

MEMORANDUM

TO: Steering Committee

FROM: Dr. Arlen Chase
Chair, Faculty Senate

DATE: August 19, 2003

SUBJECT: **STEERING COMMITTEE MEETING – August 26, 2003**

The 2003-2004 Steering Committee will hold its first meeting for Fall Semester:

DATE: August 26, 2003
TIME: 4:00 p.m.
ROOM: Phillips Hall, Room 4061

A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Minutes of May 8, 2003**
4. **Announcements and Recognition of Guests**
5. **Old Business**
 - Anti-Discrimination Policy
 - Constitution Ratification
6. **New Business**
 - Advising Structure
 - Administrative Reviews
 - Convocation / Commencement / Gown Policy
 - Trustee Chairs / University Chairs
 - Instruction and English Competency
 - 48-Hour Final Exam Return
7. **Other**