

Steering Committee Meeting
February 9, 2006

Dr. Manoj Chopra, Chair, called the Steering Committee meeting to order at 4:05 p.m. Minutes of the **January 19, 2006 meeting** were unanimously approved with minor changes.

Members present: Drs. Dawn Trouard, Diane Wink, Janice Peterson, Denver Severt, Ida Cook, Robert Pennington, Rufus Barfield, Jim Moharam, Thomas Wu, Henry Daniell, Glenda Gunter, David Workman, Thomas Wu, Melody Bowdon and Provost Terry Hickey.

Members absent: Drs. Arlen F. Chase and Keith Koons.

Guests: Drs. John Schell, Joel Hartman, and Lin Huff-Corzine.

ANNOUNCEMENTS AND PROVOST REPORT

Provost Report

No report.

OLD BUSINESS

Revisions to the Faculty Senate Constitution – Dr. Cook

Two sections of the current constitution need a major revision because of the creation of new colleges. The constitution has its own change procedure in sections 3.3, 3.3.3 and 3.3.2 and 5.1. At this time we only need to make changes to reflect the change in number of colleges and degree granting divisions. Resolution 2005-2006 - 5 distributed. Pennington reads as follows:

**A Motion for Resolution of Apportionment and Committee Membership Changes
Resulting from the Division of the College of Arts and Sciences**

Where As, a result of the division of the College of Arts and Sciences into two new colleges, (the College of Arts and Humanities and the College of Sciences), and Following Sections 3.3 and 5.1 of the existing Faculty Senate Constitution which provide for such changes by a simple majority vote of the Faculty Senate. Therefore,

BE it resolved, that the Senate acknowledges the changes in the number of colleges and recommends the automatic adjustment in committee representation and wording as provided for in the existing constitution be made to reflect those changes.

The relevant sections of the constitution are reproduced below with critical sentences in **bold font**: **“3.3 Apportionment**. The number of elected members of the Faculty Senate will be apportioned among the colleges and units as follows:

$$\text{Number of senators} = 60 \times \frac{\text{(Number of eligible faculty in a college or unit)}}{\text{(Number of eligible faculty in the University)}}$$

The number of senators representing a college or unit will be determined by rounding the above calculated value to the nearest whole number. A unit is defined as any degree granting academic unit, not within an established college, and shall have proportionate representation on the Faculty Senate as defined above.

3.3.1 Each college will have a minimum of two representatives in the Faculty Senate. The professional librarians shall have two voting representatives in the Faculty Senate to be elected by the professional staff of the library.

3.3.2 Apportionment will be made only once each year, based on the number of individuals with full-time tenured, tenure-earning, or multi-year appointments who

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are listed as faculty on official records of the University on the first day of the spring semester of that year."

"5.1 Amendments to the Constitution may be considered by the Faculty Senate upon (1) recommendation of the Faculty Senate Steering Committee or (2) written request of ten percent of the members of the Faculty Assembly. The text of a proposed amendment must be made available electronically to the members of the Faculty Senate at least thirty days prior to the meeting at which it will be considered. For provisional adoption, a proposed amendment must receive an affirmative majority vote of the members of the Faculty Senate who are present. After provisional approval of the proposed amendment, the text of such amendment shall be made available electronically to all members of the Faculty Assembly for their review, consideration, and input to the Faculty Senate within fourteen days of notification. At a subsequent meeting of the Faculty Senate Steering Committee, all input from the members of the Faculty Assembly shall be considered for potential revisions to the amendment. The text of the proposed amendment, with any revisions based on the input of Faculty Assembly members, shall be made available electronically to all members of the Faculty Assembly at least thirty days prior to the meeting of Faculty Assembly to consider adopting the proposed amendment. For final adoption, the proposed amendment must receive an affirmative two-thirds vote of those who are present. If a quorum is not achieved at this meeting of the Faculty Assembly, a subsequent called meeting of the Faculty Senate shall consider the proposed amendment for final adoption. At this called meeting of the Faculty Senate, all members of the Faculty Assembly shall be invited to attend and participate. For final adoption, a proposed amendment must receive an affirmative two-thirds vote of the members of the Faculty Senate who are present. **If there is a change in the designation of an office or in the title of an official included on a standing or reporting committee, the membership representation on such a committee and in the Constitution will be automatically adjusted to reflect the change. Such changes will be presented to the Faculty Senate for its approval."**

Since a copy of the constitution was given out at last month's senate meeting, we are now into the 30 days period for the process. Action to change the name of the Undergraduate Common Program Oversight committee would need completion of the full revision process with over an extended number of months to meet timeline requirements of the amendment. This change will be delayed until the next senate year.

Request this be put on agenda for vote at Faculty Senate meeting on February 16, 2006. (This is not a discussion or vote of whether or not the new colleges should have been created.) If passed, we can start election process about February 23, 2006 after allocations based on number of faculty in the new colleges completed. There are some questions about at-large and staggered terms especially in the new colleges and these are being addressed by Dr. Cook.

Question asked if senate members are elected or appointed. All senators are to be elected. Motion to put the resolution from committee on constitutional revisions on the agenda for the second Senate meeting this month. Meeting on the 16th will not be adjourned but recessed and continued on February 23rd.

