

MEMORANDUM

Date: August 23, 2018
TO: All Faculty Senate Members
FROM: William Self
Chair, Faculty Senate
SUBJECT: **Faculty Senate Meeting on August 30, 2018**

Meeting Date: Thursday, August 30, 2018
Meeting Time: 4:00 - 6:00 p.m.
Meeting Location: Student Union, Cape Florida Ballroom

A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes of *April 18, 2018***
4. **Announcements and Recognition of Guests**
5. **Report of the Provost**
6. **Old Business**
None.
7. **New Business**
 - Discussion Resolution 2017-2018-1 Faculty Senate Bylaw Change, Faculty Staff & Benefits Committee
 - Resolution 2018-2019-2 Guidelines for Centers and Institutes at the University of Central Florida
 - Advanced Notification of Faculty Senate Bylaw Changes allowing a 30-day review prior to discussion and vote:
 - Resolution 2018-2019-3 Faculty Senate Bylaw Change - Committee Membership
 - Resolution 2018-2019-4 Faculty Senate Bylaw Change – Senate Membership
 - Carl Metzger, UCF Police Chief
 - Faculty Senate Parliamentarian and Steering Committee Liaisons to Operational and Curricular Committees
 - Assigned Topics for the 2018-2019 Senate committees
8. **Other Business**
9. **Adjournment**

President's reception will follow the meeting in the Cape Florida Ballroom

Faculty Senate Meeting
Minutes of
April 19, 2018

Michelle Kelly, vice chair, called the meeting to order at 4:00 p.m. The roll was circulated for signatures.

MINUTES

A motion to approve the minutes of February 22, 2018 was made and seconded. The minutes were approved as recorded.

RECOGNITION OF GUESTS

Kristy McAllister, Coordinator, Academic Affairs Information and Publication Services
Katie Wyche, Assistant Director of Marketing and Communications, Faculty Excellence
Keisha Hoerrner, Associate Dean, Teaching and Learning and College of Undergraduate Studies
Courtney Gilmartin, Public Information Officer, UCF Communications
Richard Beary, Associate Vice President and Chief of Police
Joe Souza, Assistant Director, Emergency Operations Center

ANNOUNCEMENTS

None.

OLD BUSINESS

None.

REPORT OF THE PROVOST

Interim Provost Elizabeth Dooley provided the members with her background in higher education.

Provost Search

The search committee met today. The committee is diverse and has four faculty members. A national search firm will be contracted to assist in the search. The search committee will identify the search firm next week. A senator questioned who was appointed to the search committee. The search committee members include:

- Michael Johnson, Dean of the College of Sciences, chair
- S. Kent Butler, Associate Professor, College of Education and Human Performance
- Anna Drake, Assistant Director, UCF Center for Higher Education Innovation
- Adrienne Frame, Associate Vice President and Dean of Students, Student Development and Enrollment Services
- Ali Gordon, Associate Professor, College of Engineering and Computer Science
- Grant Heston, Vice President, Communications and Marketing
- Paul Jarley, Dean, College of Business Administration
- Mollie Jewett, Associate Professor, College of Medicine
- Ronnie Korosec, Associate Provost and Chief of Staff, Academic Affairs

- Jennifer Peck, Assistant Professor, College of Health and Public Affairs
- Shelia Piñeres, Dean, Honors College
- John Pittman, Associate Vice President for Debt Management, Administration and Finance
- Debra Reinhart, Associate Vice President, Office of Research and Commercialization
- William Self, Associate Professor, College of Medicine
- Josh Shaloub, Vice President, Student Government Association
- Sevil Sönmez, Professor, Rosen College of Hospitality Management

Faculty Excellence Vice Provost Search

The search committee has submitted the recommendations today. A decision will be made in the next two weeks.

Transition Teams

José Fernández has agreed to serve as the interim dean for the College of Health Professions and Sciences through December 30, 2018. A national search will start as soon as possible. Sissi Carroll is the founding dean of the College of Community Innovation and Education with a review in three years. The transition team is identifying organizational and leadership structure. Robert Littlefield has been appointed the founding director of the Nicholson School of Communication and Media with a review in three years.

OLD BUSINESS

None.

NEW BUSINESS

The senators introduced themselves in order to start getting familiar with everyone from different colleges.

Election of Officers

Dr. Koons, chair of the nominating committee presented the slate of officers for the 2018-2019 Senate confirmed by the Steering Committee. The Nominating Committee recommended a new slate of nominees; William Self for chair, Michelle Kelley for vice chair, and Bari Hoffman Ruddy for secretary. All candidates agreed to the nominations. He called for additional nominations from the floor. There were none.

Motion and second made close the nominations and vote on the slate of officers by acclamation. All in favor; motion carried.

The officers elected for the 2018-2019 Senate are:

Chair: William Self, College of Medicine
 Vice Chair: Michelle Kelley, College of Education and Human Performance
 Secretary: Bari Hoffman Ruddy, College of Health and Public Affairs

Call for Topics 2017-2018

The current list of topics identified was distributed with the agenda. Dr. Kelley opened the floor for any topics or issues of concern that the Senate may need to address next year or alternatively topics can be sent to the Faculty Senate office at FacultySenate@ucf.edu. Asked the senators to seek topics with colleagues. The Steering committee will review the topics and identify topics appropriate to distribute to specific committees in the Fall semester.

Establishment of Steering and Committee on Committees

Dr. Kelley discussed the caucus process by which colleges elect members to serve on the Steering Committee and the Committee on Committees in addition to the role of each committee which was emailed with the agenda.

Each college met to caucus and elect members to the Steering Committee. The following senators in addition to the Senate leaders were elected by their colleges to serve on the Steering Committee:

College of Arts and Humanities: Blake Scott and Margaret Ann Zaho
College of Business Administration: Rebecca Bennett
College of Education and Human Performance: Oliver Edwards
College of Engineering and Computer Science: Nina Orlovskaya and Yongho Sohn
College of Health and Public Affairs: Qian Hu and Eric Merriam
College of Medicine: Stephen King
College of Nursing: Susan Quelly
College of Optics and Photonics: Jim Moharam
College of Sciences: Joseph Harrington and Linda Walters
Rosen College of Hospitality Management: Mathilda Van Niekerk
University Libraries: Kristine Shrauger

The following Steering Committee members were elected by the senators from their colleges to serve on the Committee on Committees:

College of Arts and Humanities: Bake Scott
College of Business Administration: Rebecca Bennett
College of Education and Human Performance: Oliver Edwards
College of Engineering and Computer Science: Yongho Sohn
College of Health and Public Affairs: Eric Merriam
College of Medicine: Stephen King
College of Nursing: Susan Quelly
College of Optics and Photonics: Jim Moharam
College of Sciences: Joseph Harrington
Rosen College of Hospitality Management: Mathilda Van Niekerk
University Libraries: Kristine Shrauger

Dr. Kelley explained that the number of seats allocated to each college for the Steering and Committee on Committees was based on the current academic structure back in January. As of July 2, the academic restructure goes into effect. Based on the academic restructure and the election results for the Steering Committee, we do not have a

representative for every college. The Senate Bylaws contain contradicting rules which indicate that the Steering committee can be no greater than fifteen, yet every academic unit will have one representative.

