

2017 – 18 Parking, Transportation and Safety Committee

A G E N D A

Meeting Date: Monday, December 11, 2017

Meeting Time: 11:30 – 12:30 p.m.

Meeting Location: College of Sciences, Room 221 or Call-In

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes of *October 9, 2017***
- 4. Announcements and Recognition of Guests**
- 5. Old Business**
 - None.
- 6. New Business**
 - Faculty Parking
 - Commuter Parking
 - Traffic Lights - - Chris Velissaris
 - Graduation Traffic/No Access to Scorpius to HPAI, HPAll, and UCF Global
 - Next meeting time and agenda
- 7. Adjournment**

FACULTY SENATE PARKING, TRANSPORTATION AND SAFETY COMMITTEE

Monday, October 9, 2017

College of Sciences Conference Room 221

11:300 – 12:30 pm Meeting Minutes

Meeting Attendees:

Nyla Di	Curtis Sawyer
Susan Quelly	Richard Beary
Min Tong	Tony Chronister
Sai Deng	Mike Nalley
Natasha Jones	Ahmed Elsehennawy
Chris Velissaris	
Xin He	

Guests:

Bill Martin

1. Meeting called to order at 11:33am

Vote on approval of minutes from 2/2017 meeting

- Minutes approved

2. Email from faculty member about lack of parking for faculty permits, requests faculty to buy lower priced student passes?
 - a. Advised that it is not normally allowed that faculty can buy below rank
 - b. Need feedback about faculty not being able to park (if problem was during the first week of classes)
 - c. Advised the citations are usually issued quickly.
 - d. Curtis will investigate more closely (re: difficulty finding B parking, though he notes that it is rare that there is no availability. It's just where the available parking spaces are located).
 - e. A number of factors impact parking and building a new garage is complicated (due to downtown campus, future of autonomous vehicles, and other factors)
 - f. According to Ahmed student projects with College of Engineering the campus is not bike friendly, there is a need for a new garage, and other factors were found in the project report that was given to Catherine Gray. The project report can be shared and Curtis will follow.
 - g. Another concern was faculty commuting in from other campuses. They can have departments purchased "reserved" passes and the passes can be checked out. Reserved spaces can cost approx.: \$1100.

Action Item:

This parking concern was tabled until the next meeting.

Agenda Items:

1. **Poor signage:**

- a. Bill Martin worked on committee attempting to design “spider web” of signs. Signage effort is complete on campus, but signs can be added, but he needs specifics.
- b. It was suggested to develop signs pointing to the visitor center because this is often the first stop.
- c. Other concerns are about the number of signs, readability of signs, size of signs. There is a brand standard. The new signs are going in (not in yet, so it’s a good time to make changes). The new signs are bigger and more readable.
- d. Also need signs coming out of the garages to find directions for campus.
- e. Events have people who can direct individuals (usually during orientation). It was pointed out that Valencia College has very clear signage.

Action items:

- 1. Signage to the visitor’s center (visible signs on campus for vehicular directions)
- 2. Lighting for vehicular signs
- 3. Signage at entrance to campus
- 4. Signage outside of the garage.

2. Utility Vehicles

- a. Driving too fast and too dangerous. There are no speed signs for the utility vehicles.
- b. Departments that use the vehicles the most are: Admin/Finance, SDES, Provost Office, and Athletics.
- c. Suggestion: Advisory recommendation from Beary from UCF police.
Reach out to these areas to put out directive to employees about complaints/exercise due care and have properly trained individuals driving the carts.

Action item:

Ahmad will be sending an email to the Provost office and to be distributed to the correct personnel.

- d. Responsibility falls to heads of the departments. Notice that the problems with carts spike at the beginning of the semester.
- e. Several questions were raised that are related to the issue:

What are other universities doing?

What is the training process for using the golf carts?

Youndy Cooke is an attorney working on low-speed vehicle policies.

Action item:

Ahmed will send an email to Cooke and invite him to next meeting.

3. Chris Velissaris raised an issue about timing of traffic lights. He will email this as a new discussion item for the next meeting.
4. The graduation traffic agenda item is saved for the next meeting.
5. New agenda items for the next meeting will include: faculty parking, commuter parking, and traffic lights.

The next meeting is November 13th.

Meeting adjourned at 12:30pm.