Report from the Subcommittee on TIP/RIA/SoTL Revisions for 2006-2007 – Dr. Cook

Final draft of UCF-TIP revision was distributed. Highlights of changes were presented. Major change is the addition of an "ad hoc" category which can be used by faculty who do not meet median criteria for eligibility. Dr. Wang came to committee about concerns about honors faculty who are not usually eligible because of low student credit hour generation because of small honors classes. He agreed the new "ad hoc" category will address this problem. Dr. Wang also asked about having a university-wide award for faculty involved in honors courses and Honors in the Major. The committee referred this question to Provost Hickey.

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Plan is to take these criteria to the Senate for discussion on February 16, 2006 from 4 – 4:30 to get feedback from faculty. Review of these criteria (UCF-TIP, SoTL, RIA) is done by Faculty Senate Steering Committee. This process has been implemented to get wider review and feedback. Document will be sent out tomorrow to all senators.

Report on Student Perception of Instruction (SPOI) Revisions – Drs. Wink and Huff-Corzine

Two groups have been working on Student Perception of Instruction revisions. One group, lead by Dr. Huff-Corzine has been examining procedure particularly if the process can be moved fully on line.

A second groups, lead by Drs. Wink and Jungblut looked at the content and use of the SPOI as part of a larger examination of academic rigor at UCF. This was done because faculty told working group via focus group that the SPOI was a major impediment to the level of rigor they would like to have in their classes. In their full report, this group looked at actual content (e.g. organization, questions, response options), information reported out (e.g. responses from different student groups – majors vs non majors, lower vs upper classes; responses based on modality – Web mode, ITV, lab), bias inherent in the process and impact of bias can be minimized, and how the data collected can be used positively to improve teaching and learning.

The two groups met together to clarify tasks and have agreed to work on their separate goals but with input from the other group to ensure congruity between suggested changes.

The workgroup examining the content and use of SPOI is asking to go to Faculty Senate to request approval to revise SPOI form and process in consultation with the group working on procedure for actual administration of the tool. Approved.

Multi-term Registration – Dr. Schell

Multi-term Registration started in March 2005 at the request of President Hitt. The intent was to make registration process more student-centered so students would know schedules over a longer term and this would also result in better long-term planning by some departments.

Concerns have been expressed by students, faculty, and advisors following implementation of multi-term registration. A student focus group was convened in December and very few attended. Attendees did represent undergraduate and graduate groups and consisted of those who both support and do not support the program. Professional advisors have also submitted areas of concerns. Problems occurred for many reasons including changes made in scheduled by individual departments after the schedules were set. There is also some difficulty with students new to UCF who are being advised without full records available for review. All concerns and comments are being reviewed.

Many recommendations are being considered. Registration begins March 15, 2005 for Summer, Fall, and Spring. The administration will continue the fine tuning of the process. It will be examined again after use in the second year.

Question: Is there anything being done regarding announcements of sabbaticals and other special appointments and faculty status changes which may impact schedules? *Response:* Multiple steps needed if course needs to be changed. Departments are getting better at maintaining courses as scheduled. Another problem raised was associated with newly approved

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courses which are not yet in our system. Use of special topics courses may be an option. One of problems being addressed is identifying students who fail or do not achieve expected grade in a prerequisite course. The prerequisite problem is tied to PeopleSoft. The department advisors want to advise students and then help them withdraw and register in the right courses in the future.

The Florida Board of Governors loves the tracking system used by the University of Florida and we expect all universities will be asked to do this. Also Board of Governors and Board of Trustees are very focused on six year graduation rate. Ours is good among peers but not at expected level. Strong students seem to be enjoying multi-term registration. Weaker students are having a problem.

Question: How many students do this? Response: The percentages are higher than expected. The Steering Committee discussed if this should be taken to the full senate? It was suggested that this be given as a report with request for input to Dr. Schell's office. Dr. Schell has not yet had a faculty focus group. He will do this and will include faculty advisors and professional advisors in different units to develop a matrix of solutions.

NEW BUSINESS

Technology-related Issues – Dr. Joel Hartman

Dr. Hartman reported on email problems in December and January. Currently all email coming into the university is scanned for viruses. Viruses are deleted and spam is tagged (PMX###). The system which does this is called Pure Message. The volume of email received by UCF exploded in November 2005 resulting in performance issues. New hardware and software was installed but there was a problem with a setting about January 11. There was then a major problem with mail delivery from about January 11 – 18th. *Question:* Why was there no notification to faculty, students, or staff? Response: We could not use email and thought it would be over more quickly. More upgrades are in process.

Question: Can junk mail be blocked? No. However, it is possible to shift messages directly to trash using the mail program (e.g. GroupWise).

Question: Why didn't the longer hours 24/7 support system work at start of term (and right after announced). Problems with vendor. These have been addressed. Should now have 24/7 support.