In Robert's Rules of Order, if a bylaw is ambiguous, it must be interpreted, if possible, in harmony with other bylaws. Since all other areas of the Constitution and bylaws ensure a representative from each college, we need to conduct a vote to decide the question.

Motion and second to allow one additional Steering member from the College of Health Professions and Sciences to ensure every college is represented.

Vote: All in favor; motion passes.

Point of Order regarding making a bylaw change outside of the normal process. Ambiguous bylaws require a vote of the body to decide on the interpretation. The bylaw would not be changed by this vote, and would require a formal bylaw change going forward.

The senators that will be in the new College of Health Professions and Sciences college briefly caucused to elect one senator to serve on the Steering Committee and on Committee on Committees. Since one member is not in attendance, the senators will submit the name of the representative after the meeting.

Campus Safety Presentation

Richard Beary, Associate Vice President and Chief of Police and Joe Souza, Assistant Director, Emergency Operations Center delivered a presentation on campus safety. Chief Beary provided an overview of the UCF Police Department including staffing, partnerships, and services. Chief Beary noted that although enrollment has increased, crime on campus has decreased. Mr. Souza provided an overview of the Department of Security and Emergency Management and services. Mr. Souza noted that UCF is accredited in emergency management. Mr. Souza responded to questions concerning the use, expiration, and management of security cameras on campus. Chief Beary responded to questions regarding safety in the classrooms, security at the Rosen campus, and cyber crime.

OTHER BUSINESS

None.

ADJOURNMENT

The meeting adjourned at 5:15 p.m.

Assigned Topics for 2018-2019 Faculty Senate

Steering #	Committee Assignment	Topic	Description	Referred By	Status
1	Personnel	Faculty Excluded from Awards.	Faculty with minor administrative roles (out-of-unit) are now excluded from awards based on the Collective Bargaining Agreement. The impact on the faculty evaluation based on the inability to apply and be selected for an award.	Steering 4-5-18	
2	Personnel	Payment Structure for Awards.	Excellence and Pegasus Professor awards should be more prestigious than individual accomplishment awards such as TIP, RIA, and SoTL and the financial benefit should be more than a one-time payment.	Steering 4-5-18	
3	Research Council	Different method to assess Excellence Award in Research.	The Excellence award in Research is always unfair to the behavioral sciences, and arts and humanities. Need a different method of evaluating to ensure fairness across disciplines.	Steering 4-5-18	
4	FCTL	Textbook Affordability.	Increase faculty involvement and additional training regarding textbook affordability through open educational resources (OER).	Steering 4-5-18	
5	Budget & Administrative	Faculty Collaborative Commons.	A Faculty Collaborative Commons where faculty can eat, meet, and collaborate. A Faculty Excellence exceptional budget request was denied.	Steering 4-5-18	
6	Senate Chair - ACFS	New Degree Program Approval Process.	BOG-Improve the process to get a new degree program approved. Right now it can take three years. Need to respond to the marketplace and student needs.	Steering 4-5-18	
7	Senate Chair - ACFS	Lack of flexibility with Course Catalog in offering approved courses in academic year.	Course Catalog inability to quickly respond to student demand; inability to offer a new course approved with a course number for the spring due to inability to add the course due to the annual catalog year limitations. Results in student transcript showing ST instead of the course.	Steering 4-5-18	
8	Research Council	IRB Speed and Efficiency.	Improve the speed and efficiency of the Internal Review Board process. Need better department/college review prior to submission, training, and system improvement.	Steering 4-5-18	

9	Postpone Indefinitely	GAP Assessment System.	The system to enter GEP Assessment results needs major improvement. GEP courses are being requested to be Gordon Rule eligible that can't. Note: Keisha Hoerrner, Melody Bowdon, OEAS, and other faculty are trying working to improve the assessment.	Steering 4-5-18	
10	Parking, Transportation, & Safety	Golf Cart Speed Limit.	Environmental Health & Safety appears to be setting a 15MPH speed limit for golf carts on pedestrian walkways. Should be slower to ensure pedestrians have time to be aware of a golf cart in order to avoid a collision.	Coffey 4-9-18	
11	Budget & Administrative	Departments Financially Responsible for Building Maintenance.	Faculty located in a non-teaching building are being told that building maintenance is the responsibility of the department that is not funded for building maintenance. This includes declining equipment built into the building before faculty where moved.	Harrington 4-9-18	
12	Personnel	Faculty Salary Compression Study	Update to study for all faculty.	Self 8-8-18	
13	Terminate with communication to Alumni Office	Pilot Information gathering from Alumni	Solicit information from Alumni regarding what courses/faculty made a strong impact in early career (2-5 years post-graduation)? Might be useful for curriculum/faculty evaluation.	Self 8-8-18	
14	Personnel	Faculty Retention	Colleges are struggling with faculty retention.	Dean meetings 8-8-18	
15	UPCC	Transfer Credit Evaluation Issues	No formal process or guidelines to evaluate transfer credit evaluation for out-of-state or courses at other institutions.	Hoerrner 8-8-18	
2017-2018-41	Parking, Transportation, & Safety	Classroom Safety.	Active Shooter protocols in UCF classrooms. Lack of materials.	Senate 2-22-18	
2017-2018-40	Steering – Ad Hoc Bylaws Committee	Non-tenure Faculty, Faculty Senate representation.	Non-tenure earning faculty need leadership opportunities. Should the bylaws be changed to allow instructors/lecturers to be elected senators?	Steering 2-8-18	Assigned 4-5-18 Resolution 2018-2019-4

