

**Faculty Senate Meeting  
Minutes of  
February 25, 2010**

Dr. Ida Cook, Faculty Senate Chair, called the meeting to order at 4:10 p.m. The roll was circulated for signatures. The minutes of November 19, 2009 were approved as recorded.

**RECOGNITION OF GUESTS**

Penny Beile and Athena Hoepfner, University Libraries; Lin Huff-Corzine, Academic Affairs; Bobby Hoffman, Educational Studies; David Ross, Criminal Justice and Legal Studies; Michael Stern, Graduate Studies.

**ANNOUNCEMENTS**

The provost will not be at today's meeting. Dr. Cook announced that Provost Hickey announced his resignation at the last Board of Trustees meeting. He will be retiring in June. The search for the new provost has been initiated. The Senate Steering committee has been invited to meet with the consultant assisting with search.

Dr. Huff-Corzine was present on behalf of Academic Affairs. She had no announcements but opened the floor to questions. There were no questions.

The provost has approved Resolution 2009-2010-1, Promotion Streams for Instructors/Lecturers. It will go to collective bargaining and the union next.

In response to a question raised earlier in the year, Michele Kelley, vice chair of the Budget and Administrative Committee, reported back on the usage of recycled paper on campus. On average, 12.1% of paper purchased is recycled paper. That percentage is increasing every quarter and is currently 18.2%. Business Services has several initiatives to promote the use of recycled paper, including a customer appreciation day that features green products and a green catalog. Other recycling options are available through Project Spot, including ink recycling and document shredding.

Dr. Huff-Corzine reported on the preparation for the online Student Perception of Instruction (SPoI) for this term. The committee has met and requested feedback from the colleges regarding issues that need to be addressed. Colleges should let Dr. Huff-Corzine know as soon as possible if there are additional problems that need to be addressed. Changes are being made to accommodate Music Department courses. Courses that end before the end of the semester will be evaluated at the class' completion point. The completion rate for online SPoI is about 62% across the university. Discussion followed regarding methods of distributing SPoI information to students.

**NEW BUSINESS**

Library Ebook Collection

Ms. Athena Hoepfner provided an overview of the Library's newly acquired Springer eBook Collection. The collection was purchased using the Technology Fee. Ms. Hoepfner demonstrated how the book collection can be accessed and how to search for, obtain, and download books and chapters.

### Revised Graduate Credit Policies

Jim Moharam, Chair of the Graduate Council, presented an information item regarding two changes to graduate credit policies:

- 1) New policies will distinguish "internal" (UCF) transfer credit from "external" (non-UCF) transfer credit. The policies will retain current limits on external transfer credits while allowing more credits taken at UCF to be eligible for transfer into graduate programs, and set limits on the transfer of internal credits.
- 2) Existing policies pertaining to credits being used to fulfill the requirements of multiple degrees have been amended and clarified. The changes will create guidelines for establishing official dual degree programs and accelerated bachelor's/master's programs, and place restriction on the use of credits in more than two degree programs.

Discussion followed.

### **STANDING COMMITTEE REPORTS**

#### Budget and Administrative Committee – Michelle Kelley

The committee did not meet.

#### Graduate Council – Jim Moharam

Dr. Moharam offered an overview of the activities of the four committees of the Graduate Council, the details of which can be found in the attached report.

#### Personnel Committee – Kevin Haran

The committee has met twice since the last Senate meeting. The committee is discussing a draft of guidelines for the promotion of non-tenure earning research faculty in centers and institutes and clinical faculty in health-related professions. At next week's meeting, the committee will be discussing possible electronic promotion and tenure dossiers and possible promotions of full professors.

#### Undergraduate Policy and Curriculum Committee – Jill Fjelstul

The committee has met three times since the last Senate meeting and reviewed 70 action items. The committee is starting a discussion as to what defines a track and what defines a specialization within a degree program.

Dr. Cook offered a reminder that the agendas and minutes for the UPCC and Graduate Council meetings are can be located through links on the Faculty Senate website.

### **OTHER BUSINESS**

Dr. Cook was contacted by a faculty member asking how faculty are supposed to be kept informed of Senate business. All senators should be working with their department and colleges to be sure Senate information is disseminated to all faculty.

The Steering Committee has authorized the ad hoc Constitutional Revision Committee to continue its work over the summer. The committee hopes to have a draft ready for review by early in the fall semester.

### **ADJOURNMENT**

Motion to adjourn made and seconded. Meeting adjourned 5:03 P.M.

**Faculty Senate Meeting – February 25, 2010**  
**Graduate Council Report**  
**Activities: November 20, 2009 – February 25, 2010**

Council information and activities (membership, meeting schedule, agenda, minutes, actions, etc) are available at <http://www.graduatecouncil.ucf.edu/>

**Appeals and Awards Committee: Dr. Coffey**

- Held five meetings –12/03, 12/10, 1/28, 2/11, 2/25
- Review student petitions – typically 10-15 petitions per meeting

**Curriculum Committee: Dr. Nutta**

- Dr. Ram Mohapatra is sabbatical and Dr. Joyce Nutta is acting chair
- Held four meetings–12/03, 1/21, 2/04, 2/18
- Reviewed and approved course action and special topic requests
- Approved new tracks:
  - TESOL track in Education PhD
  - PSM Conservation Biology track in MS in Biology
  - Executive track in Educational Leadership EdD
  - 3 track additions to the Doctor of Nursing Practice
  - PSM Biotechnology track in MS in Biotechnology
  - 4 track additions to the Public Affairs, PhD
- Approved curriculum revisions:
  - Elementary Education MA
  - Instructional Technology MA
  - Mathematics MS and PhD
  - Higher Ed track in Education PhD
  - Ed Leadership MEd
  - Early Childhood Development and Education MS
  - Physics PhD
- Approved program/track title changes:
  - Professional Sciences Master’s track in Modeling and Simulation MS
  - Health Care Informatics – Professional Science Master’s (MS)
  - Rename MFA in Film and Digital Media to MFA in Film
  - Rename MA in Film and Digital Media to MA in Digital Media
- Approved program suspensions:
  - Economics PhD program
  - Economics MS program
- Approved new Hospitality Management graduate certificate

**Policy Committee: Dr. Moharam**

- Held five meetings –12/09, 1/13, 1/20, 2/03, 2/17
- Discussed proposed Z-Grade policy and is in the process of developing appropriate academic misconduct policy for graduate students
- Approved Transfer Credit policy for the Master and Doctoral programs
- Approved guidelines for establishing official Dual Degree programs

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- Approved restrictions on the use of credit between two programs.

**Program Review Committee: Dr. Dombrowski**

- Held four meetings - 11/20, 12/11, 1/29, and 2/12
- Developed a process to review graduate faculty credentials for reappointment (to be performed with the program review on a 7-year cycle)
- Initiated graduate faculty status reappointments in three programs with eight other programs to be reviewed this semester
- Began review of graduate student and faculty awards