

2019-2020 Information Technology Committee

AGENDA

Meeting Date: Monday, February 17, 2020

Meeting Time: 2:00 – 3:00 pm.

Meeting Location: Business Administration I, room 230A

- **Call to Order**
- **Roll Call**
- **Approval of Minutes of *February 3, 2020***
- **Announcements and Recognition of Guests**
 - Per JP, here is a link Regarding IMAP and POP and future discussions, this is a pretty good link that goes into each protocol, timeline for Microsoft deprecating it, etc.
<https://techcommunity.microsoft.com/t5/exchange-team-blog/improving-security-together/ba-p/805892>
 - Invited Chris Vakhordjian from Information Security Office.
- **Old Business**
 - Mission of the Committee and how we can function more efficiently (items carried over from last academic year)
 - Description of the committee is available on Faculty Senate page:
http://facultysenate.ucf.edu/committees/IT_committee.asp
- **New Business**
 - Data Security, Cloud Storage, and Data Classification Policy (from 9/30 meeting)
<https://policies.ucf.edu/documents/4-008.pdf>
 - Linux and current faculty email--draft resolution
 - Issues regarding support for desktop Linux other than email (documented and published access solutions to all campus services, like printing, wireless, wired, and email; user support for desktop Linux). (10/28/19 meeting)
 - Support for research computing (cloud CPU services, cloud document services, continuity of research computing over funding gaps, STOKES financial model, research group system support).
- **Other Business**
 - Upcoming meetings:

- Feb. 20 Faculty Senate
 - Mar. 2 IT committee meeting
 - Mar. 5 Steering committee meeting
 - Mar. 16 IT committee meeting
 - Mar. 19 Faculty Senate
 - Mar. 30 IT committee meeting
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- **Adjournment**

UCF Faculty Senate
Information Technology Committee

Minutes of **February 3, 2020**
Business Administration I, room 230A

Melanie Guldi, chair, called the meeting to order at 2:04 pm. The roll was called orally.

In Attendance: Thad Anderson, Anya Andres, Lee Dotson, James Gallo, Sandra Galura, Steffen Guenzel, Melanie Guldi (Senate Liaison), Joseph Harrington (Steering Liaison), Athena Hoepfner, Viatcheslav Kokoouline, Matthew Nobles, JP Peters (ex officio), and Francisca Yonekura (ex officio).

Minutes: Motion and second made to approve the minutes of the January 27, 2020 meeting. The minutes were approved as recorded.

Chair Announcement: The committee voted electronically on 1/29/2020 regarding amendments to the Resolutions regarding broadcast and no-reply E-mail and amendments to the Resolution regarding E-mail for separated employees. The committee voted in favor in each case.

Old Business

- Discussed **cloud storage** (e.g. dropbox, google drive, one drive) and UCF's **data classification policy**. Currently one drive is the only UCF sanctioned cloud storage. JP Peters provided an update from UCF IT. He indicated that there was a meeting last week regarding dropbox to explore adding it as an additional sanctioned provider. [A sanctioned cloud storage provider is one that UCF sanctions for restricted and highly restricted data to be stored via their service.] Second, JP said that there are ongoing discussions with UCF's Information Security Office (ISO) regarding a matrix that conveniently explains what level of data restriction applies to different categories of data, as well as the recommended storage instruction for each type of data. They are also working revising the policy to provide additional clarity. The committee asked about Google Drive and whether it is also being considered. Currently UCF is not in discussions, but the committee also raised the point that google docs are integrated with Canvas, so to some degree it is sanctioned by UCF. Another committee member asked whether employees could be given permission to install applications (like dropbox) if, under the new policy, these applications are ok to use as long as no restricted data are stored. JP indicated it should be ok once this application is sanctioned. Last, JP suggested we invite Chris Vakhordjian from ISO to one of our upcoming meetings for further discussion on data/IT security. JP also indicated he would email us with information about Google Drive for our next meeting.
- Next, we tabled our discussion of the Mission of the IT committee, which we will discuss next time.

New Business

- Discussed **Linux and current faculty email**. Joseph Harrington led this discussion and stated that accessing email is challenging. Athena Hoepfner indicated that there are also operation issues, for example when open source software (like Coral) cannot be used due to the lack of support/access to Linux. Committee members suggested that it might be good to have a matrix to help faculty & staff to understand what the best path is under given circumstances (or an FAQ: If you want to do x, you could consider y1, y2, or y3.) JP indicated that the best solution might also be 3rd party in some cases. Joseph Harrington agreed that it might be good for people to realize you don't always have to do everything on your own. JP said that the Business

Relationship Manager (BRM) is a good point of contact for these types of questions. The committee indicated that it is not straightforward to find/determine who this person is. JP indicated that general IT questions bubble up to the BRM when they are not easily solved by the general service response (IT Support Center). The committee also indicated that it would be good to have a matrix of the type of problems that would be good to get in touch with the BRM.

Regarding Linux on a desktop-JP indicated that email can be accessed via webmail and evolution (clients currently supported by UCF IT), but that POP and iMap protocols were being deprecated by Microsoft (our university email provider), which could raise issues going forward. He suggested Chris Vakhordjian (ISO) would be a good person to ask about the particulars, including issues related to security of email. The committee said that all emails are public record, so the issue may be different for email. Joseph Harrington asked about any alternatives to evolution, as evolution had been very buggy in the past. Joseph Harrington also agreed to draft a resolution regarding Linux and email access for our upcoming meeting and we agreed that the operational issues raised by Athena should be a part of a different (future) resolution.

Other Business

- None

ADJOURNMENT

The meeting adjourned at 2:59 pm.