

UNIVERSITY OF CENTRAL FLORIDA
FACULTY SENATE OFFICE

M E M O R A N D U M

TO: All Faculty
FROM: Naval K. Modani
Chair, Faculty Senate, Ext. 2804 or 5526
DATE: November 22, 1994
SUBJECT: Faculty Senate meeting - December 8, 1994

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The Faculty Senate will hold a meeting:

DATE: December 8, 1994
TIME: 4:00 p.m.
ROOM: PH 115

1. Call to order
2. Roll Call
3. Minutes - Approval of Minutes of November 3, 1994
4. Announcements and recognition of guests
5. Unfinished business
6. Committee reports

7. New business

RESOLUTION 1994-1995-2

Present SUS policy requires that a faculty member shall normally be considered for tenure during the fifth year of continuous service in a tenure earning position. Each faculty member shall be apprised in writing once each year of their progress toward tenure. This is a separate component of the annual evaluation and is intended to provide assistance and counseling to candidates to help them qualify themselves for tenure.

At present, annual appraisal of progress toward tenure is initiated by the department chair. With the transition at all levels of administration, performance appraisal for progress toward tenure may lack consistency over the probationary period and the process may vary from academic unit to academic unit.

In an attempt to provide additional feedback to the candidate as to the progress toward tenure and to ameliorate inconsistencies which may later emerge at tenure decision time between various recommending groups, be it therefore resolved:

There shall be a comprehensive review conducted at the end of three years of tenure credit for tenure earning faculty by a committee of the candidate's department. This committee shall be comprised of at least three elected tenured members of the department.

Based on the established guidelines for tenure appraisal, this committee shall make an evaluation and assessment of progress in the areas of teaching, research and service. Strengths, weaknesses, and suggestions for improvement based upon a file submitted by the candidate shall be summarized on the tenure appraisal form and reported to the candidate and department chair.

8. Adjournment