Liberal Studies Program in the Office of Undergraduate Studies – Dr. Schell

Dr. Schell presented a request to move the Liberal and Interdisciplinary Studies Program over to office of Undergraduate Studies. It had been housed in the College of Arts and Sciences. The Advisory Board for the Liberal Studies Program has asked for this. Data on the scope of courses and student enrollment in courses in all disciplines and colleges was distributed. There are NO courses offered out of the Liberal Studies program except for one GIS course which is taught by an adjunct. Office of Undergraduate Studies would like a school or department to take responsibility for that course. Otherwise, all courses and curricular decisions, including determination of courses for concentrations as well as what constitutes a minor are based in the school or department which houses the course. (Photography will be in Arts and Humanities.) All credit hour production goes with individuals teaching the course.

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Question: Will the program be renamed e.g. Interdisciplinary Studies to better describe program and avoid issue of what the word liberal means? Not planned at this time. Such a name changed may be an issue because of existing interdisciplinary studies programs.

Question: Is this the consultation process? Yes. It needs to go to the full Faculty Senate as an informational item. Faculty Senate members will be asked if they want further discussion. It was added to the agenda for the senate meeting on February 16. Drs. Elliot and Schell are invited to present.

Parking Problems – Dr. Gunter

Dr. Gunter discussed high levels of frustration from faculty, staff and students related to parking particularly near the Education Building in areas where the new garage is being built. There are no spaces starting early in the day and important meetings, including a dissertation defense, are being missed. Going to research park is a poor option for faculty and staff. There is also a problem to go behind arena along heavy construction areas. Action requested. It will be referred to committee.

STANDING COMMITTEE REPORTS

- ✦ **Budget & Administrative** – Dr. Keith Koons reported.

No report.

- ✦ **Graduate Council** - Dr. Jim Moharam reported.

Dr. Patricia Bishop could not be present today. At the last scheduled meeting, Dean Gallagher was to address the Graduate Students but Dr. Gallagher did not show up for the meeting. There was an item that dealt with disallowing the use of 4000 level courses in master's programs of study which previously allowed six (or more) credit hours at the 4000 level. The Council has revisited that issue and discussed at length the ramifications of allowing this practice. SAC's accreditation guidelines specifically state that master's programs of study must contain "at least 30 semester credit hours of the equivalent at the post-baccalaureate, graduate, or professional level." Provost Hickey stated that it would best to give the College of Engineering and Computer Science the opportunity to address this issue themselves. He suggested that the Council provide an opportunity to CECS in a timely manner and if no one shows up then the deal is off. There is room for compromise in this matter. The proposed resolution from the Council will be sent back and get a report from Engineering and others. No reports from the Subcommittees.

- ✦ **Personnel** – Dr. David Workman reported.

Committee has met. Discussed the travel resolution in the previous meeting and would like to present at the next faculty senate meeting. Jeff Kaplan reads the resolutions as follows:

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Resolution 2005-2006-4 Travel Reimbursement

Whereas, the University expects faculty to travel as an essential part of their duties and responsibilities - for the enrichment and enlightenment of their professional development in teaching, service and research.

Be it resolved that the University of Central Florida will relentlessly pursue avenues that will lead to:

- a) an increase in the per diem rate for meals to be consistent with the current federally established guidelines.
- b) an increase in the mileage rate for faculty using their own vehicles to be consistent with the current federally established guidelines.
- c) a streamlining of the procedure to file a claim for reimbursement of expenses incurred while on university business.

It was moved that the resolution be presented at the faculty senate meeting on February 16, 2006. Approved.

- ✦ **Undergraduate Policy & Curriculum** - Dr. Bob Pennington reported.
No report.

OTHER

None

ADJOURNED

Motion to adjourn at 6:30pm made and seconded. Approved.



Dr. Lin Huff-Corzine

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DRAFT of February 8, 2006

UCF Teaching Incentive Program (UCF-TIP) 2006-07 Procedures

(Approved by the Faculty Senate Steering Committee on date)

I. Program Overview

The UCF-TIP award recognizes faculty with high quality performance in teaching large numbers of students. This program was designed to encourage and reward faculty who demonstrate exemplary scholarly teaching practices and student learning at all levels in their programs (entry, upper division, graduate). Faculty are eligible for the award every five years. The award is based on performance over the prior five years.

Faculty can apply using one of two options:

- Median Based Option: Eligibility based on meeting criteria and surpassing median as described in section III.5.a.1, 2. (the median category)
- Ad Hoc Option: Eligibility based on meeting criteria but not surpassing median (the ad hoc category) as described in section III.5.b.1.

The Office of Academic Affairs provides the funding for these awards and for academic year 2006-2007 will sponsor up to 40 new UCF-TIP awards. In addition, in any given academic year, if a former recipient of state-funded TIP or UCF-TIP awards leave their employment at UCF, their award(s) will remain within their respective colleges or units for "recycling" as additional UCF-TIP awards for the following academic year.

Regardless of contract length (9-months or 12-months), award recipients receive a \$5,000 increase to their base salary retroactive to August 8, 2006, the start of the 2006-2007 academic year contract.

UCF-TIP awards are allocated to colleges or units in proportion to their total number of faculty candidates determined by productivity criteria (rounded to the nearest integer). Each college shall have a minimum of one award. The number of new and "recycled" UCF-TIP awards for each of the colleges and units will be communicated to the

colleges/units and to the Faculty Senate Steering Committee as soon as this information becomes available. If a college is eligible for only one UCF-TIP award, all faculty portfolios (Median and Ad_Hoc Options) will be considered and reviewed in the same group.

