

To: Faculty Senate Steering Committee
From: Jeffrey W. Cornett, Faculty Senate Secretary
Date: February 13, 1992
Subject: Minutes of Faculty Senate Steering Committee Meeting, February 6, 1992

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Dr. Glenn Cunningham called the meeting to order at 4:03 p.m. Members present were Drs. Biraimah, Cornett, Everett, Fine, Gupton, Judkins, Malocha, Modani, Pauley, and Taylor. Dr. Juge was also in attendance. The minutes from January 30th were approved unanimously.

Dr. Cunningham read the ex officio definition and indicated changes to the constitution, as suggested by the Steering Committee during the January 30th meeting. These included: terms of service of three years on the Research Committee (as per the recommendation of Dr. Bass); the inclusion of a sabbatical committee, per Dr. Flick's suggestion; the inclusion of students on the Academic Calendar Committee; the addition of two Senators to the Undergraduate Policy and Curriculum Committee.

Dr. Cunningham stated that he would recheck the number of Senators on the Personnel Committee. He indicated that he would place the ex officio statement at the front of the document and also make the wording parallel throughout the document so that standing, reporting and special committees are identified consistently.

Dr. Pauley made a motion that we make the term of the members of the University Promotion and Tenure Subcommittee three years. Dr. Fine seconded. Discussion followed regarding the vital importance of the Subcommittee, the burden on senior faculty members' time, the need for mature, active leadership and sincere commitment to the work of this committee, the need to stagger terms, and the problems in filling the Subcommittee's membership when the activities take so much time. The motion failed.

Dr. Cornett requested that a cover letter be attached to the constitution as it is circulated to the departments. The letter should explain the rationale for the revisions and indicate contact people from the Steering Committee. Dr. Cunningham and Dr. Taylor will work on the letter on Friday.

Dr. Cunningham reminded us that the Faculty Senate would meet on February 13th to discuss the constitution, and the Faculty Assembly would be held on February 20th.

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Jeffrey W. Cornett
Faculty Senate Secretary