

**Common Program Oversight Committee  
Minutes**

December 10th, 2014 – 9:00 AM – MH 395E

**Present:** C. Leo, D. Hitchcock, E.Vittes, F. Logiudice, K. Semrad, M. Hampton, R. Hewitt, M. Murphey, S. Saleh, S. Ricci

1. M. Chopra called the meeting to order at 9:01 AM.
2. November 12<sup>th</sup>, 2014 Minutes: Unanimously Approved
3. Introductions and Update on the status of Undergraduate Studies
4. Committee Discussions and Updates
  - A. E. Vittes informed the committee of the possibility that the Gordon Rule Courses may not go through a review process this year.
  - B. E. Vittes updated the committee about changes to the GEP that still need to be formally approved by the Articulation Coordinating Committee.
    - i. H. Martin is working on presenting these changes in the catalog.
  - C. E. Vittes updated the committee about the assessment of the GEP.
    - i. E. Vittes stated that a replacement for M. Marinara had not been found to assess the GEP courses and asked that the committee help with this.
5. M. Chopra asked the committee to share any questions, concerns, and new business.
  - A. F. Logiudice asked for an update on the status of the search for a chair of Pre-Professional Advising.
    - i. M. Chopra informed the committee that personnel decisions are on hold until the organizational structure is finalized.
  - B. S. Saleh expressed the need for a required course that would teach basic health and safety.
    - i. The committee discussed that this would need to be a GEP course in order for it to be required to all students.
    - ii. The committee discussed making this course a required Personal Success course, which could teach health, personal finance, ethics, etc.
      1. M. Chopra asked S. Saleh, C. Leo, and M. Murphy to form a sub-group to discuss this option.
  - C. S. Saleh expressed concerns about the gap between the required GPA for incoming transfers, and the required GPA for incoming freshmen.
    - i. M. Chopra responded that the entire transfer process is being reviewed.
6. The committee adjourned at 9:59 AM.