This award is authorized in the UCF BOT/UFF 2004-2007 Collective Bargaining Agreement.

II. Application deadline

Nominees who are candidates for a UCF-TIP award must submit a UCF-TIP portfolio to their dean's office by the date in each year's UCF-TIP schedule.

III. Eligibility Criteria

1. To be considered "eligible" for the UCF-TIP award the faculty member must be:
 - a. On a full-time 9 or 12 month tenured or tenure-track appointment with the rank of professor, associate professor, or assistant professor OR
 - b. On a full-time appointment as an instructor or a lecturer OR under a multi-year non tenure-track appointment
 - c. Be classified as a candidate based on criteria in section III. 5 below
2. The following types of faculty are not eligible for these awards:
 - a. Faculty on visiting (or similar temporary) appointments
 - b. Faculty on less than full-time appointments
3. The faculty member must have at least five years of continuous service at UCF.
 - Specifically, a faculty member must be employed at UCF **on or prior** to August 8, 2001, for the 2006-2007 award year.
 - If a faculty member had an approved leave of absence or sabbatical during the previous five years (e.g. for the 2006-2007 award year this would be in 2005-2006, 2004-2005, 2003-2004, or 2002-2003 academic years) they may elect to substitute FTE generation for the year 2001-2002 for FTE generation for the year of the sabbatical or LOA.
 - Other exceptional situations should be directed to the eligibility committee
4. No faculty member may receive the award more than **once every five years**.
 - For example, any faculty member who received a UCF-TIP (or TIP, the predecessor to the TIP program) that became effective August 8, 2001 or later is not eligible for a UCF-TIP in the 2006-2007 school year.
 - Consequently, any faculty member who received a UCF-TIP (or TIP) increase that was effective August 8 2001, or earlier is eligible for a UCF-TIP in the 2006-2007 school year.

5. Of the eligible faculty (see III.1 a and b above), faculty “candidates” can submit a portfolio for consideration for the UCF-TIP award in one of the following categories:

- Median Based Option: Eligibility based on meeting criteria and surpassing median as described in section III. A below (the “median” category) (90 % of awards to each college will be in this category)
- Ad Hoc Option: Eligibility based on meeting criteria in section III. 1. A and b above but not surpassing median (the “ad hoc” category) (10 % of awards in each college, but not less than one per college, will be available in this category unless there is only one UCF-TIP award in the college)
- In a college eligible for only one UCF-TIP award, the portfolios of all faculty (Median and Ad Hoc Options) will be considered as a group.

a. Median Based Option: Faculty are candidates to submit a portfolio if they meet the following teaching productivity criteria:

1. Total Credit Hour Productivity (CHP) **or** total Graduate Hour Productivity (GHP) for the last four academic (Fall, Spring) years of FTE generation used in the calculation must be at or above the college or department (or school) or “unit” median for eligible faculty. A unit is defined as any degree granting academic unit not within an established college.

- a. CHP and GHP are defined as the sum of all classroom, web and media-enhanced credit hours (SCH) generated for the four academic (Fall, Spring) years of FTE generation used in the calculation as shown on the final end of semester assignment reports. All FTE for credit earning courses, including thesis, dissertation and independent study hours can be included in this calculation.
- b. SCH excludes student credit hours for overload and summer assignments.

2. The total number of candidates for the UCF-TIP in a given college or in a unit is equal to the number of candidates based on CHP criterion plus the number of candidates based on GHP criterion.

b. Ad Hoc Option: Faculty are candidates to submit a portfolio but do not surpass median (the ad hoc category)

1. All faculty who meet criteria but do not surpass the medians as described above can submit a portfolio for consideration in the ad hoc category

c. Reallocation of Awards

1. In the event there are fewer qualified candidates for UCF-TIPs in either category than the number of available awards, the college committee can reallocate the awards to candidates in the other category

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d. No college is required to give all available UCF-TIPs if candidates do not meet criteria

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1. Any UCF-TIPs not awarded in an academic year because of an insufficient number of qualified candidates in a college will be available to be awarded by the college in the next academic year.

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IV. Award Criteria

The criteria for UCF-TIP Award are:

- a. Teaching quality and effectiveness as demonstrated by a description of teaching strategies and evidence of student learning (not simply student evaluations).
- b. Continuing commitment to instruction as evidenced by participation in and attendance at faculty development events at state, national or international meetings.
- c. Consideration of methodologies based on the unique characteristics of the course.
- d. Innovation and creativity in instruction as demonstrated by a description of teaching strategies and evidence of student learning.

