Faculty Senate

Steering Committee

Minutes for meeting of Thursday, August 25, 2022, 3:00 pm

Zoom Link to access recording: https://ucf.zoom.us/rec/share/vipj1JtY7w2Jz_l-LY2bj_11Tvg7YixOIA_owq0W8gol7QU62W5Xgo0h0ollCa23.-z69BcAPFEyRIdNF?startTime=1661453791000
Passcode: K%3h5N0p

1) Quorum reached and meeting called to order at 3:07 p.m.

2) Roll Call via Qualtrics – Faculty Senate Chair Stephen King, Vice Chair Keri Watson, Secretary Kristine Shrauger, and Past Chair Joseph Harrington were present. *(See meeting materials Attachment A for list of participants)*

3) Approval of Minutes of *March 31, 2022*
    a) Approved as submitted

4) Recognition of Guests
    a) Joe Adams, Senior Communications Director, Academic Affairs
    b) Rich Gause, Librarian, University Libraries
    c) Richard Harrison, Associate Librarian, University Libraries
    d) Jana Jasinski, Vice Provost, Faculty Excellence
    e) Michael Johnson, Provost, Academic Affairs
    f) Bill Self, Professor, College of Medicine

5) [00:03:00] Announcements – Faculty Senate Chair Stephen King
    a) Chair King talked about meeting logistics and procedures for meetings. See Attachment B for full report.

6) [00:22:00] Report of the Provost – *Provost Michael D. Johnson*
    a) Provost Johnson spoke about the start to the new school year, HB7, student complaint process, student enrollment, university strategic plan, search for VP for Research, and COVID. Please see Attachment C for full report.
    b) Question and answer with the provost: Topics discussed were Workday, the HB7/student complaint process, salary increases for faculty, and the new virtual parking permit system.

7) [00:52:00] Unfinished Business - None

8) [00:52:00] New Business
    a) Motion to create an Ad Hoc Student Success Committee. See attachment D for full motion and charge.
        i) Motion made and seconded, discussion,
            (1) Amendment to motion to add Bullet 1 (shifting and renumbering previous 1-3 to 2-4): Explore the need for an Ad Hoc Student Success Committee
                • Motion made and seconded, vote taken, motion passed

        (2) Vote on main motion as amended, motion passed

  ii) Nominations for members of committee

        (1) Tina Chiarelli nominated for chair, no other nominations

        (2) James Gallo, Jeff Kauffman, Katy Miller, explore who the fourth person will be, vote taken for these nominations, motion passed unanimously

b) Topics List Committee Assignments (see attachment E for full description of topics)

  i) Topics:

        (1) Motion to assign to Budget and Administrative Committee (B&A), second, amendment to motion made to add Information Technology Committee (ITC) to assignment, second, discussion, vote taken on amendment and approved, vote taken on original motion and approved

        (2) Motion made to assign to Faculty Center for Teaching and Learning (FCTL) Advisory Committee, second, vote taken and approved

        (3) Motion to assign to Steering Committee, second, discussion, vote taken, approved

        (4) Motion made to assign to FCTL and Ad Hoc Student Success Committee, second, discussion, vote taken, approved

        (5) Motion to assign to Research Council, Personnel Committee, ITC and B&A, second, vote taken, approved

        (6) Motion to assign to Personnel Committee, Ad Hoc Diversity, Equity and Inclusion Committee and Ad Hoc Civil Discourse Committee, second, vote taken, approved

        (7) Motion to assign to B&A and ITC, second, vote taken, approved

        (8) Motion to assign to ITC, second, discussion, vote taken, approved

        (9) Motion to assign to University Master Planning Committee, second, amendment to motion made to add University Parking and Transportation Committee to assignment, second, vote taken, amendment approved, vote taken on original motion, motion approved

        (10)   Motion to assign to University Master Planning Committee, second, amendment to motion made to add University Parking and Transportation Committee to assignment, second, vote taken, amendment approved, vote taken on original motion, motion approved

        (11)   Motion to assign to General Undergraduate Requirements Committee and Undergraduate Council, second, discussion, vote taken approved

        (12)   Motion to assign to University Parking and Transportation Committee and Faculty Senate Parking, Transportation and Safety Committee, second, discussion, vote taken, approved

