

## M E M O R A N D U M

TO: Faculty Senate Committee Members  
DATE: Monday, February 19, 2007  
FROM: Dr. Manoj Chopra  
Chair, Faculty Senate  
SUBJECT: Faculty Senate Meeting on Thursday, February 22, 2007

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### Meeting Agenda

1. **Call to Order**
2. **Roll Call**
3. **Minutes of *January 25, 2007***
4. **Announcements and Recognition of Guests**
5. **Old Business**
  - none
6. **New Business**
  - Discussion on Academic Career Path Models - Drs. Schell and Morrison-Shetlar
  - Academic Progress and Faculty Mentors for Student Athletes - Mark Gumble
  - BOG Update - Dr. Chopra (for Dr. Chase)
7. **Standing Committee Reports**
  - *Budget & Administrative - Dr. Bernadette Jungblut*
  - *Graduate Council - Dr. Aaron Liberman*
  - *Personnel - Dr. Jeff Kaplan*
  - *Undergraduate Policy & Curriculum - Dr. Bob Pennington*
8. **Other**

## *Faculty Senate Meeting* *January 25, 2007*

Dr. Manoj Chopra, Faculty Senate Chair, called the meeting to order at 4:08 p.m. The roll was circulated for signatures. The minutes of the *October 26, 2006* meeting were unanimously approved.

### **RECOGNITION of GUESTS and ADMINISTRATION**

Guests included: Drs. John Schell, Patricia Bishop, Dennis Dulniak, Beth Young, Lin Huff-Corzine and David Dees; David Tolback and Tara Penhollow (Relay for life chair/cochair).

### **ANNOUNCEMENTS**

#### *Dr. Chopra announced:*

Provost Hickey and Dr. Chase are in attendance at today's meeting of the BOG in Boca Raton.

#### *Relay for Life* - Mr. David Tolback reporting

Mr. David Tolback, UCF alumnus, co-chair of the 2007 Relay for Life, invited UCF faculty to be part of this year's event at the UCF track on March 30-31, 2007. Faculty can enter as a team to participate in this 18-hour walk to raise funds for the American Cancer Society. The event is an 18-hour walk to raise money American Cancer Society. The 2007 theme is "One Way Ticket to a Cure"; Contact Mr. Tolback at [davidtolback@gmail.com](mailto:davidtolback@gmail.com) for more information.

#### *Pappas Consultant Report Summary* - Dr. Chopra reported

Faculty senators received an electronic copy of a summary of the consultant's report on a statewide higher education review. Highlights of the report include:

- Graduate professional programs are growing faster than undergraduate programs; thus, there is a recommendation for an increase in undergraduate degree programs;
- Recognize large and growing state but not enough institutions - there is not a seamless transition from K-12 to higher education;
- Possibility of a new system within SUS called state colleges (undergraduate focus);
- Asking certain universities to redefine their mission.

#### *BOG Meeting Developments* - Dr. Schell reported.

- Additional comments in regard to the Pappas Group report: recommended private schools be funded by state; create a statewide virtual learning consortium; revise the funding approach as retention and graduation rates, not head count;
- UCF will host the next BOG meeting on February 27, 2007 which will also include a public meeting to get input on the Pappas Group report.

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### **OLD BUSINESS**

#### *Intellectual Property of Faculty Notes - Dr. Chopra*

This item of business was left over from the October 2006 meeting. Provost and Dr. Schell took action about faculty rights in this issue. Provost issued a memo to colleges November 6, 2006 informing faculty of their rights and steps to take. The UCF Golden Rule is still in effect; if student is selling notes, the student will be disciplined under the Golden Rule. If faculty encounter anyone advertising to purchase notes, direct the information to University General Counsel. If the notes are verbatim or class examinations, then these actions are an infringement of copyright. Dr. Schell developed a short statement appropriate for use in course syllabi - re: disclaimer of the authenticity of purchased notes. PowerPoint presentations are automatically copyrighted.