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V. Required Sections of the Application/Portfolio

- Portfolios will contain both university-mandated and college mandated materials
- Except for the Curriculum Vitae, materials should reflect work and accomplishments **only** in the last five years
- Each year the Faculty Senate will review requirements for university materials
- Each year each college will review requirements for college requirements.
 - This review will be done by the faculty who served on the UCF-TIP selection committee for the college the year before.
 - If a committee member is eligible to submit a UCF-TIP portfolio an alternate committee member should be selected from their department.
- Revisions in the university and college applications requirements will be submitted to the Office of Academic Affairs for approval before implementation

University Materials

- a. Table of contents
- b. Nomination letter written specifically in support of the UCF-TIP from the chair of the department or a colleague. The letter should stress the nominee's achievements in teaching.
- c. Statement of teaching philosophy (250 words, maximum, 12 point type).
- d. Curriculum Vitae.
- e. Narrative on the impact of the applicant's teaching practices on student learning outcomes.

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College Materials (Specific requirements and content to be determined by each college)

- a. Combination of hard copies of teaching strategies, assignments, evaluation of teaching, documentation of student learning
- b. Materials which evaluate teaching must go beyond the *Student Perceptions of Instruction*. (It is recommended Student Perception of Instruction be used as no more than 10% of such evidence.)
- c. Because *Scholarship of Teaching and Learning* is evaluated in a separate award, activities related to SoTL (research, presentations, publications, grants) should not be a major part of the UCF-TIP portfolio.
- d. Maximum portfolio size will be established by the college.
- e. FTE productivity should not be a consideration in the portfolio review. Faculty will be evaluated against others in their group ("median" or "ad hoc") regardless of individual productivity.)

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VI. Evaluation and Award Process

The selection of UCF-TIP recipients from the faculty portfolios submitted by candidates in the “median” and “ad hoc” groups will be the responsibility of a college or unit Selection Committee.

- This committee will be composed of elected faculty from each department and school in the college.
- For “units,” as defined above, these committees will have no less than three and no more than five members.
- To the extent possible, committee members should be former recipients of the UCF-TIP or TIP awards.
- Faculty candidates for the award are not eligible to serve on the Selection Committee.
- The Selection Committee for each college or unit will review faculty portfolios and recommend award recipients to the Provost.
- In the event there are fewer qualified candidates for UCF-TIPs in either category than the number of available awards, the college committee can reallocate the awards to candidates in the other category.

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VII. Appeals:

- The Faculty Senate UCF-TIP Oversight/Appeals Committee will be composed of members of the Faculty Senate Steering committee.
- This committee will
 - Receive college or unit criteria
 - Review faculty appeals related to their eligibility for a UCF-TIP
 - Make recommendations to the Provost.
- No appeals of Selection Committee’s recommendations will be considered.
- This committee will also review the data on allocation of new awards to colleges and units as well as the data on “recycled” awards

VIII. Schedule

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UCF-TIP 2006-2007 Schedule *(Draft)*

September 1, 2006	Term eligible UCF-TIP courses and student credit hour production histories for the last eight semesters (excluding summers) to faculty and chairs for review
September 21, 2006	Chairs/faculty return corrected term eligible UCF-TIP courses and student credit hour production histories to Barbara Davis, Academic Affairs, Millican Hall, Suite 351
October 1, 2006	Faculty Senate completes review of university requirements for UCF-TIP

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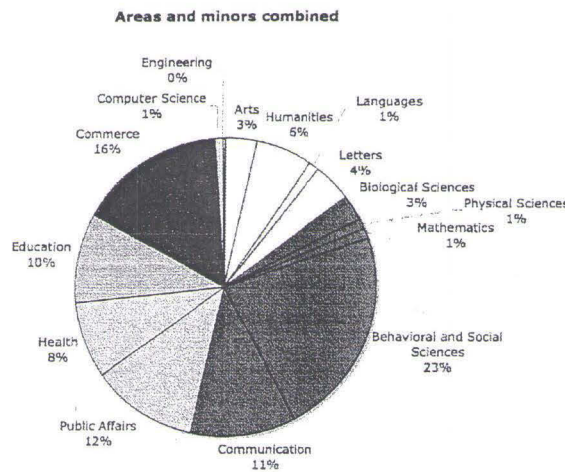
October 1, 2006	Colleges elect UCF-TIP Criteria review committee
October 30, 2006	Colleges provide UCF-TIP document to Academic Affairs for approval
November 1 2006	Identification and notification of UCF-TIP eligible faculty candidates
November 1, 2006	Colleges elect UCF-TIP Selection Committees
January 4, 2007	UCF-TIP portfolios due in deans' or directors' offices
February 4,, 2007	UCF-TIP Selection Committee recommendations to Academic Affairs
February 15, 2007	Office of Academic Affairs to notify the award winners

Liberal Studies @ 2006

The split of the College of Arts and Sciences into two colleges (the College of Arts and Humanities and the College of Sciences) brings with it an opportunity to evaluate Liberal Studies and its relation to the new colleges and the university. The Liberal Studies program – with about 1400 majors and 50 graduate students – is part of the Office of Liberal and Interdisciplinary Studies, which also houses African American Studies, Judaic Studies, Latin American Studies, and Women’s Studies, all of which have minor degrees at this point, and so zero majors.

