

**MEMORANDUM**

**TO:** Executive Steering Committee  
**FROM:** Michael A. Mullens  
Chair, Faculty Senate  
**DATE:** January 3, 2002  
**SUBJECT:** STEERING COMMITTEE MEETING – January 10, 2002

**AGENDA**

DATE: January 10, 2002  
TIME: 4:00 p.m.  
ROOM: ENG. II 312 Conference Room

1. Call to Order
2. Roll Call
3. Minutes of November 8, 2001
4. Announcements
5. Old Business – None
6. New Business
  - a) Standing Committee Reports
    - Budget and Administrative – Dr. Glenn Cunningham
    - Undergraduate Policy and Curriculum – Dr. Carol Bast
    - Graduate Council – Dr. Stephen Goodman
    - Personnel – Dr. Ahmad Elshennawy
  - b) ITV/WEB presentation by Dr. Stephen Sorg
  - c) Reports on meeting with deans regarding assignment of Standing Committee members.
  - d) Report on EEI from Drs. Ida Cook and Cynthia Hutchinson
7. Other
  - a) Univ. president's support new governance system
  - b) Fac. Handbook Revision