2017-2018-3	Steering – Ad Hoc Bylaws Committee	Senate Oversight of Senate elections.	Gather and review the Senate nomination and election process. Discussion: Although all colleges will differ, determine nomination and voting procedures and process, length of election, bylaws or not, etc.	Steering 3-9-17 & 4-6-17	Assigned 4-5-18
2017-2018-39	Steering – Ad Hoc Bylaws Committee	Senate Operational and Curricular chairs and vice chairs	Increased need for a backup chair due to conflicts. The Bylaws many need to be updated regarding the absence of a chair.	Steering 1-11-18	Assigned 4-5-18 Resolution 2018-2019-3
2017-2018-6	Budget & Administrative	Creative School Accessibility. (www.csc.sdes.ucf.edu/enrollment/)	The school has a waiting list of 200. The preference is for students to get slots first. The increase in faculty has resulted in an increased need for accessibility to the Creative School. The facility is at maximum capacity. Discussion: No new faculty hires were able to enroll and waiting list is longer. Is it possible to create a new school for faculty? Is it possible to develop the Creative School downtown as we build the campus?	Steering 4-6-17	
2017-2018-7a	Information Technology	Navigation/directions on campus.	Even though more signs have been installed, visitors need a way to navigate and determine where they are on campus and how to get to a location on their phone.	Steering 8-7-17	
2017-2018-22	Information Technology	Teleconference Technology.	Need a better university-wide solution to connect faculty to meetings like Google Docs, Adobe Connect or other reliable package.	Steering 4-6-17	
2017-2018-27	Information Technology	Student Perception of Instruction (SPoI) – Processing Mid-Cycle or Mid-Term reports.	Special tuition programs (market/tuition rate/cost recovery) and some newer programs have special course dates (like 7 weeks). Need a means to get processed for timely evaluation. Test Scoring Services does not process any mid-cycle or mid-term SPoI's. They are all done at the end of each term. Changes to the process need to be approved by the Senate and the Registrar's Office.	Pam Cavanaugh, UCF Connect 7-6-17	
2017-2018-29	Steering Ad Hoc Committee	Student Perception of Instruction (SPoI) available to students. (http://www.cst.ucf.edu/resources/testscoring/spi/)	Would like SPoI made more available to students by putting them in my.ucf.edu in an easier format for students to review a particular faculty member. Discussion: Publicly available now as a single pdf and without verbal comments. Students want to use myUCF instead of rate my professor or other sites. Encourages more student engagement in completing SPoI's. It's is also a nightmare for colleges. SGA passed a resolution to address issue. Student guest showed GatorRater at U.F. used tech fees to develop. This is a transparency issue.	Student senator 7-17-17 8-16-18	
2017-2018-31	Information Technology	Multi-Factor Authentication	Should not have to use personal phone to authenticate.	Steering 8-7-17	

2016-2017-34	Personnel	No regular process of evaluation for endowed chairs; should a process be instituted, and what should it be? <i>(Regulation 3.010, CBA Article 10)</i>	Need to review the process.	Dean Sole CON 7-19-16	Still awaiting information from Faculty Excellence.
2016-2017-35	Personnel	Committee chairs, reward and accountability for service (including service during the summer).	Modest number of faculty that do a very high amount of service (30-40%). They get credit for 10 – 15% assignment of service. Anything over that amount doesn't count. Give appropriate benefit or payment.	Harrington 8-11-16	
2017-2018-38	Personnel	Telecommuting Policy http://hr.ucf.edu/files/telecommuting_man.pdf https://hr.ucf.edu/files/telecomm_forms.pdf	Work-Life Balance Faculty Excellence Advisory Group requests a transparent and fair policy, especially for the non-teaching/research faculty (CDL, library, etc.)	Walters – Steering 1-11-18	
2017-2018-18	Postpone Indefinitely to monitor	University Master Planning Committee	Recommendations to increase the UMPC's involvement in short- and long-range planning.	University Master Planning Committee	Monitor
2017-2018-5	FCTL	Lack of Study Abroad policy. <i>(UCF policy 2-902; CBA Article 8.8)</i>	Need a policy that explains the expectations on number of students, salary, etc. Taking 30 students abroad for one faculty member is dangerous and impossible to manage. Faculty are told you must take a minimum of 25 students in order to be paid. The union complains that we are giving away SCH's and the students beg for the opportunity. Discussion: Don't think UCF Global has a policy. Need a resolution to get a policy created.	Steering 4-6-17	
2017-2018-13	Terminate	Hispanic Serving Institution	What changes need to be in place prior to becoming a Hispanic serving institution? Discussion: We are already there in number, but how do we serve the population? Difference services or more services?	Senate 4-20-17	
2016-2017-13	Terminate	Post-tenure review <i>(Regulation 3.010, CBA Article 10)</i>	Not useful or beneficial. Is there a better way?	Dean Frumkin and Dean Pizam 2016	
2017-2018-14	Terminate	TIP, RIA, SoTL <i>(CBA Article 23.5)</i>	a) What is the relevant history of what happened at the time UCF kept these, while other universities canceled? b) How did UCF vs other universities deal with the related salary issues?; c.) What is the impact of continuing the awards upon current salary structure at UCF?	Personnel Committee	
2017-2018-16	Personnel	Spousal Conflict of Interest Resolution; Resolution 2016-2017-13	Keep informed of progress the UCF Research Conflict of Interest committee is making on issue. Policy didn't resolve specific issues.	Personnel Committee	

2017-2018-17	Terminate	Annual Evaluation Standards and Procedures (AESP) (Regulation 3.010, CBA Article 10)	Examine the updating process to ensure that faculty input is being used in setting up and implementing changes to the program.	Personnel Committee	
2017-2018-19	Terminate	Partners in Teaching and Learning	Vital role of Housing and Residence Life as our partners in teaching and learning.	Rosa Cintron 4-21-17	
2017-2018-21	Terminate	Administrative Discretionary Increases (ADI's) (Regulation 3.044, CBA Article 23.8)	Address ADI's awarded to retain faculty in the context of counter offers from other Universities. What is the policy? Is there a requirement to show written proof of offer or job interview?	Karol Lucken 4-24-17	
2017-2018-23	Terminate	Teaching Incentive Program (TIP) & Annual Evaluation Standards and Procedures (AESP) Process. (CBA Article 23.5)	We must set the bar higher than ourselves for both. A culture change needs to happen.	Steering 4-6-17	
2017-2018-28	Strategic Planning Council	Strategic Planning Council	The membership and duties of the Strategic Council Committee may be out-of-date with the Collective Impact Strategic Plan. What is the role of this advisory committee to the president?	Self 7-25-17	
2017-2018-37	Personnel	Joint Appointments with COM (https://provost.ucf.edu/files/Joint_SecondaryJoint-Instructions-Form-07.29.16.pdf)	Difficulty in arranging joint appointments between CREOL and COM because COM faculty are out-of-unit. This will be an issue with the Academic Health Science Center.	Dean Saleh 2016	Tabled

