Information Technology Committee

Minutes of meeting of Tuesday, December 5, 2023, 3:00 p.m.

Location: Zoom

- Call to order at 3:05 pm
    - Quorum reached

- Approval of the Minutes for November 7, 2023 Meeting
    - Approved

- Approval of the Minutes for November 21, 2023 Meeting
    - Approved

- Old Business
    - Interim CIO
        - Dean Sheila Amin named as interim CIO and was introduced to group
        - Goal of a new CIO in place within the spring semester
    - Cisco Umbrella DNS filtering
        - David Zambri's office will handle exceptions although it is unclear of after hours (and weekends) support
    - Duo
        - Being phased out in March 2024 apparently
            - Replaced by Microsoft MFA
            - Apple Watch will no longer be supported
            - Timeframe is due to Duo changes coming at that time (so the switch to Microsoft will provide just a single change as opposed to going through two)
            - Students (at myUCF) have already been using Microsoft MFA
                - So this change is largely just to faculty and staff
    - IT Web Site Status
        - Including "tools" list
        - Still in progress (hope to release within spring)
    - Workday for student related services
        - Focus on Student Information Systems
            - A Student Success System is already on the way and it not built on top of Workday
        - Information still be gathered

- New Business
  - Work Day deployment and governance
    - Was decided that it is too early to invite Sherri Herring and team (perhaps later in spring or even fall semester)
  - Office of Research guidance for AI within Research
    - IRB does not provide guidance
    - Suggested to invite Joe Harrington and Doug Backman
      - Will coordinate a visit in spring
    - It was also noted that Rhonda Bishop is working on an "AI Policy" for UCF that will go through normal policy process (comments, etc.)
    - Will coordinate a visit to future meeting of a guest from another university and potential support from Microsoft to talk about "AI in Research" issues
  - UCF using outsourced capabilities
    - One faculty member has expressed concern of what is stored and does UCF review each place
    - Topic raised to Dean Sheila Amin
      - She stated each agreement is reviewed closely and, furthermore, only information needing to be shared is shared (and nothing more)
  - It was suggested and approved that we cancel meeting scheduled for January 2, 2024 and resume our meetings on January 16, 2024

- Meeting adjourned 4:02pm