



Faculty Senate

Information Technology Committee

DRAFT Minutes of meeting of Tuesday, December 14, 2021, 2:00 p.m.

Location: Zoom

Roll Call (Screen Verification via Zoom)

Present: Lee Dotson, Joseph Harrington, Adam Wells, Anya Andrews, Matt Nobles, Mehmet Altin, Shengli Zou, Thad Anderson, Francisca Yonekura, Athena Hoepfner, Chad Macuszonok, Matthew Hall

- Quorum not met
- Approval of the Minutes – tabled until next meeting
- In lieu of the agenda, open discussion included:
 - Planning for deployment of MFA for Office 365 applications (calendar, email, OneDrive). Looking to target April-May 2022. Matt Hall is requesting input from this committee regarding the communication, cadence, and timeline. Suggestions:
 - Opt-in period prior to pushing to all
 - Early test groups of faculty
 - Clear communication, education, contacts for help, need for strong help desk support
 - Create a clear path – scalable, strategy with educational articles and videos
 - Reach out to FS IT committee as an early group to opt-in for testing purposes
 - Stay away from end of semester through finals (April 25-May 6). April 1-15 may be good window.
 - Live chat would be helpful
 - Staffed office hours
 - Clear expectations for receiving help
 - Common Good
 - When does something go from individual pays for it to the college/department pays for it?
 - Increase in usability/functionality for similar cost
 - Has anyone reviewed best practices from other universities?
 - Yes, that is being addressed
 - How do we know what's being used and what's available on campus?

- Alternatives such as open source
- Reduced cost for license

Meeting adjourned 3:02 pm