UCF | Faculty Senate

Steering Committee

Agenda for meeting of Thursday, August 21, 2025, 3:00 pm
Location: In person in the Charge on Chamber, Student Union Room 340
For those unable to make the in person meeting due to travel, distant locations, or health issues, there is a Zoom option:
https://ucf.zoom.us/j/94825335687?pwd=dgAWd6FaDT0XrN1gPlcKKBDGWi50UO.1
Passcode: 404310

1. Call to Order
2. Roll Call via Qualtrics
3. Approval of Minutes of March 27, 2025, and April 23, 2025
4. Recognition of Guests
5. Announcements
6. Report of the Senate Chair
7. Report of the Provost
8. Unfinished Business
9. New Business
   a) Roberts Rules and Senate Parliamentarian
   b) Senate Operational and Curricular Committee Liaisons
   c) Resolution 2025-2026-1: Call for Withdrawal from UCF's 287(g) Agreement
   d) Resolution 2025-2026-2: Constitution and Bylaw Amendments: Faculty Senate Membership Expansion from 75 to 100 Senators
   e) Senate Agenda for September 4th
      i) Campus Climate Report:

         (1) UCF Campus Safety Update
         Carl Metzger, Associate Vice President of Public Safety
   f) Topics List Committee Assignments
   g) Ad Hoc Committee Update
   h) Creation of a new Ad Hoc Committee
10. Committee Reports – No reports as committees are being charged
11. Other Business
12. Adjournment

Steering Members 2025-2026

Name	College	Department	At-Large	Term	Officers
Cash, Mason	College of Arts and Humanities	Philosophy	No	2024-2026	
Gallo, James	College of Business Administration	Integrated Business	No	2025-2027	
Oetjen, Reid	College of Community Innovation and Education	Health Management and Informatics	No	2025-2027	
Seigler, Daniel	College of Community Innovation and Education	School of Public Administration	No	2024-2026	Secretary
Duranceau, Steven	College of Engineering and Computer Science	Civil, Environmental, and Construction Engineering	Yes	2024-2026	
Kauffman, Jeffrey	College of Engineering and Computer Science	Mechanical and Aerospace Engineering	Yes	2024-2026	Vice Chair
Brezendale, Keith	College of Health Professions and Sciences	Health Sciences	No	2025-2027	
King, Stephen	College of Medicine	Burnett School of Biomedical Sciences	Yes	2024-2026	Chair
Kline, Nolan	College of Medicine	Population Health	No	2025-2027	
Rose Thornton, Sarah	College of Nursing	Nursing Practice	Yes	2025-2027	
Dogariu, Aristide	College of Optics and Photonics	Optics and Photonics	Yes	2024-2026	
Lapeyrouse, Nicole	College of Sciences	Chemistry	Yes	2025-2027	
Walters, Linda	College of Sciences	Biology	No	2025-2027	
Cadwell Bazata, Devon	College of Undergraduate Studies	Interdisciplinary Studies	Yes	2024-2026	
deNoyelles, Aimee	Division of Digital Learning	Center for Distributed Learning	No	2024-2026	
Maraj, Crystal	Office of Research	Institute for Simulation and Training	No	2024-2026	
Baker, Carissa	Rosen College of Hospitatlity Management	Tourism, Events, and Attractions	No	2025-2027	
Shrauger, Kristine	University Libraries	UCF Libraries	No	2025-2027	

Standard Parliamentary Procedures of the UCF Faculty Senate

The Faculty Senate acts in accordance with the principles of parliamentary governance to ensure the right of every member to voice their opinion on issues coming before it and to subsequently execute the will of the majority.