Faculty Senate Membership Eligibility Comparison Summary

Institution	Constitution or Bylaws	Apportionment	Definition of Faculty
COMPARISON PEERS			
Florida Atlantic University	http://www.fau.edu/ufsgov/Files/2016_2017/Jan-2018/UFS_Bylaws-5-1-17.pdf	45 Senators All full-time faculty, excluding visiting positions. Consists of members from Colleges, the Library, and non-voting members.	Tenured, tenure-earning, instructors (from chair Kevin Wagner; not defined in bylaws)
Florida International University	https://faculty senate.fiu.edu/wp-content/uploads/sites/46/2015/07/FS_Constitution.pdf	62 Senators Proportional to the # of faculty in each in academic units (free-standing schools, the colleges and the library), except in no case can any one unit have more than 30 senators or fewer than 2.	Continuing full-time faculty members with rank of assistant, association, and professor; instructor, assistant, associate, and university librarian; instructor or lecturer in an academic unit and the department and division Chairs and directors in academic units at Florida International University.
Georgia State University	http://senate.gsu.edu/about/senate-bylaws/	The President may appoint eleven (11) additional faculty or officers of administration after consultation with the Executive Committee of the Senate; <u>1 faculty member for each ten (10) members of the university faculty</u> , or fraction thereof, for <u>each academic department</u> , discipline (in Perimeter College), school, and institute within the several colleges and schools; 1 representative for each ten (10) members of the university faculty, or fraction thereof for the University Library, fifteen (15) staff representatives, and twelve (12) students.	Full-time assistant, association, and professors; principal senior lecturers, senior lecturers, lecturers; clinical assistant, associate, and professors; research assistant, associate, and professors; professors of practice; academic professionals, and instructors.
Kent State University	https://www.kent.edu/provost/faculty-senate/charter-bylaws	48 senators representing 21 different electorates, 27 non-voting ex officio & 3 observers (1 Emeritus Professor, 1 Grad Student Senate, 1 Undergrad Student Senate) Academic Full-time tenure-track faculty = 1 for the 1 st 10 faculty, a second for an additional 50 faculty, and one for each 50 faculty in excess of 60. Full-time non-tenure track faculty = separate unit & not counted for college; 1 representative for first 10 faculty, a second for an additional 50, and one for each 50 in excess of 60. 1 at-large rep for each 100 tenure-track.	Tenure-track faculty = full-time faculty member or librarian with indefinite tenure or a full-time faculty member or librarian in the probationary period prior to the tenure review. Non-tenure track = full-time faculty member or full-time librarian.
San Diego State University	http://senate.sdsu.edu/documents/policy-file/Bylaws_Aug2017bkm1.pdf	Professors, who are apportioned annually; tenured and tenure-track faculty in each major academic unit (the seven Colleges on the San Diego campus, plus the Imperial Valley campus) elect the number of Senators equivalent to 8% of the tenured/tenure-track full-time equivalent faculty positions (FTEF) assigned to that unit. Lecturers, (four); the electorate consists of all lecturers. Coaches (one); the electorate consists of all coaches. Staff (four, non-Management Personnel Plan [MPP]); the electorate consists of all permanent and temporary non-MPP staff, including probationary staff. One staff Senator position is reserved for an SDSU-IV Campus staff member. Managers (one, Management Personnel Plan [MPP], Classes 1 and 2); the electorate consists of all MPP staff, Classes 1 and 2.	Tenured and tenure -track (probationary) faculty, librarians, and counselors, and non-tenure track lecturers, coaches, and student services professionals academically related who hold full-time academic year appointments and who may also be dept. chairs, school directors, deans, associate deans, or assistant deans, whether or not devoting full time to instruction.

University of Akron	http://www.uakron.edu/ogc/UniversityRules/pdf/10-02.pdf	Apportioned on the basis of the number of regular faculty within the electorate and appointed to the units during the semester of the election; 1 senator for each 15 regular faculty members or fraction thereof. The part-time faculty shall elect 2 representatives; Full-time academic advisors shall elect 1 representative; 3 student representatives; Retirees shall elect 2 senators from dues-paying membership.	Includes all full-time distinguished professors, professors, associate professors, assistant professors, instructors and college lecturers.
University of New Mexico	http://handbook.unm.edu/policies/section-a/faculty-senate/a60.html	68 members 63 are chosen according to the number of full-time voting faculty in each academic unit, and 5 chosen at large except as noted in vi below. The number of senators for each academic unit (school, college, or branch with a full-time academic faculty) shall be determined yearly by first dividing the set number of senators (63) into the total number of voting faculty in the University followed by using this resulting number to determine the proportional representation for each of the units with academic faculty. This calculation will be subject to modification as specified by the following rules.	The University Faculty shall consist of the assistant, associate, and Professors; Clinician Educators, Lecturers, and Instructors, including part-time and temporary appointees.
University of Texas-Arlington	http://www.uta.edu/senate/new/Senate_Bylaws_2014_07_14.pdf https://www.uta.edu/policy/hoop/3-600	All full-time faculty, up to and including chairs of departments in administrative rank, shall be eligible for membership. All eligible full-time faculty, as determined by each department, shall act as department electors.	All voting members of the faculty and instructors, including chairs of departments, shall be eligible for membership
University of North Carolina-Charlotte [Faculty Council]	https://facultygovernance.uncc.edu/fc-committees/descriptions/fc	1 member per unit plus many ex officio members.	Faculty, shall consist of all full-time persons holding academic rank of lecturer or above, regardless of modifying adjectives. Academic Units listed eligible to 1 member each.
University of South Florida	http://guides.lib.usf.edu/ld.php?content_id=160536	Annually apportioned equitably among academic units, based on the number of members of the general faculty in each unit. A unit's apportionment is equal to: $100 \times (\text{Number of eligible faculty in unit} / \text{number of eligible faculty in university})$.	Full-time faculty members with the rank of Lecturer, Instructor, Assistant Professor, Associate Professor, Professor, Instructor Librarian, Assistant Librarian, Associate Librarian, or Librarian. Full time is defined as 100 percent for 9 months or at least 75 percent for 12 months.
Virginia Commonwealth University	http://www.facultysenate.vcu.edu/rules-and-bylaws/bylaws/	Apportioned 62 max among the schools so that, in so far as possible, each Elected Senator shall represent an equal number of the faculty members eligible for Faculty Senate membership—subject to the constraints that each school be represented by at least two elected Senators and no school shall be represented by a number of Senators that exceeds one third of the total of Elected Senators for the University.	The voting membership of the Faculty shall consist of the assistant, associate, and professors; instructors, who are full-time employees of the University and who hold continuing appointments from the Board of Visitors as teaching and research faculty or administrative or professional faculty in one of the academic schools or who have been granted a continuing "Full-Time Academic Appointment (VAMC)" or a "Full-Time Academic Appointment (Inova)" by the Board of Visitors.

