, and are overseen at
106 UCF by ORC. They must submit annual reports to the BOG and to ORC and the UCF
107 provost (or designee), and they must undergo cyclical review at least every five
108 years.

109

110 ***Type 2: State University System (SUS) Centers and Institutes***

111 These centers and institutes meet the definition and requirements listed in “b” from
112 BOG Regulation 10.015 (see above). They must be approved by ORC, the UCF
113 provost, and the UCF president. They must be registered with the BOG, and are
114 overseen at UCF by ORC. They must submit annual reports to the BOG and to ORC
115 and the UCF provost (or designee), and they must undergo cyclical review at least
116 every seven years. These units generally have a primary research, development or
117 capacity building, and/or commercialization mission; some may additionally have a
118 service delivery mission. They are generally supported by legislative line-item
119 appropriations and/or other recurring external funding.

120

121 ***Type 3: UCF Recognized Centers and Institutes***

122 These units are recognized by UCF as centers and institutes and meet UCF’s criteria
123 (see above), but they do not meet the BOG definition and therefore are not
124 registered with or report to the BOG; accordingly they do not submit annual BOG
125 reports or undergo BOG-required cyclical review.

126

127 They must be approved by ORC. They must submit annual reports to UCF
128 accounting for their mission and location; ORC determines with their home colleges
129 (and other units, if applicable) the appropriate lines of reporting and oversight.
130 Their range of primary missions includes research and/or creative activity, public
131 service/outreach, and dual research and public service.

132

133 ***Type 4: Exclusions***

134 Because they do not meet BOG and UCF definitions and criteria, UCF views these
135 units as centers or institutes in name only. Accordingly, they do not require state or
136 university-level registration or oversight. However, any unit not already using and
137 wishing to use the term “center” or “institute” in their names must seek and receive
138 approval from Academic Affairs to do so. They are overseen by and report to their
139 UCF home unit (e.g., college, school, and/or department).

140

141 Examples of excluded centers and institutes include service units that primarily
 142 provide services to the UCF community, research support units for UCF faculty,
 143 units that provide student awards and exchanges, public service units without a
 144 significant research element, auxiliary units, and buildings or facilities. Existing
 145 excluded centers and institutes, and units wishing to use the term “center” or
 146 “institute” in their names are strongly encouraged to consider whether the unit
 147 meet’s UCF’s definitions and criteria (see above) and whether one of the following
 148 designations would be more suitable:

- 149 • **Research groups, collaboratives or alliances** are generally groups of
 150 investigators aligned around a shared topic or set of topics, but are less
 151 formally and tightly connected than clusters.
- 152 • **Initiatives** are generally units organized to complete limited-term projects
 153 or efforts with specific foci and objectives. They typically do not have
 154 separate administrative structures but can involve members of multiple
 155 units and distinct resources, budgets, and lines of funding. (*e.g., UCF Literacy*
 156 *Initiative*)
- 157 • **Offices** are generally permanent units organized to oversee and administer a
 158 specific set of ongoing duties and/or services. They can range from
 159 university-level administrative or support units to units that support colleges
 160 or departments.
- 161 • **Consortia** are generally partnerships among institutions (higher ed, public,
 162 private) that cooperate and/or combine resources around a shared problem
 163 or issue. (*e.g., Florida Consortium of Metropolitan Research Universities*)
- 164 • **Programs**
- 165 • **Laboratories**

167 The following table summarizes UCF’s types of centers and institutes and their
 168 corresponding registration, approval, oversight, and reporting requirements:

<i>Level</i>	<i>Registered with BOG?</i>	<i>Approval/Disbandment</i>	<i>Oversight</i>	<i>Reporting</i>
State of Florida	Yes	ORC/Provost/President/CAVP/BOT/BOG	ORC/Provost (Designee)	BOG, Annual & 5
SUS	Yes	ORC/Provost/President (Notify BOG)	ORC/Provost (Designee)	BOG, Annual & 7
UCF Recognized	No	ORC	ORC/College	Annual (Internal)
Exempt	No	AA	Internal Unit	Internal Unit

1 **Resolution 2018-2019-3 Faculty Senate Bylaw Change, Committee Membership**

2
3 **Whereas**, the Bylaws for each Senate operational, curricular, and joint committee and council
4 requires a chair be elected at the first meeting for each committee in the Fall semester; and

5
6 **Whereas**, many committees have experienced an instance of the chair not being able to make a
7 scheduled meeting due to illness, travel, or other conflict; therefore

8
9 **Be it resolved** that the Bylaws for each Senate operational, curricular, and joint committee and
10 councils be modified to add an elected vice chair.

