

**UCF Faculty Senate
Budget and Administrative Procedures Committee
Meeting Minutes – December 07, 2016, Room CSB 221**

Attendees: Pradeep Bhardwaj (Chair), Kimi Sugaya (College of Medicine), Steve Kuebler (Chemistry), Florencio Hernandez (Chemistry), Linan An (Mater. Aerospace Eng.), Keri Watson (Visual Arts and Design), Laszlo Marrosi (Music), Nina Orlovskaya (Mater. Aerospace Eng., ex officio from Steering Committee), Tina Buck (Library),

Remote Attendees: Nan Hua, Jacqueline LaManna

Ex Officio: Bill Merck (Finance & Accounting)

Guests: Jade Laderwarg (Office of Faculty Initiatives, Cluster Initiative), Christopher Parkinson (Office of Faculty Initiatives, Cluster Initiative), Christy Tant (Finance & Accounting)

Agenda

1. Call to Order
2. Roll Call
3. Approval of Minutes of *November 02, 2016*
4. Announcements and Recognition of Guests
5. Old Business
 - New Budget Model – How does Credit Hours based budgeting incorporate the level of classes
6. New Business: Cluster Hiring Decisions (Guest Speaker – Dr. Chris Parkinson)

Meeting convened at 3:00 pm

Motion to approve minutes

Motion to approve minutes for meeting of 2 Nov. 2016: Sugaya

Seconded: Hernandez

Approved by unanimous voice vote

Old business

New UCF finance model

Sugaya asked whether or not the funding model could be correlated better with thousand-level of a course number. Christy Tant mentioned that it is something to consider.

New business

Cluster Initiatives

Chris Parkinson (Academic Affairs) briefed Committee on the Cluster Initiatives process, explaining how the Idea Rubric and the Collaborative Readiness Rubric are used.

Hernandez asked how UCF Cluster Initiatives' overlap with NSF Center initiatives.

Hernandez asked about initiatives for developing internal clusters as opposed to external clusters, that is, by hiring from outside primarily.

Bhardwaj asked if the Cluster Initiative holds workshops to help new teams develop proposals based on successes of previous teams.

Bhardwaj asked how FTEs and tenure lines worked with Cluster hires, particularly if a faculty member is not tenured.

Orlovskaya asked how overhead return worked for Cluster hires.

Kuebler asked how space and faculty lines are funded at the levels of departments, college, or provost's level.

Chris Parkinson explained that for every new line for the cluster hire 100% of the salary would come from the Provost's Office and 65% of the startup cost too. The current UCF faculty, who become a part of a cluster, are considered affiliated faculty and are paid from there Colleges as normal. A policy agreement for the indirect on cluster grants is being worked on.

Meeting adjourned at 4:08 pm

Respectfully submitted by Stephen M. Kuebler