ASPIRATIONAL PEERS			
Arizona State University-Tempe	https://www.asu.edu/aad/manuals/acd/acd112-01.html	<p>Degree-granting units.</p> <p>Degree-granting units with fewer than 40 Academic Assembly members shall select one senator. Degree-granting units with 40 or more Academic Assembly members shall select one additional senator. Degree-granting units with 100 or more Academic Assembly members may select a third senator.</p> <p>The following non-degree granting units applied for and received approval for membership in the University Senate: Emeritus College (1 representative); Ross Blakely Law Library (1 representative); LeRoy Eyring Center for Solid State Science (1 representative); ASU Libraries' Librarians Assembly (2 representatives)</p>	Consists of all tenured and tenure-eligible faculty, academic professionals, and full-time contract faculty (i.e. lecturers and senior lecturers, instructors, clinical faculty, research faculty, and professors of practice).
Auburn University	http://www.auburn.edu/academic/provost/facultyHandbook/chapter%202-participation.php#senateconstitution	One elected senator from each formal academic department having at least 4 full-time faculty equivalents; 1 elected senator from each school lacking formal departments; 1 elected senator from the Libraries; 1 elected senator from the nontenure-track faculty members of the Cooperative Extension System who are not included in academic departments; 1 elected senator from the nontenure-track faculty in University Outreach who are not included in academic departments; 1 elected senator from the nontenure-track faculty of the Alabama Agricultural Experiment Station who are not included in academic departments.	All positions of professorial status and other positions that have a primary academic function associated with Auburn University, main campus. Academic function generally is defined as having a primary responsibility for supervising or administering an academic program or for academic participation in an academic program. The academic program of the University is understood to include instruction, research, and extension. University Faculty is subdivided into tenured and non-tenured groups.
North Carolina State University-Raleigh	https://faculty.senate.ncsu.edu/files/2016/07/GENERAL-FACULTY-BYLAWS-amended-2-23-16.pdf	<p>The number of senators from each college or school (hereinafter referred to as college) shall be the whole number nearest to the number computed from the following formula but shall not be less than two.</p> $1 + 12 \left(\frac{\text{No. of Faculty in College} \times \text{Student Headcount in College}}{\text{Total Faculty in University} \times \text{Student Headcount in University}} \right)$ <p>In addition to each college faculty there shall be a constituency for Faculty Senate and other General Faculty elections which shall comprise all persons of faculty status who are not members of an academic college. This constituency shall elect two members to the Faculty Senate</p>	Persons eligible for voting membership in the General Faculty of North Carolina State University are those full-time (FTE ³ 0.75 benefit eligible) regular faculty, i.e., tenured and tenure track; full time non-tenure track faculty, except field faculty; faculty in the Phased Retirement Program; and Emeritus faculty.
Oregon State University	http://senate.oregonstate.edu/bylaws	<p>132 elected senators</p> <p>If an apportionment group is eliminated due to merger or abolishment of a campus unit, the terms of office of the group's Senators would cease at the end of the current calendar year.</p> <p>Each College, the combined ROTC staff, off-campus Extension Faculty, Student Affairs, Associated Faculty, OSU-Cascades, Hatfield Marine Science Center, and Library are apportionment groups. The Executive Committee of the Faculty Senate shall determine each Fall the full-time-equivalent (FTE) of Faculty as defined in Article III, Section 1., above, in each College or unit and the total student credit hours (SCH) generated by each unit during the most recent academic year. The apportionment shall be allocated 75% according to FTE and 25% according to SCH, with the number of</p>	

		<p>elected members of each apportionment group determined by the largest whole number below its calculated apportionment, and fractional apportionment allocated as described below. Each apportionment group shall have at least one elected member. Additional seats necessary to achieve a total elected membership of 132 shall be distributed by allocating one seat to the apportionment group with the greatest unassigned fractional apportionment and continuing until 132 seats have been allocated.</p>	
University of Cincinnati	http://www.uc.edu/content/dam/uc/trustees/docs/rules_50/50-3-02.pdf		<p>The faculty is composed of the following individuals: The president; Vice presidents of the university with academic appointments; Vice provosts; deans; assistant, associate, and professor, associate professor; instructor.</p> <p>Every full-time professional librarian holding the rank of senior, associate senior, associate, assistant, or beginning librarian.</p> <p>All full-time faculty in the division of professional practice holding a field service title of professor, associate professor, assistant professor, or instructor. All full-time persons holding educator, practice, clinical, field service, or research titles. All persons with adjunct appointments of 65% or more of a full-time faculty position.</p>
University of Colorado-Boulder	https://www.colorado.edu/bfa/bylaws/rules-boulder-faculty-senate	<p>49 voting members. Apportioned among the schools and colleges, institutes, libraries, museum. Apportionment conducted every 5-years.</p> <p>33 members will be elected as representatives of various schools and colleges, library and museum according to proportional representation.</p> <p>12 members will be elected by the faculty at large. No more than 6 of these members shall be from the same school or college.</p> <p>2 non-tenured members of the faculty will be elected by the faculty at large for <i>two-year terms</i>.</p> <p>2 retired faculty will be elected by retired members of the Boulder Faculty Senate for <i>two-year terms</i>.</p>	<p>Professors, Associate professors, Assistant Professors, Professors Adjoint, Professors Attendant Rank, and professors Emeritus. Full-time Instructors after two years in rank at the University.</p> <p>The President and Vice Presidents of the University, the Chancellor, Vice Chancellors, Deans, and the Directors of the Library and Museum.</p>
University of Nebraska-Lincoln	https://www.unl.edu/facultysenate/senate/FACULTY%20SENATE%20BYLAWS%20June%201%202017.pdf	<p>Senate reviews apportionment based on Secretary report every other year.</p> <p>Each dept. with 5 or more members = 1 seat. Those with more than 25 = 2 seats; over 50 = 3 seats</p> <p>Colleges with no depts. And each of the research & extension district and/or centers shall be treated as a single dept.</p> <p>A dept. with 4 or fewer shall be linked with one of the closely related interests after consultation w/depts.</p> <p>Dept with 2 or more seats shall decide whether separate constituencies should be established within dept.</p>	<p>Tenure and tenure- track faculty members with an FTE of .50 or greater.</p> <p>Non-tenure track faculty members including: Lecturers, Senior Lecturers, Professors of Practice, Research Professors, and Extension Educators holding .50 FTE or greater and having three successive academic years of paid faculty service.</p>