1 **Resolution 2018-2019-4 Faculty Senate Bylaw Change, Senate Membership**
2

3 **Whereas**, in 2008 the Faculty Constitution was amended to include instructors and librarians in
4 apportionment; and
5

6 **Whereas**, on November 19, 2009, the Senate passed Resolution 2009-2010-1 Promotion
7 Stream for Instructors/Lecturers recommending that administration develop policy and
8 procedures giving all full-time instructors and lecturers an opportunity for advancement; and
9

10 **Whereas**, on October 16, 2014, the Senate passed Resolution 2014-2015-1 Amend the
11 Definition of Faculty and Eligibility for Election to the Faculty Senate in the Bylaws of the Faculty
12 Constitution to include Senior Lecturer, Associate Lecturer, Lecturer, Senior Instructor,
13 Associate Instructor, Instructor, and Instructor Librarian in apportionment; and
14

15 **Whereas**, on June 16, 2016, UCF Regulation 3.0176 Instructor and Lecturer Faculty Promotion
16 was created to provide a formal promotion path; and
17

18 **Whereas**, the majority of aspirational peers, comparison peers, and other State Universities
19 already include instructor and lecturers in eligibility for the Senate; and
20

21 **Whereas**, instructors and lecturers are an integral part of many UCF departments and colleges
22 and participate to some degree, in teaching, research, and service; therefore
23

24 **Be it resolved** that the Bylaws contained in Section II. Senate Membership be modified to allow
25 instructors and lecturers to be elected as faculty senators as followed:
26

27 A. General Eligibility

28 Those defined as members of the general faculty in Bylaws, Section I.A shall be eligible
29 to be elected to the Faculty Senate, ~~with the exception of Senior Lecturer, Associate~~
30 ~~Lecturer, Lecturer, Senior Instructor, Associate Instructor, Instructor, and Instructor~~
31 ~~Librarian~~. Visiting faculty, regardless of their rank or duration of appointment, are not
32 eligible to serve on the Faculty Senate.

Topics for 2018-2019 Faculty Senate

Steering #	Committee Assignment	Topic	Description	Referred By	Status
1		Faculty Excluded from Awards.	Faculty with minor administrative roles are now excluded from awards based on the Collective Bargaining Agreement. The impact on the faculty evaluation based on the inability to apply and be selected for an award.	Steering 4-5-18	
2		Payment Structure for Awards.	Excellence and Pegasus Professor awards should be more prestigious than individual accomplishment awards such as TIP, RIA, and SoTL and the financial benefit should be more than a one-time payment.	Steering 4-5-18	
3		Different method to assess Excellence Award in Research.	The Excellence award in Research is always unfair to the behavioral sciences, and arts and humanities. Need a different method of evaluating to ensure fairness across disciplines.	Steering 4-5-18	
4		Textbook Affordability.	Faculty involvement and additional training regarding textbook affordability.	Steering 4-5-18	
5		Faculty Collaborative Commons.	A Faculty Collaborative Commons where faculty can eat, meet, and collaborate.	Steering 4-5-18	
6		New Degree Program Approval Process.	Improve the process to get a new degree program approved. Right now it can take three years.	Steering 4-5-18	
7		Lack of flexibility with Course Catalog in offering approved courses in academic year.	Course Catalog inability to quickly respond to student demand; inability to offer a course approved with a course number for the spring due to inability to add the course to the published catalog.	Steering 4-5-18	
8		IRB Speed and Efficiency.	Improve the speed and efficiency of the Internal Review Board process. Need better department/college review prior to submission, training, and system improvement.	Steering 4-5-18	
9		GAP Assessment System.	The system to enter GEP Assessment results needs major improvement. GEP courses are being requested to be Gordon Rule eligible that can't.	Steering 4-5-18	

