

FACULTY SENATE STEERING COMMITTEE

MEMORANDUM

TO: Faculty Senate Steering Committee
FROM: Faculty Senate Office
DATE: February 18, 1999
SUBJECT: Minutes of meeting held on February 4, 1999

The Steering Committee was called to order by Dr. Ida J. Cook, Chair, at 4:06 p.m. The roll was circulated for signatures. The minutes of January 7, 1999 were unanimously approved. Members present included Drs. Lee Armstrong, Lee Cross, Richard Tucker, Karl-Heinrich Barsch, Phillip Taylor, Rosie Joels, Linda Malone, Gregory Frazer, and Vice Provost Frank Juge.

Announcements

Dr. Cook announced that Dr. Modani left for India to visit his sick mother. Dr. Cook inquired about the status of the Constitution revisions. Dr. Tucker stated that Dr. Modani has it all on his hard drive. Dr. Cook requested from the committee to try to acquire a copy on disk of the revised Constitution as soon as possible in order to review the revisions before the end of the Senate year. Dr. Cook announced that she and Drs. Richard Tucker, Glenn Cunningham, Karen Smith, and James Campbell met with the OPPAGA (Office of Program Policy Analysis and Government Accountability) to discuss how faculty are meeting the University mission. There were questions regarding service, teaching, and research accountability. They were particularly interested in the nature of service by the faculty at UCF. Dr. Juge stated that he had spoken with Karen Smith and she had stated that the comments were very positive for UCF. The OPPAGA will be meeting with several other institutions in Florida. They discussed distance learning and working with new technology. They will be on campus for at least three days to meet with UCF administrators. Dr. Rosie Joels inquired of Dr. Juge about the rumor if faculty are going to be measured on their annual evaluation by student retention. Dr. Juge replied, no that it has to do with university measures. They will use six measures to evaluate the university system, which will include retention, fund raising, research, teaching, public service, and defining professional service outside the university and how it ties to UCF teaching and how research connects with public service.

Dr. Cook announced that there is a need for volunteers to serve on the committee for the Excellence in Professional Service Awards. Drs. Richard Tucker, Lee Armstrong, and Rosie Joels volunteered.

Dr. Armstrong will convene the group. Dr. Cook stated that the portfolios and Evaluation Forms are in the Faculty Senate Office. Please call Kathy for an appointment. There are six in total:

| | | |
|--------------------------------------|---|--------------------------------------|
| College of Arts and Sciences | 1 | Edgar Wycoff |
| College of Business Administration | 0 | |
| College of Education | 1 | Aldrin Sweeney |
| College of Engineering | 2 | Ramon Hosler and Roger Wayson |
| College of Health and Public Affairs | 2 | Rob Remis and Valerie Brown-Krimsley |

Standing Committee Reports

Personnel

Dr. Richard Tucker reported that the committee has not recently met, but several subcommittees are working diligently and receiving some success with the topic of timing of faculty evaluations. Dr. Tucker stated that he has received material on the Sexual Harassment policy and they will be looking into it.

Undergraduate Policy and Curriculum

Dr. Heinrich Barsch reported on the UPCC meeting held on February 2, 1999. He stated that the committee concluded its meeting without an agreement on a resolution for the honors calculations. He reported that the committee discussed every option possible: percentages, internships, returning to cumulative GPA, doing away with honors, graduating with honor of distinction, looked at other universities. Dr. Dees stated that the University of Florida does not have honors and that there is none listed in their catalog. Dr. Joels suggested circulating a short written survey on one page with a scale from 1 to 5 at the next Faculty Senate meeting to facilitate the committee coming up with a new policy. Currently there is a policy which creates inconsistencies across the different colleges. The UPCC need to gather more input from other institutions. The Steering Committee decided they needed more data on options. Dr. Joels also brought up the issue on grade inflation. It was suggested to get more information from Dr. David Dees on that subject.

Dr. Barsch also reported that the UPCC had received and passed two proposals. One from the College of Business and one from the College of Arts and Sciences.

Graduate Council

Dr. Gregory Frazer reported that the College of Engineering has a proposal to be considered at their next meeting. Also, a Masters in Liberal Studies has been approved.

Dr. Linda Malone reported on the Policy and Procedures Subcommittee, stating that they are currently outlining the duties of graduate coordinators. There are no resolutions at this time.

Budget and Administrative

Dr. Gregory Frazer reported for Dr. Modani. He stated that the committee is scheduled to meet on Friday, February 5, 1999, to discuss college budget productivity factors.

Unfinished Business - None

New Business

Instructors Serving on Committees - It was discussed and concluded that instructors could serve on some Faculty Senate Reporting Committees.

Cheating Incident - After discussion and a report by Dr. John Leeson, who served on the committee, the cheating issue was referred to the Personnel Committee.

Apportionment - Dr. Cook reported that the new apportionment figures had been disseminated to the Deans' offices for their Senate elections. Deadline for Senate elections is March 8, 1999.

Other

Dr. Cook announced that Dr. Essam Radwan will not be able to attend the Faculty Senate meeting on February 18, 1999 as previously planned. Dr. Cook stated that Joel Hartman would like to report to the Senate on new technology at UCF. Mary Beth Liberto, UCF General Counsel, will be invited to answer questions regarding legal issues of "Easy A" and the use of Social Security numbers.

Dr. Rosie Joels inquired if there was a one page list of campus-wide searches in progress at the university that could be distributed to the Faculty Senate. It is not known if such a list exists.

The meeting adjourned at 5:15 p.m.