University of South Carolina-Columbia	http://www.sc.edu/faculty/PDF/Handbook2016.pdf	<p>Apportioned by total number of faculty range (e.g., 175-184 faculty = 18 senators)</p> <p>The number of Senate members allocated to each college, school, or Regional Campus is ten (10) percent of the total voting members of the University faculty in such college, school, or Regional Campus, except that the clinical, teaching faculty from each School of Medicine will be represented by three faculty. Each college, school, or Regional Campus shall establish and publish rules and procedures governing the election of its members to the Senate and the filling of vacancies.</p>	Defined to mean full-time faculty members holding the rank of Assistant Professor or above and professional librarians.
OTHER SUS			
Florida A&M University	http://www.famu.edu/facultyse/nate/Florida%20A&M%20University%20Constitution%20and%20Bylaws.PDF	<p># Senators per college/school=</p> <p># eligible faculty/#schools & colleges in university</p> <p>A fraction of 5/10 or more of a person shall be construed as a whole person. Each college or school or equivalent academic unit shall be entitled to at least 2 voting senators. General faculty includes part-time faculty.</p>	Full-time members of teaching, research, and/or public service holding the rank of assistant, associate, or professor; instructor, assistant, associate, and university librarian; instructor in one of the colleges, schools or other academic units, and those members of the administrative and professional staff who are employed in one of those ranks. Visiting, adjunct, or those members of the A&P staff who are assigned to one of those ranks are not members of the voting faculty.
Florida Gulf Coast University	https://www2.fgcu.edu/FacultySenate/files/FSBylaws_Rev_8.25.pdf	<p>Each academic unit is allocated a minimum of 2 Senators.</p> <p>Office of the Senate determines the total number of full-time faculty employed and eligible. Number of additional senators determined by formula:</p> <p><u>#full-time faculty in unit X 23</u> #full-time at University</p>	Any full-time in-unit FGCU employee, including faculty in visiting status, (1) whose job classification includes at least one of the following titles: Eminent Scholar; Endowed Chair; Assistant, associate, or professor; Instructor (I, II, III) ; Lecturer; Instructor, Assistant, Associate, or University Librarian; Program Director; or Academic Advisor (I, II, III, within the Division of Academic Affairs), and (2) whose annual assignment consists primarily of support for the instructional function of the University (greater than 50% of activities on Faculty Activity Report (FAR) must be directly related to teaching, scholarship, and service), and (3) whose annual assignment does not include supervisory evaluation of other ranked faculty or having been defined by contract as administrative or managerial or confidential employees of the University.
Florida State	http://facsenate.fsu.edu/sites/g/files/imported/storage/original/application/40cfe0e4bf9a6f5ec4167408ff39f265.pdf	<p>Each college & school. Only full-time instructors, assistant professors, associate professors, and professors shall be eligible for representation in the election, except that University Service Professors, University Service Associate Professors, and University Service Assistant Professors are also eligible for representation in and election to the Faculty Senate.</p> $\frac{\text{number of representatives}}{100} = \frac{\text{number of eligible faculty members in college or school}}{\text{total number of eligible faculty members in the university}}$ <p>Each college will have at least 1 rep. Library entitled to 1 rep.</p>	General Faculty shall consist of those persons holding the academic rank of Instructor; Assistant, Associate, or Professor in one of the colleges, schools, or other academic units of the University; those members of the Professional Staff to whom the President assigns an academic rank.
University of Florida	http://generalcounsel.ufl.edu/media/generalcounselufledu/documents/Bylaws.pdf	The elected voting membership of the Faculty Senate shall be apportioned equitably among the Academic Units based on a membership (150) members.	Primary assignment is to carry out the academic mission of the University, namely, teaching, research and academic service.

University of North Florida	https://www.unf.edu/unffa/Bylaws.aspx	Not a "senate", a one-person, one-vote direct democracy.	All persons holding full-time faculty appointments and participating in the instruction, research, or service programs of the University, including visiting faculty and Library faculty, as well as faculty on phased retirement.
University of West Florida	Requires a Log-in		
University of Miami	https://fs.miami.edu/assets/pdf/facultysenate/Documents/FacultyManual.pdf	The Faculty Senate shall consist of 30 -50 voting members. Each school with faculty tenured in that school, and the Library, 26 shall be allotted at least one senator. The remaining senators shall be apportioned such that the ratio of faculty per senator in any school shall increase with the size of the faculty of that school. The number of senators allotted and apportioned to any two schools shall be less than 50% of the total voting membership.	<p>Regular faculty = tenured and tenure-earning assistant, associate, and professor.</p> <p>Research faculty = Research assistant, associate, and professor. Research faculty shall not hold tenure or tenure-earning appointments.</p> <p>Educator Faculty INSTRUCTORS appointed before June 1, 2013 and those faculty with professorial titles engaged primarily in professional practice and in teaching associated with that practice.</p> <p>The LIBRARIAN FACULTY shall consist of those faculty serving in the libraries of the University who hold the rank of Librarian Professor, Librarian Associate Professor, or Librarian Assistant Professor and who perform normal professional duties in the libraries, but are not required to undertake scholarly research.</p> <p>ASSOCIATED FACULTY are all faculty with authorized professorial titles prefixed by "Voluntary," "Adjunct", "Visiting", or "Affiliated.</p>

1 **Resolution 2018-2019-1 Faculty Senate Bylaw Change, Faculty**
2 **Staff & Benefits Committee Membership**

3
4 **Whereas**, the Faculty & Staff Benefits Committee makes recommendations on policies and programs
5 and other benefits and services provided faculty and staff; and
6

7 **Whereas**, the current membership includes a faculty member from each academic unit, seven USPS staff
8 members, and one retired faculty member and one retired staff member of the UCF Retirement
9 Association; and
10

11 **Whereas**, the Faculty & Staff Benefits Committee recommends modifying the committee membership
12 to include an A&P employee to enable their input to discussion and decisions; therefore
13

14 **BE IT RESOLVED** that the Bylaws of the Faculty Constitution be amended as follows:
15

16 Faculty and Staff Benefits Committee

17 2. Membership

18 The committee shall consist of one faculty member from each academic unit, selected by the
19 Committee on Committees, seven staff members selected by the USPS Staff Council, one A&P
20 employee selected by the Associate Vice President & Chief Human Resources Officer, and two
21 members from the Retiree's Association (one retired faculty and one retired staff) nominated by
22 the president of the UCF Retirement Association. ~~The A~~ benefits coordinator representative
23 from the Office of Human Resources and the Associate Vice President & Chief Human Resources
24 Officer (or designee) director of Human Resources shall serve as ex officio members. The chair is
25 appointed annually by the Associate Vice President & Chief Human Resources Officer ~~director of~~
26 Human Resources from the faculty members of the committee. Terms of service shall be two
27 years, staggered.

