# M E M O R A N D U M

**TO:**       Faculty Senate Committee

**FROM:**   Manoj Chopra
              Chair, Faculty Senate

**DATE:**    February 16, 2006

**SUBJECT:   Faculty Senate Meeting**

**DATE:**    Thursday, February 23, 2006
**TIME:**    4:00 p.m.
**ROOM:**    Student Union Key West Room 218

## A G E N D A

1.   **Call to Order to Reconvene**

2.   **Roll Call**

3.   **Announcements and Recognition of Guests**

4.   **Old Business**

     - Constitution Revision – Drs. Pennington and Cook

     - Student Perception of Instruction Revisions – Dr. Wink

5.   **New Business**
     - Quality of Live/Climate Survey – Drs. Lieberman, Paula Krist, and Pat Lancey

6.   **Standing Committee Reports**

     **Budget & Administrative** – Dr. Charles Kelliher

     **Graduate Council** – Dr. Stephen Goodman

     **Personnel** – Dr. Jeff Kaplan

     **Undergraduate Policy & Curriculum** - Dr. Bob Pennington

7.   **Other**

## On the Necessity of a Faculty Senate Constitution Revision Vote

Dr. Ida Cook and I carefully combed the Faculty Senate Constitution for changes necessitated by the breakup of the College of Arts and Sciences into two separate colleges. We were probably looking too closely at the trees to notice the forest.

After carefully reading and analyzing what the existing language says about changes in title and composition of standing and reporting committees and how the senate is to be apportioned among the colleges and degree granting units of the university, as Parliamentarian of the Faculty Senate I have concluded that we do not need to go through the formal revision process, but need to apportion the Faculty Senate based on sections 3.3. 3.3.1, and 3.3.2 this spring to allow for the new colleges, and to make the changes in committee memberships "automatically" with simple Faculty Senate approval following section 5.1.

It is my interpretation that these sections (reproduced below) allow for apportionment to the new colleges, and to the making of the changes "automatically" with a simple vote of the Faculty Senate for approval. To achieve this and obtain a sense of the Senate on it, I recommend that the following resolution be forwarded to the Faculty Senate:

### A Motion for Resolution of Apportionment and Committee Membership Changes Resulting from the Division of the College of Arts and Sciences

As a result of the division of the College of Arts and Sciences into two new colleges, (the College of Arts and Humanities and the College of Sciences), and

Following Sections 3.3 and 5.1 of the existing Faculty Senate Constitution which provide for such changes by a simple majority vote of the Faculty Senate. Therefore,

**BE it resolved**, that the Senate acknowledges the changes in the number of colleges and recommends the automatic adjustment in committee representation and wording as provided for in the existing constitution be made to reflect those changes.

The relevant sections of the constitution are reproduced below with critical sentences in **bold font**: "**3.3 Apportionment.** The number of elected members of the Faculty Senate will be apportioned among the colleges and units as follows:

$$\text{Number of senators} = 60 \times \frac{\text{(Number of eligible faculty in a college or unit)}}{\text{(Number of eligible faculty in the University)}}$$

**The number of senators representing a college or unit will be determined by rounding the above calculated value to the nearest whole number. A unit is defined as any degree granting academic unit, not within an established college, and shall have proportionate representation on the Faculty Senate as defined above.**

**3.3.1** Each college will have a minimum of two representatives in the Faculty Senate. The professional librarians shall have two voting representatives in the Faculty Senate to be elected by the professional staff of the library.

**3.3.2 Apportionment will be made only once each year, based on the number of individuals with full-time tenured, tenure-earning, or multi-year appointments who are listed as faculty on official records of the University on the first day of the spring semester of that year.**"

**"5.1** Amendments to the Constitution may be considered by the Faculty Senate upon (1) recommendation of the Faculty Senate Steering Committee or (2) written request of ten percent of the members of the Faculty Assembly. The text of a proposed amendment must be made available electronically to the members of the Faculty Senate at least thirty days prior to the meeting at which it will be considered. For provisional adoption, a proposed amendment must receive an affirmative majority vote of the members of the Faculty Senate who are present. After provisional approval of the proposed amendment, the text of such amendment shall be made available electronically to all members of the Faculty Assembly for their review, consideration, and input to the Faculty Senate within fourteen days of notification. At a subsequent meeting of the Faculty Senate Steering Committee, all input from the members of the Faculty Assembly shall be considered for potential revisions to the amendment. The text of the proposed amendment, with any revisions based on the input of Faculty Assembly members, shall be made available electronically to all members of the Faculty Assembly at least thirty days prior to the meeting of Faculty Assembly to consider adopting the proposed amendment. For final adoption, the proposed amendment must receive an affirmative two-thirds vote of those who are present. If a quorum is not achieved at this meeting of the Faculty Assembly, a subsequent called meeting of the Faculty Senate shall consider the proposed amendment for final adoption. At this called meeting of the Faculty Senate, all members of the Faculty Assembly shall be invited to attend and participate. For final adoption, a proposed amendment must receive an affirmative two-thirds vote of the members of the Faculty Senate who are present. **If there is a change in the designation of an office or in the title of an official included on a standing or reporting committee, the membership representation on such a committee and in the Constitution will be automatically adjusted to reflect the change. Such changes will be presented to the Faculty Senate for its approval."**