

Faculty Senate Information Technology Committee

MEETING MINUTES

Meeting Date: Monday, December 10, 2018
Meeting Time: 2:00 – 3:00 pm
Meeting Location: HPA I, Room 335

1. **Call to Order**

The meeting was called to order at 2:04pm.

2. **Roll Call**

- Members in attendance: Lee Dotson, Jeannie Hahm, Joseph Harrington, Tameca Harris-Jackson, Athena Hoepfner, Reid Oetjen, Sumanta Pattanaik, Barbara Sharanowski, John Schultz, Deedra Walton.
- Ex officio member in attendance: Michael Sink

3. **Approval of Minutes of Nov 26, 2018**

Minutes of November 26, 2018 were approved.

4. **Recognition of Guests**

No guests.

5. **Old Business**

- a. Teleconference Technology: Dr. Jeannie Halm updated Conference room inventory with Rosen Campus conference rooms and their status.

The committee reviewed the related draft resolution. The list of issues discussed were as follows:

- It was felt that we should include all campuses in the discussion.
- Of the conference rooms available for out of unit use, some are being used for holding classes (Ex: Phillips Hall conference rooms are regularly used for holding polisci and sociology grad classes). Those rooms have gotten equipped using technology fees. Those rooms are in principle are available for anyone to use. Should we include/exclude those rooms?
- “Need statements” missing from the resolution.
- The inventory may not have all the conference rooms (current and/or future). Instead of asking for equipping a fixed number (say 39) of conference rooms, it is better if request is made for a recurring pot of money. Money from other sources (say technology fees, ADA accessibility fund etc.) may be pooled together with this

pot of money to take care of installation, regular maintenance and periodical upgrade of the Conference rooms.

Based on all these discussions, Dr. Joe Harrington edited the draft resolution. He will finalize the draft and electronically circulate it among the committee members for their feedback and edits to the draft. The committee will vote on the revised draft during their first meeting (Jan 14). If it is accepted then the resolution will be forwarded to the Senate Steering committee for consideration.

6. Pending Business

- a. Navigation/Directions on Campus.

7. Adjournment

The meeting was adjourned at 3:06pm.