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UNIVERSITY OF CENTRAL FLORIDA
FACULTY SENATE MINUTES

MEMORANDUM

TO: All Faculty
FROM: Dr. Jeffrey Cornett
Faculty Senate Secretary
DATE: December 14, 1992
SUBJECT: Minutes of Faculty Senate Meeting of December 3, 1992

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The meeting was called to order by Dr. Glenn N. Cunningham, Chair, at 4:08 p.m. The roll was passed for signature. The minutes of November 5, 1992 were approved. Guests present included: President Hitt; Dr. Frank Juge; Dean Sheridan; Dr. Stuart Lilie; Dr. Whitehouse; Dr. Kathryn Seidel; Ms. Anne Marie Allison, Library; Ms. Carole Hinshaw, Library; and, David Finnerty of the UCF Report.

OLD BUSINESS:

Dr. Cunningham provided an update on the Provost Search Committee stating that there were thirty-seven candidates remaining in the pool, with further reduction to approximately fifteen to twenty expected by December 11th. The next step would be the request for letters of recommendation and it is anticipated by mid-January five to six candidates will be selected for campus interviews.

COMMITTEE REPORTS:

COMMITTEE ON COMMITTEES - Dr. Cunningham stated that the committee had finished all of its tasks in time to conduct business for 1993. As the new constitution has been activated, it has taken considerable effort to get faculty committees in place and it is anticipated that when new members are selected in April that the start-up problems will have been solved. Constitution revisions will be brought to the Senate by an ad hoc committee prior to the Spring Faculty Assembly so that technical changes can be approved.

UNDERGRADUATE POLICY & CURRICULUM COMMITTEE - Dr. John Schell, Chair, reported the committee is currently considering the Instructional Television Fixed System program and that Dr. Shostak had made a presentation. Sign language as a possible GEP course will be considered at a subcommittee meeting in early December. The full committee meets January 13, HFA 516, to consider limited access for the Cardiopulmonary program.

GRADUATE POLICY & CURRICULUM COMMITTEE - Dr. Brian Petrasko, Chair, reported the committee had met with Dr. Fred Gunnerson, Graduate Coordinator for the College of Engineering and member of the Graduate Coordinators Committee, to learn more about the annual report of graduate activities. The intent was to find out the format and how it is compiled under the present structure. In addition, the discussion continued related to whether or not a position for dean of graduate studies should be established. The committee has concluded that the format of the annual report is fine, although there is a problem in the standardization of the data base among and across the university, colleges, and departments. The committee also believes that it would help to have a coordinator specifically assigned to graduate matters, but the level of that position was being studied. This issue is also under investigation by the Strategic Planning Committee.

PERSONNEL COMMITTEE - Dr. Rungeling, Chair, stated that no resolutions would be forthcoming until January, with a majority of the resolutions forwarded in February and March. Issues related to tenure and the shifting from tenure track to other status are being discussed. Dr. Rungeling reported that the committee had looked at the chairs evaluation process and had concluded that the five colleges' written processes fell within two groups, those that had language problems that needed editing for sexist language and dated text, and those that had more substantive issues related to levels of faculty participation and confidentiality related to balloting. A lengthy discussion ensued.

Dean Sheridan presented a detailed account of the process followed in the creation of the policy by the College of Arts and Sciences. He stressed that the document was intended to be a living document. Dr. Rungeling stressed that the concern of the committee was to determine if the Colleges were meeting the spirit of the Faculty Senate resolution.

BUDGET & ADMINISTRATIVE PROCEDURES COMMITTEE - Dr. Walter Johnson, Chair, indicated that the committee had met twice this month reviewing the budget and related materials. They will meet in January with Dr. Bolte or his representative to continue to gain understanding of this complicated arena. They will be developing a survey related to budget and administrative process.

INSTRUCTIONAL RESOURCES COMMITTEE - Dr. Barbara Judkins, Chair, said the committee will be bringing a recommendation to the Steering Committee next week and then to the Faculty Senate. The committee's goal is to upgrade all current classrooms and new classrooms with regard to technological equipment so that topnotch material is purchased.

NEW BUSINESS:

Dr. Cunningham requested that when senators find errors in the new Constitution that they should let the faculty senate know. The Ad Hoc Committee on Constitutional Review will be working to collect those changes and present them to the senate prior to the April Faculty Assembly.

President Hitt thanked those involved with his inauguration, especially the Inauguration Committee and Dr. Lee Armstrong. He expressed sincere appreciation for the faculty support and indicated that the Regents left the campus impressed with UCF. Dr. Seidel was recognized by Dr. Cunningham and President Hitt for the work on showcases. President Hitt stated that people were so taken with them that we ought to do this annually.

President Hitt announced that the university was investigating the purchase of a parcel of land in the Research Park. He announced that Dr. Robert McGinnis, Vice President for University Relations, had accepted the position of Executive Director of the Florida Symphony Orchestra. He expressed his appreciation for the many contributions Dr. McGinnis has made to UCF. Dr. Daniel Holsenbeck will serve in an interim capacity in this position. In addition, Dr. Millican and Mr. Dean McFall will help out in this important role.

President Hitt discussed enrollment and the projection for spring and summer. He stated that faculty should encourage students to take additional classes if they need those classes and if they can be successful with the increased loads. He stated that he had directed the Deans to plan for normal summer offerings. He wants to send the message that the summer will be robust.

President Hitt expressed concern that he still had departmental visits to make since there were forty departments and it takes time to accomplish this. He related his desire to make certain that more communication was facilitated among faculty and administration. He indicated that he wanted to meet with the Steering Committee, with winners of teaching and research awards, and to conduct more open forums, perhaps in the format of brown-bag lunches.

President Hitt reported that he had returned from AASCU where two major themes were discussed: 1) productivity; and, 2) reform. He commented that our faculty is highly productive and that the problems associated with productivity nationwide were not apparent at UCF. He suggested that we can demonstrate productivity to the public by our production of degreed individuals. He stated that reform of undergraduate education was a major topic as was the reform of teacher education. He emphasized that teacher education is the responsibility of all of the university community and that we should work together to help the College of Education in this important mission.

Meeting adjourned at 5:10 p.m.