10		Golf Cart Speed Limit.	Environmental Health & Safety appears to be setting a 15MPH speed limit for golf carts on pedestrian walkways. Should be slower to ensure pedestrians have time to be aware of a golf cart in order to avoid a collision.	Coffey 4-9-18	
11		Departments Financially Responsible for Building Maintenance.	Faculty located in a non-teaching building are being told that building maintenance is the responsibility of the department that is not funded for building maintenance. This includes declining equipment built into the building before faculty where moved.	Harrington 4-9-18	
12		Faculty Salary Study	Update to study for all faculty.	Self 8-8-18	
13		Pilot Information gathering from Alumni	Solicit information from Alumni regarding what courses/faculty made a strong impact in early career? Might be useful for curriculum/faculty evaluation.	Self 8-8-18	
14		Faculty Retention	Colleges are struggling with faculty retention.	Dean meetings 8-8-18	
15		Transfer Credit Evaluation Issues	Process problems with transfer credit evaluation.	Hoerrner 8-8-18	
2017-2018-41		Classroom Safety.	Active Shooter protocols in UCF classrooms. Lack of materials.	Senate 2-22-18	
2017-2018-40	Steering – Ad Hoc Bylaws Committee	Non-tenure Faculty, Faculty Senate representation.	Non-tenure earning faculty need leadership opportunities. Should the bylaws be changed to allow instructors/lecturers to be elected senators?	Steering 2-8-18	Assigned 4-5-18 Resolution 2018-2019-4
2017-2018-3	Steering – Ad Hoc Bylaws Committee	Senate Oversight of Senate elections.	Gather and review the Senate nomination and election process. Discussion: Although all colleges will differ, determine nomination and voting procedures and process, length of election, bylaws or not, etc.	Steering 3-9-17 & 4-6-17	Assigned 4-5-18
2017-2018-39	Steering – Ad Hoc Bylaws Committee	Senate Operational and Curricular chairs and vice chairs	Increased need for a backup chair due to conflicts. The Bylaws many need to be updated regarding the absence of a chair.	Steering 1-11-18	Assigned 4-5-18 Resolution 2018-2019-3

2017-2018-6	Budget & Administrative	Creative School Accessibility. (www.csc.sdes.ucf.edu/enrollment/)	The school has a waiting list of 200. The preference is for students to get slots first. The increase in faculty has resulted in an increased need for accessibility to the Creative School. The facility is at maximum capacity. Discussion: No new faculty hires were able to enroll and waiting list is longer. Is it possible to create a new school for faculty? Is it possible to develop the Creative School downtown as we build the campus?	Steering 4-6-17	
2017-2018-7a	Information Technology	Navigation/directions on campus.	Even though more signs have been installed, visitors need a way to navigate and determine where they are on campus and how to get to a location on their phone.	Steering 8-7-17	
2017-2018-22	Information Technology	Teleconference Technology.	Need a better university-wide solution to connect faculty to meetings like Google Docs, Adobe Connect or other reliable package.	Steering 4-6-17	
2017-2018-27	Information Technology	Student Perception of Instruction (SPol) – Processing Mid-Cycle or Mid-Term reports.	Special tuition programs (market/tuition rate/cost recovery) and some newer programs have special course dates (like 7 weeks). Need a means to get processed for timely evaluation. Test Scoring Services does not process any mid-cycle or mid-term SPol's. They are all done at the end of each term. Changes to the process need to be approved by the Senate and the Registrar's Office.	Pam Cavanaugh, UCF Connect 7-6-17	
2017-2018-29	Information Technology	Student Perception of Instruction (SPol) available to students. (http://www.cst.ucf.edu/resources/testscoring/spi/)	Would like SPol made more available to students by putting them in my.ucf.edu in an easier format for students to review a particular faculty member. Discussion: Publically available now as a single pdf and without verbal comments. Students want to use myUCF instead of rate my professor or other sites. Encourages more student engagement in completing SPol's. It's is also a nightmare for colleges.	Student senator 7-17-17	
2017-2018-31	Information Technology	Multi-Factor Authentication	Should not have to use personal phone to authenticate.	Steering 8-7-17	
2016-2017-34	Personnel	No regular process of evaluation for endowed chairs; should a process be instituted, and what should it be? (<i>Regulation 3.010, CBA Article 10</i>)		Dean Sole CON 7-19-16	Still awaiting information from Faculty Excellence.
2016-2017-35	Personnel	Committee chairs, reward and accountability for service (including service during the summer).		Harrington 8-11-16	