Approved by the Faculty Senate Steering Committee on April 5, 2018.

1 **Resolution 2018-2019-2 Guidelines for Centers and Institutes at the**
2 **University of Central Florida**

3
4 **Whereas**, in 2016-2017 the Faculty Senate passed resolution 2016-2017-14
5 Guidelines for Academic Structure at the University of Central Florida; and

6
7 **Whereas**, these guidelines emphasized the need for tenure to be granted in
8 Departments and Schools within the academic unit structure at UCF (Colleges); and

9
10 **Whereas**, faculty traditionally have tenure homes in academic departments or
11 similar units; therefore

12
13 **BE IT RESOLVED** that the Faculty Senate supports tenure being granted only within
14 established Departments or Schools that fall within an academic college (including
15 Graduate Studies and Undergraduate Studies) at UCF, in line with the previous
16 resolutions of the Faculty Senate. The Faculty Senate urges the administration to
17 work with faculty who are tenured or tenure-earning in a research center or
18 institute to find a tenure home within an academic unit (Department or School
19 within a College); and

20
21 **BE IT FURTHER RESOLVED** that the Faculty Senate supports the following
22 guidelines for centers and institutes at UCF, and that these guidelines be appended
23 to the original guidelines for academic structure at the University of Central Florida.
24 In addition these guidelines are supplementary to the definitions of centers and
25 institute in [BOG Reg 10.015](#) and [UCF Reg 2.035](#).

26
27 **Definitions of Centers and Institutes**

28
29 **Existing Definitions from [BOG Reg 10.015](#) (repeated in [UCF Reg 2.035](#))**

- 30 a) State of Florida Institute or Center: An entity with statewide mission, that
31 may include two or more State universities, established to coordinate inter-
32 institutional research, service, and teaching across the State University
33 System. State of Florida institutes and centers must be approved by the
34 Board of Governors. State of Florida institutes and centers' operational
35 budgets reside within the bases of their host institutions; additional budget
36 requests must be reviewed by the Council of Academic Vice Presidents
37 (CAVP), and only those with a positive recommendation are carried forward
38 to the Board of Governors for consideration.
- 39 b) University Institute or Center: An entity that is generally established by a
40 single university to coordinate institutional research, service, and/or
41 educational/training activities that enhance existing instruction, research,
42 and service at the university. The budget of a university institute or center
43 and any requests for additional funding are wholly within the purview of the
44 host university.
- 45 c) Exclusions: There are entities that use the term "Institute" or "Center" in
46 their titles, as well as some other service units, that are excluded from this
47 policy. Examples of these units include the Institute of Food and Agricultural

48 Sciences (IFAS); the University of Florida Health Sciences Center; the
49 University of South Florida Health Sciences Center; the Florida State
50 University Health Sciences Center; the Florida Mental Health Institute;
51 incorporated institutes and centers with university affiliations, such as the
52 Institute for Human and Machine Cognition and the H. Lee Moffitt Cancer
53 Center and Research Institute; and university advising, student health,
54 computing, and certain other centers. However, excluded entities such as
55 IFAS and the health sciences centers may have institutes or centers under
56 their purview that are covered by the policies referenced in this document.
57

58 *Note that exclusions listed include major university medical divisions and student*
59 *service units. The definitions also exclude faculty support units and auxiliary units.*
60

61 **Proposed Criteria and Definitional Language for Centers and Institutes**

62 UCF's centers and institutes are formally recognized university entities established
63 to enhance research and possibly educational and/or public service efforts to fulfill
64 the university's mission and goals. They generally meet the following criteria:

- 65 ✓ The unit coordinates and supports research and/or creative activities (and,
66 accordingly, fits the definition of an organized research unit), and can also
67 conduct instruction/training, public service, and/or other activities.
- 68 ✓ The unit has a distinct mission and activities that are closely tied to the
69 university's mission and goals.
- 70 ✓ The unit conducts continuing work in a well-defined area, and work that
71 would be more difficult to undertake if the unit did not exist.
- 72 ✓ The university has existing strengths aligned with the unit.
- 73 ✓ The unit's budget and operations are overseen by the university, and the unit
74 is typically supported, at least in part, by recurring external funding (e.g.,
75 from grants/contracts or legislative appropriations).
- 76 ✓ Faculty are not tenured in the unit unless it is also an academic unit such as a
77 college or school.
78

79 UCF uses the following definitions to generally distinguish between centers and
80 institutes:

- 81 • **Centers** are single or multidisciplinary units organized to support research
82 and, in some cases, other interdisciplinary activities around a specific topic
83 or issue. They are typically characterized by a narrower scope and less
84 autonomy than institutes, they are typically located within colleges/schools
85 or institutes, and they typically have recurring external funding. Some also
86 have dedicated administrative staff, commitments from faculty (FTE), and
87 evidence of long-term sustainability.
- 88 • **Institutes** are generally multidisciplinary units organized to support
89 research and, in some cases, other interdisciplinary activities around a
90 cluster of related topics or issues. Institutes are generally characterized by
91 more organizational stability, research program autonomy, and a broader
92 scope of focus than centers. They often have recurring external funding from
93 multiple sources, dedicated administrative staff, commitments from faculty
94 (FTE), and evidence of long-term sustainability.

95

96 **Types of UCF Centers and Institutes**

97 UCF acknowledges the following four types of centers and institutes, distinguished
98 in part by their levels of registration and oversight.

99

100 ***Type 1: State of Florida Centers and Institutes***

101 These centers and institutes meet the definition and requirements listed in “a” from
102 BOG Regulation 10.015 (see above). In some instances they are established as a
103 result of legislative intent. If hosted by UCF, they must be approved by the Office of
104 Research and Commercialization (ORC), the UCF provost, the UCF president, the
105 UCF BOT, and the BOG. They must be registered with the BOG, and are overseen at
106 UCF by ORC. They must submit annual reports to the BOG and to ORC and the UCF
107 provost (or designee), and they must undergo cyclical review at least every five
108 years.

