

**UNIVERSITY OF CENTRAL FLORIDA  
FACULTY SENATE OFFICE**

**MEMORANDUM**

**TO:** All Faculty  
**FROM:** Faculty Senate Office  
**DATE:** September 9, 1996  
**SUBJECT:** Faculty Senate Meeting of August 29, 1996

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The meeting was called to order by Dr. Richard Tucker, Chair, at 4:05 p.m. The roll was circulated for signatures. The minutes of Senate meeting held on April 11, 1996 were approved. Among the guests were: President John Hitt, Frank Juge, Kathryn Seidel, Tom Huddleston, Denise Young, Allyn Stearman, Diane Jacobs, Pat Bishop, Marty Wanielista, James Drake, Joby Anthony, Ida Cook, Bruce Pauley, Pete Rautenstrauch, Lyman Brodie, Joyce Dorner, and Aaron Scavron, Student Government Representative.

**ANNOUNCEMENTS & RECOGNITION OF GUESTS**

Dr. Tucker announced that the new location of the Faculty Senate Office was in Phillips Hall, Room 305B within the Department of Psychology, and that Kathy's phone and E-mail address are as follows: Phone: 3-5526, E-mail: [faculty@ucf1vm.cc.ucf.edu](mailto:faculty@ucf1vm.cc.ucf.edu).

Dr. Tucker recognized and welcomed all guests. He introduced Aaron Scavron, Co-chair of the Interim Funding Committee for Student Government Administration. Mr. Scavron reported on the preparations for the upcoming student government elections for 1996-97 which will be held on September 24-26 for president, and elections for senate will be held on October 14-15, 1996. He reminded the faculty that SGA had distributed voter registrations to all colleges and several areas on campus. Also a memo had been distributed to all faculty to announce voter registration to their students and to encourage them to vote.

Dr. Tucker recognized past chairs of the Faculty Senate: Dr. David Hernandez, Dr. Pete Rautenstrauch, Dr. Phil Taylor, Dr. Bruce Pauley, Dr. Joby Anthony, Dr. Ida Cook, Dr. Linda Malone, Dr. Rosie Joels, Dr. Glenn Cunningham and Dr. Naval Modani.

Dr. Tucker introduced President Hitt. President Hitt reviewed the enrollment growth for Fall Semester, 1996 at 27,600 students and considers it a good solid number. He reported that in 1992 enrollment was only 21,000. Because of increased SAT scores and applications, UCF is becoming more selective in accepting students. It seems that students now see UCF as a school for undergraduate work. Priorities are the same as last year. Student growth should continue if the BOR continues to fund for enrollment and equity. The administration is trying to redefine the equity program. President Hitt commented that a number of Central Florida legislators will help UCF prosper. The formation of the new high tech corridor with USF will build upon institutional and regional strengths. He recognized and commended the faculty at UCF. The University has hired at least 100 new faculty members for the Fall Semester. He also stated that he was very pleased with the Faculty Senate at UCF and in their involvement with the academic governance.

President Hitt announced that UCF now has a new president for the Foundation Office, Mr. John

Flint. Mr. Flint has done an excellent job as interim president, and the President is very pleased with the selection. Dr. Tucker also commented on the strengths of this appointment.

Dr. Tucker announced that Joel Hartman, Vice Provost for Information Technologies and Resources, will speak at the next Faculty Senate meeting on September 26 to discuss changes in campus technology.

Provost Whitehouse also welcomed all faculty and commented on the good work of the Faculty Senate. Dr. Whitehouse had several announcements. 1) He reported that the TIP (Teaching Initiative Program) and PEP (Professorial Excellence Program) proposals have been sent to the Board of Regents for their approval. The TIP plan has 60 new awards this year. Faculty who won three years ago can apply this year. He is very pleased with the plan. 2) UCF enrollment is 5.4% over last year, and more students are taking Saturday classes. 3) There is a PEW Higher Education Round Table this year involving faculty, staff, students, and alumni in a forum on challenges facing the institution. It will take place in the spring and involve approximately 25 people. 4) Searches are still underway for the Deans of the Colleges of Business Administration and Education. Interviews will begin in January, 1997. The search for the Director of UCF Library has closed. There were 18 applicants. 5) The Student Union contractor has been dismissed and a new contractor will complete the project. 6) The parking garage protest has been resolved and ground breaking will take place soon. 7) The road expansion on Alafaya Trail should be completed by January, 1996. 8) Two new half-time intern positions have been established in Academic Affairs. Dr. Naval Modani from Finance Department, College of Business Administration and Dr. Mansooreh Mollaghasemi from Industrial Engineering, College of Engineering have been assigned these positions.

