

## MEMORANDUM

To: Faculty Senate Steering Committee  
From: Jeffrey W. Cornett, Secretary  
Date: February 24, 1993  
Subject: Minutes of meeting of February 18, 1993

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The meeting was called to order at 4:03 p.m. by Dr. Glenn Cunningham, Chair. All Steering Committee members were present. Guests present included President Hitt, Dr. Juge, Dr. Schell, and Dr. Lawther. The minutes of the January 21st meeting were unanimously approved.

### OLD BUSINESS:

Dr. Cunningham reintroduced Resolution 1992-1993 (Revision #1).  
*Whereas, the acceptance of a tenure track position entails the commitment of an individual to perform to departmental, college, and university standards--faculty may not move from a tenure track to an instructor's position (line) without a review by departmental faculty.*

The revision was approved.

### LIASONS' REPORTS FROM SENATE COMMITTEES:

a) Dr. Brian Rungeling, Chair of the Personnel Committee, and Dr. Gordon Paul presented a detailed report from the Personnel Committee which included documents labeled Exhibits A through F. Exhibit A, Resolution 1992-1993-2 (Revision #1) was approved as indicated above. The summaries of the remaining exhibits and related discussion are listed below:

Exhibit B: *Personnel Committee concurs with current rules concerning letters for promotion to associate professor be mandatory. Personnel Committee consensus is that the practice should remain as is, i.e. mandatory for all promotions.*

Exhibit C: *Personnel Committee report on consideration of University Bookstore discounts.*

It was reported that discounts constitute an illegal perk.

Exhibit D: *Personnel committee suggestions of possibly changing the title of this committee to Faculty Development Committee.*

Steering Committee members discussed the need for the title to reflect the work of the committee. Concern was raised by Drs. Paul and Cornett that the committee's function did not include faculty instructional enhancement, and therefore faculty development in the title was inappropriate. It was decided to leave the title as it is.

*Exhibit E: A draft of the "Review of Academic Administrators" has been submitted to the Personnel Committee and they find no problems with the proposal. Who is intended to be included in the review. Resolution 1991-1992-13.*

The Personnel Committee representatives and Steering Committee members discussed the need for all administrators to be reviewed. Dr. Juge expressed that his position was this resolution did not apply to non-academic areas. Dr. Paul, a member of the committee that drew up the resolution, stated that it was the intent of the resolution to include all administrators. Dr. Cunningham asked Dr. Paul to address this issue at the next Faculty Senate meeting and to identify who will be reviewed next year.

*Exhibit F: Personnel Committee review of reserved parking for faculty review. What review process exists for increasing parking fees in general.*

Discussion included the impact on faculty morale when no raises are granted and parking fees are raised and the appropriateness of the Faculty Senate taking a stance on this issue. The consensus of the Steering Committee was not to advance the issue to the Faculty Senate. As a result, Exhibit H, Resolution 1992-1993-7 was rejected. It read as follows:

**Resolution 1992-1993-7**

*Given the lack of faculty raises and increases in parking fees for the last three years, be it resolved that future increases in parking fees should not exceed the average mandated faculty and staff increases in any particular year.*

Dr. John Schell, Chair of the Undergraduate Policy and Curriculum Committee, explained **Resolution 1992-1993-8**, which reads as follows:

*Colleges within the University of Central Florida have an option to allow American Sign Language to fulfill the University Foreign Language graduation requirement.*

It was decided to send the resolution to the floor of the Senate.

Dr. Schell presented **Resolution 1992-1993-9**, which reads as follows:

Be it resolved that the University of Central Florida authorize the grade letters of A, B, C, and (No Credit) F, for ENC 1101 and ENC 1102.

Dr. Schell explained that the resolution had the support of his department and the Freshman Composition Committee. Students who do not receive an A, B, or C, will repeat the course until they have the skill to do well. They will pay for the course each time they retake it, but their GPAs will not be impacted negatively for multiple repeats. Dr. Schell concluded that the department believes it is a wise pedagogical move. Drs. Modani and Cook suggested that the GEP Review Ad Hoc Committee might want to consider this as well. The resolution was approved for submission to the Senate.

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Dr. Cunningham introduced Dr. Kay Allen's memorandum regarding the establishment of a grade for students that fail to show-up for class. Discussion of the College of Business Administration's drop policy was held, with Dr. Modani suggesting that once it went into operation, the students' adjusted appropriately. Dr. Wood raised concern about students on waiting lists who do not get courses because "no-shows" are on the roster. Dr. Schell's Committee will consider Dr. Allen's memorandum. Dr. Hitt suggested that the Student Government Association be included in the discussion so that they may see that dropping "no-shows" protects students.

Dr. Cunningham stated that Exhibit I, the survey on effectiveness of faculty government, and Exhibit G, the review of constitution changes will be postponed until the next Steering Committee meeting, February 25, 1993.

### **Announcements**

There was extended discussion regarding the delayed search for Provost. Drs. Hitt and Cunningham explained the Search Committee's desire to include qualified females and minorities and that a search firm would be employed to assist in that process. Senate Bill 80 was explained which requires diversity to be present in the pool at each stage of a search. Discussion about interpretation of the legislation, legal aspects, and UCF's search process ensued at length. In addition, the letter from the president of the UFF UCF Chapter was reviewed. Dr. Hitt and the Steering Committee agreed that we should make every effort to work together in a positive tone in all searches. Dr. Hitt shared his response to the letter and the Steering Committee suggested editorial revisions, supporting the positive tone.

The meeting was adjourned at 5:06 p.m.

Respectfully submitted,

Jeffrey W. Cornett  
Secretary