        (13)   Motion to assign to Personnel Committee and Research Council, second, discussion, amendment to motion to add Faculty and Staff Benefits to assignment, second, discussion, vote taken, amendment approved, amendment to motion to add University Promotion and Tenure Committee to assignment, second, discussion, vote taken, amendment failed, vote taken on original motion, approved

(14)   Motion to assign to B&A, second, vote taken, approved

(15)   Motion to assign to Graduate Policy Committee, second, discussion, amendment to motion to add Personnel Committee, second, discussion, vote taken, motion fails, vote taken on main motion, motion approved

   ii) Motion to postpone rest of Topics Assignments to later in the agenda, second, vote taken, motion passed

c) [01:47:00] Resolution 2022-2023-1 Constitutional Amendment: Constitutional Amendment Process (Attachment F)

   i) Motion for Steering Committee to consider resolution for consideration to the Senate, second, discussion, vote taken, motion passed

d) Resolution 2022-2023-2 Bylaws Amendment: Bylaws Amendment Process (Attachment F)

   i) Motion for Steering Committee to consider resolution to bring to Senate, second, discussion, vote taken, motion passed

e) [01:51:00] Senate Operational and Curricular Committee Liaisons

   i) Budget and Administrative – Keri Watson
   ii) Personnel – Mason Cash
   iii) Information Technology – Glenn Martin
   iv) Research – Linda Walters
   v) Graduate Council – Reid Oetjen
   vi) Undergraduate Council – Tina Chiarelli

f) Motion made to extend the meeting by 5 minutes, second, meeting extended

g) Senate Chair Report/Plans for the Upcoming Year

   i) Chair King talked about his role as Faculty Senate Chair, plans for today and the future. See attachment B for full report.

h) Senate Agenda for September 8th

   i) Motion that Faculty Senate Leadership invite experts on House Bill 7 from across the university to provide a Campus Climate Report at the September 8, 2022, Senate meeting, second, vote taken, motion passed

i) Motion to extend time by 5 minutes, second, vote taken, motion passed

j) Motion to postpone all other items and go to Other Business, vote taken, approved

9) [02:05:00] Committee Reports

a) No reports as committee are being charged.

10) [02:05:00] Other Business

a) Motion made to keep Zoom available for Steering Committee and Senate meetings for those who cannot make it to campus and add chat in Zoom to meetings, second, discussion, vote taken, motion passed

11) Meeting adjourned at 5:11 p.m.

UCF | Faculty Senate

Reviewed and submitted for approval by

Kristine J. Shrauger   *09/12/2022*
Kristine Shrauger   Date
Faculty Senate Secretary

Steering Committee Attendance
August 25, 2022

First Name:	Last Name:	College/Unit:	College/Unit: - Other	Meeting Role	Meeting Role: - Guest
Mason	Cash	CAH		Steering	
Tina	Chiarelli	COM		Steering	
Leslee	D'Amato-Kubiet	CON		Steering	
Michelle	Dusseau	COS		Steering	
James	Gallo	CBA		Steering	
Joseph	Harrington	COS		Steering	
Jeff	Kauffman	CECS		Steering	
Steve	King	COM		Steering	
Glenn	Martin	CGS		Steering	
Jim	Moharam	CREOL		Steering	
Missy	Murphey	UL		Steering	
Reid	Oetjen	CCIE		Steering	
Mike	Proctor	CECS		Steering	
Kelly	Semrad	RCHM		Steering	
Kristina	Tollefson	CAH		Steering	
Linda	Walters	COS		Steering	
Keri	Watson	CAH		Steering	
Asli	Yalim	CHPS		Steering	
Joe	Adams	Other	Academic Affairs	Guest	Senior Communications Director
Jana	Jasinski	Other	Faculty Excellence	Guest	Vice Provost
Michael	Johnson	Other	Academic Affairs	Guest	Provost
Bill	Self	Other	College of Medicine	Guest	Professor
Rich	Gause	Other	University Libraties	Guest	Librarian

Faculty Senate Steering Committee Meeting
August 25, 2022
Faculty Senate Chair Announcements and Report

We been working over the summer to identify ways to help steering and senate complete the business we have. You will some of those changes today, and others at Senate in 2 weeks.   I ask that you have a bit of patience for some new things coming your way, including the microphones in the room.