### **NEW BUSINESS**

#### *2006-07 TIP Awards in Bargaining* - Drs. Ida Cook and Beth Young (UFF) reported.

Last year, Dr. Cook and a subcommittee worked on changes in TIP; the subcommittee is currently working on a review of RIA and SoTL. Dr. Cook asked that faculty to forward any suggestions on modifications to RIA to the subcommittee.

During last year's bargaining, the changes recommended in TIP were not adopted. Since the Faculty Senate meeting is the place where faculty matters are discussed, Dr. Young from UFF was invited to receive faculty thoughts on the awards. Dr. Chopra noted that the Faculty Senate was interested in continuing the work of the subcommittee on RIA; he also noted that UCF is the only school that still has these awards and that the administration is in support.

Dr. Young commented that there is no proposal to eliminate the awards; that efforts for reward are important - the recommended changes were good last year. Dr. Young also noted that there is a large amount of money in the number of awards granted; there is a time cost involved with faculty putting together the portfolio; staff and judges of the portfolios; and equity issues - smaller classes left out; some in bargaining unit will never be eligible.

There is a concern that the money be available fairly across the board- there are no numbers available for this year as yet; there are more TIPs than RIAs. The question was asked if there is any discussion to increase awards for research activities. Dr. Young commented that while there is discussion of changing numbers of these awards, that decision is always late and thus salary information come late in the process.

Dr. Cook commented that the UFF should consider what the Faculty Senate has worked on previously. Dr Young was asked if the union polled faculty and she responded that faculty were polled and previously the awards have not been high on the list. Another suggestion was made that the union send out a specific poll in regard to TIP/RIA/SoTL. Members reiterated the request to consider and integrate last year's work on the TIP revisions into this year's discussion.

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Dr. Chopra asked Dr. Young as to what percentage of the total salary money was taken off the top for the awards? Dr. Young responded that the amount of money for the awards is equivalent to that put forth for merit increases. It was noted that bargaining is not a one-sided process of making demands and having the demands be granted. It must be process of discussion. Dr. Chopra emphasized that no one here is against the awards. He appreciated the efforts made by both sides this year to work together and encouraged continued camaraderie in the bargaining process.

### Resolution from Graduate Council on Dissemination of Theses and Dissertations -

Dr. Lieberman led the discussion along with Dr. Bishop, Vice Provost and Dean of Graduate Studies on the resolution below. The resolution was read as follows:

#### Resolution 2006-2007-2 Electronic Thesis and Dissertations Dissemination Policy

**Whereas**, the university is dedicated to open access of original work for the purposes of scholarship, and

**Whereas**, the university is mindful of protecting the rights of our students with regard to their original work,

**Be it resolved**, that UCF will provide the following options for all doctoral students submitting an Electronic Thesis and Dissertation:

1. immediate worldwide dissemination with no restrictions
2. pending dissemination of the entire work for six months for patent or other proprietary issues, with an additional six months extension available. Once patent and proprietary issues are resolved, then students could choose from options 1 or 3.
3. dissemination with limited access to the UCF community (its library patrons, including interlibrary sharing and release to ProQuest) for a period of one or three years and the declaration of this occurs during the final submission. Once the initial request is granted, additional extensions of one year can be obtained by notification to the Office of Graduate Studies using the Request to Extend Electronic Thesis and Dissertation Access Limitations form. It is the responsibility of the student to request any such extension; otherwise, the document will automatically be released for electronic dissemination.

Revised 1-07

Dr. Bishop noted that the proposed changes are the underlined sections only: Under item number three for a period of one... add "or three years" and in the sentence: Once the initial request is granted, an "additional" extension was added. Discussion offered a friendly amendment to read as all graduate students instead of "all doctoral students". Dr. Bishop noted that the resolution is a policy statement not a change in process; in current process, if negotiated; contracts and grants notifies graduate studies - then, the work is held from publication. This policy does not negate process.

A senator suggested that the graduate council should review the procedure of when requesting an extension, student and or faculty resolve the concern. This resolution does not deal with patent - that is separate - item c a change from one to three years and the change of additional changes - opportunity for students for copyright; no changes in patent policy; then, refer back to graduate council; Dr. Lieberman, refer back as separate and distinct. Dr. Chopra called for a vote on the resolution; the resolution passed.

