

UNIVERSITY OF CENTRAL FLORIDA
FACULTY SENATE STEERING COMMITTEE
MINUTES - February 20, 1990

Chair, Dr. Rosie Webb Joels called the meeting to order at 4:10 p.m.

All members were present with the exception of Drs. McLain, Christodoulou and Ratusnik. University President Altman, Provost Richard Astro and Dr. Frank Juge were also in attendance.

Minutes of the meeting of January 18, 1990 were approved.

OLD BUSINESS: There was no old business.

NEW BUSINESS:

Discussion of Resolution 1989-1990-10 was deferred until the arrival of Drs. Juge and Cunningham.

RESOLUTION 1989-1990 - 11

The Faculty Senate recommends that, in cases of academic dishonesty, if the accused student selects a hearing before a review board, that review board must include faculty representation. The faculty member will be drawn from a pool of faculty members designated by the Faculty Senate [Chair] -- Steering Committee --.

This resolution came from the Admissions and Standards Committee. Dr. Joels asked whether the Steering Committee could change the last word "Chair" to "Steering Committee." This was done. The Admissions and Standards Committee was concerned that there be continuity on the Student Grievance Committee, part of the Committee members should carry over each year. It was noted that this resolution only deals with dishonesty, and not other types of student grievances.

Motion was made and seconded to send Resolution 1989-1990-11 to the Faculty Senate.

RESOLUTION 1989-1990 - 10

Faculty Senate recommends that the University of Central Florida adopt the simplified format for the AA-18 form. (Attached)

This resolution was forwarded by the Personnel Committee. The purpose of this resolution is to simplify the AA-18 form. Dr. Juge explained some of the changes in the AA-18 form:

- 1) the folder is streamlined with the applicant's vita up front;
- 2) this is followed by the evaluation materials;
- 3) committee reports follow; and
- 4) the appendices have been modified

Dr. Astro noted that in the AA-18 form currently in use the first item of information in the folder is the University Personnel Committee's letter to

the candidate/applicant. He further stated that he would prefer to acquaint himself with an applicant by reviewing all the information in the folder before reading the Personnel Committee's evaluation. With the revised form, information on the candidate is presented first.

Dr. Cunningham offered that nothing substantive has been changed, it has all merely been rearranged. When using the current form it is necessary to constantly flip back and forth between the appendices. The revised form would eliminate this confusion.

Dr. Juge stated that it is desirable to have the AA-18 form on word processor so that each item may be expanded as necessary. The current format does not permit this.

There was discussion on removing the "for last five years" provision from the current form. An applicant's entire career should be evaluated, not just the time period lapsed since the last promotion.

Dr. Stern suggested that the resolution be accepted as proposed with a change in the preamble. Drs. I. Cook and M. Stern suggested the following change: "Faculty Senate recommends that the University of Central Florida adopt the simplified format for the AA-18 form." The Steering Committee approved this change.

It was moved and seconded that Resolution 1989-1990-10 be forwarded to the Faculty Senate for consideration. Dr. Juge thanked the committee for their work on this project.

RESOLUTION 1989-1990 - 12

The Faculty Senate recommends that a course instructor must assign a letter grade other than N or W to every student listed on a grade roster. The N designator for No Grade is to be used only in situations when an entire grade roster is late or otherwise missing.

This resolution was brought to the Steering Committee by the Admissions and Standards Committee to assure that faculty do not assign grades of "N" or "W". These grades are to be assigned only by the Registrar.

It was moved, seconded and passed that Resolution 1989-1990-12 be forwarded to the Faculty Senate.

RESOLUTION 1989-1990 - 13

It is inappropriate for the University to encourage or support faculty involvement or the involvement of other members of the university community with clubs or other institutions which knowingly engage in discriminatory practices on the basis of race, gender, ethnic or religious preferences.

It is not appropriate for the university to engage in any activity which may lend support or give credence to any club or private institutions which knowingly engage in discriminatory practices on the basis of race, gender, ethnic or religious preferences.