Meeting agenda:
- Ordered list of the business to be conducted in the meeting
- Sent prior to the meeting along with other meeting materials
- Should be read and examined prior to the meeting by all members
- Non-agenda text and material to be presented should be submitted two days prior to the meeting

The senate chair:
- Presides at the meeting and moves the Senate through the agenda
- Does not make motions or debate unless they "relinquish the chair"
- Rules on various points throughout the meeting**
- Can ask for unanimous consent if no opposition is expected on business
- Recognizes members to speak

Upon recognition: A member can do any combination of the following:
- Can ask a question of a speaker or member
- May make an appropriate motion**
- Can debate a motion currently under consideration

Rules of debate:
- Every member has the right and opportunity to debate each topic
- No member can debate twice until all wishing to debate have spoken once
- With a 2 / 3 vote, the rules of debate can be altered**
- By a 2 / 3 vote, debate can be stopped & followed by an immediate vote**

Main motion:
- Brings up a new topic of business for debate
- Requires a second, unless coming from a senate committee
- After the chair states the question, the motion belongs to the assembly
- The member that makes a main motion is permitted to speak first
- A Resolution can only be voted upon if it is on the meeting agenda

Secondary motion:
- May act upon another motion**
- Many have a rank order of precedence**
- All motions are resolved in the reverse order in which they were made
- All motions are ultimately voted upon, or dealt with by another means**

Interruptions:
- Rarely happen after a member has been recognized to speak
- Are typically signaled by standing and then being recognized by the chair
- Can only occur to make certain timely and urgent motions**

Rules of voting:
- Prior to a vote there will be a restatement of the question at hand
- Votes shall ordinarily be by voice (*ballot votes are used for elections*)
- Any member can request a hand count vote**
- Any member that questions the outcome can request a hand count vote**

** Details found on the reverse side

2022 SJK

Simplified Robert's Rules for the UCF Faculty Senate

Subsidiary and Privileged Motions (ranked)	Description	Interrupt Speaker?	Second Needed?	Can We Debate?	Can We Amend?	How Do We Decide?
Adjourn	close the meeting	no	yes	no	no	majority
Question of Privilege	meeting room concerns	yes	no	no	no	chair
Call for Orders of the Day	go back to the agenda	yes	no	no	no	2 / 3 to overrule
Lay on the Table	immediate & urgent delay	no	yes	no	no	majority
Previous/Call Question	close debate and vote	no	yes	no	no	2 / 3
Limit or Extend Debate	alter debate rules	no	yes	no	limited	2 / 3
Postpone to a Time	delay to a new time	no	yes	limited	limited	majority
Refer to a Committee	send to a committee	no	yes	limited	limited	majority
Amend	modify a motion	no	yes	yes	yes	majority
Postpone Indefinitely	decline to discuss today	no	yes	yes	no	majority
Main Motion	make a motion to do 'x'	no	yes	yes	yes	majority

Incidental Motions to be Addressed Immediately	Description	Interrupt Speaker?	Second Needed?	Can We Debate?	Can We Amend?	How Do We Decide?
Point of Information	ask chair a timely question	yes	no	no	no	…
Parliamentary Inquiry	ask chair a rules question	yes	no	no	no	…
Point of Order	point out a rules violation	if timely	no	no	no	chair, or majority
Appeal	appeal a chair decision	if timely	yes	limited	no	majority
Ask for a Hand Vote (Division)	ask for a hand count vote	if timely	no	no	no	…

Motions to Bring Something Back for Consideration	Description	Interrupt Speaker?	Second Needed?	Can We Debate?	Can We Amend?	How Do We Decide?
Take from the Table	recall tabled business	no	yes	no	no	majority
Amend Previously Adopted	modify something adopted	no	yes	yes	yes	2 / 3
Reconsider (by winning voter)	ask to have another vote	yes	yes	yes	no	majority

Faculty Constitution and Bylaws: *pdf can be downloaded at* https://facultysenate.ucf.edu/faculty-constitution/

Parliamentary Authority: Roberts Rules of Order, Newest Edition

2022 SJK

Potential Steering Liaisons to Committees

B&A	James Gallo
IT	James Gallo
Personnel	no steering members
Research	Linda Walters, Steven Duranceau
Undergrad	Nicole Laypeyrouse
Grad	Danny Seigler, Reid Oetjen

Current Personnel Faculty Members

Last Name	First Name	College
Amezcua Correa	Rodrigo	CREOL
Burke	Shawn	OR
Gatchev	Vladimir	CBA
Harrington	Nancy	CHPS
Holmes	Stephen	CCIE
Luzincourt	Geraldine	CON
Mehta	Anuja	COM
Miller	Roslyn***	DDL
Mosher	Matthew	COS
MulviHill	Rachel	LIB
Pratt	Danielle	CUGS
Stresau	Kurt	CECS
Tollefson	Kristina	CAH
Wei	Wei	RCHM
Wyatt	Shelly***	DDL

Senate Resolution Process Guidance in the Steering Committee

The guidance for how the Steering Committee handles resolutions comes directly from our Bylaws and from Roberts Rules.