I am delighted to see that we are having Steering and Senate meetings in person! We have set up a zoom option for the rare time when people are travelling, sick, or otherwise cannot make a particular meeting.

Steering has a large amount of business to consider, and that business is our priority today. The agenda reflects that with specific motions, tasks like topics, and resolutions to consider.

To help us get through our business without getting side-tracked, as Chair I will preside in the meeting using guidance from the Faculty Constitution, Faculty Bylaws, and Robert's Rules.

This brings me to your new shiny bright and colorful handout! Please bring those out for a minute.   These laminated sheets are our "CRIB NOTES**"** for Parliamentary Procedures and Robert's Rules all in one place.

You will get one of these sheets, with your name plate, when you walk in, and we will collect both the name plate and the crib notes at the end of the meeting.

Let's start by looking at the White side. This lists critical parliamentary topics on the left, with descriptions to the right. There is lots of information here… I want to point out two things.

FIRST: Under meeting agenda, the last point: "**Non-Agenda text and material to be presented should be submitted two days prior to the meeting**" this means that if you plan to make a motion, amend a resolution, or share any material, the senate office needs to have it two days before the meeting (Tuesday for a Thursday meeting) so we can look it over, prepare for it, and then share that ahead of time with the meeting participants.

SECOND: Under Rules of debate…the top two points are critical. **Every member can debate topics once recognized, but you can only speak a second time after everyone has had the chance to speak once**. I will be recognizing people to speak based on these fundamental points

Now let's flip to the Colorful side: This provides a few hundred pages of Robert's Rules motions in a single easy to use format.   The motions under the Blue heading are all **ranked like staircase steps**. If someone makes a main motion, another motion can be made if it goes up the staircase.   So you could make a new motion to amend it, then another motion can be made to Call the question to vote…at that time it is too late to go

backwards to postpone discussion of the motion.   We then work back through the motions in reverse order to how made.

The other columns point out all sorts of relevant information about the motions. One thing I want to say is for the column to interrupt the speaker. **Please consider if you truly need to interrupt the speaker** or if you can wait until after the speaker finishes. If you need to interrupt, **please initially** try to wave your hand or do a quick stand to get my attention.

I will not go through the rest of the CRIB NOTES, consider this an Experiential Learning class …**Let's call it Parliamentary Procedures and Roberts Rules 101 during Senate**. We will all learn together

New Business:

Chair King provided four pieces of information prior to opening the floor.

1 Various funding from the State of Florida requires UCF to reach certain benchmarks in the area of student success, with significant money given for meeting the benchmarks.

2 The Board of Trustees has a major focus in Student Success due to point Number #1.

3 UCF recently hired Paul Dosal as the Senior Vice President for Student Success and Enrollment Management.

4 Faculty Senate does not have any Student Success oriented committee

Senate Chair Report

Here is where I can share a bit of what I see for the Senate in the coming year and beyond.   First, I need to start with me: I'm new in this role as Chair. No doubt you have questions about me and my approach to running Senate

My philosophy as Senate Chair is to work with **faculty AND administration** to share Faculty viewpoints, issues, and concerns. And also to **share faculty ideas**, **faculty aspirations**, and **our solutions**

I believe solutions to major issues are not easy… or they would already be solved. The tough problems require solutions that are developed over time

By Communicating- reaching the right people

By Having a Commitment to work together and collaborate

By Not worrying about faculty solutions or administration solutions

Just finding the best answers to what we are facing

When I became chair, I took a fresh look at the faculty and at Senate:

I saw problems with both

A host of issues are affecting faculty,

the pressure put on faculty from all sides

student to faculty ratios

compensation in an inflationary world

significant issues across campus with Workday and SET
the impact of HB7 and other outside forces
In short: the environment at a public university in central Florida
is a significant drain on faculty productivity and morale
And I also saw problems with how Senate is working
We tend to be very reactive, only rarely are we proactive
I talked with many faculty and our senate committee chairs
We have big issues stopping us from doing what we simply need to do
My goal is to work with everyone here, and everyone in senate, and all the faculty, and the staff, and the administration to **change** this dynamic and **ADAPT** to what is happening around us…
In other words, I plan to utilize the senate in **every way possible** to address the faculty concerns **of today…and of tomorrow**