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The Graduate Council is working on a related resolution in regard to turnitin.com; questions from the faculty steering committee about violation of copyright were put forth to the University General Counsel with the opinion that the procedure of using turnitin.com does not violate copyright. The turnitin.com staff follows these procedures when content submitted. Student work is entered into the data base and used for comparison purposes and in the case of thesis/dissertation, there are hardly any universities do not require this procedure now. Turnitin.com purchased larger servers to accommodate the workload. For instances of duplication, Turnitin.com staff notify faculty at the original institution, the information is not released to all. The staff place both first and current chair in communication with each other and the procedure does not violate the student's copyright.

#### *Final Examination Duration* - Dr. Chopra reported

The question before the Senate is whether or not the current duration of final examinations in three-hour blocks of time is an issue. Question asked if faculty are having to schedule a separate time and location for a final examination due to a student having a same-time schedule conflicts in final examinations. Currently, the final examination schedule has few open times as the scheduling of classes expanded the class day. Dr. Dennis Dulniak, University Registrar, requests feedback on the possibility of a two-hour block of time for final examinations. Dr. Chopra will ask that Chairs poll their faculty.

#### *Multiple Term Registration*- Dr. Schell reported

The Provost adopted Multiple Term Registration (MTR) a few years and the Faculty Senate had previously expressed concerns about MTR. Dr. Shell has drafted a proposal to modify the existing MTR. The issues with MTR are (1) create a system that classes be scheduled three semesters out and (2) assure that there are schedules built for three semesters for planning of life. Question asked as to how does the university maintain credibility of the third semester if there was no third term registration. If the University Registrar can implement such a system, the intent is to continue MTR on limited basis and continue three-semester scheduling; a student with a 3.5 overall GPA would be able to participate in March of each year to register; the weakest students would be out of the process, which is a service to the student and this modification insures the credibility of the third semester out. It is not yet known whether or not the University Registrar will be able to implement in March of 2007.

#### **STANDING COMMITTEE REPORTS**

##### *Budget & Administrative* - Dr. Bernadette Jungblut reported

Undergraduate teaching requests and bookstore updates were given; all proposals are in for undergraduate teaching equipment - seven colleges and library generated 83 proposals - \$1.62 million in proposals with \$400,000 available for funding; ideally, mid-February is the target date to complete the process of approval; the funds must be expended before June 30, 2007. Discussion: The procedure included online submission by faculty - then faculty printed a copy; faculty and department chair signatures were required, then the proposal was submitted to the college; at that point, the Associate Deans ranked the proposals; and moved those forward accordingly. This procedure was in the published directions by Drs. Schell and Morrison-Shetler and flyers were distributed. The suggestion was made to have the grant proposal deadline for submission in January due to the difficulty getting signatures as needed in December;

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Dr. Jungblut offered that perhaps the date would in November for next academic year. Faculty Senate members commented that the online procedure was favorable.

The committee has held initial discussions in their meetings related to the bookstore operations and its effect on faculty productivity. Follow up meetings are planned at beginning of this semester. Please forward any problems with bookstore to Dr. Jungblut. The committee will produce a report with recommendations.

*Graduate Council* - Dr. Aaron Lieberman reported

The subcommittees are working on two additional resolutions through Policies and Procedures: one in regard to turnitin.com and another on the code of ethics for graduate faculty.

*Personnel* - Dr. Jeff Kaplan reported

Anticipate a resolution at the next meeting

*Undergraduate Policy & Curriculum* - Dr. Bob Pennington reported

At the January 9, 2007 meeting, the committee reviewed changes in fees and sent those recommendations to the Provost; the next meeting is scheduled on February 6, 2007; Undergraduate Course Review Committee meets on Tuesday January 30, 2007 at noon.

#### **OTHER**

There is an information session workshop on TIP, RIA, and SoTL Awards scheduled on January 31 and February 1, 2007.

#### **ADJOURNMENT**

The meeting was adjourned at 5:34 p.m.