

**UNIVERSITY OF CENTRAL FLORIDA**  
**Faculty Senate Steering Committee**

**MEMORANDUM**

**TO:** Faculty Senate Steering Committee  
**FROM:** Faculty Senate Office  
**DATE:** August 31, 1998  
**SUBJECT:** **Minutes of meeting held on August 20, 1998**

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The Steering Committee was called to order by Dr. Ida J. Cook, Chair, at 4:07 p.m. The roll was circulated for signatures. The Minutes of June 2, 1998 were unanimously approved. Members present: Drs. Lee Armstrong, Lee Cross, Karl-Heinrich Barsch, John Leeson, Phillip Taylor, Naval Modani, Rosie Joels, James McBrayer, Linda Malone, Gregory Frazer, and Provost Gary Whitehouse.

**ANNOUNCEMENTS**

Dr. Cook introduced Kathleen Eberhardt, Faculty Senate Webmaster. Kathleen distributed copies of the Web Site for the Steering members to peruse and asked for suggestions or changes. Minutes and resolutions beginning in April for 1998-1999 Senate year will be typed into the Web Site. Dr. James McBrayer suggested that the Site be shown to the Faculty Senate through projection at the next Senate meeting on August 27, 1998. All agreed it was a good idea and to proceed with the suggestion.

Dr. Cook announced that she had met with Bill Merck, Coordinator of the United Way. There will be a meeting on September 17, 1998 on the second floor of the Student Union. She distributed a form showing contributions from the University departments. She also encouraged the Committee to discuss with their department faculty that contributing to United Way is a most worthy cause. Provost Whitehouse announced that enrollment at UCF has increased to approximately 29,600 students. Stating that UCF is 5% ahead on headcount and 6% ahead on credit hours. Enrollment is up 28% and that improved retention is a big factor for the percentage increase. The future for UCF is on the bright side. He also commented on the new bookstore as an immense asset for UCF. There are plans to build two dormitory communities by the baseball field which will hold at least 3000 beds; including some classrooms. Provost Whitehouse also mentioned the Honors College. There is a chance they will build an Honors complex in the approximate area where the temporary bookstore was located. There have been heavy demands for honors courses, and plans for the college have been in process for the last two years. Florida Atlantic University and Florida International University both have Honors colleges. It is considered a good recruiting tool for any university. Provost Whitehouse announced that the Faculty Assembly is next Wednesday, August 26, 1998.

## **OLD BUSINESS**

### Faculty Constitution Revisions

Dr. Modani stated that the committee has not formally met. Drs. Tucker, Taylor, Modani and Cunningham are the committee members, and a chair has not been assigned to that committee. Dr. Cook stated that she would check with the Graduate Studies office on the Graduate Council revisions for the Constitution. Dr. Modani stated that he had the section on the Information Technology Resource Policy under control, and the Faculty Center for Teaching and Learning was being handled by Karen Smith, Director of the Center.

## **NEW BUSINESS**

### Committee on Committees

Dr. Cook distributed the latest list of Faculty Senate Standing and Reporting Committees. There are several areas that need filling. Dr. McBrayer asked about the Accountability Committee, subcommittee to the Strategic Planning Council. He stated that they had not met for some time. Provost Whitehouse stated that he would like to see it stay on the list. There was a lengthy discussion regarding the lists. Drs. Phil Taylor and Rosie Joels had several additions to add to the lists.

### Committee Tasks

Dr. Cook distributed a list of topics for consideration for the Senate standing committees. This list is attached and will be distributed to the corresponding committees.

Provost Whitehouse stated that as part of the salary package he has recommended faculty raises of 3% . A memorandum with specifics will be circulated to all faculty in the near future.

Agenda items for the Faculty Senate meeting of August 27, 1998: assemble faculty for various committees, and elect the Vice Chair for the Faculty Senate. Forward by e-mail any other nominations and/or topics for consideration.

A motion was made and seconded to nominate Dr. Lee Armstrong as Vice Chair of the Faculty Senate for 1998-1999. With no other nominations from the floor, the motion was unanimously approved.

Dr. Cook and Dr. Joels announced a banquet to honor the past United Faculty of Florida presidents and to present the David Hernandez award. The banquet will be held on Friday, September 18, 1998. \$12.00 members and \$17.00 non-members

Holiday Inn - 7:00 p.m. Dinner at 8:00 p.m.

String quartet

Dr. Phil Taylor announced that the School of Communication was giving a reception and open house in the new Communication building next Thursday, August 27 at 5:30 p.m. immediately following the Faculty Senate meeting.

Dr. Joels also announced that on Friday, August 28, 1998 a UFF legislative reception will be held in the Student Union from 2:00 p.m. to 4:30 p.m. in the Cape Florida Ballroom.

The meeting adjourned at 5:45 p.m.