We have some critical faculty issues to address RIGHT NOW
The workday transition
Retaining our faculty and hiring new faculty
Supporting faculty in the face of HB7
and other outside forces acting upon us
These are just a few examples of the problems we are reacting to today

But we **MUST** look ahead and start planning **TO BE PROACTIVE** for the future
Like it or not **the Strategic Plan is here**.
We can either let the administration come up with the only ideas to put it in action.
OR, we can work with the administration to develop better ideas, put our faculty goals and aspirations and solutions into action
We simply need to work together to change how things are going at UCF

I'm a biologist, I think of molecules and cells and organisms and species and evolution and here's a question for us to consider:
what happens to a species when the environment around it changes?
Lots of scientists smarter than me have figured out that for a species in a changing environment there are just three options.
ADAPT,
MOVE,
or DIE
I Don't see UCF moving away from Orlando on a Magic School Bus, or a Magic Carpet Ride or anything else
I don't want UCF to stagnate and die,
So, I am here to help UCF **ADAPT** to the current environment we are in
What's this mean for the senate?
UCF is under enormous pressure, and the environment around us has changed from just a few years ago. Luckily, the senate is the faculty mechanism for change at UCF. The Senate can help the faculty and the University ADAPT
By working through the Senate and the Senate Committees, faculty can help shape the future, and not be controlled by the future.

Today each one of you adapted to new ways of doing things. (its OK that it was a little bumpy at times). But we got things done in a new way

By assigning senate committees to the four priorities of the Strategic plan, you have helped start UCF to adapt to the new environment around us

Trust me: More change **IS** coming.

CHANGE HAS TO COME

We **MUST ADAPT** or else we will stagnate and die

That's enough for now, we have other work to get done today.

But now I hope you see more about me, my priorities, and the essential role I see for the senate in the future of UCF.

Thank you.

Provost Michael Johnson's Remarks
Faculty Senate Steering Committee

Thursday, August 25, 2022, 3 p.m. to 5 p.m.
Student Union, Charge On Room, 340, Zoom option

- Start of fall term is a fun time, happy to be back, looking forward to working with you

Knight Vision

- Knight Vision went live July 1; implementing Workday and a partial staff reorganization into finance and HR business centers.
- Gone as expected when a major enterprise change happens: generally good, but with glitches (hiring has been rough, for instance).
- Lot of folks working hard to address problems in real time. E.g., hiring improving, and
  - Can now delegate approval of time worked for hourly employees
- Also, basic grant information and budget reports are accessible via a PI dashboard; working on more detailed information; best to call your business center for help if needed
- We've had some training tailored for faculty, more available soon. kNext has faculty resources page
- Please give feedback: that drives improvement. Please do it with a degree of kindness.

New legislation

- New legislation, HB 7, adjusts Florida's civil rights laws that prohibits discrimination …
- The legislation requires that faculty teach in the manner that I believe you always have, in the way that is our professional responsibility … to educate, not indoctrinate
- Be assured that you can and should continue to teach challenging and controversial topics.
- Help students examine appropriate topics, no matter how controversial or challenging. Help them learn to test new ideas, engage in civil discourse, and draw their own conclusions.
- If a student complains that a faculty member has stepped over the line, we will have to investigate – but that has always been so.
- I expect that any error will be inadvertent, and we'll help the faculty member understand how to avoid repeating it. But if it's purposeful and repeated, we would have to use standard discipline in CBA.
- The new law has serious consequences. If the university ignored violations, or permitted them to continue, we would stand to lose $32 million.
- Some faculty are understandably concerned, even fearful. Get that. I worry that faculty will become reluctant to teach some topics, and education will suffer. But I believe we can work with this law. Please bring concerns and examples to me, Jana, chairs and others, see if we can help. Jana and I visiting some departments to think through.
- FAQs about the new law on the Faculty Center for Teaching and Learning website, along with guidance for fostering civil discourse on controversial subjects.
- [HB7 modified two statutes. One on hold because of a temporary injunction. But the one relevant to us – the Florida Educational Equity Act – is still in effect.]

