

M E M O R A N D U M

**TO: Faculty Senate Steering Committee**  
**FROM: Faculty Senate Office**  
**DATE: March 10, 1994**  
**SUBJECT: Minutes of Fac. Sen. Steering Meeting of February 17, 1994**

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The meeting was called to order by Dr. Naval Modani, Chair, at 4:06 p.m. The roll was passed. The minutes of November 16, 1993 Steering Committee meeting were approved. Members present were Drs. Armstrong, Cook, Cunningham, Hosni, Petrasko, Rungeling, Sepulveda, Sheridan, Taylor, Wahlman, and Wood. Provost Gary Whitehouse and Dr. Frank Juge were also in attendance.

**OLD BUSINESS:** None

**NEW BUSINESS:**

The first agenda item was Resolution 1993-1994-4 proposed by the Faculty Senate Personnel Committee concerning a comprehensive review by tenured department faculty of non-tenured faculty at the end of three years. The purpose of the review is to give feedback to the non-tenured faculty about strengths, weaknesses, and suggestions for improvement. Provost Whitehouse pointed out that a previous Senate resolution (1990-1991-7) requires input from tenured faculty during annual appraisal of progress towards tenure. Several members commented that there is considerable confusion regarding this requirement and it was followed inconsistently across departments. Considerable discussion followed on the merits of the proposed resolution as well as whether it duplicates existing requirements. Dr. Juge said that he would remind all colleges of the existing policy and ask them to inform him about existing procedure. A motion was made, seconded, and unanimously approved to refer the resolution back to the Personnel Committee.

Dr. Modani welcomed Dr. Pat Bishop who accompanied Dr. Jeff Cornett, Chair of the Graduate Policy and Curriculum Committee, and asked the members if they could take Resolution 1993-1994-6 for discussion. Dr. Cornett expressed his appreciation to Dr. Bishop for her work with his committee. Dr. Cornett provided the background for this resolution on graduate students tuition waivers and Dr. Bishop provided further details. Dr. Bishop explained that the resolution calls for a continuation of existing policy on tuition waivers and in addition calls for employing overhead funds to increase the allocation to each academic unit. This increase is to be based on the number of doctoral students graduated by each unit using a three year rolling average. Approximately \$12,000 were available from overhead funds for this round. A question was raised about CREOL and IST receiving tuition waiver funds. Dr. Bishop explained that by employing numerous graduate students they generate tuition waiver dollars and the funds are prorated on that basis. Dr. Modani was asked to work with Dr. Bishop and Dr. Cornett to make minor word changes to clarify the resolution. A motion was made, seconded, and unanimously approved to send the resolution to the Faculty Senate.

Dr. Modani introduced Resolution 1993-1994-5 submitted by the Budget and Administrative Procedures Committee. Dr. Sepulveda, Steering Committee liaison to the committee, reported that the committee supported the rationale behind the Pegasus Model but were concerned about the following issues: (1) it may result in overemphasis on enrollment at the expense of quality, (2) it may be used to allocate resources within a college, (3) it does not focus on graduate education or research and does not distinguish between doctoral level and masters level graduate study, and (4) it has no apparent linkage to strategic planning. Dr. Sepulveda stated that the Budget and Administrative Procedures Committee recommends that the productivity factors in the Pegasus Model be monitored and refined with the intention of alleviating the above concerns.

Provost Whitehouse said he agreed with the spirit of the resolution. The issue of doctoral level and masters level graduate study has surfaced before and he has no objection to looking into that. The administration's position is to allocate resources to the deans and let them decide on allocations within their colleges. Dr. Sheridan remarked that the Pegasus Model is in effect now but should have come before the Faculty Senate before its implementation. Provost Whitehouse countered that the model was developed in consultation with the deans. Dr. Sepulveda said that it is a good thing to have a model. Dr. Petrasko said that the resolution should seek to initiate a review process. Dr. Wahlman suggested that the Budget Committee should review the actual allocations at the end of a given year. Dr. Modani said that the Provost's office can provide a one page summary of allocations from the I & R part of the budget. Dr. Sepulveda was asked to consult with the committee and prepare a statement on this as an amendment on the Senate floor. A motion was made, seconded, and unanimously approved to send the resolution to the Faculty Senate.

Dr. Modani brought up the request by the library senator for a change in the Faculty Constitution to increase the representation of professional librarians. Several members commented that we have a Faculty Senate and not a university senate. Even though the professional librarians play a vital role, their responsibilities and activities are quite different than those for faculty. They are represented on several Senate committees. After some discussion, it was decided that the current library representation on the Senate is adequate.

Dr. Modani referred to a memo from Dr. Rungeling. Dr. Rungeling said that he will be glad to defer discussion on the issues in his memo until the next meeting of the Steering Committee. Dr. Sheridan felt that we have not accomplished much at the Senate meetings this year. She felt that the Senate should have more debates, ponder issues, and perhaps limiting guest appearances would allow more time for the Senate to discuss issues. Dr. Modani responded that resolutions from Standing Committees have been sparse this year. Dr. Cook remarked that she realizes that the Standing Committees are still getting used to the new procedures and the timetable for getting items to the Senate. Dr. Cunningham stated that we need to be proactive but reminded the members that the responsibilities of faculty

have increased in the past year and committee chairs and faculty are overwhelmed and need time to do the things Dr. Sheridan is suggesting. Dr. Modani commented that this year has been a busy one with personnel changes at the top level, teaching incentive program, equity funding, and Pegasus Model. There is only so much we can do.

Dr. Sheridan asked about the Senate working around the year. Dr. Cunningham said he has reviewed the procedures at other universities and would present his findings. Many universities have situations similar to ours and any business during the summer is handled by the executive committee. Dr. Modani said that the meeting on March 24th is the last scheduled meeting for the Steering Committee. He has reviewed the list of faculty with Dr. Juge for the 1994-1995 Senate elections. Dr. Modani was asked to proceed with the election process. An additional meeting of the Steering Committee was discussed. It was decided to have a meeting on March 10, 1994 with no specific agenda items and to devote the meeting to open discussion.

Dr. Cunningham talked about his memo to Dr. Modani regarding the Arboretum. He said that many faculty, staff, and students enjoy the pleasant setting of the Arboretum and were upset by the talk of relocating it or reducing its scope or size. Dr. Juge responded that relocating was once considered but ruled out and the exact size of the Arboretum is yet to be determined. Dr. Cook said that we need to define the boundaries. Dr. Rungeling suggested a resolution dealing with the Arboretum. Dr. Modani was asked to prepare a properly worded resolution in consultation with Dr. Cunningham.

Dr. Modani referred to a memo from Dr. Schell about going back to a two hour final exam period. Members commented that the Senate resolution, based on a faculty survey, had asked for a schedule to allow three hour final exam periods and no one is required to give three hour final exam. Individual faculty members may decide on the duration of final exams for their courses.

Dr. Cook raised the question of changing the computer system for the university and expressed the concern of faculty in the social sciences. Dr. Modani stated that this is a concern of some faculty in Business Administration also. Dr. Cook expressed the concerns regarding the multi-purpose room in the Education building being converted to classrooms. This room is currently being used by faculty and staff for aerobic exercises. Provost Whitehouse sympathized with the concerns but stated that there is a greater need for classroom space due to an acute shortage. Provost Whitehouse said that he would look into this matter.

There being no further business, meeting adjourned at 6:00 p.m.