2017-2018-38	Personnel	Telecommuting Policy (http://hr.ucf.edu/files/telecommuting_man.pdf) (https://hr.ucf.edu/files/telecomm_forms.pdf)	Work-Life Balance Faculty Excellence Advisory Group requests a transparent and fair policy, especially for the non-teaching/research faculty (CDL, library, etc.)	Walters – Steering 1-11-18	
2017-2018-18	University Master Planning	University Master Planning Committee	Recommendations to increase the UMPC’s involvement in short- and long-range planning.	University Master Planning Committee	
2017-2018-5	UPCC	Lack of Study Abroad policy. (UCF policy 2-902; CBA Article 8.8)	Need a policy that explains the expectations on number of students, salary, etc. Taking 30 students abroad for one faculty member is dangerous and impossible to manage. Faculty are told you must take a minimum of 25 students in order to be paid. The union complains that we are giving away SCH’s and the students beg for the opportunity. Discussion: Don’t think UCF Global has a policy. Need a resolution to get a policy created.	Steering 4-6-17	
2017-2018-13	UPCC	Hispanic Serving Institution	What changes need to be in place prior to becoming a Hispanic serving institution? Discussion: We are already there in number, but how do we serve the population? Difference services or more services?	Senate 4-20-17	
2016-2017-13	Tabled	Post-tenure review (Regulation 3.010, CBA Article 10)	Not useful or beneficial. Is there a better way?	Dean Frumkin and Dean Pizam 2016	
2017-2018-14	Tabled	TIP, RIA, SoTL (CBA Article 23.5)	a) What is the relevant history of what happened at the time UCF kept these, while other universities canceled? b) How did UCF vs other universities deal with the related salary issues?; c.) What is the impact of continuing the awards upon current salary structure at UCF?	Personnel Committee	
2017-2018-16	Tabled	Spousal Conflict of Interest Resolution; Resolution 2016-2017-13	Keep informed of progress the UCF Research Conflict of Interest committee is making on issue.	Personnel Committee	
2017-2018-17	Tabled	Annual Evaluation Standards and Procedures (AESP) (Regulation 3.010, CBA Article 10)	Examine the updating process to ensure that faculty input is being used in setting up and implementing changes to the program.	Personnel Committee	
2017-2018-19	Tabled	Partners in Teaching and Learning	Vital role of Housing and Residence Life as our partners in teaching and learning.	Rosa Cintron 4-21-17	

2017-2018-21	Tabled	Administrative Discretionary Increases (ADI's) (Regulation 3.044, <i>CBA Article 23.8</i>)	Address ADI's awarded to retain faculty in the context of counter offers from other Universities. What is the policy? Is there a requirement to show written proof of offer or job interview?	Karol Lucken 4-24-17	
2017-2018-23	Tabled	Teaching Incentive Program (TIP) & Annual Evaluation Standards and Procedures (AESP) Process. (<i>CBA Article 23.5</i>)	We must set the bar higher than ourselves for both. A culture change needs to happen.	Steering 4-6-17	
2017-2018-28	Tabled	Strategic Planning Council	The membership and duties of the Strategic Council Committee may be out-of-date with the Collective Impact Strategic Plan.	Self 7-25-17	
2017-2018-37	Personnel	Joint Appointments with COM (https://provost.ucf.edu/files/Joint_SecondaryJoint-Instructions-Form-07.29.16.pdf)	Difficulty in arranging joint appointments between CREOL and COM because COM faculty are out-of-unit.	Dean Saleh 2016	Tabled