Fall Enrollment

- Preliminary enrollment and credit hours are down slightly; have a better sense of figures next week; expecting to settle around 68,400, closer to fall 2018
- [Transfers down, upperclassmen not returning at same rate as in past, part of it is from graduating more quickly, which is great; more FTIC admissions this fall has helped offset]

- [Good news: FTIC 1st year-retention anticipated to set school record at nearly 93%; 4-year record graduation also projecting at a record high of 54% (up from 48% 2 years ago, under 44% 5 years ago]
- We are not seeing a decline in interest or numbers of traditionally college-age students.
  - Received a record 53,000+ applications to join the entering freshman class

Strategic Plan
- Rolling out the implementation of our newly adopted university strategic plan. If you haven't read it, please do – it is short, it truly spells out priorities.
- Will use the Senate's Strategic Planning Council to drive accountability in meeting plan objectives
  - Include faculty, some deans and other administrative leaders, students
- Work in each area will be pushed forward by project teams led by the appropriate university leader
- Council will meet three times a year to hear from the project team leads and provide feedback to the president and me on progress, obstacles, anything we need to change to meet annual goals
- Will report regularly to the Board of Trustees on how we are doing

Key Hire
- Our search for a VP for Research is ramping up … appointing committee and posting position this week. Expect to decide by end of semester.

COVID
- Most COVID protocols have ended; continue wastewater and genomic testing, replenishing hand sanitizer and masks, Student Health Services still offering vaccinations and testing for students, COVID Oversight Committee continue to meet.
- Community level in Orange County is at the border between medium and low
- Will not be asking faculty to give special accommodations for students who get COVID beyond ordinary class policies for sickness
- Faculty who feel ill should take sick leave, or if they are staying home to be cautious, can temporarily move class online if it makes sense – please speak with your chair first.

Closing
- Grateful to be starting a new academic year
- More like campus life of old, with in-person events returning as the norm; students, particularly our incoming freshmen, are eager to join in campus activities, such as this week's Pegasus Palooza welcome events and Greek Life
- Football opens at home a week from today! Including a 2 pm campus closure.
- Thanks for all you do. Looking forward to working with you this year.
- Glad to take questions.

Motion to create an Ad Hoc Faculty Senate Student Success committee.

The committee's charge includes:
1. Explore the need for an Ad Hoc Student Success Committee
2. Present to Steering a permanent Student Success Committee structure that provides meaningful faculty input into the broad topic of student success at UCF
3. Present to Steering potential duties and responsibilities of the proposed committee that are developed in collaboration with appropriate faculty, student, staff, and administrative stakeholders
4. Bring to Steering topics and data for discussion until the permanent committee is formed

The ad hoc committee's initial membership is 5 members, appointed by Steering

Steering #	Committee Assignment	Date Assigned	Topic	Description	Referred by	Date Referred
1	B&A, ITC	8/25/2022	Ongoing Workday Issues	Identify critical Workday issues that require resolution and the estimated timeframes needed to fix those issues. Follow through to make sure Workday issues are completely addressed.	Stephen King	8/15/2022
2	FCTL Advisory	8/25/2022	Develop SPI Improvements	A Student Perception of Instruction Task Force was created in response to Senate Resolution 2018-2019-12. The Task Force examined multiple aspects of the current SPoI system used at UCF and delivered a report to senate in August 2020 that included several areas for potential modifications to the SPoI system. That Task Force Report should be utilized to develop improvements to the SPI process, the SPI questions, and other related factors	Kevin Yee and Stephen King	8/15/2022
3	Steering	8/25/2022	Board of Governors Free Expression Statement	The Board of Governors Civil Discourse Initiatives in the State University System recommendation III states "The Board of Governors recommends that the leadership of each university board of trustees, faculty senate, and student government annually review and endorse the Board's Statement of Free Expression and commit to the principles of civil discourse". As the leadership body of the UCF faculty senate, the UCF faculty senate steering committee should review and consider endorsing the Board's Statement of Free Expression	Stephen King	8/15/2022
4	FCTL Advisory, Student Success	8/25/2022	Support the UCF Strategic Plan- Student Success	Faculty involvement, ideas, and initiatives will be critical for the success of the new UCF Strategic Plan. The main areas of the Strategic Plan (listed below) need to be supported and enhanced with significant input from the relevant senate committees	Stephen King	8/15/2022
5	Research, Personnel, IT, B&A	8/25/2022	Support the UCF Strategic Plan- Discovery and Exploration	Faculty involvement, ideas, and initiatives will be critical for the success of the new UCF Strategic Plan. The main areas of the Strategic Plan (listed below) need to be supported and enhanced with significant input from the relevant senate committees	Stephen King	8/15/2022