The Faculty Bylaws Section VI. A. 2 lists the Duties and Responsibilities of the Steering Committee. Point f is relevant to the consideration of resolutions and states:

> *f. To consider resolutions forwarded by Senate committees and to forward them to the full Senate or refer them back to the Senate committee.*

Roberts Rules states the following about Bylaws in 56:68 point 4)

> *If the Bylaws authorize certain things specifically, other things of the same class are thereby prohibited.*

Resolutions brought forward by a senate committee:
For resolutions forwarded from committees, the Bylaws reveal that there are only two possible motions that can be made in Steering. First, Steering can approve the resolution and send it to the full senate, where it will be on the agenda for consideration. Second, Steering can refer the resolution back to the committee it came from. *(Note: Resolutions referred back to committee are typically accompanied by a brief description of one or points that Steering would like to be addressed in the committee.)*

Roberts Rules makes it clear that by listing just those two options in our Bylaws, no other parliamentary actions can be considered in Steering for those resolutions that were forwarded from a senate committee. To state this another way: this means that amending the resolution, postponing the resolution indefinitely, or other parliamentary actions are NOT permissible. Therefore, discussion of the resolution should only be for the purpose of informing that single decision Steering has.

Resolutions brought forward by a faculty member:
There are no parliamentary stipulations on resolutions that are brought to Steering directly by a faculty member(s) and not through committee. Such resolutions can be fully debated and amended prior to any decision as to the next step to be considered for the resolution. Steering can forward such a resolution to the Senate, can refer it to a committee, or take any other appropriate parliamentary action upon it. Such resolutions that are forwarded to the Senate will be placed on the upcoming agenda.

Can resolutions from committees ever be amended?
Resolutions from committees can be amended at our full Senate meetings, but not at Steering. If Steering members believe that a resolution should be amended they can either send that resolution back to the committee or they can propose their amendment at the full senate meeting and can encourage others to do so as well. Please send amendments to be proposed to the senate office ASAP so we can prepare and have those amendments ready to share prior to the Senate meeting.

Resolution 2025-2026-1
Call for Withdrawal from UCF's 287(g) Agreement

The UCF Faculty Senate endorses the Florida Advisory Council of Faculty Senates Resolution on 287(g) Memoranda of Agreements between State University System Institution Campus Police Departments and United States Immigration and Customs Enforcement by also urging the University of Central Florida and the University of Central Florida Campus Police to withdraw from this 287(g) agreement.

Addendum to Resolution 2025-2026-1

Florida Advisory Council of Faculty Senates Resolution on 287(g) Memoranda of Agreement between State University System Institution Campus Police Departments and United States Immigration and Customs Enforcement

The Advisory Council of Faculty Senates calls on State University System institutions to withdraw from the Memoranda of Agreement (MOA) signed by Florida's public universities with U.S. Immigration and Customs Enforcement (ICE) under the 287(g) program. These partnerships are unnecessary and harmful to students, faculty, staff, and the broader communities our universities serve.

To effectively protect our universities, campus police cultivate a unique relationship with campus communities. They come to know our students, our educational spaces, and our communities. They are present at peaceful protests, in classrooms, and at student events. Repurposing this unique trust for federal immigration enforcement makes our campuses less safe, puts our officers in an untenable position, and chills students' access to the support services they critically need to succeed. The 287(g) agreements create an array of challenges, including the following.