Dr. M. Stern proposed this resolution as a result of the following: Dr. Stern had been contacted regarding whether he would give a speech at the University Club. Dr. Stern accepted the invitation, not realizing that the University Club still discriminated against women and other minorities in its membership. Upon discovering that discrimination still existed within that institution, Dr. Stern cancelled his proposed visit. Dr. Stern suggests that the Public Affairs Office should not arrange speaking or other engagements with organizations that have discriminatory policies or practices. This is not in the best interests of the University. The resolution basically provides that the Public Affairs Office should ascertain whether an organization has discriminatory policies so that faculty and others are not inadvertently entrapped.

It was suggested that the resolution should also apply to student representatives of the University. It was noted that the resolution is not intended to dictate individual choices, i.e., the resolution only addresses the University's encouragement and support.

Dr. Malone moved that Resolution 1989-1990-13 be forwarded to the Faculty Senate. This was approved by the Steering Committee.

OTHER BUSINESS

A memorandum has been received by Dr. Joels from Dr. Pauley raising questions concerning the UCF Advising Awards. It is suggested that these awards are inconsistent with the University's mission. Dr. M. Stern suggested the issue of all excellence awards should be sent to a faculty committee. It was agreed to refer the issue to the Personnel Committee as that committee's first item for the 1990-1991 Faculty Senate.

Dr. M. Pelli had discussed problems of Senate representation with Dr. Joels. He stated that neither he nor Dr. K. Congdon were represented in the Senate. Dr. Pelli's appointment is from outside an academic department and he reports directly to a dean. Dr. Congdon is tenured in the Department of Art but the Community Arts Program is in the dean's office. Dr. Astro stated that he believed this to be a transitional problem that would be resolved following appointment of a new dean, College of Arts & Sciences. Steering Committee members agreed, thus the issue was not discussed further.

Another memorandum from Dr. Pelli, addressed to Dr. Micarelli, was the next subject for discussion. Dr. Pelli stated that he strongly endorsed Campus Ministry's stand regarding a notice in the calendar as to holy days' observance. The question was raised as to whether a problem with religious

accommodation exists at UCF. Dr. Stern stated that there are cases where faculty are insensitive to students' observance of religious holidays. The Faculty Senate has previously approved UCF's statement on religious holidays. It was also noted that the Florida Statutes require that religious holidays be recognized and accommodated. Dr. Malone suggested that religious holidays should be included in the UCF calendar and be printed in the UCF Report. This would enable faculty and students to rely on the calendar to work out problems in advance.

Dr. I. Cook raised the issue of Senate members who are only at UCF for one semester of an academic year and are in the field or elsewhere during the other. The situation recently arose and a department chair announced a substitute senator. Dr. Joels stated that a Senate member who could not serve should resign and be replaced by an alternate. It was noted that since some faculty members are in the field for a part of every year these individuals could never serve a full two year term on the Senate. The senator in question had hoped that an alternate could serve in her stead without necessitating her resignation.

Dr. Joels noted that if the absence comes during a term a resignation is required. Otherwise a department may be left without representation. She also noted that Faculty Senate requires continuous committee work, not just the attendance at Senate meetings.

Dr. Joels asked Steering Committee members to touch base with their respective deans regarding the progress of Senate elections. Dr. Joels also asked that members assist in clearing up certain misconceptions: (1) many persons erroneously believe that senators may not succeed themselves and (2) it is mistakenly believed that elections may not be held by department, that it is a college issue.

Dr. Joels reported on the Academic Audits and that there will be audits of Instructional Resources, Library, Purchasing, and Finance & Accounting (particularly the Travel Desk); Financial Aid and WUCF. It was suggested that some of the academic audits were too positive and that the same should not occur with the administrative audits since these units serve the university.

Dr. Astro stated that he felt the administrative audits would be open and valid. He did, however, want to avoid a shoot-out. Dr. Joels stated that she had suggested to one administrative unit that they solicit input from the people they served. The response was that they had tried that and received a lot of gripes! Dr. Joels suggested again that written comments on the administrative units be solicited from the faculty. Dr. Astro responded that the comments should be given to him and that he would request these at the next Faculty Senate meeting.

Dr. Astro next informed committee members of the progress of the various dean searches.

The meeting was adjourned at 5:20 p.m.