

MEMORANDUM

TO: All Faculty
FROM: Richard D. Tucker
Chair, Faculty Senate
DATE: September 4, 1997
SUBJECT: Faculty Senate Meeting - August 28, 1997

The meeting was called to order by Dr. Richard Tucker, Chair, at 4:00 p.m. The roll was circulated for signatures. The minutes of April 24, 1997 were unanimously approved.

ANNOUNCEMENTS AND RECOGNITION OF GUESTS

Dr. Tucker thanked Provost Gary Whitehouse and Vice Provost Frank Juge for their contributions to the Faculty Senate reception. He introduced Student Government officers: President, Keith McDonald, Vice President, Karen Montague, and Chief of Staff, Chris Labruso.

Dr. Tucker also welcomed and introduced the following guests: Kathryn Seidel, Dean, College of Arts and Sciences; Tom Keon, Dean, College of Business Administration; Belinda McCarthy, Dean, College of Health and Public Affairs; Sandra Robinson, Dean, College of Education; Karen Smith, Faculty Center for Teaching and Learning; Beth Young, University Writing Center; Joel Hartman, Information Technologies and Resources; Barry Baker, Library; William Merck, Administration and Finance; Tom Huddleston, Enrollment and Academic Services; Diane Jacobs, Research and Graduate Studies; Denise Young, Academic Affairs; Joyce Dorner, College of Health and Public Affairs Dean's Office; and Joanne Griggs, Office of Public Relations.

Karen Smith distributed brochures on the Faculty Center for Teaching and Learning. The Advisory Board will meet on September 4 to plan its role in guiding and supporting the Center. They plan to draft a proposal to the Faculty Senate requesting that this Board become one of the Senate's reporting committees.

OLD BUSINESS

Dr. Tucker reviewed the status of the 1996-1997 Senate resolutions and stated that all resolutions forwarded to the Provost have been approved. He also reported that the two Resolutions from the Budget and Administrative Procedures Committee, which were approved by the Faculty Senate in April, have been approved by Provost Whitehouse.

Dr. Tucker stated that a long overdue review of the Student Evaluation of Instruction form will begin this academic year. A committee will be formed shortly. One issue that will be studied is how the evaluations are being used in faculty evaluations, and what other measures of teaching effectiveness

are part of the faculty evaluation. Dr. Tucker also stated that with the new Faculty Teaching and Learning Center in operation, faculty can look to them for support in developing teaching portfolios.

NEW BUSINESS

Dr. Goodman reported on the composition of the Standing and Reporting committees. Even though preferences were considered, not all could be fulfilled because of the representation constraints. Dr. Goodman distributed the list of Standing committees. He stated that it was difficult to get everyone's first preference. The Reporting committees are still under consideration and he is waiting for recommendations. Provost Whitehouse will give final approval on several of the Reporting committees. Dr. Tucker stated that several nominees suggested were college assistant or associate deans. It is stated in the Faculty Senate Constitution, Section 3.4 Eligibility.

3.4.2. Faculty members who hold administrative appointments as President, Vice President, Associate Vice President, Assistant Vice President, Dean, Associate Dean or Assistant Dean, and persons acting in the above capacities are not eligible for election to the Faculty Senate.

The Senate Constitution does not specifically exclude these positions from serving on Standing or Reporting committees as non-senate members. Dr. Modani stated that the intention of the Constitution was that assistant deans and above could not serve on Standing committees, but could serve on Reporting committees. Dr. Cunningham stated that, historically, this had been the practice. Dr. Joels suggested that mixing faculty and people who make appointments on committees would be a conflict of interest. Dr. Tucker clarified that no one above department level is on a Standing Committee, but it appeared that there was sentiment to apply these same guidelines to all committee appointments. The Faculty Senate Constitution is in a state of revision and the verbiage is in the process of being made more clear.

Dr. Tucker welcomed new senators, James Gilkeson, from the Department of Finance, College of Business Administration, and Morgan Wang, from the Department of Statistics, College of Arts and Sciences. Dr. Gilkeson will be completing Ronnie Clayton's term 1997-1998. (Dr. Clayton has left the University to teach at another institution.) Dr. Wang will complete David Nickerson's term 1997-1998. (Dr. Nickerson is serving as Interim Chair for the Department of Statistics).

Suggested agenda issues for Standing Committees:

- 1) Dr. Tucker reported that a special University committee appointed by the Provost will review the structure of graduate education at UCF. This committee will be chaired by Dr. Elizabeth Stullenbarger. Vice President Diane Jacobs will serve as the resource person for the committee. The committee is expected to begin meeting in the near future.
- 2) The General Education Oversight Committee, chaired by Dean Kathryn Seidel, is now a reporting committee to the Faculty Senate; they plan to meet soon. Dr. Tucker will attend in an ex-officio role. The Committee will oversee implementation of the new diversity requirements in the GEP and learning communities classes on a pilot basis.
- 3) The Plus/Minus Grade Implementation Committee, chaired by Dr. Terri Fine will have specific recommendations soon. Details for implementing the policy have been difficult to establish.

- 4) The Steering Committee will recommend that the Undergraduate Policy and Curriculum Committee look into grade inflation. According to a recent article in the Chronicle of Higher Education, this has become a national issue. (A copy of this article is attached.)
- 5) The 48 hour rule for receiving honors at graduation will also be considered. This rule continues to be challenged by many transfer students. The rule may need to be revised in light of other state-mandated changes in the 60 hour senior institution rule.
- 6) Sustained Performance Evaluation guidelines will be studied by a specially elected faculty committee. Dr. Tucker has been invited to attend the committee meetings and report to the Steering Committee. The committee will meet the week of September 2, 1998.??

Other issues were reported:

- 1) Dr. Carol Bast, College of Health & Public Affairs, has received some concerns from faculty in her college regarding the final exam policy as well as faculty salaries, TIP and PEP.
- 2) Dr. Mullens, College of Engineering, had questions regarding an emergency medical service station and was informed that such facilities could be in operation by late spring. He also questioned intellectual property issues, an issue that will be discussed with Vice President Jacobs.
- 3) Dr. Gilkeson, College of Business Administration, asked about cross checking of course prerequisites for the Department of Finance. Dr. Huddleston responded that protocols have been established for some departments. He will check on the Department of Finance and get back to Dr. Gilkeson.
- 4) Dr. Cook reported that Finance and Accounting will no longer process complimentary TARs for faculty who are traveling on university business but not being reimbursed. The importance of these TARs is to protect faculty during such travel was emphasized. Mr. Merck stated he will investigate the issue and report at the next Faculty Senate meeting.
- 5) Dr. Joels stated that a Senate resolution in the mid 1980's specified that any personnel above the deans level should be evaluated. She asked if there are any administrators above deans level who have not been evaluated. Dr. Juge stated that all such evaluations have been done.

Dr. Tucker stated that he will see that the appropriate Standing committees receive these concerns.

The meeting adjourned at 4:50 p.m.