- **These agreements unnecessarily sacrifice campus safety**. Engaging in immigration enforcement will require campus police to divide resources that need to be fully focused on the core issue of campus safety. Moreover, it will undermine the hard-earned trust they need to work effectively with our communities in ensuring campus safety. Recent events in Florida highlight, more than ever, the need to maintain Campus Police focus on critical safety activities and on ensuring that campus populations trust them enough to share safety and security concerns.
- **With these agreements in place, every individual on campus – even citizens – will need to carry papers documenting their legal status at all times to avoid the possibility of immigration detention**. These MOAs empower a campus police officer to detain any individual based solely on the officer's belief regarding their immigration status and without a warrant [287 (g) Task Force Model MOA, Section V]. The recent detention of a Hispanic United States citizen by Florida law enforcement at ICE's request illustrates the reality that even U.S. citizen students, faculty, and staff will face the possibility of detention by campus police acting at ICE's direction.
- **These agreements risk chilling students' willingness to seek medical, mental health, and educational support services at our institutions** out of fear of ICE-affiliated police presence. In a post-COVID era in which students have become increasingly isolated, engagement with these services and with the university community is more critical than ever in enabling student success – the core mission of our institutions.
- **The fear of ICE-aligned immigration actions by campus police that is created by these MOAs erodes the environment of trust and safety needed for effective student learning and free expression**. Students and scholars living in continual fear that campus police may engage in arbitrary immigration-oriented actions cannot effectively learn, create new ideas, speak freely, and innovate – the very activities at the heart of our Universities' missions.
- **These agreements are not necessary for the federal government to enforce immigration law**. ICE and other federal and state agencies already possess broad authority to operate independently.

For all of these reasons, we call on the Board of Governors of the State University System to urge Florida Universities to withdraw from these agreements.

Resolution 2025-2026-1

Provost Decision:
Denied by Provost Johnson on May 8, 2025

Indicate the reason for the denial: When any law enforcement agency operates within our jurisdiction, the UCF police department liaises with them. The 287(g) MOU only engages the UCF police when ICE comes to campus.

Resolution 2025-2026-2 Constitution and Bylaw Amendments: Faculty Senate Membership Expansion from 75 to 100 Senators

Whereas, Article II.A of the Constitution of the Faculty of the University of Central Florida establishes the membership of the Faculty Senate as seventy-five (75) elected members; and

Whereas, increasing the size of the Faculty Senate from seventy-five (75) to one hundred (100) would improve representation and shared governance by more accurately reflecting the growth and breadth of the university's faculty; and

Whereas, implementing a 25-seat expansion in a single year would result in an imbalance in the Senate's staggered election cycle, causing 35 senators to be elected in one year and 65 in the next, placing uneven burdens on academic units and creating volatility in Senate membership and year to year overlap; and

Whereas, phasing in additional seats over two years (10 seats in 2026 and 15 seats in 2027) will establish a long-term, balanced system in which approximately 50 senators are elected each year, preserving balance and stability across academic units; therefore

Be It Resolved, that Article II.A of the Constitution and Section II.B of the Bylaws shall be amended to state that the Faculty Senate shall be composed of one hundred (100) elected members; and

Be It Further Resolved, that all formulas and language in the Bylaws that currently use seventy-five (75) as the total number of senators shall be updated to use one hundred (100); and

Be It Further Resolved, that the Faculty Senate shall implement a phased expansion as outlined in the Proviso below, and this Proviso, in its entirety, shall be added below the list of *Constitution* and *Bylaw* amendments until such time as the Proviso conditions are completed after spring 2027 senate elections.

Proviso on Phased Senate Membership Expansion:

Even though the apportionment provisions stated in Article II.B of the Constitution and Section II.B of the Bylaws describe how Senate seats should be divided and calculated, the total number of elected Faculty Senate members shall be increased in two phases:

Phase 1: In spring 2026, the number of elected senators shall be increased from 75 to 85. The 10 additional seats shall be apportioned among academic units using the existing formula and constraints in the Constitution and Bylaws.

Phase 2: In spring 2027, the number of elected senators shall be increased from 85 to 100. The 15 additional seats shall likewise be apportioned using the existing formula and constraints in the Constitution and Bylaws.

The full apportionment system using a base of 100 senators shall take effect with the spring 2027 elections.

All elected senators shall be subject to the regular eligibility, election, and term procedures as outlined in the Constitution and Bylaws.