109

110 ***Type 2: State University System (SUS) Centers and Institutes***

111 These centers and institutes meet the definition and requirements listed in “b” from
112 BOG Regulation 10.015 (see above). They must be approved by ORC, the UCF
113 provost, and the UCF president. They must be registered with the BOG, and are
114 overseen at UCF by ORC. They must submit annual reports to the BOG and to ORC
115 and the UCF provost (or designee), and they must undergo cyclical review at least
116 every seven years. These units generally have a primary research, development or
117 capacity building, and/or commercialization mission; some may additionally have a
118 service delivery mission. They are generally supported by legislative line-item
119 appropriations and/or other recurring external funding.

120

121 ***Type 3: UCF Recognized Centers and Institutes***

122 These units are recognized by UCF as centers and institutes and meet UCF’s criteria
123 (see above), but they do not meet the BOG definition and therefore are not
124 registered with or report to the BOG; accordingly they do not submit annual BOG
125 reports or undergo BOG-required cyclical review.

126

127 They must be approved by ORC. They must submit annual reports to UCF
128 accounting for their mission and location; ORC determines with their home colleges
129 (and other units, if applicable) the appropriate lines of reporting and oversight.
130 Their range of primary missions includes research and/or creative activity, public
131 service/outreach, and dual research and public service.

132

133 ***Type 4: Other Named Centers and Institutes***

134 Because they do not meet BOG and UCF definitions and criteria, UCF views these
135 units as centers or institutes in name only. Accordingly, they do not require state or
136 university-level registration or oversight. However, any unit not already using and
137 wishing to use the term “center” or “institute” in their names must seek and receive
138 approval from Academic Affairs to do so. They are overseen by and report to their
139 UCF home unit (e.g., college, school, and/or department).

140

141 Examples of excluded centers and institutes include service units that primarily
 142 provide services to the UCF community, research support units for UCF faculty,
 143 units that provide student awards and exchanges, public service units without a
 144 significant research element, auxiliary units, and buildings or facilities. Existing
 145 excluded centers and institutes, and units wishing to use the term “center” or
 146 “institute” in their names are strongly encouraged to consider whether the unit
 147 meet’s UCF’s definitions and criteria (see above) and whether one of the following
 148 designations would be more suitable:

- 149 • **Research groups, collaboratives or alliances** are generally groups of
 150 investigators aligned around a shared topic or set of topics, but are less
 151 formally and tightly connected than clusters.
- 152 • **Initiatives** are generally units organized to complete limited-term projects
 153 or efforts with specific foci and objectives. They typically do not have
 154 separate administrative structures but can involve members of multiple
 155 units and distinct resources, budgets, and lines of funding. *(e.g., UCF Literacy*
 156 *Initiative)*
- 157 • **Offices** are generally permanent units organized to oversee and administer a
 158 specific set of ongoing duties and/or services. They can range from
 159 university-level administrative or support units to units that support colleges
 160 or departments.
- 161 • **Consortia** are generally partnerships among institutions (higher ed, public,
 162 private) that cooperate and/or combine resources around a shared problem
 163 or issue. *(e.g., Florida Consortium of Metropolitan Research Universities)*
- 164 • **Programs**
- 165 • **Laboratories**

167 The following table summarizes UCF’s types of centers and institutes and their
 168 corresponding registration, approval, oversight, and reporting requirements:

<i>Level</i>	<i>Registered with BOG?</i>	<i>Approval/Disbandment</i>	<i>Oversight</i>	<i>Reporting</i>
State of Florida	Yes	ORC/Provost/President/CAVP/BOT/BOG	ORC/Provost (Designee)	BOG, Annual & 5
SUS	Yes	ORC/Provost/President (Notify BOG)	ORC/Provost (Designee)	BOG, Annual & 7
UCF Recognized	No	ORC	ORC/College	Annual (Internal)
Exempt	No	AA	Internal Unit	Internal Unit

Approved by the Faculty Senate Steering Committee on August 16, 2018.

1 **Resolution 2018-2019-3 Faculty Senate Bylaw Change, Committee Membership**

2
3 **Whereas**, the Bylaws for each Senate operational, curricular, and joint committee and council
4 requires a chair be elected at the first meeting for each committee in the Fall semester; and

5
6 **Whereas**, many committees have experienced an instance of the chair not being able to make a
7 scheduled meeting due to illness, travel, or other conflict; therefore

8
9 **Be it resolved** that the Bylaws for each Senate operational, curricular, and joint committee and
10 councils be modified to add an elected vice chair.

Approved by the Faculty Senate Steering Committee on August 16, 2018.

1 **Resolution 2018-2019-4 Faculty Senate Bylaw Change, Senate Membership**
2

3 **Whereas**, in 2008 the Faculty Constitution was amended to include instructors and librarians in
4 apportionment; and
5

6 **Whereas**, on November 19, 2009, the Senate passed Resolution 2009-2010-1 Promotion
7 Stream for Instructors/Lecturers recommending that administration develop policy and
8 procedures giving all full-time instructors and lecturers an opportunity for advancement; and
9

10 **Whereas**, on October 16, 2014, the Senate passed Resolution 2014-2015-1 Amend the
11 Definition of Faculty and Eligibility for Election to the Faculty Senate in the Bylaws of the Faculty
12 Constitution to include Senior Lecturer, Associate Lecturer, Lecturer, Senior Instructor,
13 Associate Instructor, Instructor, and Instructor Librarian in apportionment; and
14

15 **Whereas**, on June 16, 2016, UCF Regulation 3.0176 Instructor and Lecturer Faculty Promotion
16 was created to provide a formal promotion path; and
17

18 **Whereas**, the majority of aspirational peers, comparison peers, and other State Universities
19 already include instructor and lecturers in eligibility for the Senate; and
20

21 **Whereas**, instructors and lecturers are an integral part of many UCF departments and colleges
22 and participate to some degree, in teaching, research, and service; therefore
23

24 **Be it resolved** that the Bylaws contained in Section II. Senate Membership be modified to allow
25 instructors and lecturers to be elected as faculty senators as followed:
26

27 A. General Eligibility

28 Those defined as members of the general faculty in Bylaws, Section I.A shall be eligible
29 to be elected to the Faculty Senate, ~~with the exception of Senior Lecturer, Associate~~
30 ~~Lecturer, Lecturer, Senior Instructor, Associate Instructor, Instructor, and Instructor~~
31 ~~Librarian~~. Visiting faculty, regardless of their rank or duration of appointment, are not
32 eligible to serve on the Faculty Senate.

Approved by the Faculty Senate Steering Committee on August 16, 2018.