

MEMORANDUM

TO: Steering Committee

FROM: Dr. Arlen Chase
Chair, Faculty Senate

DATE: February 2, 2004

SUBJECT: STEERING COMMITTEE MEETING

DATE: February 12, 2004
TIME: 4:00 p.m.
ROOM: Phillips Hall, Room 4061

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Minutes of January 8, 2004**
4. **Announcements and Recognition of Guests**
5. **Old Business**
6. **New Business**
 - American Sign Language – Dr. Schell
 - UCF-TIP, RIA, and SchTL Documents – Dr. Modani
 - Standing Committee Reports
 - Budget & Administrative** – Dr. Cynthia Young
 - Graduate Council** – Dr. Alain Kassab
 - Personnel** – Dr. Rosie Joels
 - Undergraduate Policy & Curriculum** - Dr. Bob Pennington
7. **Other**