

**UNIVERSITY OF CENTRAL FLORIDA  
FACULTY SENATE STEERING COMMITTEE  
MINUTES - FEBRUARY 25, 1992**

Chair, Dr. Glenn Cunningham, called the meeting to order at 4:08 p.m. Members present were Drs. Biraimah, Cornett, Everett, Fine, Flick, Gupton, Judkins, Malocha, Modani, Pauley, and P. Taylor. Minutes of February 6, 1992 were unanimously accepted.

**OLD BUSINESS:**

The constitutional revision process and temporal concerns were discussed at length. It was decided that Dr. Pauley would make a motion at the next Faculty Senate meeting suggesting working sessions outside of the formal Faculty Senate sessions.

**NEW BUSINESS:**

Dr. Cunningham indicated that there seemed to be a lack of support for holding graduation off campus. He shared Dr. Somerville's memo regarding diplomas for graduating seniors and discussion followed on the problem of separate exams for those graduating. Dr. Cunningham called attention to three resolutions that needed to be brought to the Faculty Senate at the March meeting.

**RESOLUTION 1991-1992-12**

Acceptance, Appointment and Evaluation of Fully Endowed Chairs

WHEREAS, fully self-supporting endowed chairs affirm the university's commitment to excellence, be it resolved:

- (1) Fully endowed chairs will be appointed for a five to seven year term if the university, college, affected department, and the major donor agree. This appointment may be renewable for successive terms. By definition, fully endowed chairs provide a self-supporting scholarly activity without cost to the university.
- (2) When agreement has been reached to accept a major gift of a fully endowed chair, the president shall establish a committee to process each application and nomination. Committee membership should include leading authorities in the academic discipline from inside and outside the university. All other procedures as specified in Faculty Senate Resolution 1991-1992-8 (Revised) shall be followed regarding selection and performance review of fully endowed Chairs.

Dr. Cunningham read resolution 1991-1992-12 from the Personnel Committee, compared it with the previous resolution, and discussion followed. It was determined that Dr. Cunningham would call Dr. Paul for some clarification and then bring the resolution forward.

**RESOLUTION 1991-1992-13**  
**Administrative Review**

Whereas the faculty handbook and previous senate resolutions address review of academic administrators, the level of administrator to be reviewed, is not specified; and whereas the unit/committee responsible for initiating and establishing the process or the dissemination of review results, has not been established, be it resolved that

- a. All administrators at the level of Vice-President, Academic dean and Director-Resident Center shall be subject to a major review no later than five years after first appointment or five years after the last major review.
- b. The primary purpose of such a review is to assist the administrator in improving his/her performance and effectiveness as well as establishing whether, and if so, for how long, the appointment of the administrator should be continued.
- c. The responsibility for the initiation of the review should rest with the Personnel Committee of the Faculty Senate. The composition of the impartial review committee will be subject to the approval of the President of the University.
- d. The composition of any review committee should reflect the constituency served by that office and the procedures of the review should insure the input of these constituencies in assessing the administrator/functioning of the office.
- e. It is expected that the Faculty Senate Personnel Committee will establish a sub-committee to determine the representation of the designated administrative review committee as well as monitor its progress.
- f. A copy of the evaluation results should be provided to the administrator's immediate superior, the administrator being reviewed and the Chair of the Faculty Senate. A brief summary of the review and recommendations should be included.

Dr. Cunningham asked the Steering Committee to read the resolution. Questions were raised regarding specific positions and if they were covered by this resolution. The resolution was approved to be sent to the Faculty Senate.

**RESOLUTION 1991-1992-14**

Whereas one week in each of fall and spring semesters is reserved for comprehensive final examinations, and whereas there appears to be a substantial majority of responding faculty who believe faculty should have the opportunity to give three hour comprehensive final examinations,

Be it resolved that future comprehensive examination periods be scheduled in three hour blocks.

Dr. Cunningham introduced the resolution and it was approved to be sent to the Faculty Senate. Dr. Biraimah requested that education classes make it into the schedule.

**ANNOUNCEMENTS:**

Dr. Cunningham announced that Faculty Senate election results would be forthcoming and that the Steering committee would need to generate a slate of officers by March 17th when the next Steering Committee meeting would be held.

The meeting was adjourned at 5:10 p.m.

Respectfully submitted,

Jeffrey W. Cornett, Secretary  
Faculty Senate