Support Material for Resolution 2025-2026-2

CONSTITUTIONS and BYLAWS ACROSS the SUS

Representative Democracy Model

SUS	# faculty	# senators	#faculty/senator	SUS
FAMU	787	45	17.49	FAMU
FAU	1354	52	26.04	FAU
FGCU	982	41	25.84	FGCU
FIU	2375	62	38.31	FIU
FSU	2325	110	21.14	FSU
UCF	**2282**	**75**	**30.43**	**UCF**
UF	4739	150	31.59	UF
USF	3118	107	29.14	USF
UWF	618	24	24.72	UWF

Direct Democracy Model

SUS	# faculty	# senators	#faculty/senator	SUS
FL Poly	105	all	1.00	FL Poly
New C	137	all	1.00	New C
UNF	956	all	1.00	UNF

Topic Assignment Guidance in the Steering Committee

It is critical for the effective function of senate committees that all committees receive their assigned topics from steering as early as possible in the fall semester.

Steering's role in the assignment of topics is focused on the determination of the senate committee or committees best suited to work on each topic, and not on the descriptions, merits, or weaknesses of the topics.

To make the assignment process more efficient, this year we will open each topic with a motion that includes preliminary assignment of that topic to a committee or committees.

If there is no disagreement with the preliminary assignment, steering can quickly approve the assignment via unanimous consent and move to subsequent topics.

If a steering member would like to propose a different assignment, they may make a motion to amend the preliminary assignment. Steering will then consider the amended motion using standard parliamentary procedures outlined in Robert's Rules.

Steering #	Committee Assignment	Topic	Description	Referred by	Date Referred
1	Personnel	Faculty Hiring	Provide feedbacck on development of new faculty specific hiring processes	Joel Cramer	8/21/24
2	Personnel	Faculty Onboarding	Provide feedbacck on development of new faculty specific onboarding processes	Joel Cramer	8/21/24
3	FCTL and B&A	Classroom Assignment Processes	Provide faculty feedback into the Classroom Assignment Optimizer, and suggestions for future usage	Steve King	8/21/24
4	FCTL and Personnel	Faculty Credit for Online Course Usage	Determine if a faculty member should be given some form of workload or teaching credit if they developed an online course, then stop instructing the course, and the course continues to be taught by others using the previously developed course materials.	Jeff Kauffman	8/21/24

Open Ad Hoc Committees

Civil Discourse - Open

Diversity, Equity, and Inclusion - Open

Faculty Senate Bylaw Revisions - Open

Faculty Study Abroad - Open

Government Relations Committee – Open

Teaching Evaluations Committee- Open

Motion to Create an Ad Hoc Faculty Collaboration and Engagement Committee

One of UCF's stated goals, which is supported by the UCF Strategic Plan, is to become Florida's premier engineering and technology university. For many faculty, it is clear how their scholarship and teaching align with this focus. For others, the connection is less evident, and they may be unsure how their work could fit within or expand to complement the university's engineering and technology emphasis. Some faculty may even believe their scholarship and teaching will never align with this focus.

The purpose of this ad hoc committee is to explore how all faculty can connect with or remain engaged alongside UCF's engineering and technology focus, and to identify actionable strategies for cross-disciplinary engagement.

Committee Charges

1. **Facilitate alignment with UCF's engineering and technology focus** by:
   a. Helping faculty understand how their scholarship and teaching can connect more closely with the university's engineering and technology goals.
   b. Identifying practical steps faculty can take to incorporate or expand engineering and technology elements within their scholarship and teaching.
2. **Promote engagement across all disciplines** by identifying strategies and mechanisms to ensure faculty whose work does not align with the engineering and technology focus remain active, valued, and integral members of the UCF faculty community.

Membership

For the committee to come up with recommendations to help all faculty at UCF, it should include a mixture of members where some are heavily focused in technology, some are peripherally or moderately in technology areas, and some are not sure if or how they could align with technology.

The committee will be co-chaired by the Faculty Senate Chair and a faculty member from outside engineering or technology disciplines, appointed in consultation with the Senate Steering Committee. Membership will include one to two faculty representatives from each academic college or comparable unit, appointed by the Faculty Senate Chair in consultation with the Senate Steering Committee. Additional faculty or administrators may be invited to participate as non-voting advisors or to attend specific meetings to share perspectives and examples.

Deliverable

The committee will periodically update the Steering Committee with its findings, recommendations, and proposed actions. The Steering Committee will convey and expand upon the recommendations in its communications with the provost.