Dr. Tucker reported that the PEP guidelines were completed by the Steering Committee and the PEP Committee. There will be an open meeting on September 5 and 9 at 3:30 p.m. in the President's Dining Room and all faculty are welcome to attend. TIP guidelines will be the same as last year. Dr. Juge stated that the TIP and PEP guidelines will be sent to all eligible faculty as soon as he receives the approval from the BOR. External reviews are no longer in the guidelines for PEP. There will be approximately 12 PEP awards for UCF this year. It is expected that the PEP will continue for several years.

Dr. Tucker also announced that the Sick Leave Pool Committee needs four Faculty Senate members to participate. He would like the senators to volunteer. Please give him a call at x-2566 or call Kathy at x-5526. It would be very much appreciated.

## **OLD BUSINESS**

Dr. Tucker reported on the status of the resolutions for 1995-96 Senate year. All resolutions have been implemented with the exception of two. Provost Whitehouse, after discussions with the deans, approved the 1995-96 Plus/Minus grading resolution. He requested that a "working committee" be appointed to propose specific details of the UCF plus/minus grading policy. The committee consists of Dr. Robert Bledsoe, Dr. Carol Bast, Dr. Patricia Bishop, Dr. Glenn Cunningham, Dr. Pamela Lewis, and Dr. Travis Spaulding. Dr. Terri Fine, chair of the Plus/Minus Implementation Committee has scheduled a meeting on Tuesday, September 10, 1996.

Resolution 1995-96-4 (overload compensation for chairs) was not approved. Provost Whitehouse met with deans and the Faculty Steering Committee and they basically agreed with the proposal but suggested a rewording to incorporate the policy statement sent to Dr. Tucker. (A copy of the policy is attached to these minutes.)

Resolution 1995-96-7 (withdrawal deadline) was also denied after a review of course drop dates

throughout the SUS and local community colleges. All other institutions in the state have the same policy as UCF.

### **NEW BUSINESS**

Dr. Tucker announced that Dr. Malone has been elected chair of the Graduate Policy and Curriculum Committee. The Committee will study the structure of graduate education at UCF. Dr. Diane Jacobs, Vice President for Research and Graduate Studies, will advise.

Dr. Goodman, chair of the Committee on Committees, reported that the standing committees have been assigned, and the reporting committees are still in process. Standing committee lists were distributed.

The GEP (General Education Program) will consider a diversity requirement for graduation. Dean Seidel, College of Arts & Sciences, will chair the new GEP Diversity Committee. The first meeting has been set for September 3, 1996. The members of the committee are: Carole Adams, Jay Corzine, Joyce Dorner, Lorrie Hoffman, Valarie King, Pamela Lewis, John Schell, Kathryn Seidel, K. Phillip Taylor, Parveen Wahid, and David Gurney.

The Faculty Senate Constitution will be studied and revised this year. Dr. Modani will chair the committee and Dr. Cunningham will serve as vice chair. The Faculty Senate Steering Committee will serve as the Constitution Revision Committee.

### **OTHER**

Dr. Duane Davis asked about the total quality management survey and what institutional follow up was planned.

Dr. Ida Cook asked about the student evaluation form. The new evaluation for spring and summer will be analyzed by a new committee. It was suggested that one or two members from the old committee serve on the new committee.

Dr. Tucker thanked President Hitt for the use of the President's Dining Room and also thanked Provost Whitehouse for funding the reception.

The next meeting will be held in the Phillips Hall Building, Room 115. In the spring of next year 1997, the meetings will be held in the President's Board Room.

Dr. Tucker held two drawings for two tickets each to the William and Mary football game. The winners were Dr. Diana Velez and Dr. Ida Cook. Congratulations!

Meeting adjourned at 5:10 p.m.

## **OVERLOAD POLICY FOR ADMINISTRATORS**

Administrators may be paid an overload only for duties beyond those expected as part of their normal assignment. In addition, an overload may be assigned only when the administrator meets the minimum teaching assignment of two courses per year, or when there is an emergency situation.

To avoid a conflict of interest, administrators may not self-assign overload duties. These duties must be assigned by the administrator's supervisor.

Non-ranked faculty members, such as advisors, may be paid overload for work beyond their assigned duties.

Employees on 12-month contracts may perform overload assignments only after normal working hours or they must take annual leave. Overload may be assigned only for teaching at off-campus sites.

August 8, 1996