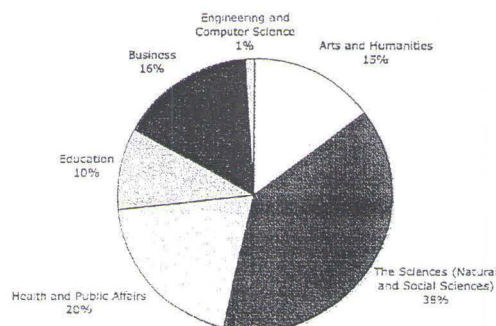
Using data from over 360 intent to graduate records from Summer 2005 and Fall 2005, a distribution was developed of where Liberal Studies students study. About 98% of the majors choose the Liberal Studies track in the program, which involves two areas of study (eighteen credit hours each) and one minor. Therefore, each of the 360+ students has three data points that can be considered as being in one of the fifteen Liberal Studies areas. (Each minor is considered within a specific area, except ten which are considered across disciplines, and so were not used in the data.) The results were instructive.

First, among the fifteen areas, six areas receive 80% of Liberal Studies students: Behavioral and Social Sciences, Commerce, Public Affairs, Communication, Education, and Health. None of these areas is within the new College of Arts and Humanities (CAH). Humanities is at 6% and in CAH.



When one looks at the distribution among colleges, students pick The Sciences at the highest rate, followed by Health and Public Affairs, Business, and then (in 4th place) CAH. Only 15% of Liberal Studies students choose areas or minors in the Arts and Humanities.

Distribution of areas and minors by college



Perhaps more interesting is how the tracks and minors that are part of the Office of Liberal Studies might be categorized. The following typology would indicate that the tracks in the major as well as the minor degrees generally are much broader or broader than Arts and Humanities.

Broadly Interdisciplinary across the University

Liberal Studies BA/BS(98% of majors)	Track
Environmental Studies	Track
Articulated AS to BS	Track
Accelerated BA/BS to MA/MS	Track
Cultural Tourism	Certificate
Liberal Studies MA/MS	Graduate Masters degree

Focused on CAH and CTS

Liberal Arts	Track
Women's Studies	Track
African American Studies	Minor
American Studies	Minor
Asian Studies	Minor
Environmental Studies	Minor
Latin American Area Studies	Minor
Women's Studies	Minor and graduate certificate
Maya Studies MA	Graduate Masters degree track

CAH Predominant

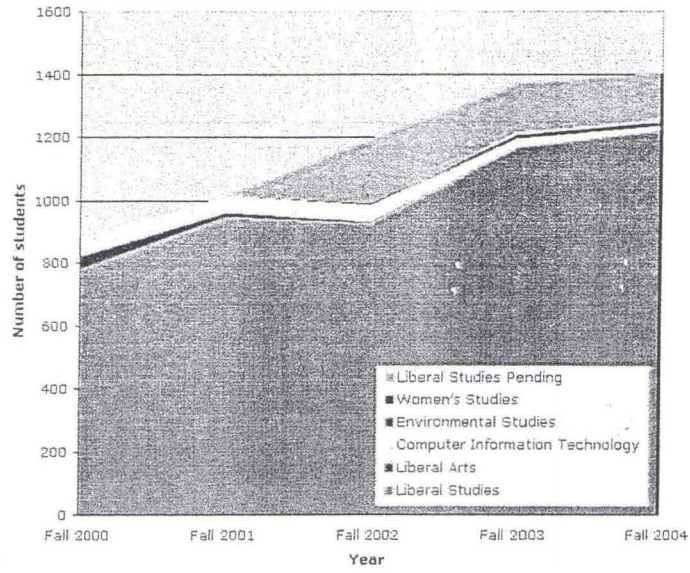
Judaic Studies	Minor and certificate
Middle Eastern Studies	Minor

Various Predominant

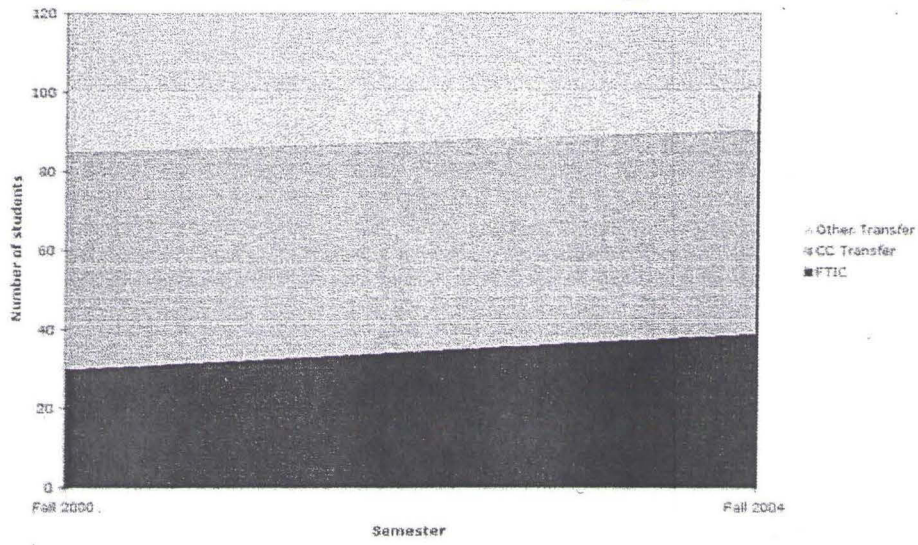
Photography BS	Major	Liberal Studies courses
Social Sciences BS	Major	5/6 CTS and 1/6 Business
Computer Information Technology	Track	2/3 Computer Science 1/3 Varied
Nanoscience & Nanotechnology	Track	Natural sciences and Engineering
Social Sciences Interdisciplinary	Minor	

