

UNIVERSITY OF CENTRAL FLORIDA

TO: All Faculty  
FROM: Jeffrey Cornett - Faculty Senate Secretary  
DATE: December 11, 1991  
SUBJECT: Minutes of Faculty Senate Meeting - December 5, 1991

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The meeting was called to order by Dr. Glenn N. Cunningham, Chair, at 4:04 p.m. The roll was passed for signature. Dr. Cunningham announced that there is a change to the minutes of November 7, 1991 as follows: Page 2, paragraph 8, delete the first sentence and insert in lieu thereof:

-- Dr. Barbara Judkins stated that giving exams prior to examination week could put pressure on students and interfere with study time for the final examination week. --

The minutes were unanimously approved as amended.

**RECOGNITION OF GUESTS:** Among guests present were Dr. Bryan and Dr. Sheridan.

**UNFINISHED BUSINESS:** There was no unfinished business.

**COMMITTEE REPORTS:**

**ADMISSIONS AND STANDARDS:** - Dr. Stephen Goodman, Chair, reported that the committee continues to gather information on university policies and anticipate having a report to the Faculty Senate by January.

**BUDGET & ADMINISTRATIVE PROCEDURES:**  
Dr. Llewellyn, Chair, indicated he would respond under new business.

**CURRICULUM:**

Dr. Frances Smith, Chair, reported that this committee has met with students, faculty, and administration, on the matter of Foreign Language Program. The committee expects to report to the Steering Committee by January 1992 and to the Faculty Senate in February 1992.

Dr. Cunningham indicated that the first meeting of the Faculty Senate is January 9, 1992 and there will be resolutions coming forth at that time. If deemed necessary, there may be a special meeting on January 23rd of the Faculty Senate to discuss Foreign Language requirements.

**INSTRUCTION:** Dr. Somerville, Chair, reported that the committee has been considering training sessions for teaching assistants and would bring a resolution forth under New Business. This committee is also investigating the topic of student excused absences.

**PERSONNEL:** Dr. Cunningham reported for Dr. Paul stating that this committee will have resolutions that will come before the Faculty Senate in January.

**NEW BUSINESS:**

RESOLUTION 1991-1992-3

RESOLVED that the Faculty Senate requests that Internal Auditing include the chair of the Faculty Senate in the next and all subsequent invitations to make comments and suggestions for audit attention.

Dr. Llewellyn, Chair, stated that the purpose of this resolution was to establish specific linkages for bringing faculty concerns to bear during internal auditing, a process that includes both balancing the books and also performance and procedures checks. He indicated that the Committee felt that the Faculty Senate Chair should be a member of the group that advises what should be audited.

Acceptance of Resolution 1991-1992-3 was moved and seconded. There was no discussion. The Resolution was passed unanimously.

#### **RESOLUTION 1991-1992-4**

The Faculty Senate recommends that all teaching assistants be required to attend the training sessions offered by the University of Central Florida and Valencia Community College as part of the Title III Articulation Project, or an equivalent program. At the discretion of department chairs, adjuncts and junior faculty would be encouraged to attend these training sessions. It is further recommended that the training be given prior to or concurrent with their first teaching assignment.

Dr. Somerville, Chair of the Instruction Committee, explained that the concern was with those teaching assistants who do classroom teaching. Dr. Michael Taylor and Dr. Kay Allen discussed aspects of the program as it has been delivered previously. It was stated many could benefit from these training sessions which include: Teaching Strategies, Sexual Harassment, Cultural Diversity, Student Handbook, Legal/Ethics, Sunshine Law, etc., Dr. Karen Biraimah asked about the time commitment and it was stated that this is a one day course for which participants were paid to attend. Dr. Nicolaos Tzannes objected to the resolution because of the number of teaching assistants in his department who were not teaching and the problems of monitoring and enforcement. The resolution passed with one objection.

#### **ANNOUNCEMENTS:**

Dr. Cunningham announced that we have a new president, Dr. Hitt, who may be on campus as early as March or April. Dr. Hitt will meet with various groups next week. Dr. Cunningham indicated that Dr. Hitt had expressed enthusiasm for his new position.

Dr. Bryan spoke of his respect for Dr. Hitt and for his overall support of the new President. Dr. Bryan stated that he will work with Dr. Hitt to facilitate his arrival by March 1st. Dr. Bryan expressed his enjoyment with his role at UCF. The Faculty Senate expressed their appreciation for Dr. Bryan's tenure as Interim President with a round of applause.

Meeting adjourned at 4:30 p.m.

Respectfully submitted,

Jeffrey Cornett, Secretary  
Faculty Senate