6	Personnel, DEI, civil discourse	8/25/2022	Support the UCF Strategic Plan- Community and Culture	Faculty involvement, ideas, and initiatives will be critical for the success of the new UCF Strategic Plan. The main areas of the Strategic Plan (listed below) need to be supported and enhanced with significant input from the relevant senate committees	Stephen King	8/15/2022
7	B&A, IT	8/25/2022	Support the UCF Strategic Plan- Innovation and Sustainability	Faculty involvement, ideas, and initiatives will be critical for the success of the new UCF Strategic Plan. The main areas of the Strategic Plan (listed below) need to be supported and enhanced with significant input from the relevant senate committees	Stephen King	8/15/2022
8	IT	8/25/2022	Identify and evaluate innovative solutions to current and future campus IT problems and issues	Assess the advantages and disadvantages of systems and approaches that could transform campus IT needs. How do we invest for the future of our IT needs? Possible areas to explore include student administrative services, cybersecurity, service for hire agreements, networking in the future, etc.	Matt Hall and Stephen King	8/15/2022
9	Master Planning, University Parking and Transportation	8/25/2022	Create working campus plans for regional UCF campuses	Working campus plans should be developed in conjunction with local expertise for future development at major regional campuses. Such plans should provide context for future needs of the regional campuses without the complexity or rigidity mandated for the main campus master plan.	Jonathan Varnell and	8/15/2022
10	Master Planning, University Parking and Transportation	8/25/2022	Require all building projects to include an assessment of parking and transportation	Adequate access to buildings, include additional parking needs, should be incorporated into all building projects at the earliest possible stages.	Stephen King	8/15/2022
11	GURC, Undergrad Council	8/25/2022	Move the General Undergraduate Requirements Committee into the Undergraduate Council	Evaluate a potential restructure of the undergraduate council to include the General Undergraduate Requirements Committee as a third subcommittee of the council. Would we be more efficient at program oversight and internal communication if the General Undergraduate Requirements Committee had a more direct relationship with the Undergraduate Council. What additional changes would be required if such a move occurs?	Theodorea Berry	8/15/2022

12	Univ Parking&Transportation and FS Parking transportation and Safety	8/25/2022	Evaluate converting the Faculty Senate Parking, Transportation, and Safety committee to a Campus Safety Committee	Evaluate moving non-safety parking and transportation issues to the University Parking and transportation committee and convert the FS parking transportation and safety committee to a Campus Safety committee. Consider appropriate membership of a campus safety committee as well as general areas of safety to plan for. The new committee should also consider the development of plans for campus and academic missions to continue operations during long-term safety responses.	Stephen King	8/15/2022
13	Personnel, Research Council, Faculty and Staff Benefits	8/25/2022	Retaining Faculty at UCF	Resolution 2021-2022-4 requested that UCF develop a mechanism for exit and stay interviews as a method to better determine the factors affecting faculty turnover. In addition to that knowledge, inducements to retaining faculty should be explored, which could include salary, research funding, and/or other incentives.	Liz Klonoff and Stephen King	8/15/2022
14	B&A	8/25/2022	Reduce the time to hire faculty and staff	Determine which steps are causing significant delays in hiring faculty and staff. Work to identify solutions than can speed up the hiring process and make us more competitive with other employers.	Stephen King	8/15/2022
15	Graduate Policy	8/25/2022	Address obstacles in the recruitment of international students	Determine if a policy could be developed to allow individual student flexibility in requirements to apply to graduate programs. Graduate programs can either require a GRE test score, or if they do not require a GRE score, they must require international students to undergo a lengthy and costly screen for degree equivalency. Currently, graduate programs must choose one of those options for all incoming students and cannot offer both options on a case-by-case basis per individual students.	David Hagan and Patrick Likamwa	8/15/2022

