

UCF Faculty Senate
Information Technology Committee

Minutes of **February 17, 2020**
Business Administration I, room 230A

Melanie Guldi, chair, called the meeting to order at 2:06 pm. The roll was called orally.

In Attendance: Thad Anderson, Anya Andrews, Dawn Eckhoff, James Gallo, Sandra Galura, Steffen Guenzel, Melanie Guldi (Senate Liaison), Joseph Harrington (Steering Liaison), Athena Hoepfner, Pieter Kik, Viatcheslav Kokoouline, Heath Martin, Matthew Nobles, Michael Sink (ex officio).

Minutes: Motions and second made to approve the minutes of the February 3, 2020 meeting. The minutes, with one spelling correction, were approved.

Chair Announcements:

- The chair announced some information provided by JP Peters regarding IMAP, and POP protocols and a link that goes into each protocol and Microsoft's timeline for deprecating it (<https://techcommunity.microsoft.com/t5/exchange-team-blog/improving-security-together/ba-p/805892>)
- The chair introduced invited guest Chris Vakhordjian from Information Security Office.

Old Business

- Next, we tabled our discussion of the Mission of the IT committee, which we would like to discuss next time.

New Business

- We discussed Data Security, Cloud Storage, and Data Classification Policy (new but continued topic from 9/30 meeting) <https://policies.ucf.edu/documents/4-008.pdf>
 - Chris Vakhordjian provided a brief overview including emphasizing that the key issues are: compliance requirements, and that security issues are complex, complicated, and present many challenges. He also indicated that there is ongoing work regarding a data matrix to help users better understand how each type of data is classified and that policy 4-008 is being updated (see policy link referenced above). One issue that they are including in their discussions of the policy update is federal Controlled Unclassified Information (CUI) categories (see <https://www.archives.gov/cui/registry/category-list>). Matt Nobles suggested there is a difference between "Disallowed" versus "Unsupported" and this should be better understood. He also raised the point that the researcher is in charge of the integrity of the data. There was some discussion as to whether this is an individual (researcher) responsibility or an institutional responsibility. Next, there was some discussion about what kind of Personally Identifiable Information (PII) can be shared on the cloud.
 - Joseph Harrington asked why UCF is not actively considering Google Drive. Michael Sink indicated that other institutions are moving toward Onedrive and Office365 (USF). Athena Hoepfner informed the committee that the state (Florida's) library consortia uses Google Drive extensively. Michael Sink asked how many cloud storage vendors is "enough"? Committee voiced that one is probably too few, but acknowledged Chris Vakhordjian's point that adding additional cloud storage vendors increases the resources

necessary to provide adequate data security. One issue raised by multiple members of the committee is that Onedrive is difficult to use in several ways and that collaborators not at UCF are not able to access Onedrive as easily as they can access other services like Google Drive or Dropbox, where only an email is required. Chris Vakhordjian indicated that it is easy and that one can share a folder via email. He asked what kind of issues we have. Dawn Eckhoff indicated that earlier this academic year the College of Nursing had transitioned over to Onedrive and it has worked out really well. She also indicated that they collaborate with other institutions (that use Onedrive) and this has not presented issues, even with the use of the Teams feature in Onedrive. Athena indicated that it is hard to set up multiple access of multiple folders especially in the case when who is on which team varies frequently.

- Chris Vakhordjian suggested it might be a good idea to have an overview of how to do things using Onedrive as some of the issues raised seem to be addressable within this cloud service.
- We discussed resource requirements in more detail. Melanie Guldi asked what fraction of faculty are actively using Onedrive and asked if Michael Sink or Chirs Vakhordjian would know how to determine this. Joseph Harrington asked how many Full Time Equivalent faculty are needed to support Ondrive. He also indicated that Google doesn't offer or require user support and that users generally find answers in online forums.
- The conversation shifted to **Linux**- Chris Vakhordjian indicated that there is a Onedrive client that can be used on a Linux system.

Other Business

- None

ADJOURNMENT

The meeting adjourned at 2:59 pm.