



# Faculty Senate

## Information Technology Committee

Agenda for meeting of Tuesday, January 10, 2023, 2:00 p.m.

Zoom Meeting:

<https://ucf.zoom.us/j/99604837711?pwd=QTZwaGJZMzdZMmpHK24rQktnRkw2UT09>

- Call to Order
- Approval of the Minutes
- Old Business
  - Review of Workday Issues
    - Punchout during Break
    - Help Aids
  - System for public comment on potential policy changes
    - Update from Matt Hall
- New Business
  - Monthly IT update [Matt Hall]
  - Others?
- Adjournment



# Faculty Senate

## Information Technology Committee

Minutes of meeting of Tuesday, December 13, 2022, 2:00 p.m.

Location: Zoom

Present: Glenn Martin (chair), Joseph Harrington (vice chair, minutes), Amy Sugar, Chad Macuszonok, Dexter Hadley, Francisca Yonekura, Lee Dotson, Matthew Hall, Matt Nobles, Pieter Kik, Richard Zraickm Shengli Zou, Taj Azarian.

- Call to order at 2:04 pm
- Approval of the Minutes for November 29, 2022
  - Minutes approved without change
- Old Business
  - Glenn Martin (Chair) reported back on discussion with Gerald Hector regarding Punchout purchases during the upcoming break. Approval process will be suspended during the break so that research may continue.
  - Matt Hall reported working with Jackie Lewis on Workday help aids and that she is the main contact. Lee Dotson agreed to work with Jackie Lewis on HR related help aids.
  - Regarding a policy feedback tool that can be used by various groups, Joe Harrington moved that UCF IT develop a tool to collect written stakeholder feedback on documents. Matt Nobles seconded the motion. Motion passed unanimously. Matt Hall will now pursue and report back.
  - Reviewing the UCF Strategic Plan, the committee would like a report on status of IT initiatives at UCF. Matt Hall suggested using the existing President/Board of Trustees reports (updated monthly) as a basis. Matt Hall agreed to provide this monthly to the committee, starting with the first meeting in January 2023.
    - Matt Hall also reported that the merger of UCF.edu Mail with Knights Mail has been funded and will occur during 2023.
    - Matt Hall also noted that Chad Macuszonok is the leader/contact for all Linux initiatives. New Linux hire is in process. Chad will report on Linux efforts once new hire is in place.
    - Short discussion on backups, archiving, and OWL were also had.
- Meeting adjourned 3:00 pm