



Faculty Senate

Budget and Administrative Committee

Agenda for meeting of Wednesday, December 9, 2020, 2:30 p.m.
Zoom Virtual Meeting

Link: <https://ucf.zoom.us/j/99650747526?pwd=VDJ4TkQrOHdpSEpmTmt0UUU1aGNMUT09>

Password: BUDGET

1. Call to Order
2. Roll Call
3. Approval of minutes from *November 18, 2020*
4. Announcements and Recognition of Guests
5. Old Business
 - a. Continued discussion of the library budget and introduction of a resolution by Tina Buck, Nina Orlovskaya and Keri Watson.
6. New Business
7. Adjournment



Faculty Senate

Budget and Administrative Committee

Minutes for meeting of Wednesday, November 18, 2020, 2:30 p.m.
Zoom Virtual Meeting

Link: <https://ucf.zoom.us/j/92513346549?pwd=K3lkbFJyaTNVOGRUVFYyZ2gvSVNBUT09>
Password: BUDGET

1. Call to Order : Steve Collins

2. Roll Call

Luca Argenti, Pamela Baker, Steve Collins, Nyla Dil, Bobby Hoffman, Missy Murphey, Nina Orlovskaya, Pamela Thomas, Keri Watson, Tina Buck, Sandra Galura, Jackie LaManna, Konstantine Vodopyanov, Joseph Trubacz; Hans Hagglund, Rebecca Richards.

3. Approval of minutes from

- Oct. 14: Motion to amend the minutes by Rebecca Richards – ensure that presentation slides be included with the minutes. Minor edit to the roll call; removal of one line
Motion to approve minutes: Nina Orlovskaya
Second: Pam Thomas
Minutes approved
- Oct. 28:
Motion to approve minutes: Nina Orlovskaya
Second: Tina Buck
Minutes approved

3. Announcements and Recognition of Guests

- No guests present

4. Old Business

- Additional discussion of the library budget presentation from the last meeting
Steve Collins, as Chair of this committee sits on the University Budget Committee. All 3% cuts brought forward by university units; no recommendation for the library to have to cut an additional 3%. Majority of members approved to limit the cuts to the library budget at initial 3%
- Joe Trubacz, as a member of the University Budget Committee, shared library costs (subscriptions) historically increase every year. A recommendation will be brought forward that whatever that historically increase built in every year as an increased to fixed costs for the library.

5. New Business

- Presentation by Luca Argenti:
Initial discussion about the UCF policy requiring on-campus conferences to be organized in coordination with Continuing Education.
[UCF Policy Cited: 4-506](#)
Key Issue: Excessive fees charged by continuing education department for organizing conference services.
Discussion: interpretation of policy varies among committee members as to whether use of these services is mandated. Policy was read/reviewed by Keri Watson who reached out to the continuing education department for clarification. The intent of the policy is that the use of continuing education offices is only required when UCF will be awarding continuing education credits/units for a program or event. Process discrepancy appears to be isolated to one or two identified units. Next conference impacted by process discrepancy will be hosted by the College of Science in July 2022.

Motion to table discussion for a later date: Keri Watson
Second: Bobby Hoffman
Additional discussion focused on whether to make this topic a priority of this committee.
Motion to table discussion failed/did not pass
Post vote recommendation by Tina Buck – to pass issue to Senate Steering Committee; Luca Argenti had also sent it to the Steering Committee.

6. Adjournment

- Motion to Adjourn: Tina
- Second: Missy Murphey