<center>
Resolution 2022-2023-1
UCF Faculty Constitution Amendment
UCF Faculty Constitution Amendment Process
</center>

Whereas, the UCF Faculty Constitution amendment process details four instances where a fixed length of time is provided for input into the amendment process, including 30 days prior notice before consideration at an initial Faculty Senate meeting, 14 days for general faculty to provide input on the amendment, 30 days notice for any textual revisions to the amendment, and 30 days review by the Provost and President upon initial passage, and

Whereas, the current UCF Faculty Constitution amendment process results in an extended time period of up to 146 days between the original time of notice and the day on which the amendment can be considered by the faculty and voted upon due to the timing of periodic Steering and Faculty Senate meetings, and up to 248 days from start to finish of the entire Constitution amendment process; and

Whereas, the widespread and ubiquitous utilization of digital communications has sped up the way in which the Faculty Senate and all of UCF communicates and conducts business; therefore:

Be it resolved that the amendment process detailed in Article VII. of the UCF Faculty Constitution be amended to state:

A. Amendments to the constitution shall be considered by the Faculty Senate upon recommendation of the Faculty Senate Steering Committee or upon receipt of a proposal signed by five percent of the General Faculty. The text of a proposed amendment must be communicated to the General Faculty, made available electronically to the members of the Faculty Senate, and be included on the agenda and discussed at two successive meetings of the Senate. The proposed amendment is subject to amendment and may be voted upon at the second Senate meeting. A two-thirds vote of the voting members present is required for adoption.

B. Upon adoption by the Faculty Senate, an amendment shall be transmitted to the provost and vice president for Academic Affairs and the president of the university for action. Within twenty days the president shall either approve the amendment or refer the amendment back to the Faculty Senate for reconsideration. Such a referral shall include the reasons for the action. If the latter action is taken, the Faculty Senate may, by a two-thirds vote of the voting members present, approve the original or a revised amendment. The approved amendment will be sent to the president for further consideration. An amendment shall become effective at such time as it receives the president's approval.

CONSTITUTION AMENDMENT
CURRENT (page 1)

A. Amendments to the constitution ~~may~~ be considered by the Faculty Senate upon ~~(1)~~ recommendation of the Faculty Senate Steering Committee ~~or (2) written request of fifteen percent of the members of the general faculty~~. The text of a proposed amendment must be made available electronically to the members of the Faculty Senate ~~at least thirty days prior to the meeting at which it will be considered.~~

~~A proposed amendment must receive an affirmative majority vote of the members of the Faculty Senate who are present, after which the text of such amendment shall be made available electronically to all members of the general faculty for their review and consideration. Members of the general faculty have fourteen days from initial distribution to provide input to the Faculty Senate Steering Committee. The Faculty Senate Steering Committee shall consider all input from the members of the general faculty for potential revisions to the amendment.~~

~~The revised text of the proposed amendment shall be made available electronically to all members of the general faculty at least thirty days prior to a meeting of the general faculty. At such meeting, the proposed amendment will be voted upon if a quorum is present. For final adoption, the proposed amendment must receive an affirmative two-thirds vote of those who are present.~~

~~If a quorum is not achieved at this meeting of the general faculty, a subsequent called meeting of the Faculty Senate shall consider the proposed amendment for final adoption.~~

PROPOSED (page 1)

A. Amendments to the constitution shall be considered by the Faculty Senate upon recommendation of the Faculty Senate Steering Committee or upon receipt of a proposal signed by five percent of the General Faculty. The text of a proposed amendment must be communicated to the General Faculty, made available electronically to the members of the Faculty Senate, and be included on the agenda and discussed at two successive meetings of the Senate. The proposed amendment is subject to amendment and may be voted upon at the second Senate meeting. A two-thirds vote of the voting members present is required for adoption.

CURRENT (page 2)

~~At this called meeting of the Faculty Senate, all members of the general faculty shall be invited to attend and participate. For final adoption, a proposed amendment must receive an affirmative two-thirds vote of the members of the Faculty Senate who are present.~~

B. Upon ~~final~~ adoption by the Faculty Senate, an amendment shall be transmitted to the provost and vice president for Academic Affairs and the president of the university for action. ~~Within thirty days~~ the president shall either approve the amendment or refer the amendment back to the Faculty Senate for reconsideration. Such a referral ~~should~~ include the reasons for the action. If the latter action is taken ~~and the Faculty Senate again approves the amendment as originally adopted, it~~ will be sent to the president for further consideration. An amendment shall become effective at such time as it receives the president's approval.

