

**Faculty Senate Personnel Committee**  
**December 4, 2007**

Present: Lin Huff Corzine, Jeffrey Kaplan, Christopher Muller, Ali Orooji, Joseph Rusnock, Alfons Schulte, Robert Folger, Patrick Likamwa, Debopam Chakrabarti

The meeting was called to order at 4:40 pm. Minutes of the November 6 meeting were approved.

Dr. Chakrabarti initiated a discussion on the Spring Meeting Schedule. Members decided to move the January meeting to Jan 15 at 4 PM. All subsequent meetings will be held on first Tuesday of each month. Dr. Orooji will inquire about the availability of HEC 450 for the committee meetings at 4 PM.

Committee members that Faculty Senate should organize meeting to educate faculty on pros and cons of Florida retirement system and the optional retirement plan. Dr. Chakrabarti will request Dr. Chopra for such meetings to educate faculty.

Committee members discussed the final draft of the resolution on "Evaluation and Appointment of Directors & Chairs". The resolution was unanimously approved following minor corrections.

Dr. Folger initiated a discussion on potential complications of the 2/2 balance rule for outside letters that is in the guidelines for "Promotion of Faculty" document. Committee members discussed at length on this issue and felt that even number of at least four outside reviewers is required; however, a higher even numbers can be requested provided such requirement is in the promotion & tenure guidelines of the unit. Committee members made some changes in the language of section 3.e.1. Dr. Christopher Muller will incorporate the changes for distribution.

Meeting was adjourned at 5:40 PM.