General Facts about Liberal Studies

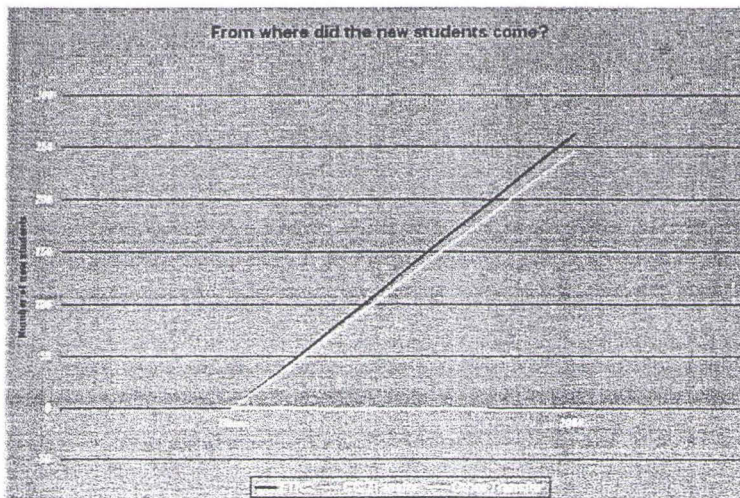
Liberal Studies has increased its majors by over 60% in the previous four academic years (Fall 2000 to Fall 2004). These increases have been accompanied by greater concentration within the principal track, Liberal Studies. A greater proportion of students are now coming as FTIC, with the differential increase in students between 2000 and 2004 being over 50% for FTIC students. The figures below show these facts graphically (from Program Review submitted in October).



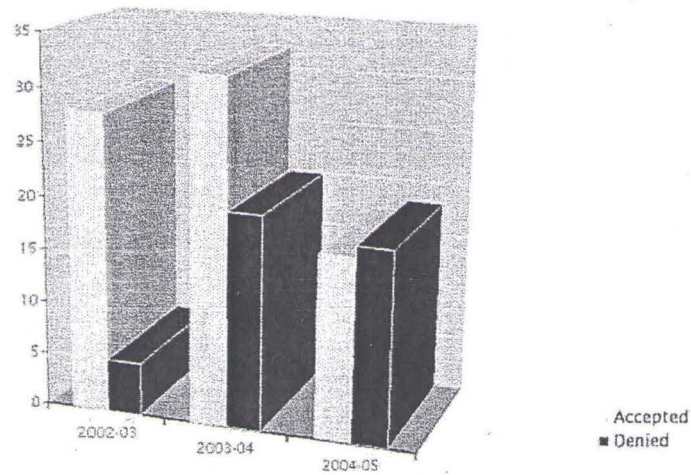
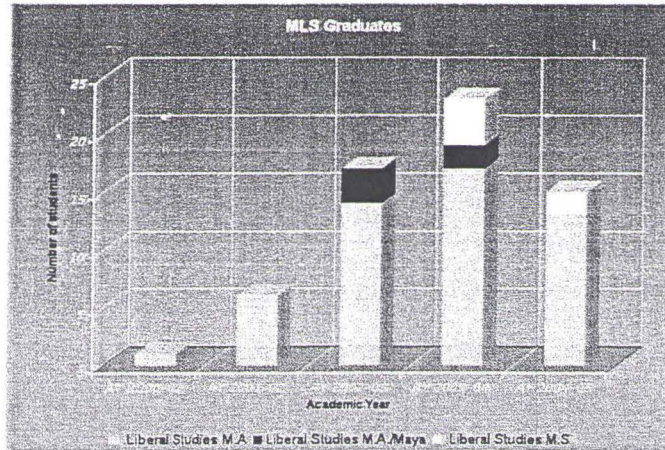
From where did our students come?



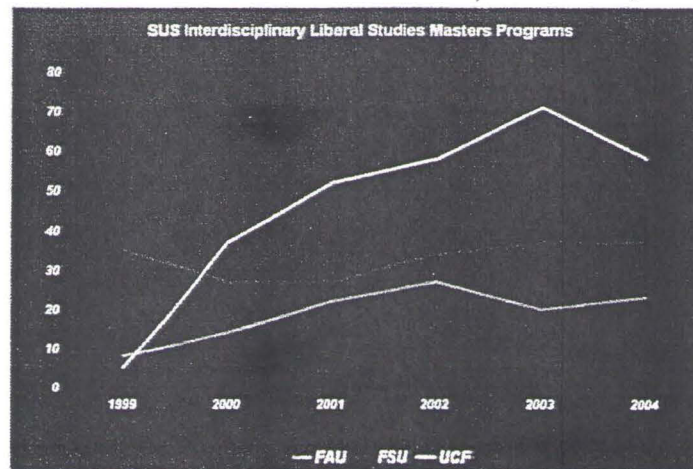
From where did the new students come?