PROPOSED (page 2)

B. Upon adoption by the Faculty Senate, an amendment shall be transmitted to the provost and vice president for Academic Affairs and the president of the university for action. Within twenty days the president shall either approve the amendment or refer the amendment back to the Faculty Senate for reconsideration. Such a referral shall include the reasons for the action. If the latter action is taken, the Faculty Senate may, by a two-thirds vote of the voting members present, approve the original or a revised amendment. The approved amendment will be sent to the president for further consideration. An amendment shall become effective at such time as it receives the president's approval.

CONSTITUTION AMENDMENT PROCESS FOR SUS UNIVERSITIES

Other	FIU	FAMU FGCU	
2/3 vote	USF	FPU UF FSU	UCF
Majority vote	FAU	UNF	
	Two weeks	30 days or Previous meeting	Multiple votes with multiple notices

Unknowns: NCF, UWF

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Resolution 2022-2023-2
Faculty Bylaw Change
Faculty Senate Bylaw Amendment Process

</div>

Whereas, the Bylaws to the Constitution of the Faculty of the University of Central Florida amendment process requires a bylaw amendment to be on the agenda of two successive Senate meetings, and that there also be 30 days prior notice before the first of those meetings; and

Whereas, the current Bylaw amendment process results in an extended time period of up to 78 days between the original time of notice and the day on which the Bylaw can be considered and voted upon due to the 28 day cycle of Faculty Senate meetings; and

Whereas, the widespread and ubiquitous utilization of digital communications has sped up the way in which the Faculty Senate and all of UCF communicates and conducts business; therefore:

Be it resolved that the Faculty Bylaw amendment process detailed in section X.A. of the Bylaws to the Constitution of the Faculty of the University of Central Florida be amended to state:

A. The Faculty Senate may amend its own bylaws by the affirmative vote of a majority of Senate members present and voting at a meeting with a quorum.

    1. A proposed amendment shall be included on the agenda for discussion at two successive regular meetings of the Senate.

    2. The text of a proposed bylaw or amendment to a current bylaw must be made available electronically to the members of the Faculty Senate prior to the first meeting.

    3. The proposed amendment is subject to amendment and vote at the second Senate meeting.

    4. In cases of emergency, established by the Steering Committee, the requirement of requiring two successive meetings can be waived.

BYLAWS AMENDMENT PROCESS

CURRENT

A. The Faculty Senate may amend its own bylaws by the affirmative vote of a majority of Senate members present and voting at a meeting with a quorum.

1. A proposed amendment ~~should~~ be included on the agenda ~~of two successive~~ meetings of the Senate.

2. The text of a proposed bylaw or amendment to a current bylaw must be made available electronically to the members of the Faculty Senate ~~at least thirty days~~ prior to the first meeting.

3. The proposed amendment is subject to amendment and vote ~~on~~ at the second Senate meeting.

4. In cases of emergency, established by the Steering Committee, the requirement of requiring two successive meetings can be waived.

PROPOSED

A. The Faculty Senate may amend its own bylaws by the affirmative vote of a majority of Senate members present and voting at a meeting with a quorum.

1. A proposed amendment shall be included on the agenda for discussion at two successive regular meetings of the Senate.

2. The text of a proposed bylaw or amendment to a current bylaw must be made available electronically to the members of the Faculty Senate prior to the first meeting.

3. The proposed amendment is subject to amendment and vote at the second Senate meeting.

4. In cases of emergency, established by the Steering Committee, the requirement of requiring two successive meetings can be waived.

BYLAWS AMENDMENT PROCESS FOR SUS UNIVERSITIES

2/3 vote + 2/3 vote	FIU		
2/3 vote		USF UF	
Majority vote	FAU	FPU FAMU	UCF
	Two weeks	30 days or Previous meeting	30 days and Previous meeting

Unknowns: FGCU, FSU, NCF, UNF, UWF