

**Faculty Senate**  
**Information Technology Committee**  
**A G E N D A**

Meeting Date: February 26, 2018

Meeting Time: 2:00 – 3:00 p.m.

Meeting Location: HPA1, room 335

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes of February 13, 2018**
- 4. Announcements and Recognition of Guests**
- 5. Old Business**
- 6. New Business**
  - Discuss Student Perception of Instruction Resolution
- 7. Adjournment**

**Faculty Senate**  
**Information Technology Committee**  
**Meeting Minutes**

Meeting Date: Tuesday, February 13, 2018

Meeting Time: 3:30 – 4:30 pm

Meeting Location: HPA1, Room 335

**1. Call to Order**

- The meeting was called to order at 3:30pm.

**2. Roll Call**

- Members in attendance: Reid Oetjen, Jee Yeon (Jeannie) Hahm, Pieter Kik, John Schultz, Joseph Harrington, Sumanta Pattanaik
- Guests: David Canova, UCF IT&R; Felipe Garzon of Explorance

**3. Approval of Minutes of January 22, 2018**

- Minutes from January 22, 2018 were approved.

**4. Announcements and Recognition of Guests**

- No announcements. Guests listed above were introduced.

**5. Old Business**

- None

**6. New Business**

- a. Explorance Demonstration for the Student Perception of Instruction  
Representatives from Explorance Blue presented their system and provided a demonstration of how their product provides multiple opportunities to students to take the survey. In addition, their tool would be housed in Canvas allowing the university to consider the demographic data to be considered. Blue also provided a more robust database to support evaluation of the data collected.

David Canova was able to ask several questions to better understand how the student interacted with their tool and what interfaces were needed. Faculty present also asked questions about aspects of the system including response rates, which were purported to increase with their system. Lastly, Explorance believed that their system would reduce costs for delivery of the SPoI for UCF.

- b. Strategy to Move Forward

The committee agreed that due to the low numbers of committee members in attendance that we should have another meeting to discuss a possible resolution.

**7. Adjournment**

- Meeting adjourned at 4:45pm.

**Whereas**, the Student Perception of Instruction Survey is vital to many processes in the university, including faculty evaluation; and

**Whereas**, the delivery mechanism does not provide students with a flexible format which allows students to review faculty when it is more convenient, thus, boosting participation; and

**Whereas**, special tuition programs have off-cycle reviews and the current university process does not allow for timely evaluation so that faculty can incorporate feedback into subsequent classes; and

**Whereas**, the time to process the data is inefficient and takes several weeks and requires intervention by many persons; and

**Whereas**, the data is not provided to the university community (faculty, students, administrators) in a more useful manner, therefore

**BE IT RESOLVED** that the Faculty Senate Information Technology Committee