



UNIVERSITY OF CENTRAL FLORIDA

University Travel Awards Committee Meeting Minutes

Dec 12, 2017

In attendance: William Crampton, Desiree Diaz, Paul Gregg, Bobby Jeanpierre, Judith Kuhns, Lorraine Leon, Jeffrey Rupert, Ami Zulich (not voting), Justine Tigno-Aranjuez (Chair), Debra Reinhart (Ex-officio)

What occurred and what was discussed:

- Dr. Tigno-Aranjuez was re-elected as Chair and new members were brought up to speed on the previous changes and current state of the award.
 - During this meeting, two suggestions were made to revise the rubric and application:
 - 1) To include in the rubric, additional weight (points) for applicants who were formally invited (not simply accepted) to present their work/creative endeavors.
 - Proposed language in application: Was applicant formally invited to present their work or accept an honor (talk, poster, other) and provide proof of such invitation? Yes – 2, No – 0
 - 2) To include in the rubric, additional weight (points) for applicants that could demonstrate a tangible outcome (paper/abstract/publicity) resulting from the travel.
 - Proposed language in application: Did travel to present this work or receive this honor, result in publication of a paper in a peer reviewed journal? Yes – 1, No – 0
 - If yes, was journal in top 25% in their field (by journal impact factor ranking)? Yes – 1, No – 0
 - If honor was received, did this result in press coverage? No – 0, Local – 1, National – 2, International -3
 - The committee voted by email (quorum was met) to approve the first revision to the rubric / application but not the second. These revised versions were used going forward.
 - The next meeting was scheduled to discuss final approval of awards.
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