The graduate program began in 1999 with four students. A large class in 2000-2001 resulted in a fairly high enrollment, and with subsequent success in graduation and weak 2004-05 admission numbers, a decline in student enrollment.



However, within one year of inception we were the largest interdisciplinary Liberal Studies graduate program in the state, as shown below.



Liberal Studies advisory board

Ron Eaglin, Engineering Technology (Chair), College of Engineering and Computer Science

David Boote, Educational Studies, College of Education (teaches MLS core course)

Djehane Hosni, Economics, College of Business [to be replaced]

Joe Sanford, Criminal Justice, College of Health and Public Affairs

Philip Pollock, Political Science, College of Sciences

Elayne Zorn, Anthropology, College of Sciences (on sabbatical)

John Weishampel, Biology, College of Sciences (on sabbatical; teaches in environmental studies track; research and teaching using ArcGIS)

Brent Marshall, Sociology, College of Sciences (teaches in environmental studies track)

Julia Listengarten, Theatre, College of Arts and Humanities

Don Jones, Philosophy, College of Arts and Humanities (teaches MLS core course)

Johnny Pherigo, Music, College of Arts and Humanities

*Two other members have been dropped as they did not show to meetings

Resolution 2005-2006-4 Travel Reimbursement

Whereas, the University expects faculty to travel as an essential part of their duties and responsibilities - for the enrichment and enlightenment of their professional development in teaching, service and research.

Be it resolved that the University of Central Florida will relentlessly pursue avenues that will lead to:

- a) an increase in the per diem rate for meals to be consistent with the current federally established guidelines.
- b) an increase in the mileage rate for faculty using their own vehicles to be consistent with the current federally established guidelines.
- c) a streamlining of the procedure to file a claim for reimbursement of expenses incurred while on university business.

*Forwarded from the Personnel Committee
UCF Personnel committee respectfully submits this amendment to the Faculty
Senate so that these recommendations will be considered and endorsed by this
elected body.*

**Resolution 2005-2006-5 Apportionment and Committee Membership
Changes Resulting from the Division of the College of Arts and
Sciences**

Where As, a result of the division of the College of Arts and Sciences into two new colleges, (the College of Arts and Humanities and the College of Sciences), and Following Sections 3.3 and 5.1 of the existing Faculty Senate Constitution which provide for such changes by a simple majority vote of the Faculty Senate. Therefore, **BE it resolved**, that the Senate acknowledges the changes in the number of colleges and recommends the automatic adjustment in committee representation and wording as provided for in the existing constitution be made to reflect those changes.

The relevant sections of the constitution are reproduced below with critical sentences in **bold font**: “**3.3 Apportionment**. The number of elected members of the Faculty Senate will be apportioned among the colleges and units as follows:

(Number of eligible faculty in a college or unit)

Number of senators = 60 x -----

(Number of eligible faculty in the University)

The number of senators representing a college or unit will be determined by rounding the above calculated value to the nearest whole number. A unit is defined as any degree granting academic unit, not within an established college, and shall have proportionate representation on the Faculty Senate as defined above.

3.3.1 Each college will have a minimum of two representatives in the Faculty Senate. The professional librarians shall have two voting representatives in the Faculty Senate to be elected by the professional staff of the library.

3.3.2 Apportionment will be made only once each year, based on the number of individuals with full-time tenured, tenure-earning, or multi-year appointments who are listed as faculty on official records of the University on the first day of the spring semester of that year.”

5.1 Amendments to the Constitution may be considered by the Faculty Senate upon (1) recommendation of the Faculty Senate Steering Committee or (2) written request of ten percent of the members of the Faculty Assembly. The text of a proposed amendment must be made available electronically to the members of the Faculty Senate at least thirty days prior to the meeting at which it will be considered. For provisional adoption, a proposed amendment must receive an affirmative majority vote of the members of the Faculty Senate who are present. After provisional approval of the proposed amendment, the text of such amendment shall be made available electronically to all members of the Faculty Assembly for their review, consideration, and input to the Faculty Senate within fourteen days of notification. At a subsequent meeting of the Faculty Senate Steering Committee, all input from the members of the Faculty Assembly shall be considered for potential revisions to the amendment. The text of the proposed amendment, with any

revisions based on the input of Faculty Assembly members, shall be made available electronically to all members of the Faculty Assembly at least thirty days prior to the meeting of Faculty Assembly to consider adopting the proposed amendment. For final adoption, the proposed amendment must receive an affirmative two-thirds vote of those who are present. If a quorum is not achieved at this meeting of the Faculty Assembly, a subsequent called meeting of the Faculty Senate shall consider the proposed amendment for final adoption. At this called meeting of the Faculty Senate, all members of the Faculty Assembly shall be invited to attend and participate. For final adoption, a proposed amendment must receive an affirmative two-thirds vote of the members of the Faculty Senate who are present. **If there is a change in the designation of an office or in the title of an official included on a standing or reporting committee, the membership representation on such a committee and in the Constitution will be automatically adjusted to reflect the change. Such changes will be presented to the Faculty Senate for its approval.**”

